

## Student NM-03

January 26, 2018

TO: Dr. Katherine McCormick, Chair University Senate  
FROM: Dr. Ruth Beattie, Associate Dean, College of Arts & Sciences  
SUBJECT: Late Degree Addition – December 2017

Student Name: [REDACTED]  
Student Number: [REDACTED]  
Student Degree and Major: Bachelor of Liberal Studies  
Degree to be Awarded: Bachelor of Liberal Studies, December 2017

The student had completed all of the requirements for Bachelor of Liberal Studies degree by the end of the Fall 2017 semester.

The Bachelor of Liberal Studies degree is a new degree program approved in October 2016. When this new program was first coded into SAP it was, in error, listed as *Bachelor of Arts in Liberal Studies* instead of *Bachelor of Liberal Studies*.

During the short time period it took to correct this error this student declared the major and was listed as a Bachelor of Arts in Liberal Studies major in the December 2017 degree list.

The Bachelor of Arts in Liberal Studies (December 2017) was not certified as the degree does not exist.

Due to the aforementioned administrative error, the College of Arts & Sciences requests that the Bachelor of Liberal Studies degree (Dec 2017) be awarded.