

The SAASC convened on Thursday, February 21, 2019 to consider a proposal from the College of Nursing, requesting a change in Senate Rule 5.3.2.6.C, D.

Attendance: Brad Kerns, Shawn Caudill, Azhar Swanson, Tom Toland, Rebekkah Epps, Annie Davis Weber, Herman Farrell (Chair)

Procedure:

Shawn Caudill acted as facilitator of the proposal.

Discussion:

The proposal is to change the language in the Senate Rules regarding student probation and dismissal in the BSN program. The changes involve substituting the word “dismissal” for the word “suspension in the current rule. As noted in the proposal, in the BSN program, “we dismiss rather than suspend students.”

The change also involves the dismissal of students that fail two NUR courses in the BSN program. There was some discussion with regard to the clarity of the language in the proposal on this point. It was suggested by the Chair that the proposal be revised so that section D references section C.3 (in order to avoid confusion with section C.2). So that proposed Section D. Dismissal will read:

“Repeat options are not recognized by the College of Nursing for dismissal decisions based on failure to earn a C (2.0) on the first attempt of any two NUR courses. (See Section C.3.) The original grade received in each NUR course will be considered for the dismissal decision regardless of any grades earned in repeated courses.”

Vote:

A motion was made and seconded that the SAASC approve the proposal requesting a change to SR 5.3.2.6.C.,D with the proposed revision (including a reference to Section C.3 in Section D).

Vote: 6 in favor, 0 opposed.



College of Nursing
315 College of Nursing Building
Lexington, KY 40536-0232
859 323-5108
fax 859 323-1057
www.uknursing.uky.edu

September 13, 2018

To: Jennifer Bird-Pollan, Chair University Senate

From: Terry A. Lennie, PhD, RN, FAAN, Senior Associate Dean ^{TAL}
Darlene Welsh, PhD, MSN, RN, Assistant Dean BSN Program Studies ^{DW}
Karen McBroom Butler, DNP, RN, Assistant Dean Operations ^{KMB}
University of Kentucky, College of Nursing

RE: Program Change

Attached are a program change form and supporting documents for requesting a change in the Senate Rules language for student probation and dismissal in the BSN Program.

To facilitate patient safety in clinical environments and to be consistent with our state and national benchmark schools of nursing, the College of Nursing dismisses students who fail two NUR courses in the BSN Program. Because clinical practice skills diminish when students are not consistently in the clinical environment, suspension is not an academically sound practice in the BSN Program. Consequently, we are requesting changes in the language used in the Senate Rules to better reflect our intended probation and dismissal policies in the BSN Program. We dismiss rather than suspend students under this circumstance and we consider the original course grades when taking this action.

If you have any questions, feel free to contact me, Darlene Welsh, at jdwels00@uky.edu.

Cc: Janie Heath, Dean, College of Nursing
Kristin Ashford, Associate Dean, Undergraduate Program
Joanne Davis, Assistant Dean, Students

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (OSPIE@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES							
Check all that apply.							
<input type="checkbox"/>	Courses	<input type="checkbox"/>	Program name	<input type="checkbox"/>	Total required credit hours	<input type="checkbox"/>	Student learning outcomes
<input checked="" type="checkbox"/>	Criteria for admissions/progression/termination		<input type="checkbox"/>	Certificate assessment		<input type="checkbox"/>	Other
1. General Information							
1a	Date of contact with Institutional Effectiveness (IE) ¹ :		n/a				
	<input type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.						
1b	College ² :	Nursing		Department ² :			
1c	CIP code ³ :		Today's Date:	9/13/18			
1d	Current major name: (Biology, Design, etc.)	Nursing		Proposed major name:	Nursing		
1e	Current Degree (BA, BFA, etc.):	BSN		Proposed degree:	BSN		
1f	Will there be any changes regarding a track(s) for the program?				Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
1g	Accrediting agency, if applicable:	CCNE					
1h	Date of most recent periodic program review for this degree:		October 2012				
1i	Requested effective date:	<input type="checkbox"/>	Fall semester following approval.	OR	<input type="checkbox"/>	Specific Date ⁴ : Fall 2019	

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-1962 or OSPIE@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <https://www.uky.edu/universitysenate/forms> and look for the heading, "Forms Related to Academic Organizational Structure."

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

⁴ No program change(s) will be effective until all approvals are received.

CHANGE UNDERGRADUATE DEGREE PROGRAM

1j	Contact person name:	Darlene Welsh	Phone / Email:	3-6620 / jdwels00@uky.edu
----	----------------------	---------------	----------------	---------------------------

2. Overview of Changes

2a	Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)
	To change the probation and dismissal language for the BSN program in the Senate Rules to clarify the intent of the policies. See CON approved BSN Probation & Dismissal Policies document for original language and approved changes.

2b Use the fields below, as applicable, to identify the areas in which changes will be made.

		Current	Proposed
i.	Credit Hours of Premajor Courses:		
ii.	Credit Hours of Preprofessional Courses:		
iii.	Credit Hours of Major Core Course Requirements		
iv.	Minimum Credit Hours of Guided Electives:		
v.	Minimum Credit Hours of Free Electives:		
vi.	Credit Hours for Track 1 (name):		
vii.	Credit Hours for Track 2 (name):		
viii.	Credit Hours for Track 3 (name):		
ix.	Credit Hours for Track 4 (name):		
x.	Credit Hours for Track 5 (name):		
xi.	Credit Hours for Required Minor:		
xii.	Total Credit Hours Required by Level:	100-level:	
		200-level:	
		300-level:	
		400-level:	
		500-level:	

TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:

=====

=====

xv. If the total hours required for graduation have changed, explain below. (150 word limit)

n/a

2c Will the requested change(s) result in the use of courses from another educational unit?

Yes

No

If "Yes," describe generally the courses and how they will be used.

If "Yes," two pieces of supporting documentation are required.

Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director⁵ of each unit from which individual courses will be used.

⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

CHANGE UNDERGRADUATE DEGREE PROGRAM

Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.

2d Will the proposed change(s) affect an associated minor? Yes No
 If "Yes," the department must also submit a change form to change the minor.

3. UK Core Courses

3a Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.) Yes No
 If "Yes," note the specific changes in the grid below.

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
II. Composition and Communication				
Composition and Communication I	CIS/WRD 110	3	<i>CIS/WRD 110</i>	3
Composition and Communication II	CIS/WRD 111	3	<i>CIS/WRD 111</i>	3
III. Quantitative Reasoning				
Quantitative Foundations				
Statistical Inferential Reasoning				
IV. Citizenship (one course in each area)				
Community, Culture & Citizenship in USA				
Global Dynamics				
Total UK Core Hours		=====		=====

3b Provide the Bulletin language about UK Core.

4. Graduation Composition and Communication Requirement

4a Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.) Yes No
 If "Yes," note the specific changes below, including changes to credit hours.

If the course(s) used are from outside the home unit, one piece of supporting documentation is required.

Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director⁶ from which individual courses will be used.

Current		Proposed	
---------	--	----------	--

⁶ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

CHANGE UNDERGRADUATE DEGREE PROGRAM

i.	<input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>
ii.	<input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>
iii.	<input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>
iv.	<input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>
v.	<input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside & outside home unit.</i>

4b Provide the Bulletin language about GCCR below.

5. Other Course Changes

5a Will the college-level requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5c.) Yes No

Current			Proposed			
<input type="checkbox"/> Standard college requirement			<input type="checkbox"/> <i>Standard college requirement</i>			
<input type="checkbox"/> Specific course			<input type="checkbox"/> <i>Specific course</i>			
Prefix & Nbr	Credit Hrs	Title	Prefix & Nbr	Credit Hrs	Title	Course Status ⁷
						Select one....
						Select one....
						Select one....

5b Will the existing language in the Bulletin about college-level requirements change? Yes No

If “Yes,” provide the new language below.

5c Will the pre-major or pre-professional course requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5e.) Yes No

Current			Proposed			
<input type="checkbox"/> Standard college requirement			<input type="checkbox"/> <i>Standard college requirement</i>			
<input type="checkbox"/> Specific course			<input type="checkbox"/> <i>Specific course</i>			
Prefix & Nbr	Credit Hrs	Title	Prefix & Nbr	Credit Hrs	Title	Course Status ⁸
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5d Provide the Bulletin language about pre-major or pre-professional courses below.

⁷ Use the drop-down list to indicate if the course is a new course (“new”), an existing course that will change (“change”), or if the course is an existing course that will not change (“no change”).

⁸ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

CHANGE UNDERGRADUATE DEGREE PROGRAM

5i	Will the free electives change? (If “Yes,” indicate and note the specific changes in the space below. If “No,” indicate and proceed to question 5j.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

5j	Does the proposed change affect any track(s)? (If “Yes,” note the specific changes using the grid below. If “No,” proceed to question 6.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If more than one track is affected, click HERE for a template. Append a PDF for each affected track to the end of this form.			

Track Name:		<input type="checkbox"/> New Track	<input type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track		
Current		Proposed				
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹¹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5k	Provide the Bulletin language for the track.
----	--

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

YEAR 1 – FALL: (e.g. “BIO 103; 3 credits”)	ANA 109, 4 cr BIO 103, 3 cr CIS 110, 3 PSY 100, 4 cr UK Core, 3 cr	YEAR 1 – SPRING:	ANA 110, 4 cr CHE 103, 4 cr CIS 111, 3 cr UK Core, 6 cr
YEAR 2 - FALL :	NUR 202, 5 cr NUR 200, 2 cr NUR 203, 3 cr DHN 212, 3 cr BIO 208, 3 cr	YEAR 2 – SPRING:	NUR 210, 3 cr NUR 211, 7 cr STA 210, 3 cr UK Core, 3 cr
YEAR 3 - FALL:	NUR 300, 3 cr NUR 301, 6 cr NUR 540, 3 cr UK Core, 3 cr	YEAR 3 - SPRING:	NUR 310, 3 cr NUR 311, 5 cr NUR 313, 5 cr Elective, 3 cr
YEAR 4 - FALL:	NUR 400, 3 cr NUR 401, 5 cr NUR 403, 5 cr	YEAR 4 - SPRING:	NUR 410, 2 cr NUR 411, 5 cr NUR 413, 6 cr

7. Approvals/Reviews

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

CHANGE UNDERGRADUATE DEGREE PROGRAM

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)		
	Undergraduate Student Admission and Progression Committee	4/11/18	Cathy Catlett / 3-0589 / cathy.catlett@uky.edu
	Undergraduate Faculty	4/20/18	Darlene Welsh / 3-6620 / jdswels00@uky.edu
			/ /
			/ /
7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /
7c	(Senate Academic Council)		Date Approved
	Health Care Colleges Council (if applicable)		Contact Person Name
		11/2/18	Meredith Houlihan
	Undergraduate Council		
		12/5/18	Joanie Ett-Mims

BSN Probation & Dismissal Policies – Requested Changes

Current Senate Rule	Requested Changes	Rationale
Page 173	Page 173	
<p>C. Undergraduate Program Suspension</p> <p>A student shall be suspended from the undergraduate nursing program when the student:</p> <ol style="list-style-type: none"> 1. earns less than a semester GPA of 2.0 in courses required by the CON either at the end of the first probationary period or in any subsequent semester; or 2. For a second time fails to earn a grade of C (2.0) in a course required in the CON (NUR prefix); or 3. fails to earn a grade of C (2.0) in any two courses required in the CON (NUR Prefix); or 4. earns less than a GPA of 1.5 in the courses required by the CON at the end of any semester, except for the first semester at the University, 	<p>C. Undergraduate Program Dismissal</p> <p>A student shall be dismissed <u>(subject to appeal)</u> from the undergraduate nursing program when the student:</p> <ol style="list-style-type: none"> 1. earns less than a semester GPA of 2.0 in courses required by the CON either at the end of the first probationary period or in any subsequent semester; or 2. for a second time fails to earn a grade of C (2.0) <u>or higher</u> in a <u>completed attempt of a</u> course required in the CON (NUR prefix); or 3. fails to earn a grade of C (2.0) <u>or higher</u> on the first <u>completed</u> attempt of any two courses required in the CON (NUR Prefix); or 4. earns less than a GPA of 1.5 in the courses required by 	<p>Clarification of language regarding the intent of the College of Nursing’s policies for dismissal from the BSN program. These policies are comparable to the policies established by our state and national benchmark schools of nursing. <u>Policies are approved by accrediting bodies (Kentucky Board of Nursing, Commission on Collegiate Nursing Education) and are designed to promote patient safety and achievement of the National Council Licensure Examination (NCLEX) first attempt pass rate of > 80% required for BSN program accreditation.</u></p>

Current Senate Rule	Requested Changes	Rationale
with a preliminary probationary period.	the CON at the end of any semester, except for the first semester at the University, with a preliminary probationary period.	
<p style="text-align: center;">Page 174</p> <p>D. Removal from Suspension</p> <p>After a period of suspension, a student may be reinstated into the CON when the student meets the requirements for admission.</p>	<p style="text-align: center;">Page 174</p> <p>D. Dismissal</p> <p>Repeat options are not recognized by the College of Nursing for dismissal decisions based on failure to earn a C (2.0) <u>or higher</u> on the first <u>completed</u> attempt of any two NUR courses. The original grade received in each NUR course will be considered for the dismissal decision regardless of any grades earned in repeated courses.</p>	

USAPC Meeting Minutes
 Friday, April 11, 2018
 Location: 1004 Honeycreek Drive
 Lexington 40502

Call to order: Cathy Catlett (chair)

Attendees: Angie Hensley, Darlene Welsh, Joanne Davis, Jennifer Cowley, Leslie Beebe, Jessica Wilson, James Hayhurst, (recorder)

Minutes: Jennifer Cowley made a motion to approve the March 2 minutes and Jessica Wilson seconded. The minutes were approved by the committee.

Topic	Key Points	Actions to be Taken
Welsh—BSN Dismissal Policy	<ul style="list-style-type: none"> Welsh addressed the committee about the need to have a dismissal policy in the CON. She said she other colleges suspend students, but this will not work with nursing. Catlett asked questions to clarify the repeat option portion of the policy (see attached). Davis discussed the College of Pharmacy’s approach to progression—there are no automatic progressions in the COP and there is a vote at the end of each semester. Other committee members commented that this would be favorable in the CON. There was also discussion about how this relates to a recent student appeal. 	<ul style="list-style-type: none"> Hensley made a motion to vote on the presenting the policy to the Undergraduate Faculty Committee and Wilson seconded. The committee approved unanimously.
Wilson—RN to BSN Admits	<ul style="list-style-type: none"> There are 12 new applicants that meet eligibility requirements. There are two that need to be discussed because of having a GPA lower than 2.5. These students have been successful academically and Wilson indicated that she believes they can be successful in the RN to BSN program. The candidates also had letters of recommendation. Catlett said she was supportive of admitting these candidates. 	<ul style="list-style-type: none"> Catlett moved to admit the students and Cowley seconded. All 14 candidates were admitted.
Catlett—Holistic admissions	<ul style="list-style-type: none"> Catlett suggested having a spreadsheet with the traditional way of selecting candidates and creating another spreadsheet utilizing the new method and compare the results. Catlett reviewed how the different criteria will be weighted. Davis said the students have been told a different weighting system (60/40) and that changing the system will be unfair to the students who may be adversely affected by the change. Cowley asked how many students had been interviewed to which Davis said close to 280. Welsh said that people with good numbers who may have other issues may not be accepted which may open spots for candidates with lower 	<ul style="list-style-type: none"> The Committee will discuss weights at the next meeting.

Topic	Key Points	Actions to be Taken
<p>Meeting adjourned at 1:30 p.m.</p>	<p>GPA's. Hensley asked if there could be legal issues if someone with a 4.0 is not admitted based on other criteria. Catlett said the committee should run scenarios with the numbers to see gauge the success of the system. The question was asked as to what aspects may be a decider if all other numbers are good. It was stated that a lack of diversity in the student body is due to a lack of diversity in the applicant pool.</p> <p>Next meeting will be May 8 from 11:30-2:30 and May 16 from 9-12 for admission decisions.</p>	

University of Kentucky College of Nursing
 UG Faculty Meeting Minutes
 Friday, April 20, 2018, 9:00am, CON 315T

Call to order: Dr. Kristin Ashford

Attendees: Leslie Beebe, Cathy Catlett, Erin Chiswell, Tammy Courtney, Jennifer Cowley, Alexandra Dampier, Amanda Fallin-Bennett, Fran Hardin-Fanning, Jan Forren, Carole Haurylko, Angela Hensley, Vicki Hensley, Stephanie Kehler, Ana Maria Linares, Joanne Matthews, Suzie Pilon, Elizabeth Salt, Laura Schrader, Lee Anne Walmsley, Darlene Welsh, Jessica Wilson, Cheryl Witt; Zoom attended – Mollie Aleshire, Angie Grubbs, Julia Hall. Joanne Davis, Rene Palumbo and Paige Brooks

Minutes: J Cowley made a motion to approve the minutes from February 2, 2018 and AM Linares seconded. The committee approved the minutes unanimously.

Issue	Key Points	Actions to be Taken
Announcements	<ul style="list-style-type: none"> • H Feld has completed her PhD • J Wilson and D Welsh recently attended the Kentucky Student Success Summit and will present at the next meeting • S Pilon successfully completed her ANCC adult gerontology • S Fugate attending educational conference concept/competency based nursing/clinical reasoning • A Fallin-Bennett, F Hardin-Fanning are in the process of completing grants. AM Linares recently received an award • AM Linares has her 8th grandson on the way • L Dampier and C Catlett have made changes in N201 • L Dampier transition party May 1, at El Toro, 3p-6p. She will be moving to Texas this summer but will remain as a part-time on-line instructor with the RN-BSN program. Flyer to come • Two new hires – M Chojanacki in the Peds course and C Degener in the High Acuity course • New hire in new Simulation Lab - Dan. J Dent currently working on certification for simulation lab. Eventually all lab faculty will need to be certified 	
Old Business Curriculum Revision K Ashford	<ul style="list-style-type: none"> • The Curriculum Council had a phone conference with Dr. D Ignatavicius. There will be a zoom conference on April 30 for UG Faculty with Dr. Ignatavicius and a possible full day staff development in August 	

Issue	Key Points	Actions to be Taken
<p>Scholars in Nursing Update F. Hardin-Fanning</p> <p>Promoting Relationships in Nursing & Tracking Student Success V. Hensley</p> <p>IPE Curriculum Task Force Update C. Catlett</p> <p>New Business</p> <ul style="list-style-type: none"> • MedVet F. Hardin-Fanning • RN-BSN J. Wilson 	<ul style="list-style-type: none"> • The Curriculum Council will also consult via phone conference with Dr. Jean Giddons • Two new faculty hires for fall 2018 M Chojnacki and C Degener • Z Smith new academic success advisor • F Hardin-Fanning will continue instruction in the NUR 101 Honors course for the fall 2018 term • It has been recommended that we make available a list of military tracks/scholarships on our web site • New approach with PRN program - J Davis will partner an advisor with Tammy Courtney, Suzie Pilon, Lee Anne Walmsley, J Cowley and a theme. More information to come • We won't have the 2 second career cohorts in IPE as we did this past spring • Estimate that the groups next year will be N211 and N301 students. Will discuss opportunity for ABSN students. Spring 2019 iCATs student numbers will be approximately 200 instead of 250. IPE will need 24-25 facilitators to accommodate the need for subs. • F Hardin-Fanning has sent out a list of potential CE's available through MedVet • RN-BSN Track moving forward with BCTCS partnership: BCTCS students will apply as visiting students to UK • Offering 1 summer course for students who have completed 1st year of ADN program with 3.0 GPA • Pilot in fall for new ADN students who do not need any general ed courses for bachelor's degree- already have another bachelor's, have another Associate of Art or Science, 	<ul style="list-style-type: none"> • If you have any suggestions for topics of discussion in NUR 101 Honors course, please email R Palumbo • K Ashford will follow-up on making a list of military tracks/scholarships on the CON web site

Issue	Key Points	Actions to be Taken
<p>Work Life LA Walmsley</p> <p>Feedback from Student Representative P Brooks</p> <p>Community Service Learning Project L Beebe/J Matthews</p> <p>Other Business</p> <p>Committee Reports</p> <ul style="list-style-type: none"> • Undergraduate Program Committee (UPC) J. Matthews 	<p>or are Gen Ed certified- these students will take 1 RN-BSN course online per semester while enrolled in ADN (RN Courses will be Health Assessment, Patho, Pharm, Leadership & Mgmt)</p> <ul style="list-style-type: none"> • Working with Dr. Stone from UK Accounting - regarding test anxiety. LA Walmsley is currently scheduled for seminar. She will visit each faculty member for suggestions on recommended needs • Student engagement needed to promote curricular revisions. Info to take back to students include no changes for currently enrolled students. New curriculum will begin fall 2020 and in fall of 2019 a new accelerated BSN program will begin • Fall project will focus on mental health. Several mental health awareness days coming to the community in the fall. Recommend that we come up with one topic or series of options to engage in per year. Early notification so we can add to our syllabus. P Brooks feels that exposure to people with mental health issues will help students become more comfortable treating patients with mental health issues. October 8-13 mental health week. Suggests that UNNAC take on the responsibility of publicizing planned events • Review documents in canvas regarding upcoming UG Faculty votes. Be prepared to vote at the May 8, 2018 meeting • Be prepared to vote on recommended changes to MedMath policy • Be prepared to vote on the ABSN program development • Be prepared to vote on recommended changes to the UPC bylaws. Currently finalizing recommendations and will then post to canvas • V Hensley is the new chair elect to UPC 	<ul style="list-style-type: none"> • If you have ideas for the community involvement project please send them to J Matthews or L Beebe. There is also a thread in Canvas that you may post to. Develop ideas such as; <ul style="list-style-type: none"> ○ How to pursue through individual courses ○ How to develop calendar accessibility for students to pick event(s) they would like to participate in • For the May meeting please bring list of ideas/things we can do. Ideas for prizes, for the class most involved. P Kral, T Courtney, J Hall will develop strategies to engage SNA & UNNAC students in a T-Shirt design • J Matthews will send voting items out 1 week prior to next meeting for review and will post to Canvas site. A vote will be taken on each item at the May meeting

Issue	Key Points	Actions to be Taken
<ul style="list-style-type: none"> • Undergraduate Student Admissions & Progressions (USAPC) C. Catlett <p>Adjourn Meeting</p>	<ul style="list-style-type: none"> • Discussion regarding students being released on the Tuesday before Thanksgiving. Not recommended if it takes away an opportunity from the students • Discussion - Repeat option currently says three D grades will result in suspension with the opportunity to be readmitted. We currently do not hold to this policy. It is recommended that we change suspension to dismissal to more accurately represent our current actions • 3:00pm, Next Meeting – Tuesday, May 8, 2018, 9am, 315T, followed by a Curricular Revision Meeting. 	<ul style="list-style-type: none"> • VOTE: UPC – H Feld motion to change suspension to dismissal in the current repeat option policy J Cowley seconded. <p>Yes: 21 No: 0 Abstain: 0</p>

CON VALUES

- **U** Unique and innovative contributions to healthcare
- **K** Knowledge and evidence-based practice
- **C** Collaborative and diverse learning environments
- **O** Open and respectful relationships
- **N** Nursing leadership and recognition

Approved 05/13/15

GUIDING PRINCIPLES FOR CONDUCTING MEETINGS

1. Listen to all ideas and consider alternative perspective
2. Acknowledge and respect others and external guests
3. "Call the Question" when discussion is repetitive
4. One on one, clear up issues within 3 days
5. Avoid talking about an individual or specific situation unless relevant to the purpose of the meeting
6. Challenge/criticize the issue/idea, not the person
7. Speak for yourself without generalizing
8. Have one conversation at a time, avoid side conversations
9. Engage in meeting, avoid phone calls, checking emails, working on laptop, etc.

Approved Faculty Meeting, 10/5/2009

DRAFT