

The SAASC convened on Thursday, April 25, 2019 to consider a proposal from the College of Health Sciences, Department of Clinical Sciences regarding a proposal to suspend and close the Physician Assistant Studies program.

Attendance: Brad Kerns, Tom Troland, Azhar Swanson, Shawn Caudill, Susan Effgen, Kevin Donohue, Herman Farrell (Chair)

Susan Effgen served as facilitator of this proposal.

Discussion:

The proposal states: "Suspending and deleting program because it is no longer offered in the College of Health Scis. In addition, the removal of the program provides the opportunity to correct information in SAP to more clearly reflect the status and organization structure of the College." A teach out form is provided and indicates that no faculty or students are affected by this change.

A notice of an Open Hearing (pursuant to SR 3.4.2.B.2.) to be held during the SAASC meeting, was sent to the constituencies affected by this program closing. No one showed up to protest or express concerns about this closure.

Vote:

A motion was made and seconded that the SAASC approve the proposal to suspend and close the program.

The vote in favor was unanimous.



College of Health Sciences  
Office of the Dean  
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Lexington, KY 40536-0200  
859-218-0860  
[www.uky.edu/chs](http://www.uky.edu/chs)

To: Meredith Houlihan

From: Carl Mattacola, Ph.D.  
Associate Dean of Academic and Faculty Affairs

Date: October 18, 2018

RE: College of Health Sciences Program Inventory

Attached is a request to suspend multiple courses in the College of Health Sciences. The 3 degree programs are listed below. This is the result of an administrative cleanup of SAP. The attached documentation outlines the rationale for the change and the support from both Colleges and affiliated faculty. The proposal has been approved at the Department and College levels.

PAST-BHS Physician Assistant Studies

~~PHTH-BHS Physical Therapy~~

~~CLSI-MS Clinical Sciences~~ (reviewed separately, by GC)

## SUSPEND ADMISSIONS TO AN EXISTING DEGREE PROGRAM/CERTIFICATE

The faculty of the college in which a degree program resides may opt to suspend admissions for up to one year without going through the University Senate, pursuant to the established college faculty rules document. A college faculty may opt to have an issue concerning temporary suspension of admissions to an academic program forwarded to the Senate Council for Senate consideration.

The decision to suspend admissions to a Senate-approved academic program for longer than a single year is a significant reduction, which must be approved by the Senate. After five years of suspension, the Council on Postsecondary Education (CPE) considers the program to be closed and no students will be admitted. After the CPE designates a program as “closed” any attempt by the department to resurrect that program will be treated as a new program proposal.

Once approved at the college level, your college will send the proposal to suspend admissions to the appropriate Senate academic council (Health Care Colleges Council, Graduate Council, Undergraduate Council) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review via a committee and then to the Senate for approval. Once approved by the Senate, the Senate Council office will notify appropriate entities, including the Registrar’s office. The contact person listed on the form will be informed when the proposal has been sent to committee and other times as appropriate.

### SECTION A – INFORMATION REQUIRED BY UNIVERSITY SENATE

#### 1. Basic Information: Program Background and Overview

1a	Date of contact with the Director of Institutional Effectiveness (IE) <sup>1</sup> :		
	<input type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.		
1b	Home College: <i>College Of Health Sciences (Formally Allied Health Sciences)</i>		
1c	Home Educational Unit (school, department): <i>Clinical Sciences</i>		
1d	Degree Type (BA, MS, PhD, etc.): <i>BHS</i>		
1e	Program Name (Interior Design, Social Work, etc.): <i>Physician Assistant Studies</i>		
1f	CIP Code: <i>51.0912 [PAST-BHS]</i>		
1g	Is there an accrediting agency related to this program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If “Yes,” name:		
1h	Requested effective date <sup>2</sup> :	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date <sup>3</sup> : <i>Fall 20</i>
1i	Date of most recent periodic program review for the home educational unit:	January 2017	
1j	Contact person name: <i>Carl Mattacola</i>	Email: <i>carlmat@uky.edu</i>	Phone: <i>218-0860</i>

#### 2. Overview

<sup>1</sup> You can reach Institutional Effectiveness at 257-8371 or [institutionaleffectiveness@uky.edu](mailto:institutionaleffectiveness@uky.edu).

<sup>2</sup> The effective date is the first semester for which admissions will be suspended.

<sup>3</sup> Suspensions of admissions are typically made effective for the semester following approval. No action will be made effective unless all approvals, up through and including Board of Trustees and CPE approval, are received.

**SUSPEND ADMISSIONS TO AN EXISTING DEGREE PROGRAM/CERTIFICATE**

2a	What is the rationale for suspension of admissions? If an accrediting body recommended this suspension, note that and append that report to the end of this form.(450 word limit)				
	Suspending and deleting program because it is no longer offered in the College of Health Scis. In addition, the removal of the program provides the opportunity to correct information in SAP to more clearly reflect the status and organization structure of the College.				
2b	Is the degree for which admissions will be suspended a master’s degree and is there an associated PhD program?				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If “Yes,” should the master’s degree now serve as an <i>en passant</i> option <sup>4</sup> for students who are unable to complete the associated PhD? (150 word limit)				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If “Yes,” describe the associated PhD and how the <i>en passant</i> master’s degree will be administered.				
2c	Provide an explanation for the proposed suspension of admissions. (450 word limit)				
	<i>Admission has been suspended for more than 5 years. Students have not been enrolled in more than 5 years in this program. Suspension of this program is the result of an SAP audit/review. This program/degree has been inactive and we are requesting formal removal/suspension/deletion.. This action will result in a more accurate depiction of programmatic offerings in our College and UK at large.</i>				
2d	What provisions are being made for students already in the program? (300 word limit)				
	There are no students in this program.				
2e	Describe enrollment in the program below, for the last five years.				
	1 year ago:	2 years ago:	3 years ago:	4 years ago:	5 years ago:
	Year: 2016	Year: 2015	Year: 2014	Year: 2013	Year: 2012
	Enrollment: 0	Enrollment: 0	Enrollment: 0	Enrollment: 0	Enrollment: 0
2f	Describe graduation rates in the program below, for the last five years.				
	1 year ago:	2 years ago:	3 years ago:	4 years ago:	5 years ago:
	Year: 2016	Year: 2015	Year: 2014	Year: 2013	Year: 2012
	Grad rate: 0	Grad rate: 0	Grad rate: 0	Grad rate: 0	Grad rate:0
2g	Will another degree replace the program being suspended (i.e. a new program or a changed program)?				Yes <sup>5</sup> <input type="checkbox"/> No <input checked="" type="checkbox"/>
	If “Yes,” explain below. (300 word limit)				
2h	What will happen with the existing courses that comprised the program <sup>6</sup> ? (300 word limit)				
	<i>There are no existing courses.</i>				
2i	Check the appropriate box below and explain. (150 word limit)				

<sup>4</sup> If a degree is offered *en passant*, there are no direct admissions into the program and it exists solely as an option for students who are unable to complete the associated PhD.

<sup>5</sup> Mention of the replacement degree here does not create/change it – the appropriate new/change forms must also be submitted.

<sup>6</sup> If the courses are no longer needed, the home educational unit will need to officially drop the courses.

**SUSPEND ADMISSIONS TO AN EXISTING DEGREE PROGRAM/CERTIFICATE**

<input type="checkbox"/> Suspension greater than one year but less than five years.	<input checked="" type="checkbox"/> Suspension for perpetuity.
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**3. Approvals/Reviews**

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
3a	(Within College)		
	<i>Associate Dean of Academic Affairs</i>	<i>7/21/2017</i>	<i>Carl Mattacola / 8-0860 / carlmat@uky.edu</i>
			/ /
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3b	(Collaborating and/or Affected Units)		
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	(Senate Academic Council)	Date Approved	Contact Person Name
3c	Health Care Colleges Council		
	Graduate Council		
	Undergraduate Council	3/5/19	Joanie Ett-Mims

# INSTITUTIONAL TEACH-OUT PLAN



The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) requires accredited institutions to submit a teach-out plan prior to closing a program, approved off-campus site, branch campus, or institution where the institution plans to teach out its own students.

In adherence to this policy, this form should be completed for all program suspensions and site closures and submitted to the Office of Strategic Planning and Institutional Effectiveness (OSPIE) in order to submit a notification to SACSCOC.

Please indicate the intended action     Program suspension/closure     Closure of off-campus site

Contact Person:	Carl Mattacola	E-mail Address:	carlmat@uky.edu		
Telephone Number:	218-0560	Fax Number:	323-1058		
Location of off-campus site or program:	<input checked="" type="checkbox"/> Main Campus <input type="checkbox"/> off-campus (indicate address below)				
Address:					
City:		State:		Zip Code:	

Indicate the program(s) impacted by the closure or suspension (Major and degree type)

Physician Assistant Studies BHS

Date of Closure: 12/6/2018

(date when new students will no longer be admitted)

Explain how affected parties (students, faculty, staff) will be informed of the impending closure

No parties will be affected by this suspension because no one is enrolled in or teaching courses associated with it.

Explain how all affected students will be helped to complete their programs of study with minimal disruption

No students will be affected by this suspension.

Indicate whether the teach-out plan will incur additional charges/expenses to the students and, if so, how the students will be notified

No charges/expenses will be created by this suspension.

How will faculty and staff be redeployed or helped to find new employment?

n/a