

The SAASC convened on Thursday, April 4, 2019 to consider a proposal from the College of Health Sciences, Department of Clinical Sciences to suspend and close the Undeclared BACH-AH degree program.

Attendance: Susan Effgen, Azhar Swanson, Kevin Donohue, Tom Troland, Rebekah Epps, Brad Kerns, Herman Farrell (Chair), Carl G. Mattacola, Associate Dean, College of Health Sciences

Procedure:

Azhar Swanson acted as facilitator of the proposal.

Discussion:

As noted in the proposal: "Admission has been suspended for more than 5 years. Students have not been enrolled in more than 5 years in this program. Suspension/deletion (closure) of this program is the result of an SAP audit/review....This action will result in a more accurate depiction of the programmatic offerings in our college and UK at large." It was noted in the meeting by Associate Dean Mattacola that there have been no students in the program for at least 15 years.

Vote:

A motion was made and seconded that the SAASC approve the proposal to suspend admissions and close the program.

The vote in favor was unanimous.

A motion was made and seconded that, because of the extended time period where no students were enrolled in this program (15 years), there is no need for an open hearing and therefore the University Senate is requested to waive the open hearings and disclosure requirements that are set forth in SR 3.4.2.B.2.

The vote in favor was unanimous.



College of Health Sciences

College of Health Sciences
Office of the Dean
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859-218-0860
www.uky.edu/chs

To: Meredith Houlihan

From: Carl Mattacola, Ph.D.
Associate Dean of Academic and Faculty Affairs

Date: March 1, 2018

RE: College of Health Sciences Program Inventory

Attached is a request to suspend multiple courses in the College of Health Sciences. The 4 degree programs are listed below. This is the result of an administrative cleanup of SAP. The attached documentation outlines the rationale for the change and the support from both Colleges and affiliated faculty. The proposal has been approved at the Department and College levels.

BACH-AH Undeclared

~~RESI MS Reproductive Biology~~

~~RESI PHD Reproductive Biology~~

~~RESI-CERTG Reproductive Biology~~

Note from the SC office: Health Sciences also has a BHS-AH and that should remain intact and unchanged. (The BHS-AH contains the (undeclared) UNAH-BHS and the (undeclared / exploratory) UNHS-BHS.) Health Sciences does not want to take any action on the UNAH-BHS/ BHS-AH or the UNHS-BHS / BHS-AH at this time.

SUSPEND ADMISSIONS TO AN EXISTING DEGREE PROGRAM/CERTIFICATE

The faculty of the college in which a degree program resides may opt to suspend admissions for up to one year without going through the University Senate, pursuant to the established college faculty rules document. A college faculty may opt to have an issue concerning temporary suspension of admissions to an academic program forwarded to the Senate Council for Senate consideration.

The decision to suspend admissions to a Senate-approved academic program for longer than a single year is a significant reduction, which must be approved by the Senate. After five years of suspension, the Council on Postsecondary Education (CPE) considers the program to be closed and no students will be admitted. After the CPE designates a program as "closed" any attempt by the department to resurrect that program will be treated as a new program proposal.

Once approved at the college level, your college will send the proposal to suspend admissions to the appropriate Senate academic council (Health Care Colleges Council, Graduate Council, Undergraduate Council) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review via a committee and then to the Senate for approval. Once approved by the Senate, the Senate Council office will notify appropriate entities, including the Registrar's office. The contact person listed on the form will be informed when the proposal has been sent to committee and other times as appropriate.

SECTION A – INFORMATION REQUIRED BY UNIVERSITY SENATE			
1. Basic Information: Program Background and Overview			
1a	Date of contact with the Director of Institutional Effectiveness (IE) ¹ :	11/21/17	
	<input checked="" type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.		
1b	Home College:	College Of Health Sciences (Formally Allied Health Sciences)	
1c	Home Educational Unit (school, department):	Clinical Sciences	
1d	Degree Type (BA, MS, PhD, etc.):	BACH-AH	
1e	Program Name (Interior Design, Social Work, etc.):	Undeclared	
1f	CIP Code:	24.0102	
1g	Is there an accrediting agency related to this program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," name:		
1h	Requested effective date ² :	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date ³ : Fall 20
1i	Date of most recent periodic program review for the home educational unit:	January 2017	
1j	Contact person name:	Email:	Phone:
	Carl Mattacola	carlmat@uky.edu	218-0860

¹ You can reach Institutional Effectiveness at 257-8371 or institutionaleffectiveness@uky.edu.

² The effective date is the first semester for which admissions will be suspended.

³ Suspensions of admissions are typically made effective for the semester following approval. No action will be made effective unless all approvals, up through and including Board of Trustees and CPE approval, are received.

SUSPEND ADMISSIONS TO AN EXISTING DEGREE PROGRAM/CERTIFICATE

2. Overview					
2a	What is the rationale for suspension of admissions? If an accrediting body recommended this suspension, note that and append that report to the end of this form. (450 word limit)				
	Suspending the program because it is no longer offered in the College of Health Sciences. In addition, the suspension and deletion of the program provides the opportunity to correct information in SAP to more clearly reflect the status and organization structure of the College.				
2b	Is the degree for which admissions will be suspended a master's degree and is there an associated PhD program?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," should the master's degree now serve as an <i>en passant</i> option ⁴ for students who are unable to complete the associated PhD? (150 word limit)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," describe the associated PhD and how the <i>en passant</i> master's degree will be administered.				
2c	Provide an explanation for the proposed suspension of admissions. (450 word limit)				
	<i>Admission has been suspended for more than 5 years. Students have not been enrolled in more than 5 years in this program. Suspension/deletion of this program is the result of an SAP audit/review. This program/degree has been inactive and we are requesting formal removal/suspension/deletion. This action will result in a more accurate depiction of programmatic offerings in our College and UK at large.</i>				
2d	What provisions are being made for students already in the program? (300 word limit)				
	There are no students in this program.				
2e	Describe enrollment in the program below, for the last five years.				
	1 year ago:	2 years ago:	3 years ago:	4 years ago:	5 years ago:
	Year: 2016	Year: 2015	Year: 2014	Year: 2013	Year: 2012
	Enrollment: 0	Enrollment: 0	Enrollment: 0	Enrollment: 0	Enrollment: 0
2f	Describe graduation rates in the program below, for the last five years.				
	1 year ago:	2 years ago:	3 years ago:	4 years ago:	5 years ago:
	Year: 2016	Year: 2015	Year: 2014	Year: 2013	Year: 2012
	Grad rate: 0	Grad rate: 0	Grad rate: 0	Grad rate: 0	Grad rate: 0
2g	Will another degree replace the program being suspended (i.e. a new program or a changed program)?	Yes ⁵ <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	If "Yes," explain below. (300 word limit)				
2h	What will happen with the existing courses that comprised the program ⁶ ? (300 word limit)				
	<i>There are no existing courses.</i>				

⁴ If a degree is offered *en passant*, there are no direct admissions into the program and it exists solely as an option for students who are unable to complete the associated PhD.

⁵ Mention of the replacement degree here does not create/change it – the appropriate new/change forms must also be submitted.

⁶ If the courses are no longer needed, the home educational unit will need to officially drop the courses.

SUSPEND ADMISSIONS TO AN EXISTING DEGREE PROGRAM/CERTIFICATE

2i	Check the appropriate box below and explain. (150 word limit)
	<input type="checkbox"/> Suspension greater than one year but less than five years. <input checked="" type="checkbox"/> Suspension for perpetuity.

3. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
3a	(Within College)		
	Associate Dean of Academic Affairs DEAN	7/21/2017 2-20-2018	Carl Mattacola / 8-0860 / carlmat@uky.edu Scott LePhart
			<i>[Signature]</i>
			/ /
			/ /

3b	(Collaborating and/or Affected Units)		
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3c	(Senate Academic Council)	Date Approved	Contact Person Name
	Health Care Colleges Council		
	Graduate Council		
	Undergraduate Council		

Subject: FW: Proposed Suspension of Admissions and Closure BHS_AH in Clinical Sciences
Date: Monday, January 7, 2019 at 8:08:08 PM Eastern Standard Time
From: Mattacola, Carl
To: Carl G. Mattacola
Attachments: Suspension Vote_BHS-AH.pdf, image001.png

From: Badger, Karen

Sent: Thursday, December 20, 2018 2:43 PM

To: Skaff, Karen <karenskaff@uky.edu>; White, Brandi <brandi.white50@uky.edu>; Warren, Jami <jami.warren@uky.edu>; Kerckmar, Sarah <sarah.kerckmar@uky.edu>; Ming-Yuan Chih <mch266@g.uky.edu>; Brady, Christy <clfrea2@uky.edu>; Clancy, Karen <kclancy@uky.edu>

Cc: Rapchak, Natalie <natalie.rapchak@uky.edu>; Gdovka, Tracey <tracey.gdovka@uky.edu>; Mattacola, Carl <CarlMattacola@uky.edu>; Miller, Melissa <melissamiller@uky.edu>

Subject: FW: Proposed Suspension of Admissions and Closure BHS_AH in Clinical Sciences

Hello All,

This is a second email related to clean-up of some curriculum items going through the approval process. This is also a degree suspension. We want to be sure you have been consulted and are able to vote. Please see the message below from Carl. So that this proposal can move forward, please respond by the end of the day on January 4th.

Thanks! Karen

Dear Faculty in Clinical Sciences-

Attached is a request to suspend the BHS - Allied Health in Clinical Sciences. This is the result of an administrative cleanup of SAP. The attached documentation outlines the rationale for the change.

We need to provide documentation that faculty have been consulted and had an opportunity to vote. We have included a link to a Qualtrics survey.

Please follow the link to vote so that we may include this documentation in the proposal.

https://uky.az1.qualtrics.com/jfe/form/SV_5cNDrcp2hP85ipT



Carl G. Mattacola, Ph.D.

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Default Report

Proposed Suspension of Admissions and Closure BHS_AH in Clinical Sciences

January 7, 2019 2:33 PM EST

Q1 - Name

Yes, I support the suspension.

Name

Do you support the suspension of admission and closure of BHS-AH in Clinica...

Karen O. Skaff

Yes, I support the suspension.

Karen Badger

Yes, I support the suspension.

Brandi White

Yes, I support the suspension.

Ming-Yuan Chih

Yes, I support the suspension.

Sarah Kerckmar

Yes, I support the suspension.

Jami Warren

Yes, I support the suspension.

Showing records 1 - 6 of 6

No, I do not support the suspension.

No Data

I abstain.

No Data

End of Report

Ett-Mims, Joanie

From: Mattacola, Carl
Sent: Monday, January 07, 2019 8:33 PM
To: Ett-Mims, Joanie
Subject: FW: Undergraduate Council Review of suspension of Undeclared BACH-AH
Attachments: Substantive Change Decision; BHS-AH_Vote.pdf

FYI

From: "Carl G. Mattacola" <CarlMattacola@uky.edu>
Date: Monday, January 7, 2019 at 8:29 PM
To: "Williams, Corrine" <corrine.williams@uky.edu>
Cc: Melissa Miller <melissamiller@uky.edu>
Subject: Re: Undergraduate Council Review of suspension of Undeclared BACH-AH

Hi Corrine,

Thanks for your e-mail. Attached is a vote from the Department of Clinical Sciences, Division of Health Sciences Education and Research who voted on the suspension of admission to the BACG-AH. Of the 8 faculty, 6 voted in-favor while 2 faculty did not participate. In addition, we have attached a copy of the OSPIE Substantive Change Request.

Please let us know if you need anything else.

Sincerely,



Carl G. Mattacola, Ph.D.

Associate Dean Academic & Faculty Affairs and Professor
University of Kentucky
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123F Charles T. Wethington Jr. Building
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From: "Williams, Corrine" <corrine.williams@uky.edu>
Date: Tuesday, December 11, 2018 at 11:44 AM
To: "Carl G. Mattacola" <CarlMattacola@uky.edu>
Cc: Melissa Miller <melissamiller@uky.edu>
Subject: Undergraduate Council Review of suspension of Undeclared BACH-AH

Hello,

I am the assigned reviewer from Undergraduate Council for the proposal to suspend admissions to the BACH-AH. This proposal is relatively straightforward, but is missing the documentation of faculty support (referenced in the cover letter; see highlighted portion of the form). I'm not sure if it just didn't get attached, but would you be able to send that to me?

Thanks!

Corrine

Corrine M. Williams, ScD
Associate Professor, Department of Health, Behavior & Society
Pronouns: she/her/hers
University of Kentucky
111 Washington Avenue, Room 113B
Lexington, KY 40536
Phone: [859-257-8108](tel:859-257-8108)
Fax: [859-323-2933](tel:859-323-2933)
corrine.williams@uky.edu

From: Ett-Mims, Joanie
Sent: Monday, October 22, 2018 3:44 PM
To: Williams, Corrine <corrine.williams@uky.edu>; Urch, Kathleen <kakie.urch@uky.edu>
Cc: Spriggs, Amy <amy.spriggs@uky.edu>
Subject: RE: UGC assignments, 9-11-18

Hi Corrine and Kakie,

We have received a revised proposal for the suspension of admissions in the College of Health Sciences (see attached). This revised proposal only includes one undergraduate program (instead of four), as Health Sciences would only like to suspend admissions for the Undeclared BACH-AH at this time.

Thank you!
Joanie



Joanie Ett-Mims
University of Kentucky
Office of the Senate Council
203 Main Building
Lexington, KY 40506-0032
859-257-5871
jmett2@uky.edu

Ett-Mims, Joanie

From: noreply@qualtrics-survey.com
Sent: Wednesday, January 02, 2019 4:16 PM
To: Mattacola, Carl
Subject: Substantive Change Decision

Dear Carl Mattacola,

Thank you for your email regarding the proposed program change(s) to **Undeclared in Allied Health, Bachelor's (24.0102)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

· Suspending the program because it is no longer offered in the College of Health Sciences. In addition, the suspension and removal of the program provides the opportunity to correct information in SAP to more clearly reflect the status and organization structure of the College.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting our office.

Office of Strategic Planning & Institutional Effectiveness

University of Kentucky

Visit the Institutional Effectiveness

Website: <https://proxy.qualtrics.com/proxy/?url=http%3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D>