

COVER PAGE FOR CHANGES TO ACADEMIC ORGANIZATION OR STRUCTURE OF AN EDUCATIONAL UNIT

The Senate's Academic Organization and Structure Committee (SAOSC) is tasked by the University Senate with the review of proposals to change academic organization or structure. The information needed by the SAOSC for the review of such proposals is set forth in *Senate Rules 3.4.2.A.5*¹.

The SAOSC has developed a set of guidelines (from the *Senate Rules*) that are intended to ease the task of proposal submission (available at <http://www.uky.edu/universitysenate/forms>). As proposal omissions usually cause a delay in the review process, the individual(s) responsible for the proposal is (are) urged to familiarize themselves with these guidelines before submitting their proposals for review. In particular, the individual responsible for the proposal must fill out Sections I, II and III of this form, as well as include statements and documentation that provide a full accounting of the items a - i, below.

- a. Disposition of faculty, staff and resources (financial and physical);
- b. Willingness of the donating units to release faculty lines for transfer to a different educational unit;
- c. Consultation with the faculty of the unit to which the faculty lines are proposed to be transferred;
- d. Consultation with the faculty of educational unit that will be significantly reduced;
- e. Summary of votes and viewpoints (including dissents) of unit faculty and department/college committees;
- f. Ballots, votes expressing support for or against the proposal by unit faculty and staff and committees;
- g. Letters of support or opposition from appropriate faculty and/or administrators; and
- h. Letters of support from outside the University.

Section I – General Information about Proposal

One- to two-sentence description of change:	A request that the name of the "Department of Early Childhood, Special Education and Rehabilitation Counseling" be changed to the "Department of Early Childhood, Special Education, and Counselor Education."				
Contact person name:	Ralph Crystal	Phone:	859-257-8275	Email:	ralph.crystal@uky.edu
Administrative position (dean, chair, director, etc.):	Department Chair				

Section II – Educational Unit(s) Potentially Impacted by Proposal

Check all that apply and name the specific unit(s).

<input checked="" type="checkbox"/>	Department of:	Early Childhood, Special Education, and Rehabilitation Counseling
<input type="checkbox"/>	School of:	
<input type="checkbox"/>	College of:	
<input type="checkbox"/>	Graduate Center for:	
<input type="checkbox"/>	Interdisciplinary Instructional Program:	
<input type="checkbox"/>	Multidisciplinary Research Center/Institute:	

Section III – Type of Proposal

Check all that apply.

¹ Items a-i are derived from *Senate Rules 3.4.2.A.5*. The Senate Rules in their entirety are available at http://www.uky.edu/Faculty/Senate/rules_regulations/index.htm.

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A. Changes

- Change to the name of an educational unit.
- Change to the type of educational unit (e.g., from department to school).

B. Other types of proposals

- Creation of a new educational unit.
- Consolidation of multiple educational units.
- Transfer of an academic program to a different educational unit.
- Transfer of an educational unit to a different reporting unit.
- Significant reduction of an educational unit.
- Discontinuation, suspension or closure of an educational unit.
- Other (Give a one- or two-sentence description below; a complete description will be in the proposal).

Request that the name of the "Department of Early Childhood, Special Education and Rehabilitation Counseling" be changed to the "Department of Early Childhood, Special Education, and Counselor Education." Under the current structure of the Rehabilitation Counseling program we have an accredited master's program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision. Under the proposed structure (umbrella) there will be an accredited master's degree program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision.

Section IV is for internal use/guidance.

Section IV – Guidance for SAOSC, Senate Council and University Senate

SAOSC Review of Type A Proposals (Changes to Type of, or to Name of, an Educational Unit)

- ✓ SAOSC review of proposal.
- ✓ SAOSC recommendation for an additional or joint review by other Senate committee(s) (e.g. Senate's Academic Programs Committee).

SAOSC Review of Type B Proposals (All Other Changes)

- ✓ SAOSC review of proposal.
- ✓ SAOSC recommendation for an additional or joint review by other Senate committee(s) (e.g. Senate's Academic Programs Committee).
- ✓ SAOSC review of proposals for creation, consolidation, transfer, closure, discontinuation, or significant reduction and educational unit, or transfer of an academic program to a different educational unit (attach documentation).
- ✓ Program review in past three years (attach documentation).
- ✓ Request to Provost for new program review (attach documentation).
- ✓ Open hearing (attach documentation).
 - SAOSC information must be shared with unit 10 days prior to hearing.
 - Open hearing procedures disseminated.

Voting by SAOSC, Senate Council and University Senate

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- ✓ Endorse (or do not endorse) the academic organization, reporting, infrastructure, etc.
 - This vote is taken by the SAOSC, SC and Senate for every SAOSC proposal.

- ✓ Approve (or do not approve) the academic status or content of academic program.
 - This vote is taken by the SAOSC, SC and Senate only when the review involves an MDRC.

TO: Professor Jennifer Bird-Pollan/
Chair, Senate Council

Ms. Sheila Brothers/
Senate Council Administrator

FROM: Julian Vasquez Heilig/
Professor and Dean, College of Education

RE: Department Name Change Request

DATE: October 03, 2019

I am writing to express my full support for the proposal to change the name of the Department of Early Childhood, Special Education, and Rehabilitation Counseling (EDSRC) in the College of Education to Early Childhood, Special Education, and Counselor Education (EDSCE). The documents submitted to support this proposal describe the reasons and rationale for this request. In addition, to my support the proposal has been reviewed and approved by the Department and by the College Courses and Curricula committee.

There are several reasons for this request. Between 1981 and July 01, 2017 the Rehabilitation Counseling (RC) program was accredited by the Council on Rehabilitation Education (CORE). On July 01, 2017 CORE merged with the Council on Accreditation of Counseling and Accredited Educational Programs. Our CORE accredited Rehabilitation Counseling program automatically converted to a CACREP accredited Rehabilitation Counseling program.

As I understand, the current name of the department does not reflect the doctoral Counselor Education and Supervision and master's Clinical Mental Health program, which are housed in this department. This name change remediates this problem by creating an umbrella through which our counseling programs will be under. This will aid in recruiting as applicants will not be misled into thinking that we only have a master's Rehabilitation Counseling program and not a Clinical Mental Health and a doctoral Counselor Education and Supervision program.

This change is not duplicative of other programs in this college or as I understand other program on the University of Kentucky campus. Thus, it has my complete support. As always, I am available if questions arise. Thank you for consideration of this department name change request.

**Request for Name Change for the Department
of Early Childhood, Special Education and Rehabilitation Counseling (EDSRC)
to the Department of Early Childhood, Special Education, and
Counselor Education (EDSCE)**

Ralph M. Crystal, Department Chair

1. What is the impetus for the proposed change?

There are several reasons for this request. Between 1981 and July 01, 2017 the Rehabilitation Counseling (RC) program was accredited by the Council on Rehabilitation Education (CORE). On July 01, 2017 CORE merged with the Council on Accreditation of Counseling and Accredited Educational Programs. Our CORE accredited Rehabilitation Counseling program automatically converted to a CACREP accredited Rehabilitation Counseling program.

Doctoral programs were not accredited by CORE. However, CACREP does accredit doctoral programs and we submitted an accreditation packet to CACREP for our doctoral program in Counselor Education and Supervision, which was reviewed, and the doctoral program was accredited effective July 13, 2017.

Also, CORE did not accredit mental health counseling programs whereas CACREP does. The Rehabilitation Counseling program faculty are in the process of preparing an accreditation program packet for a master's degree in Clinical Mental Health Counseling.

This program will align with state requirements throughout the nation for licensure as a licensed professional counselor. The program requirements and associated courses for the Clinical Mental Health program are being reviewed separately by the appropriate university committees.

2. What are the benefits and weaknesses of the proposed unit with specific emphasis on the academic merits for the proposed change?

The current name of the department does not reflect the doctoral Counselor Education and Supervision and master's Clinical Mental Health program. This name change remedies that problem by creating an umbrella by which our counseling programs will be under. This will aid in recruiting as applicants will not be misled into thinking that we only have a master's Rehabilitation Counseling program and not a Clinical Mental Health and a doctoral Counselor Education and Supervision program.

3. Describe the organization of the current structure and how the proposed structure will be different and better. Current and proposed organizational charts are often helpful in illustrating reporting lines.

The EDSRC has three distinct programs (Special Education, Rehabilitation Counseling, and Interdisciplinary Early Childhood). Each program has its own program faculty to deal with

recruitment, admission, retention, certification, and exit issues. Each has its own advisors, distinct faculty members with distribution of effort dedicated the program, and Director of Graduate Studies. Changing the name of the program will not change the current structure of the department but will better reflect it, and in particular the counseling programs in the department.

4. How does the change fit with department, college, and/or university objectives and priorities?

As a land grant institution, the three accredited counseling programs fit the university land grant mission. The change will better reflect the two additional counseling accreditations.

5. How does this change better position the proposers relative to state and national peers, as well as University Benchmark Institutions? How does the change help UK meet the goals of its strategic plan?

The name change will make it more apparent that there is more than one counseling program within the department. Also, within the Counselor Education part of the department there is now an undergraduate Disability Studies program. There is not an accreditation available for undergraduate programs of this nature, there is however, a registry for such programs.

6. Who are the key personnel associated with the proposed unit? Provide qualifications of these personnel in a brief form. A curriculum vitae for each person is not needed, although pertinent information in tabular format is helpful.

The faculty who teach in each of the Counselor Education programs are listed below with the Program Faculty Chair/Director of Graduate Studies identified. Each of these faculty members holds a terminal degree in rehabilitation and counselor education. The table shows the structure of the counseling programs:

Department of Early Childhood, Special Education and Rehabilitation Counseling (proposed name: Department of Early Childhood, Special Education, and Counselor Education)		
Dr. Ralph M. Crystal, Professor and Department Chair		
Undergraduate Disabilities Studies Program	Master's Counseling Programs Rehabilitation and Mental Health	Doctoral Counselor Education and Supervision Program
	Dr. Jackie Rogers, Clinical Associate Professor and Director of Graduate Studies	

Program Coordinator Dr. Jackie Rogers, Clinical Associate Professor	Rehabilitation Counseling Program	Clinical Mental Health Program	Dr. Melinda Ault, Associate Professor and Director of Graduate Studies
Dr. Kristin Maxwell, Clinical Assistant Professor and Faculty Course Director	Dr. Debra Harley, Professor and Tenured, Faculty	Dr. Allison Levine, Assistant Professor and tenure track, Faculty	Dr. Keith Wilson, Professor and tenured, Faculty Chair
Dr. Jackie Rogers, Program Coordinator, Clinical Associate Professor	Dr. Ralph Crystal, Professor and tenured, Faculty	Drs. Debra Harley and Sonja Feist-Price, both Professors and tenured	Dr. Sonja Feist-Price, Professor and tenured, Faculty
Drs. Keith Wilson and Debra Harley, both Professors and tenured, Faculty	Dr. Keith Wilson, Professor and tenured Faculty	Drs. Ralph Crystal and Keith Wilson, Professors and tenured and Jackie Rogers, Clinical Associate Professor Faculty	Dr. Debra Harley, Professor and tenured, Faculty
	Drs. Allison Levine, Assistant Professor, tenure track and Kristin Maxwell, Clinical Assistant Professor		Drs. Ralph Crystal, Professor and tenured and Jackie Rogers, Clinical Associate Professor, Faculty
	Dr. Jackie Rogers, Faculty Chair, Master's Counseling Programs		

7. Discuss leadership and selection process for appointing a chair, a director, or interim leader and search process, etc.

The chair is recommended by a committee that includes a representative from each program area; the Dean of the College of Education makes the final selection.

8. What is the function of the faculty/staff associated with the proposed change and how is that relationship defined? Discuss DOE, adjunct, full- or part-time, voting rights, etc.

All identified faculty are full time with a 100% DOE. Each department faculty member of each counseling program is a voting member in the department and counseling programs. Each program faculty member is a voting member in the program to which he or she is assigned. All hold DOE to teach courses in their assigned programs. Some faculty members teach core courses across programs that are required by all students in the undergraduate, master's, and doctoral programs.

The Counselor Education programs also have two doctoral level Adjunct Professors, Dr. Kathy Sheppard-Jones, who is Director of the University Human Development Institute and Dr. David Beach who is the Director of the university Disability Resource Center. Both teach courses in the master's programs and can service of committees. Faculty are as follows:

Dr. Ralph Crystal, Professor, tenured
Dr. Debra Harley, Professor, tenured
Dr. Sonja Feist-Price, Professor, tenured
Dr. Keith Wilson, Professor, tenured
Dr. Allison Levine, Assistant Professor (tenure track)
Dr. Jackie Rogers, Clinical Associate Professor
Dr. Kristin Maxwell, Clinical Assistant Professor

9. Will the proposed change involve multiple schools or colleges?

The name change will not affect other schools or colleges. There is no overlap or duplication between programs in this department and any other program or department in the College of Education or the university.

10. If the proposed change will involve transferring personnel from one unit to another, provide evidence that the donor unit is willing and able to release the personnel.

The name change will not involve transferring personnel from one unit to another.

11. What is the arrangement of faculty associated with the proposed change and how is that relationship defined? Discuss faculty DOE and status as adjunct, tenure track, or tenured. Describe the level of faculty input in the policy-making process including voting rights and advisory.

The name change came as a request from the Counseling program. Changing the title of the department as recommended reflects the inclusion of three accredited program in counseling

under one program/department title (Counselor Education), two at the master's degree level and one at the doctoral degree level. This proposed change was reviewed and unanimously approved by the Rehabilitation Counseling faculty in March and early April 2019 and reviewed and unanimously approved by the department faculty at the April 02, 2019 department meeting.

Please refer to #s 6 and 8 above for information regarding other this question.

12. Discuss any implications of the proposal for accreditation by SACS and/or other organizations.

The proposed name change will make the programs covered in the Counseling Education part of the department clear to accrediting agencies, including SACS and the Counseling accrediting agency, the Council on Accreditation of Counseling and Related Educational Programs (CACREP). Websites and reports should be easier to find through a key word search.

13. What is the timeline for key events in the proposed change? Student enrollments, graduates, moved programs, closed courses, new faculty and staff hires, etc.

A key event is the reaccreditation of the master's Rehabilitation Counseling program and the doctoral Counselor Education and Supervision programs which will occur in the Fall of 2021 and the new accreditation review of the Clinical Mental Health Counseling program, which will also occur during the Fall of 2021. Please note that the program description packets for all three accreditation reviews are due in the CACREP office by July 01, 2020. An effective date of January 01, 2020 is requested to insure compliance with the accreditation timeline.

It is requested that the letters EDSRC that represent the department change to EDSCE to reflect the inclusion of the three counseling programs. It is noted that courses listed by program prefixes: (a) IEC = Interdisciplinary Early Childhood and (b) EDS = Special Education will remain the same.

The request to change RC from Rehabilitation Counseling to CE (Counselor Education) is inclusive of the three counseling programs, master's Rehabilitation Counseling, master's Clinical Mental Health Counseling, and doctoral Counselor Education and Supervision.

14. Proposals involving degree changes and students to make them more competitive:

All three programs areas (IECE, EDS, and CE) will now appear in the department name listed on students' diplomas and transcripts. This should be an advantage to students who are searching for jobs and applying to graduate programs. Also, a separate request has been submitted to the university and Senate to change the master's degree from Master of Rehabilitation Counseling to Master of Arts, which is more reflective of the two master's degree programs.

It should be noted that SACS require a terminal degree in the field in which candidates teach. This will allow our doctoral students in Counselor Education and Supervision from a department that identifies their program by name.

The name change will allow our Early Childhood program to be more competitive in grant writing for early childhood funds and the recruitment of students.

15. Financial Resources

Additional financial resources are not required for this change. All programs have been or are being approved through appropriate university channels. Faculty are appointed to oversee, manage, and teach in the counseling programs identified. Letters of support as appropriate will be provided.

16. Faculty Votes

This proposed change was reviewed and unanimously approved by the Rehabilitation Counseling faculty in March and early April 2019 and reviewed and unanimously approved by the department faculty at the April 02, 2019 department meeting.

Following approvals at the College level, this proposal is forwarded to Ms. Sheila Brothers, administrator with the Office of the Senate Council. This proposal does not go into Curriculog but at your discretion can be referred to the Courses and Curricula Committee and the Council of Chairs for review and a recommendation for the College faculty to consider. A letter from you as Dean following approval at the College level would be appropriate.

17. Letters from Faculty and Administrative Personnel

Letters from the Dean and senior College and Senior Department faculty will be provided.

18. Evaluation of the New Structure

A key evaluation event is the reaccreditation of the master's Rehabilitation Counseling program and the doctoral Counselor Education and Supervision programs which will occur in the Fall of 2021 and the new accreditation review of the Clinical Mental Health Counseling program, which will also occur during the Fall of 2021. Please note that the program description packets for all three accreditation reviews are due in the CACREP office by July 01, 2020.

19. Letters of support from outside the University may be helpful in understanding why this change helps people beyond the University.

EDSRC Name Change
July 01, 2019
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This is not necessary for the requested name change.

**COLLEGE OF EDUCATION
COURSES AND CURRICULA COMMITTEE MEETINGS 2019 2020**

September 4, 2019 12:30-2:00 pm, Room 122, Taylor Education Building

Committee Members

- C&I, Mary Shake
- ELS, Tricia Browne-Ferrigno
- EdSRC, Jackie Rogers
- EDP, Lisa Ruble (via cell phone)
- EPE, Jane Jensen (Chair)
- KHP, Stephanie Bennett
- STEM, Jennifer Wilhelm
- Ex Officio, Rosetta Sandidge, Associate Dean for Academic Programs
- Ex officio, Margaret Schroeder, Associate Dean for Engagement
- Staff, Martha Geoghegan
- Staff, Gary Schroeder

Approval of the Minutes for the April 24, 2019 meeting:

Motion: Tricia Browne-Ferrigno

Second: Stephanie Bennett

Action: Approved

Note.... All voting must be via hand raising to comply with open records rules.

Committee Issues for Discussion:

Committee chair Jane Jensen reported on her meeting with the Dean Vasquez Heilig in relation to her role as chair of the committee.

- She shared with the Dean the C&C Committee's concern that there is increasing competition across campus to teach courses that are essentially the same as courses taught in our college. When this happens, it can affect our enrollments.
- The dean is very concerned about enrollments and is interested in us doing whatever we can to increase them. They agreed that the C&C committee could contribute to this effort by:
 - Making it as easy as possible for students to move steadily through their programs.
 - Reviewing each program to identify any problem points for students that might retard their movement through programs
 - Cleaning up problem points (e.g. out of date pre-requisites)
- Dr. Jensen asked each Committee member to raise the discussion of degree and program pathways in their departments to determine if there was anything C&C could do to facilitate improved flow through our College.

Action Agenda

From Education Policy Studies and Evaluation

Major Course Change – EPE 628 Ethics in Educational Decision Making

Rationale: The intention is to offer this course as a distance learning class, especially to address demand for it from students in programs with many students who only take courses online, such as in Educational Leadership.

Course Description. This course concerns major moral challenges for leadership in educational decision making. These include conflicts between religion and ethics, as well as the responsibilities of and for education in democratic societies. We will draw on resources from bioethics and ethical norms that have arisen in relation to the performance of research on human subjects to examine and reveal the ways in which historical norms are applied, updated, challenged, and revised in the light of new democratic contexts, particularly applied to the contexts of colleges and schools. We will review dominant moral theories and how they variously apply or conflict with modern norms, yet continue to inspire divergent outlooks on education. We will then conclude the course with focus on particular contexts for challenges in democratic societies, such as with regard to integration and self-segregation, conflicts of interest, challenges for teachers, administrators, and testing in schools, as well as with regard to special education.

1. Motion to Approve
 - a. Motion: Tricia Browne-Ferrigno
 - b. Second: Jennifer Wilhelm
2. Discussion: None
3. Amendments: None
4. Action: Approved

Course Change with Core – EPE 174 Theories of College Student Success

Major Change, Major – Add Distance Learning

Rationale: We have worked on updating and rebranding the course for use in the College of Education First Year Experience curriculum and as a basic general education course. As a result we want to simplify the name and bulletin description. The course is currently approved for Foundations of Inquiry in the Social Sciences. We would like to add approvals to meet the requirements for Community, Culture and Citizenship in the USA. The course includes a social science perspective (with active learning assignments) on citizenship within an inclusive campus community and therefore, depending on emphasis in instruction, could meet either UK Core areas.

Course Description: The purpose of EPE174 is to engage students in an interdisciplinary study of higher education from the student's point of view. We will explore the history of student culture, economics and personal finance issues affecting student access, the exchange value and requirements of the degree credential in today's society, diverse student populations and organizations, how to build successful academic habits, and what it means to be a member of an inclusive campus.

1. Motion to Approve
 - a. Motion: Mary Shake
 - b. Second: Jennifer Wilhelm
2. Discussion
3. Amendments: None
4. Action: Approved

From Early Childhood, Special Education, & Rehabilitation Counseling

Minor Course Change – EDS 530 Moderate and Severe Disabilities

Type of Change Being Proposed: Change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of a prerequisite(s)

Rationale: This course was originally proposed with a pre-requisite of Junior or Senior standing and a co-requisite of EDS 301 (Initial Practicum in Special Education). The reality is, we have students taking this course as sophomores, so the real pre-requisite is our introduction to Special Education course (EDS 375). In regards to the co-requisite, because this class is taken by students outside the Special Education program, we are having to override or remove the co-requisite every time the course is taught. This change will not result in any changes to the content of the course (the students will still be required to do the same work and practicum observations as before, they just won't be required to be enrolled in EDS 301 at the same time).

Course Description: Special education issues with individuals exhibiting moderate to severe intellectual and developmental disabilities. A critical examination of contemporary research with regard to the educational, behavioral, developmental issues of individuals exhibiting moderate to severe intellectual and developmental disabilities. Issues and research describing the full educational inclusion and community integration of persons with moderate to severe intellectual and developmental disabilities will be addressed.

1. Motion to Approve
 - a. Motion: Jackie Rogers
 - b. Second: Tricia Browne-Ferrigno
2. Discussion
3. Amendments: None
4. Action: Approved

Major Course Change – EDS 605 Practical Applications of Applied Behavior Analysis

Rationale: Adding Distance Learning so the course aligns with the rest of our program.

Course Description: In this course students will expand their understanding of Applied Behavior Analysis (ABA) by learning how to design and evaluate behaviorally based programs that address academic (e.g., learning to learn), adaptive (e.g., self-care), communication (e.g., naturalistic strategies; verbal behavior), social (e.g., initiations), and other related skills (e.g., self-management) in persons with or at-risk for disabilities and provide training and feedback when working with families and professionals. Also, students will receive training on coaching and training adults.

1. Motion to Approve
 - a. Motion: Mary Shake
 - b. Second: Jackie Rogers
2. Discussion
 - a. A question was raised about the students being logged into Zoom while taking their exams.
 - b. Mostly, the idea to make sure that the students are in the room to take the exam not to act as a proctor
3. Amendments: None
4. Action: Approved

New Course Proposal – EDS 617 Professional Ethics For Behavior Analysts

Rationale: In the current approved program there are three separate one-hour courses related to ethics for behavior analysts (a minimum of three credit hours is required to be considered a Verified Course Sequence from the Behavior Analysts Certification Board). The proposed change would collapse the three one-hour courses (EDS 614, EDS 615, EDS 616) into a single three-hour course (EDS 617). The original sequence of courses was designed to be manageable for the few faculty eligible to teach these courses. Since the original sequence, additional faculty have been hired.

Course Description: This three-hour course is designed to address ethical, behavioral, and professional conduct for behavior analysts. This course will address content related to the Analyst Certification Board (BACB) Professional and Ethical Compliance Code for Behavior Analysts. This course is required for students who plan to sit for the Board Certified Behavior Analyst (BCBA) exam.

1. Motion to Approve
 - a. Motion: Tricia Browne-Ferrigno
 - b. Second: Stephanie Bennett
2. Discussion
 - a. Clarification.... Will the three courses that EDS 617 is replacing be dropped and removed from the catalog?
 - b. Dr. Spriggs indicated that completing the formal process of removing the three courses will take place after this course is fully Approved,
 - c. Dr. Spriggs said also that they will wait on dropping the three courses until such time as the students currently enrolled in the program have finished.
3. Amendments: None

4. Action: Approved

Major Course Change – EDS 768 Residence Credit for the Master's Degree Program

Rationale: This course has never had a bulletin course description (it has been a course in our department since 1968)

Course Description: A research-based, thesis course in which students complete a comprehensive, individual project approved by a Master's thesis committee. Students are expected to complete the project as proposed and defend the project and results to their committee. This is the culminating course for the Master's degree in which students demonstrate skills and knowledge acquired throughout their course of study. For persons conducting an applied project: If an alternative capstone project is approved by the committee, an individualized syllabus will be developed. An updated syllabus will be sent to Martha to replace in Curriculog.

1. Motion to Approve
 - a. Motion: Tricia Browne-Ferrigno
 - b. Second: Jackie Rogers
2. Discussion
3. Amendments: None
4. Action: Approved

Department Name Change Proposal – EDSRC Department Name Change to EDSCE

Request that the name of the “Department of Early Childhood, Special Education and Rehabilitation Counseling” be changed to the “Department of Early Childhood, Special Education, and Counselor Education.” Under the current structure of the Rehabilitation Counseling program we have an accredited master's program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision. Under the proposed structure (umbrella) there will be an accredited master's degree program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision.

1. Motion to Approve
 - a. Motion: Tricia Browne-Ferrigno
 - b. Second: Jennifer Wilhelm
2. Discussion
 - a. Dr. Crystal summarized the reasons for making this change, which had primarily to do with changes at the accrediting agencies.
 - b. There was a discussion about whether there were other departments that would also deal with counselor education? The group thought not.
 - c. Lisa Ruble commented that there might be some interest in the Department of Educational, School, and Counseling Psychology for creating a new school counseling education program.
 - d. Dr. Crystal said that he was aware of this interest, and hoped that there might be some interest a collaboration between EDSRP and EDP to create a school counseling program.

- e. Margaret Schroeder suggested that one or more letters from senior faculty in the department agreeing to this change should be attached with the change form. Dr. Crystal agreed he would do so prior to transmittal.
3. Amendments: None
4. Action: Approved

Program Change Proposal – IECE Bachelors Degree Change

We are requesting that IEC 552 - Administration and Supervision in Interdisciplinary Early Childhood Education be changed to a Teacher Education Program (TEP) restricted course; meaning that students must be admitted into TEP before taking the course. We are also requesting that IEC 512 - Language and Literacy for Young Children be changed from a TEP restricted course to a non-TEP restricted course; meaning that students are not required to be admitted into TEP prior to taking this course. These changes are requested to improve the scope and sequence of the IEC curriculum. For example, students should not learn about managing and supervising within an early childhood educational center (as is taught within IEC 552) prior to having sufficient knowledge and experience in early childhood education (as is provided in IEC 512).

1. Motion to Approve
 - a. Motion: Mary Shake
 - b. Second: Tricia Browne-Ferrigno
2. Discussion
 - a. There was a discussion of whether the course should be moved to being non-restricted.
 - b. Gary Schroeder commented that the program faculty might want to consider the effect of their changing IEC 512 from a restricted course to a non-restricted course could have an effect of the ability of students to pass the Unit Wide Assessment in Disciplinary Literacy that is being developed as a part of preparing for CAEP accreditation in 2022.
 - c. The discussion did not affect the committee's decision to approve the proposal.
 - d. 1g. "NCATE" will be updated to "CAEP", and 5d bulletin language will be removed and the updated form will be sent to Martha.
3. Amendments: None
4. Action: :Approved

New Program Proposal – Teachers of the Visually Impaired New Masters Degree

Brief Description: The Teacher Preparation Program in Visual Impairments is designed to train Teachers of the Visually Impaired (TVIs) to work with children from preschool through graduation who are blind and visually impaired, including those with and without additional disabilities. TVIs modify instruction and materials for students to gain access to the core curriculum, as well as teach the expanded core curriculum, which consist if nine specific skill areas such as assistive technology, independent living, and sensory efficiency that are needed for

post-graduation success. The current TVI certification program consists of three tracks, one for initial teaching candidates, one for initial teaching candidates that are employed as a TVI while enrolled in the program (alternate certification), and the last for those candidates who already hold a teaching degree and/or certification in another area. The master's degree will be inclusive to all three of these certification programs and will consist of the core Visual Impairment (VI) classes. The TVI program uses a hybrid model with synchronous classes offered via Zoom, face-to-face weekends, and intensive summer courses held at University of Kentucky and Kentucky School for the Blind (KSB) in Louisville. There are ten core VI classes for the program that focus specifically on visual impairments, the final one consisting of student teaching or field experience. The total credit hours for the degree program is 33. It should be noted that the degree requirements are different from Kentucky teacher certification requirements, which may require additional coursework.

Rationale: The current teacher certification program has been in high demand, as UK is the only university in Kentucky that trains Teachers of the Visually Impaired (TVIs). As of August 2019, the program has certified 59 TVIs since it started in 2013 and has another 38 currently enrolled in the program. Each cohort has been running at or above capacity due to the severe shortages in this area, as indicated by the Kentucky Department of Education's (KDE) critical shortage area list. In addition, over 95% of the teacher candidates in the program were employed as their school district's TVI while completing the program, since no fully certified TVIs were available. This shortage of TVIs extends nationally, as there is a critical shortage across the U.S.

1. Motion to Approve
 - a. Motion: Tricia Browne-Ferrigno
 - b. Second: Jackie Rogers
2. Discussion
 - a. Dr. Lee gave an overview of the reason for making this change.
 - b. She indicated that the program faculty has made all of the necessary course changes required as a part of changing what is now a professional certificate-only program to a masters degree program.
 - c. She indicated that the basic master's degree will be the same for everyone who completes the program, and then for those that want the Kentucky license in Visual Impairments, there may be other requirements.
 - d. There was a question about why the program faculty chose the MAT degree instead of the MA or the MS.
 - e. Dr. Lee said that the problem is that the program shares the CIP code with the Orientation and Mobility program, so they can't share the same degree (the MA).
 - f. There was the suggestion of possibly using the MS instead of the MAT.
3. Amendments:
 - a. Change the degree type to MS.
 - b. Spell out the name of the program on the form.
4. Action: Approved

Rationale: In the current approved program there are three separate one-hour courses related to ethics for behavior analysts (a minimum of three credit hours is required to be considered a Verified Course Sequences from the Behavior Analyst Certification Board). The proposed change could collapse the three one-hour courses (EDS 614, 615, 616) into a single three-hour course (EDS 617). The original sequence of courses was designed to be manageable for the few faculty eligible to teach these courses. Since the original sequence, additional faculty have been hired.

1. Motion to Approve
 - a. Motion: Tricia Browne-Ferrigno
 - b. Second: Jackie Rogers
2. Discussion
3. Amendments: None
4. Action: Approved

From Curriculum and Instruction

Certificate Change Proposal – Graduate Certificate in Distance Education

Rationale: Adding the revised course EDC 611/Authoring Applications for Technology Based Instruction will provide important content knowledge as an elective for Distance Education Certificate graduate students. EDC 611.

Course Description for EDC 611: Focuses on individual and collaborative authoring applications for multimedia instructional materials. Topics include linear and non-linear information structures, e-delivery modalities, instructional message design, compositional issues related to audience focus, information density, language control, and organization, and prototype production with industry standard authoring software.

1. Motion to Approve
 - a. Motion: Mary Shake
 - b. Second: Tricia Browne-Ferrigno
2. Discussion
 - a. Dr. Kun Huang represented the department for discussion purposes.
 - b. Several changes were recommended for the proposal document, to which Dr. Huang agreed
 - c. The department will make the necessary changes and send the final document to Martha Geoghegan.
 - d. They were reminded to attach the required letter certifying review and approval by the department
3. Amendments: None
4. Action: Approved

Meeting Adjourned: 1:54 pm
Next meeting: October 2, 2019 12:30 pm 122 TEB



University of Kentucky
College of Education
Early Childhood, Special Education
and Rehabilitation Counseling

229 Taylor Education Building
597 South Upper Street
Lexington, KY 40506-0001
P: 859-257-4713
F: 859-257-1325
education.uky.edu/edsrc

TO: Julian Vasquez Heilig/
Dean, College of Education

FROM: Ralph M. Crystal/
Chair, Department of Early Childhood, Special Education, and Rehabilitation
Counseling

RE: Department Name Change

DATE: September 4, 2019

The faculty of the Department of Early Childhood, Special Education, and Rehabilitation Counseling at the department meeting of April 02, 2019 unanimously voted to change the name of the department to Early Childhood, Special Education, and Counselor Education. The request for this change of name was done to align with the program's accreditation board, the Council on Accreditation of Counseling and Accredited Educational Programs and two current accreditations: Our master's rehabilitation counselor program and our doctoral program with an emphasis in counselor education and supervision. We also anticipate applying for a third master's accreditation within the next year in clinical mental health counseling.

Although the department voted unanimously to approve this change, I have polled the senior, Full Professors to ascertain that they understand and support this department name change. They have either signed below or I have attached an email signifying agreement with this department name change.

The following are the Full Professors in this department and have signed this memo or have an email attached stating agreement to change the name of this department from Early Childhood, Special Education, and Rehabilitation Counseling to Early Childhood, Special Education, and Counselor Education:

Katherine McCormick

Brian Bottge

Keith Wilson

Debra Harley

Sonja Feist-Price

Margaret Bausch

Jennifer Grisham-Brown

see blue.

Approved Date: 09/04/2019

Re: Message from "RNP002673EEF5BD"

Bottge, Brian

Wed 9/4/2019 5:13 PM

To: Crystal, Ralph <ralph.crystal@uky.edu>

I agree with the new beautiful name!!

Bottge

Brian A. Bottge, Professor

William T. Bryan Endowed Chair

Early Childhood, Special Education, & Rehabilitation Counseling

222 Taylor Education Building

University of Kentucky

Lexington, KY 40506

<http://edsrc.uky.edu/AIMs/index.html>

Tel: (859) 257-7908

Cell: 608-213-2585

Fax: (859)257-1325

From: "Crystal, Ralph" <ralph.crystal@uky.edu>

Date: Wednesday, September 4, 2019 at 3:10 PM

To: "McCormick, Katherine" <katherine.mccormick@uky.edu>, "Feist-Price, Sonja" <sonja.feist-price@uky.edu>, Brian Bottge <brian.bottge@uky.edu>, "Wilson, Keith B." <KeithBWilson@uky.edu>, "Harley, Debra" <debra.harley@uky.edu>, "Bausch, Margaret" <meb@uky.edu>, "Grisham-Brown, Jennifer L." <jennifer.grisham-brown@uky.edu>

Subject: Fw: Message from "RNP002673EEF5BD"

Hello Senior EDSRC faculty,

This afternoon at the Courses and Curricula meeting this committee voted to approve our department name change from Early Childhood, Special Education, and Rehabilitation Counseling to Early Childhood, Special Education, and Counselor Education. I was also asked to verify that the senior faculty (Full Professors) in this department have been consulted and agree with this name change. I have drafted a memo for your review. There are four options you can use to respond: First, Hollie has the original and you can come to the office and sign the original, you can just send me a return email indicating approval, or you can print this letter, sign, and return it; or four send me a note indicating your disagree with the department name change. If you can do this in the next day or two that would be appreciated. Thanks.

Ralph M. Crystal, Ph.D., CRC, LPC

Wallace Charles Hill Professor of Rehabilitation Counseling and Chair,

Department of Early Childhood, Special Education, and Rehabilitation Counseling

University of Kentucky

229 Taylor Education Building

597 South Upper Street

Lexington, KY 40506

859-257-8275 (direct line)

859-257-4713 (office line)

859-257-3835 (fax)

<http://education.uky.edu/EDSRC/>

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NOTE: Graduate Students: Please contact the program chair or Director of Graduate Studies in your area of interest or specialization for application, admission, advising, and graduation information.

Re: Message from "RNP002673EEF5BD"

McCormick, Katherine

Wed 9/4/2019 4:17 PM

To: Crystal, Ralph <ralph.crystal@uky.edu>

Cc: Feist-Price, Sonja <sonja.feist-price@uky.edu>; Bottge, Brian <brian.bottge@uky.edu>; Wilson, Keith B. <KeithBWilson@uky.edu>; Harley, Debra <debra.harley@uky.edu>; Bausch, Margaret <meb@uky.edu>; Grisham-Brown, Jennifer L. <jennifer.grisham-brown@uky.edu>

I support the name change

K

Sent from my iPhone

On Sep 4, 2019, at 3:10 PM, Crystal, Ralph <ralph.crystal@uky.edu> wrote:

Hello Senior EDSRC faculty,

This afternoon at the Courses and Curricula meeting this committee voted to approve our department name change from Early Childhood, Special Education, and Rehabilitation Counseling to Early Childhood, Special Education, and Counselor Education. I was also asked to verify that the senior faculty (Full Professors) in this department have been consulted and agree with this name change. I have drafted a memo for your review. There are four options you can use to respond: First, Hollie has the original and you can come to the office and sign the original, you can just send me a return email indicating approval, or you can print this letter, sign, and return it; or four send me a note indicating your disagree with the department name change. If you can do this in the next day or two that would be appreciated. Thanks.

Ralph M. Crystal, Ph.D., CRC, LPC
Wallace Charles Hill Professor of Rehabilitation Counseling and Chair,
Department of Early Childhood, Special Education, and Rehabilitation Counseling
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From: donotreply@uky.edu <donotreply@uky.edu>

Sent: Wednesday, September 4, 2019 1:56 PM

To: Crystal, Ralph

Subject: Message from "RNP002673EEF5BD"

This E-mail was sent from "RNP002673EEF5BD" (MP 6055).

Scan Date: 09.04.2019 13:56:04 (-0400)

RE: Message from "RNP002673EEF5BD"

Wilson, Keith B.

Wed 9/4/2019 3:08 PM

To: Crystal, Ralph <ralph.crystal@uky.edu>

I approve, Ralph. Keith

From: Crystal, Ralph <ralph.crystal@uky.edu>

Sent: Wednesday, September 4, 2019 3:10 PM

To: McCormick, Katherine <katherine.mccormick@uky.edu>; Feist-Price, Sonja <sonja.feist-price@uky.edu>; Bottge, Brian <brian.bottge@uky.edu>; Wilson, Keith B. <KeithBWilson@uky.edu>; Harley, Debra <debra.harley@uky.edu>; Bausch, Margaret <meb@uky.edu>; Grisham-Brown, Jennifer L. <jennifer.grisham-brown@uky.edu>

Subject: Fw: Message from "RNP002673EEF5BD"

Hello Senior EDSRC faculty,

This afternoon at the Courses and Curricula meeting this committee voted to approve our department name change from Early Childhood, Special Education, and Rehabilitation Counseling to Early Childhood, Special Education, and Counselor Education. I was also asked to verify that the senior faculty (Full Professors) in this department have been consulted and agree with this name change. I have drafted a memo for your review. There are four options you can use to respond: First, Hollie has the original and you can come to the office and sign the original, you can just send me a return email indicating approval, or you can print this letter, sign, and return it; or four send me a note indicating your disagree with the department name change. If you can do this in the next day or two that would be appreciated. Thanks.

Ralph M. Crystal, Ph.D., CRC, LPC
Wallace Charles Hill Professor of Rehabilitation Counseling and Chair,
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From: donotreply@uky.edu <donotreply@uky.edu>

Sent: Wednesday, September 4, 2019 1:56 PM

To: Crystal, Ralph

Subject: Message from "RNP002673EEF5BD"

This E-mail was sent from "RNP002673EEF5BD" (MP 6055).

Scan Date: 09.04.2019 13:56:04 (-0400)

Queries to: donotreply@uky.edu

9/6/2019


Mail - Crystal, Ralph - Outlook

Memo for Departmental Name Change

Feist-Price, Sonja

Wed 9/4/2019 3:48 PM

To: Crystal, Ralph <ralph.crystal@uky.edu>

 1 attachment (715 KB)

201909041605.pdf

Hi Ralph,

I'm in total agreement with the name change, and I've signed and scanned the memo.

Thanks!

Sonja

FW: Dept. name change

Bates, Phyllis

Thu 9/5/2019 11:59 AM

To: Crystal, Ralph <ralph.crystal@uky.edu>

Dr. Crystal,

Please see email from Dr. Debra Harley in support of department name change. I will print Dr. Harley's email , scan send to you, unless you have another suggestion. Thanks

Phyllis Bates

Office of

Early Childhood, Special Education & Rehabilitation Counseling

UK College of Education

229 Taylor Education Building

Lexington, KY 40506-0001

859-257-4713

Fax: 859-257-1325

pcbate2@uky.edu<https://education.uky.edu/edsrc>**From:** Harley, Debra <debra.harley@uky.edu>**Sent:** Thursday, September 5, 2019 11:48 AM**To:** Bates, Phyllis <pcbate2@uky.edu>**Subject:** Re: Dept. name change

My vote is in support.

Sent from my iPhone

On Sep 5, 2019, at 10:11 AM, Bates, Phyllis <pcbate2@uky.edu> wrote:

Hello Dr. Harley,

Dr. Crystal would like for you to come to the office/ submit your agreement to the department name change.

Thank you.

Phyllis Bates

Office of

Early Childhood, Special Education & Rehabilitation Counseling

UK College of Education

229 Taylor Education Building

Lexington, KY 40506-0001

859-257-4713

Fax: 859-257-1325

pcbate2@uky.edu<https://education.uky.edu/edsrc>

TO: Julian Vasquez Heilig, Dean,
College of Education

FROM: Ralph M. Crystal, Chair,
Department of Early Childhood, Special Education and
Rehabilitation Counseling

TOPIC: Request for Department Name Change

DATE: July 01, 2019



This memo is to provide background information for a request that the name of the “Department of Early Childhood, Special Education and Rehabilitation Counseling” be changed to the “Department of Early Childhood, Special Education, and Counselor Education.” An effective date of January 01, 2020 is requested. Making this change will impact the EDSRC abbreviation currently used for the department.

However, the underlying change will only impact the Rehabilitation Counseling program. The proposed department abbreviation is, EDSCE and the prefix used for counseling courses changed from RC to CED. No change to the Early Childhood, Special Education, or Visual Impairment programs or courses will be made and this will not affect the names of degrees or majors within Early Childhood, Special Education, or Visual Impairment programs within the department.

There are several reasons for this request. Between 1981 and July 01, 2017 the Rehabilitation Counseling (RC) program was accredited by the Council on Rehabilitation Education (CORE). On July 01, 2017 CORE merged with the Council on Accreditation of Counseling and Accredited Educational Programs. Our CORE accredited Rehabilitation Counseling program converted to a CACREP accredited Rehabilitation Counseling program.

Doctoral programs were not accredited by CORE. However, CACREP does accredit doctoral programs and we submitted an accreditation packet to CACREP for our doctoral program in Counselor Education and Supervision, which was reviewed and the program was accredited effective July 13, 2017.

Also, CORE did not accredit mental health counseling programs whereas CACREP does. The Rehabilitation Counseling program faculty are in the process of preparing an accreditation program packet for a master’s degree in Clinical Mental Health Counseling. This program will align with state requirements throughout the nation for licensure as a licensed professional counselor. The program requirements and associated courses for the Clinical Mental Health program are being reviewed separately by the appropriate university committees.

In summary, under the current structure of the Rehabilitation Counseling program we have an accredited master’s program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision. Under the proposed structure (umbrella) there

Julian Vasquez Heilig
Dean, College of Education
July 01, 2019
Page 2

will be an accredited master's degree program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision. We also have a college, university, and Council on Post-Secondary approved bachelor's degree program in Disability Studies within the Counselor Education structure. This is not an accredited program.

We anticipate adding a second accredited master's degree program in Clinical Mental Health Counseling by Fall 2020. This will coincide with the reaccreditation of our current master's and doctoral programs due to be reviewed for reaccreditation by Fall 2021.

Changing the title of the department as recommended reflects the inclusion of three accredited program in counseling under one program/department title (Counselor Education), two at the master's degree level and one at the doctoral degree level. This proposed change was reviewed and unanimously approved by the Rehabilitation Counseling faculty in March and early April 2019 and reviewed and unanimously approved by the department faculty at the April 02, 2019 department meeting.

Following approvals at the College level, this proposal is forwarded to Ms. Sheila Brothers, administrator with the Office of the Senate Council. This proposal does not go into Curriculog but at your discretion can be referred to the Courses and Curricula Committee for review and a recommendation for the College faculty to consider. A letter from you as Dean following approvals would be appropriate.

Paper work required to be submitted to the university for this change is provided for your review. It is my understanding that for this change to be effective for the 2020-2021 academic year (effective January 01, 2020) it will need to be reviewed by the University Senate no later than mid-November 2019.

If there are any questions, please feel free to contact me at ralph.crystal@uky.edu, 859-257-8275. Thank you for your consideration of this request.