CHANGE UNDERGRADUATE PROGRAM FORM

1. General Information

College: College of Health Sciences	Department: Clinical Sciences- Division of HSER

Current Major Name:	Clinical Leadership and Management	*Proposed Major Name:*	*Same*
Current Degree Title:	BHS	*Proposed Degree Title:*	*BHS*
Formal Option(s):	Associates to Degree or Entry Level to Degree in Clinical Leadership and Management	*Proposed Formal Option(s):*	Associates to Degree or Entry Level to Degree in Clinical Leadership and Management
Specialty Field w/in Formal Option:	Healthcare Administration	*Proposed Specialty Field w/in Formal Options:*	*Long-Term Care Administration*

Date of Contact with Associate Provost for Academic Administration[1]:   11/18/2014

Bulletin (yr & pgs): 249250	CIP Code[1]:		Today's Date:

Accrediting Agency (if applicable):

Requested Effective Date: ☒ Semester following approval.   OR   ☐ Specific Date[2]:

Dept. Contact Person: Dr. Geza Bruckner	Phone:	80859	Email:	gbruckn@uky.edu

2. General Education Curriculum for this Program:

The new General Education curriculum is comprised of the equivalent of 30 credit hours of course work. There are, however, some courses that exceed 3 credits & this would result in more than 30 credits in some majors.

- There is no foreign language requirement for the new Gen Ed curriculum.
- There is no General Education Electives requirement.

Please list the courses/credit hours currently used to fulfill the University Studies/General Education curriculum:

Please identify below the suggested courses/credit hours to fulfill the General Education curriculum.

General Education Area		Course	Credit Hrs
I. Intellectual Inquiry (one course in each area)			
Arts and Creativity		*Any*	*3*
Humanities		*Any*	*3*
Social Sciences		*PSY 100*	*4*
Natural/Physical/Mathematical		*ANT 230*	*3*
II. Composition and Communication			
Composition and Communication I		CIS 110	3
Composition and Communication II		CIS 111	3
III. Quantitative Reasoning (one course in each area)			

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[1] Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the (APAA) can provide you with that during the contact.

[2] Program changes are typically made effective for the semester following approval. No program will be made effective until all approvals are received.

	Quantitative Foundations[3]	*MA 123*	*4*
	Statistical Inferential Reasoning	*STA 296*	*3*
	Community, Culture and Citizenship in the USA	*SOC 235 or GRN 250*	*3*
	Global Dynamics	*GEO 261 or ANT 160*	*3*

3. Explain whether the proposed changes to the program (as described in sections 4 to 12) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u>

> The proposed changes include courses offered by other departments around the University. CIS 300 has already been approved by the Dean of CI (see attachment from Jeff Huber).

4. Explain how satisfaction of the University Graduation Writing Requirement will be changed.

Current	Proposed
Standard University course offering. List:	*Standard University course offering.* *List:*
Specific course – list: <u>CLM 595</u>	*Specific course) – list:* <u>*CLM 595*</u>

5. List any changes to college-level requirements that must be satisfied.

Current	Proposed- **Please see <u>PROGRAM TABLE 1</u>**
Standard college requirement. List:	*Standard college requirement.* *List:*
Specific required course – list:	*Specific course – list:*

6. List pre-major or pre-professional course requirements that will change, including credit hours.

Current	Proposed
Associates degree entry OR the following courses: CIS 110 & CIS 111 (6), PSY 100 (4), CLA 131 (3), HHS 101 (1), and HHS 102 (1), ENG 205 (3)	Associates degree entry OR the following courses: CIS 110 & CIS 111 (6), PSY 100 (4), CLA 131 (3), HHS 101 (1), and HHS 102 (1), CIS 300 (3) *ENG 205 will be changed to CIS 300 for all tracks A, B, and C.* *New Track C (Health Services Executive) will have the same entry options as the other CLM Tracks.*

7. List the major's course requirements that will change, including credit hours.

Current	Proposed
	Please see **<u>PROGRAM TABLE 1.</u>** *The proposed changes will affect Track A, Track B, and be part of the new Track C. New courses have been added and credit hours have been adjusted.*

8. Does the pgm <u>require</u> a minor AND does the proposed <u>change</u> affect the required minor? ☐ N/A   ☐ Yes   ☒ No

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[3] Note that MA 109 is NOT approved as a Quantitative Foundations course. Students in a major requiring calculus will use a calculus course (MA 113, 123, 137 or 138) while students not requiring calculus should take MA 111, PHI 120 or another approved course.

If "Yes," indicate current courses and proposed changes below.

Current	Proposed

9. Does the proposed change affect any option(s)? ☐ N/A ☒ Yes ☐ No

If "Yes," indicate current courses and proposed changes below, including credit hours, and also specialties and subspecialties, if any.

Current*	Proposed
Please note and review the specific attachments/tables related	
Please see **CLM Track A-TABLE 1** and **CLM Track B- TABLE 1** for current Track layouts, including credit hours Also: The CLM Track B Practicum totals 15.0 hours.	*Please see **PROGRAM TABLE 1** for proposed changes to the CLM Track A and Track B options. Please also see **PROGRAM TABLE 1** for information regarding the new CLM track being proposed.* *Also:* *The CLM Track B and new Track C Practicum will be reduced from 15 to 9.0 credit hours.*

10. Does the change affect pgm requirements for number of credit hrs outside the major subject in a related field? ☐ Yes ☒ No

If so, indicate current courses and proposed changes below.

Current	Proposed
_____	_____

11. Does the change affect pgm requirements for technical or professional support electives? ☐ Yes ☒ No

If so, indicate current courses and proposed changes below.

Current	Proposed
_____	_____

12. Does the change affect a minimum number of free credit hours or support electives? ☒ Yes ☐ No

If "Yes," indicate current courses and proposed changes below.

Current	Proposed
Please see **CLM Track A-TABLE 1** and **CLM Track B- TABLE 1** for current Track layouts, including credit hours	*CLM Track A will have 42 required credit hours (including 64.0 for associate's entry), no practicum requirement, and 14 free credit hrs/support electives**.*
	*CLM Track B will have 56 required credit hours (includes UK Core of 32.0), 9 credit hours of Practicum experience, and 32 free credit hrs/support electives***
	*CLM HSE Track will have 67 required credit hours (includes UK core 32.0), 9 Practicum hours , and 21 free credit hrs/support electives *** *** To be chosen with Advisor*
	Practicum- Students entering/transferring into the CLM with an associate's degree and suggested 1 year of healthcare experience will not be required to take the Practicum. Students entering/transferring to CLM with no associates degree but 2 years healthcare related experience will need to complete 3.0 credit hours of Practicum. Students entering with 1 year experience will be required to take 6 hours of Practicum. All traditional track students will complete the full 9.0 Practicum hours. Students will work with their advisor to determine the correct scheduling.
	*Please refer to **PROGRAM TABLE 1***

13. Summary of changes in required credit hours: *Please refer to* **PROGRAM TABLE 2**

		Current	Proposed
a.	Credit Hours of Premajor or Preprofessional Courses:		
b.	Credit Hours of Major's Requirements:		
c.	Credit Hours for Required Minor:		
d.	Credit Hours Needed for a Specific Option:		
e.	Credit Hours Outside of Major Subject in Related Field:		
f.	Credit Hours in Technical or Professional Support Electives:	_____	_____
g.	Minimum Credit Hours of Free/Supportive Electives:	_____	_____
h.	Total Credit Hours Required by Level: 100:	_____	_____
	200:	_____	_____
	300:	_____	_____
	400-500:	_____	_____
i.	Total Credit Hours Required for Graduation:	_____	_____

14.   Rationale for Change(s) – if rationale involves accreditation requirements, please include specific references to that.

> *__Please see Rationale of Current and Proposed Changes.__*

15. List below the typical semester by semester program for the major. If multiple options are available, attach a separate sheet for each option. *Please see __CLM Track A-TABLE 1__ and __2__, __CLM Track B-TABLE 1__ and __2__, __CLM Track C- TABLE 1,__ also see __APPLICATION-1__*

YEAR 1 – FALL: (e.g. "BIO 103; 3 credits")		YEAR 1 – SPRING:	
YEAR 2 - FALL :		YEAR 2 – SPRING:	
YEAR 3 - FALL:		YEAR 3 - SPRING:	
YEAR 4 - FALL:		YEAR 4 - SPRING:	

CHANGE UNDERGRADUATE PROGRAM FORM

Signature Routing Log

neral Information:

Current Degree Title and Major Name: <u>Bachelor of Health Sciences in Clinical Leadership and Management</u>

Proposal Contact Person Name: <u>Dr. Geza Bruckner</u>   Phone: <u>8-0859</u>   Email: <u>gbruckn@uky.edu</u>

INSTRUCTIONS:
Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
(signature)	*3/9/15* Chair	Phyllis Nash 18-0498 pnash@uky.ed	*(signature)*
Academic Affairs	6-10-15	Travis Thomas / 8-0863/ dth225@uky.edu	*Travis Thomas*
CHS Dean's Office	6-23-15	Sharon Stewart 18-0570/ srstew@ia uky.edu	*Sharon Stewart*
		/ /	
		/ /	

External-to-College Approvals:

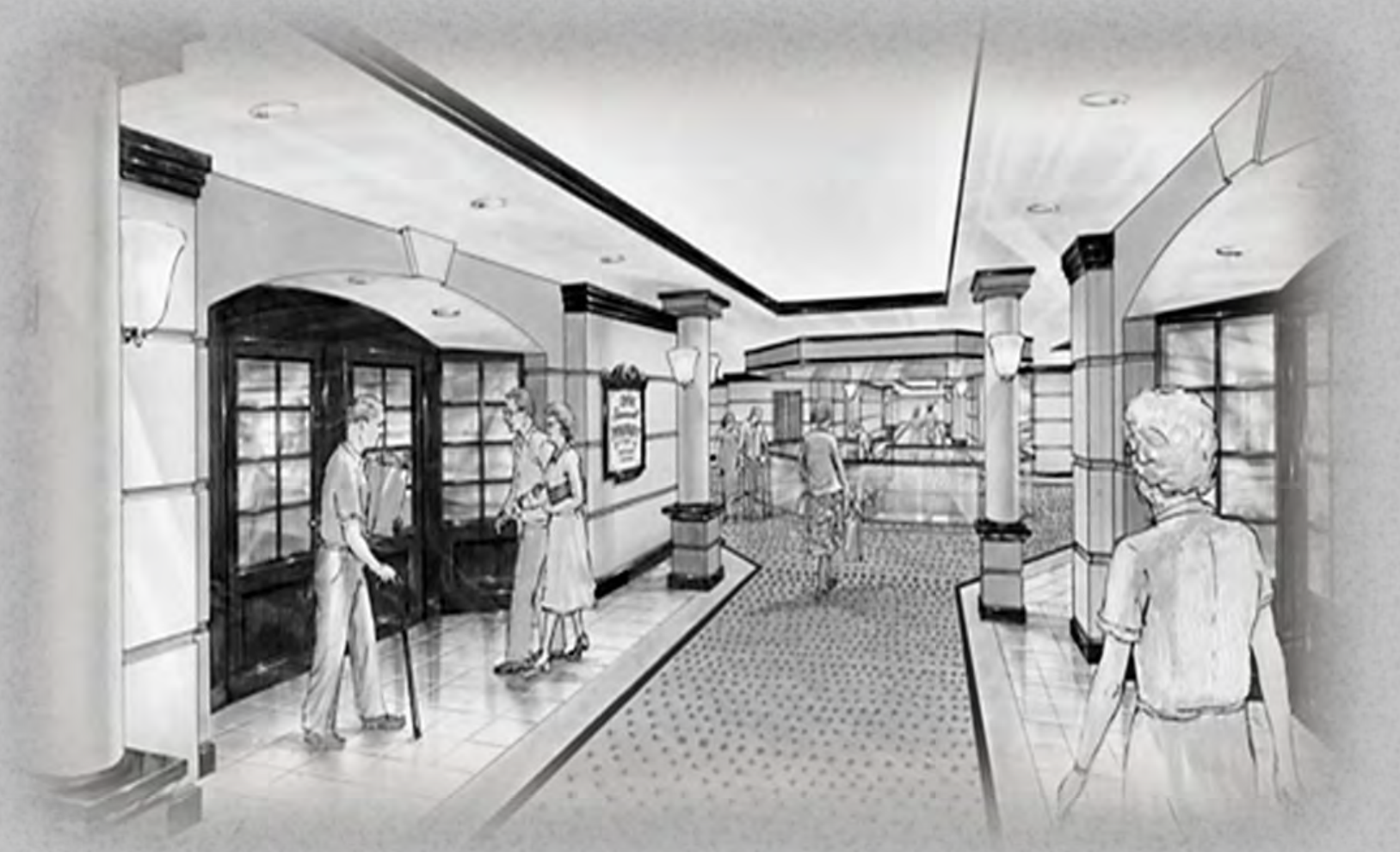| Council	Date Approved	Signature	Approval of Revision[4]
Undergraduate Council	4/12/16	Joanie Ett-Mims	
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

[4] Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

Rev 01/11

Clinical Leadership & Management

CLM
Long-Term Care Track

Division of HSER
Dept. of Clinical Sciences
College of Health Sciences

Proposed Program Change for

Bachelor of Health Sciences Degree in Clinical Leadership and Management (CLM)

Following the recent approved CLM program changes in the fall of 2014, we have noted additional changes needed as we began the implementation of Track B. Therefore, the Division of Health Sciences Education and Research, Department of Clinical Sciences, College of Health Sciences, program in CLM is submitting a proposal for a program revision/change in the Clinical Leadership and Management program to adjust program course work. Also in addition to our current Track A and B options, *we propose to establish a third Track, Track C. The title for that CLM Track will be "Health Services Executive," (HSE) and will focus on Long-Term Care Administration.* The new Track C will also require 4 additional new courses that will cover material needed to be successful as a Long-Term Care Administrator. Please see attached Rationale as well as all attached documents.

There are currently 4,130 jobs for healthcare managers in Kentucky and this is projected to grow by 20% to about 4,970 jobs by 2016. This is better than the national trend for healthcare managers, which sees this job pool growing by about 16.0% over the next eight years. In general, healthcare managers plan, direct, or coordinate medicine and health services in hospitals, clinics, managed care organizations, public health agencies, nursing and long term care facilities or similar organizations.

By 2050, 20 percent of the total U.S. population will be 65 years of age or older, up from 12 percent in 2000, according to a 2013 study released by the Congressional Budget Office. As people continue to live longer, the need for long-term care and assisted living facilities also faces rapid growth. The CLM degree with a HSE Track is designed to prepare professionals to successfully manage long term care facilities and provide assistance with the extended care needs of our aging population.
Source: Long-Term Care Administration - Clarkson College. (n.d.). Retrieved February 13, 2015, from http://www.clarksoncollege.edu/health-care-business/degree-options/long-term-care-administration/

Students who graduate from the Clinical Leadership and Management Program are marketable in management positions of healthcare enterprises, able to assume greater responsibilities at their current jobs, more qualified for job promotions within their facility and may continue their studies at a graduate level. The CLM program provides more educated allied health care professionals for Kentucky communities (and beyond) and their patients, in turn, will be better served.

The CLM program addresses the interest and needs expressed by both health care providers and prospective health care students in Kentucky. The CLM program is relevant, viable, and responsive to today's changing health care environment and workforce. Implementation of Track C (*HSE Track option) will help meet the need for the projected growing job market not only for clinical leadership and management positions but also specifically for long term care management*. No new resources are required at this time to implement the additional track. Student advising services are in place to handle the anticipated 15 – 20 students in this track as well as faculty and staff for the added Practicum placements. Resources for offering the additional courses are also available from division, department and college revenue sources for the needed part time faculty. If the student enrollment exceeds 20 students in Track C then faculty and staff will be added using the new fiscal model based on dollars generated from tuition via increased student numbers and credit hours. Admission criteria will be the same as for CLM Track A&B students with the currently requested changes (see below).

The next pages contain information about our current CLM Tracks as well as any proposed changes, including the new Track C.

CLM Track A

CLM Track A

Current: The current program Track A is geared toward students possessing an associate health care related degree who have a minimum of one year's post-degree work experience in a health care setting and who are interested in enrolling in a baccalaureate degree program focusing on clinical leadership and management. While these health care professionals have sufficient training in their individual health disciples, most are without formal, academic education and training in clinical leadership and management. These students generally are admitted to the program with *transfer credits totaling up to 67 credits and meeting UK Core Course Requirements*. The current CLM core curriculum for Track A is 39 credits and offered to both full-time and part-time students. Students need to complete all UK Core requirements, 39 program credits, which when added to the associates degree or transfer credits of ~64, the total required for a Bachelor of Health Science in Clinical Leadership and Management from the University of Kentucky is 120.. Please see the current track layout for CLM-A below:

Premajor Requirements

WRD 205 Writing and Rhetoric (Subtitle required) or equivalent graduation
   composition and communication requirement course 3

Fully Certified Associate Degree in a Health Care discipline
   and minimum 1 year work experience
   OR
Block Certified Associate Degree in a Health Care discipline,
   minimum of 1 year work experience

Completion of missing UK Core Requirements

Core Curriculum	Hours
CLM 241 Health and Medical Care Delivery Systems	3
CLM 350 Health Policy and Politics	3
CLM 405 Epidemiology and Biostatistics	3
CLM 351 Health Services Administration	3
CLM 354 Health Law	3
CLM 355 Financial Management of Health Care Institutions	3
CLM 452 Community and Institutional Planning for Health Services Delivery	3
CLM 444 Leadership and Human Resource Management	3
CLM 445 Quality and Productivity Improvement and Evaluation	3
CLM 353 Ethics in Healthcare	2
*HSE 595 Directed Studies	4
Upper-Division Electives (from selective list below)	6
Free Electives	14

Capstone Project

Selective Course Options
Select 6 hours from the following:

HHS 443 Health Information Management	3
HHS 453 Cultural Competence in Healthcare	3
COM 471 Introduction to Health Communication	3
COM 571 Interpersonal Communication in Health Contexts	3
CNU 502 Obesity C2C: Cell to Community (Subtitle required)	2
COM 311 Taking Control of Your Health: Patient-Provider Communication	3
COM 315 Understanding Workplace Communication in a Diverse U.S. Society	3
CNU 500 Integrative Care for Health Sciences	1-3
HHS 362 Interdisciplinary Health Advocacy	1
HHS 356 Seminar in Interprofessional Healthcare	3
CNU 503 Nutrition for the Health Professions: Medical Nutrition Therapy	2
HHS 454 Research in Human Health Sciences	3
Major hours	**39**

Source: www.mc.uky.edu/clm/

Proposed: *Please note: Students in Track A will still enter the program with ~64 credits.* There are **six requested changes** to Track A: **1)** Drop WRD 205 (3) and substitute CIS 300 Strategic Business and Professional Communications (3) as a required course, **2)** Require CLM/HHS 370 Electronic Health Records (*new course*) (3), **3)** Require HHS 454 Research in Human Health Sciences (3), **4)** add CLM 495 Introduction to Capstone (1) (new course), <mark>**5)** Students will have to maintain an overall GPA of 3.0 in the CLM Core Course's and an overall GPA of 2.8 in all courses. If during any semester the student drops below the GPAs designated above, the student will be placed on probation for one semester and if the GPA remains below 3.0 for the CLM Core Courses or less than an overall GPA of 2.8 the student will be suspended from the program (See Fig 1),</mark> **6)** Increase HHS 353, Ethics in Healthcare from 2 to 3 credits. Please see below:

Premajor Requirements
Associates Degree plus 1 year work experience OR two years' work experience in a Healthcare Related field

Additional Prerequisites
CIS 300- Strategic Business and Professional Communications   3

Core Curriculum	**Hours**
CLM 241- Health and Medical Care Delivery Systems	3
CLM 350- Health Policy and Politics	3
CLM 351- Health Services Administration	3
CLM 405- Epidemiology and Biostatistics	3
CLM 354- Health Law	3
CLM 355- Financial management of Healthcare Institutions	3
CLM 452- Community and Institutional Planning for Health Srvs Delivery	3
CLM 444- Leadership and HR Management	3
CLM 445- Quality and Productivity Improvement and Eval	3
CLM 353- Ethics in Healthcare	3*
CLM 370**- Electronic Health Records	2
HHS 454- Research in Human Health Sciences	3
CLM 495**- Introduction to the Capstone	1
CLM/HSE 595- Capstone Project	1-3
Free Elective Credits	**14**
Total Major Hours Required	**42**
TOTAL	**120**

**new course
*course credit change

CLM Track A Example student schedule:

CLM Track A Course Layout-*after **proposed changes***

1st Year				2nd Year				3rd Year				4th Year			
Fall	**Spring**			**Fall**		**Spring**		**Fall**		**Spring**		**Fall**		**Spring**	
Blocked to complete missing UK requirements	CIS 300	3.0		CLM 241	3.0	CLM 354	3.0	CLM 405	3.0	CLM 452	3.0	CLM 495	1.0	CLM 595	3.0
	CLM 370	2.0		CLM 350	3.0	CLM 355	3.0	CLM 444	3.0	CLM 353	3.0	HHS 454	3.0	free/selective	
				free/selective		CLM 351	3.0	CLM 445	3.0	free/selective		free/selective		free/selective	

(Associates Degree 64.0)+ (42.0 Major Required Courses) + (14.0 Free Electives) = 120.0

Rationale:

1. *Request dropping WRD 205 Intermediate Composition (3) and adding CIS 300 Strategic Business and Professional Communication (3). WRD 205 is not taught with any regular frequency and makes it impossible to schedule students for this course to successfully matriculate through the program. CIS 300 is a more appropriate course for meeting student needs as it is an applied communications course focused on both writing and communication skills and offered with regularity. We have assurance from the College of Communication and Information that the course will be available for our CLM students (see attached email from Jeff Huber).*
2. *Require CLM 370 (2) Electronic Health Records (EHR) as a core course for all CLM tracks. This course was piloted during the spring of 2014 as an online course and was well received. The course is aimed at providing baseline knowledge about EHRs which has been lacking in our curriculum. Topics include Meaningful Use, EHR Adoption, Quality of Care (Course has been submitted through eCats).*
3. *Require HHS 454 Research in Human Health Sciences (3). CLM students need to develop a better understanding of research methods, design and interpretation of data to function effectively in management positions as well as help them prepare for their capstone project. Learning how to interpret data and to apply the findings are important to quality improvement and management of healthcare workflow. Evidenced based decision making is critical in the new healthcare environment and students need to have the knowledge and skills to understand how appropriate data is collected, how studies are designed, statistical analysis of data and the correct interpretation of the data. Therefore the undergraduate course "Research in Human Health Sciences" will provide this foundation for all CLM students. This course will also replace 3 credits of the previously required practicum credit hours(also see below under Track B)*
4. *Reduce our current 4 credit CLM 595 Capstone course to 3 credits and develop a 1 credit new course as CLM 495 Introduction to Capstone. We have been handling our current CLM 595, 4 credit hour course as a 1cr and 3 credit course and would like to formalize this to avoid confusion and make it clear that the new 1 credit 495 course will be a prerequisite for the 3 credit 595 course.*
5. *Students will have to maintain an overall GPA of 3.0 in the CLM Core Course's and an overall GPA of 2.8 in all courses. If during any semester the student drops below the GPAs designated above, the student will be placed on probation for one semester and if the GPA remains below 3.0 for the CLM Core Courses or less than an overall GPA of 2.8 the student will be suspended from the program (See Fig 1).*
6. *Increase HHS 353, Ethics in Healthcare from 2 to 3 credits because the material needing to be covered has expanded and 2 credit hours has not been adequate.*

These changes would increase the total Major required credit hours from 39 to 42 credits but maintain the overall 120 credit hour total required for graduation.

CLM Track B

CLM Track B

Current: Track B follows closely the Track A core plus UK Core Course requirements; further Track B requires additional practicum learning experiences to compensate for the knowledge/experience that Track A students have attained. Please see below:

Track B – Entry Level Track

UK Core Requirements
See the *UK Core* section of the *2014-2015 Undergraduate Bulletin* for the complete UK Core requirements. The courses listed below are (a) recommended by the college, or (b) required courses that also fulfill UK Core areas. Students should work closely with their advisor to complete the UK Core requirements.

I. Intellectual Inquiry in Arts and Creativity
Choose one course from approved list 3

II. Intellectual Inquiry in the Humanities
Choose one course from approved list 3

III. Intellectual Inquiry in the Social Sciences
PSY 100 Introduction to Psychology 4

IV. Intellectual Inquiry in the Natural, Physical, and Mathematical Sciences
ANT 230 Introduction to Biological Anthropology 3

V. Composition and Communication I
CIS/WRD 110 Composition and Communication I 3

VI. Composition and Communication II
CIS/WRD 111 Composition and Communication II 3

VII. Quantitative Foundations
MA 123 Elementary Calculus and Its Applications 4

VIII. Statistical Inferential Reasoning
Choose one course from approved list 3

IX. Community, Culture and Citizenship in the USA
GRN 250 Aging in Today's World 3

X. Global Dynamics
ANT 160 Cultural Diversity in the Modern World
  or
GEO 161 Global Inequalities 3

UK Core hours 32

Graduation Composition and Communication Requirement (GCCR)
CLM 595 Directed Studies 1-3

Graduation Composition and Communication Requirement hours (GCCR) 1-3

Premajor Requirements	Hours
CIS/WRD 110 Composition and Communication I	3
CIS/WRD 111 Composition and Communication II	3
CLA 131 Medical Terminology from Greek and Latin	3
CLM 241 Health and Medical Care Delivery Systems	3
HHS 101 Survey of Health Professions I	1
HHS 102 Survey of Health Professions II: Shadowing Experience	1
PSY 100 Introduction to Psychology	4
WRD 205 Writing and Rhetoric (Subtitle required)	3
Premajor hours	**21**

Major Requirements	Hours
CLM 350 Health Policy and Politics	3
CLM 405 Epidemiology and Biostatistics	3
CLM 351 Health Services Administration	3
CLM 354 Health Law	3
CLM 355 Financial Management of Health Care Institutions	3

	Hours
CLM 452 Community and Institutional Planning for Health Services Delivery	3
CLM 444 Leadership and Human Resource Management	3
CLM 445 Quality and Productivity Improvement and Evaluation	3
CLM 353 Ethics in Healthcare	2
*HSE 595 Directed Studies	4
CLM 501 Practicum in Clinical Leadership and Management	15
Upper-Division Electives (from selective list below)	12
Free Electives	20
*Capstone Project	
Major hours	**57**

Source: www.mc.uky.edu/clm/

Proposed: There are **seven requested changes** to Track B in the program change proposal : **1)** Drop WRD 205 (3) and substitute CIS 300 Strategic Business and Professional Communications (3), **2)** Require CLM/HHS 370 (3) Electronic Health Records (*new course*), **3)** Require HHS 454 Research in Human Health Sciences (3), **4)** add CLM 495 Introduction to Capstone (1) (*new course*), **5)** Reduce the CLM 501 Practicum requirement from 15 to 9 credit hours and allow students with work related healthcare experiences to take reduced practicum hours, **6)** Students will have to maintain an overall GPA of 3.0 in the CLM Core Course's and an overall GPA of 2.8 in all courses. If during any semester the student drops below the GPAs designated above, the student will be placed on probation for one semester and if the GPA remains below 3.0 for the CLM Core Courses or less than an overall GPA of 2.8 the student will be suspended from the program (See Fig 1), **7)** Increase HHS 353, Ethics in Healthcare from 2 to 3 credits. Please see below:

UK Core Requirements	**32**
Additional Prerequisites	
CIS 300- Strategic Business and Professional Communications	3
CLA 131- Medical Terminology	3
HHS 101- Survey of Health Professionals	1
HHS 102- Survey of Health Professionals II	1
Core Curriculum	**Hours**
CLM 241- Health and Medical Care Delivery Systems	3
CLM 350- Health Policy and Politics	3
CLM 351- Health Services Administration	3
CLM 405- Epidemiology and Biostatistics	3
CLM 354- Health Law	3
CLM 355- Financial management of Healthcare Institutions	3
CLM 452- Community and Institutional Planning for Health Srvs Delivery	3
CLM 444- Leadership and HR Management	3
CLM 445- Quality and Productivity Improvement and Eval	3
CLM 353- Ethics in Healthcare	3*
CLM 370**- Electronic Health Records	2
HHS 454- Research in Human Health Sciences	3
CLM 495**- Introduction to the Capstone	1
CLM 595- Capstone Project	1-3
CLM 501- Practicum	9*
Free Elective Credits	**32**
Total Major Hours Required	**56**
TOTAL	**120**

**new course
*course credit change

CLM Track B Example student schedule:

CLM Track B Course Layout-*after **proposed changes***

1st Year				2nd Year				3rd Year				4th Year			
Fall		**Spring**		**Fall**		**Spring**		**Fall**		**Spring**		**Fall**		**Spring**	
HHS 101	1.0	HHS 102	1.0	HHS 241	3.0	HHS 351	3.0	CLM 405	3.0	CLM 452	3.0	CLM 495	1.0	CLM 595	3.0
A/C UK core		CLA 131		HHS 350	3.0	CLM 354	3.0	CLM 444	3.0	CLM 353	3.0	CLM 501	3.0	CLM 501	3.0
CIS/WRD 110		CIS/WRD 111		free/elective		CLM 355	3.0	CLM 445	3.0	CLM 501 3.0	3.0	HHS 454	3.0	free/elective	
MA 123		CIS 300		ANT 230 (UK)		CLM 370	2.0	free/elective		free/elective		free/elective		free/elective	
PSY 100		Hum UK core		STA UK core		free/elective		free/elective		free/elective		free/elective			
												free/elective			

(56.0 Major Required Courses) + (32.0 Free Electives) + (UK Core 32.0)= 120.0

Rationale:

Track B freshman entry students will take 32 credits of UK Core required courses, 8 credits prerequisite courses, 32 Elective Credits (12 will be selected from the Program Selectives), 56 Total Major Courses Credits (including 9 credits of practicum if they have no prior on the job healthcare experience and variable credits of practicum based on previous healthcare experiences, e.g. 3 practicum credits out of 9 needed with 1 year experience and 0 credits practicum out of 9 credits needed with 2 years' healthcare experience) for a total of 120 credits to earn a Bachelor of Health Science in Clinical Leadership and Management from the University of Kentucky.

1. *Changes requested for Track B include the same requests and rationale as listed above for Track A (1 to 6)*
2. *The 15 credit hour CLM 501 Practicum, currently approved for Track B, is more than the needed practicum experiences and limits the flexibility for other essential courses. Therefore, we request lowering the total practicum hours for CLM 501 from 15 credit hours to 9 credit hours. The reduction in credit hours also allows us to add two new essential CLM required core courses: 1) CLM/HHS 370 (3) Electronic Health Records (new course) and 2) HHS 454 Research in Human Health Sciences (3). Both of these courses will embellish the practicum experiences and prepare them for their capstone projects (4) Entering students with on the job healthcare experience could reduce the number of practicum hours required dependent on the years of experience, e.g. 3 practicum credits out of 9 needed with 1 year experience and 0 credits practicum out of 9 credits needed with 2 years' healthcare experience. This would give student with healthcare experience the flexibility to embellish their curriculum with more elective hours of course work.*

CLM Track C

NEW CLM Track C (Health Services Executive)

HSE is a newly recognized title for specialized training in long term care management. Track C (HSE) in CLM will follow closely the CLM core and UK Core Course requirements listed for Track B but will include 4 additional courses to be taken: 1) GRN 250 Aging in Today's World (3), 2) CLM 380 Healthcare Facility Administration (3) (new course), 3) CLM 470 Long Term Care Management (3) (new course) and 4) CLM 570 Managing Health Issues in Long-term Care: Team Approach (2) (new course); the required service experiences for Track C (HSE) will be met via specialized long term/healthcare facility practicum (CLM 501 Practicum – 9 credits to meet National Association of Long Term Care Administrator Boards (NAB) requirements). The HSE track will enable students to meet the requirements for HSE and long term care accreditation, as well as allow students to sit for the licensure exam; accreditation for Health Services Executive will be sought once Track C (HSE) is approved. Please see required courses below:

UK Core Requirements	32
Additional Prerequisites	
CIS 300- Strategic Business and Professional Communications	3
CLA 131- Medical Terminology	3
HHS 101- Survey of Health Professionals	1
HHS 102- Survey of Health Professionals II	1
Core Curriculum	**Hours**
CLM 241- Health and Medical Care Delivery Systems	3
CLM 350- Health Policy and Politics	3
CLM 351- Health Services Administration	3
CLM 405- Epidemiology and Biostatistics	3
CLM 354- Health Law	3
CLM 355- Financial Management of Healthcare Institutions	3
CLM 452- Community and Institutional Planning for Health Srvs Delivery	3
CLM 444- Leadership and HR Management	3
CLM 445- Quality and Productivity Improvement and Eval	3
CLM 353- Ethics in Healthcare	3*
CLM 370**- Electronic Health Records	2
HHS 454- Research in Human Health Sciences	3
CLM 495**- Introduction to the Capstone	1
CLM 595- Capstone Project	3
CLM 501- Practicum	9
Additional Required	
GRN 250- Aging in Today's World	3
CLM 380**- Long Term Care Administration	3
CLM 470**- Long Term Care Management	3
CLM 570**- Managing Health Issues in Long Term Care: Team Approach	2
Free Elective Credits	**21**
Total Major Hours Required	**67**
TOTAL	**120**

**new course
*course credit change

CLM Track C Example student schedule:

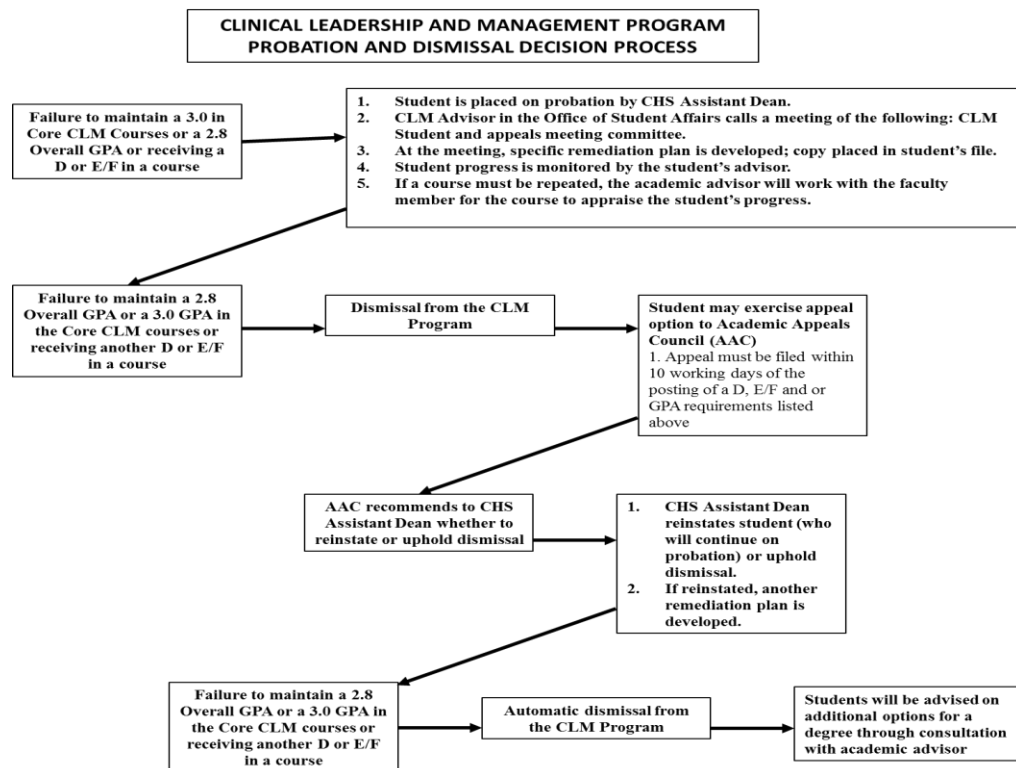| 1st Year				2nd Year				3rd Year				4th Year			
Fall		Spring		Fall		Spring		Fall		Spring		Fall		Spring	
HHS 101	1.0	HHS 102	1.0	HHS 241	3.0	HHS 351	3.0	CLM 405	3.0	CLM 452	3.0	CLM 495	1.0	CLM 595	3.0
A/C UK core		CLA 131		HHS 350	3.0	CLM 354	3.0	CLM 444	3.0	CLM 353	3.0	CLM 501	3.0	CLM 501	3.0
CIS/WRD 110		CIS/WRD 111		GRN 250	3.0	CLM 355	3.0	CLM 445	3.0	CLM 501	3.0	HHS 454	3.0	HSE 570	2.0
MA 123		CIS 300		ANT 230 (UK)		CLM 370	2.0	free/selective		HSE 380	3.0	HSE 470		free/selective	
PSY 100		Hum UK core		STA UK core		free/selective		free/selective		free/selective		free/selective		free/selective	

(67.0 Major Required Courses) + (21.0 Free Electives) + (UK Core 32.0)= 120.0

Rationale:
Track C will enable students to meet the requirements for HSE and long term care accreditation, as well as allow students to sit for the licensure exam; accreditation will be sought once Track C is approved. The following added courses along with the current and requested curricular changes will meet the National Association of Long Term Care Administrator Boards (NAB) Academic Accreditation Workbook requirements -
http://www.nabweb.org/filebin/pdf/PO-VI.1_AccreditationWorkbook_111814.pdf .

1. *Changes requested for Track A&B are also to be included in the new Track C (HSE) (Track A, changes 1 to 6 and Track B, change 2 – see above)*
2. *The HSE track in addition to the required courses listed for Track B will require the additional following courses which are in the selective list for Track A&B: 1) GRN 250, Aging in Today's World (3), 2) CLM 380, Healthcare Facility Administration (3) (new course), 3) CLM 470, Long Term Care Management (3) (new course) and 4) CLM 570 Managing Health Issues in Long-term Care: Team Approach (2) (new course).*

Figure 1

MEMO

June 10th, 2015

TO: Sharon R. Stewart, Professor and Associate Dean of Academic Affairs
FROM: Travis Thomas – Chair of Academic Affairs
RE: Academic Affairs review of HHS CLM proposal

Dear Dr. Stewart,

The Academic Affairs (AA) Committee has reviewed the proposed changes to the HHS CLM program submitted by Dr. Bruckner. Upon initial review, the AA Committee recommended additional changes that were all successfully addressed by Dr. Bruckner to improve the clarity of the proposal. The Academic Affairs committee recommends approval of the attached requested program change.

Thanks for the opportunity to review this proposal. Please let me know if I can help clarify anything regarding this approval request.

Sincerely,

Travis Thomas, PhD, RD, CSSD, *Chair – CHS Academic Affairs Committee (2014-15)*

OVERVIEW

Division of Health Sciences, Education, and Research
Department of Clinical Sciences
College of Health Sciences

The documents contained in this binder provide support and justification regarding any changes to the

Clinical Leadership and Management Program here at the University of Kentucky.

Main Objectives:

- To provide an explanation of current CLM Tracks and any changes regarding courses and/or credit hours

- To provide a description and planning guide for the proposed CLM Track C (Health Services Executive)

- To provide all required documents for the stated program changes

BINDER INDEX

I	**Program Change Request**	• **Rationale**
		• **The Proposed Program Change Form**
		• **Attachments/Charts:**
		  • Program Table 1
		  • Program Table 2
		  • CLM Track A– Table 1
		  • CLM Track A– Table 2
		  • CLM Track B– Table 1
		  • CLM Track B– Table 2
		  • CLM Track C– Table 1
		• **Support**

II	**New Course Proposals**	• **New Course Proposals**
		  • CIS 300- Course Description
		  • CLM 370– Electronic Medical Records
		      Example Syllabus CLM 370
		  • CLM 380– Long-Term Care Administration
		      Example Syllabus CLM 380
		  • CLM 470– Long-Term Care Management
		      Example Syllabus CLM 470
		  • CLM 495– Intro to the Capstone
		      Example Syllabus CLM 495
		  • CLM 570– Managing Health Issues in Long-Term Care: Team Approach
		      Example Syllabus CLM 570

III	**Course Changes**	• **Course Changes**
		  • ~~CLM 351– Health Services Admin and Systems Thinking,~~
		      ~~Updated Syllabus CLM 351~~
		  • CLM 353- Ethics in Healthcare
		      Updated Syllabus CLM 353
		  • CLM 405– Epidemiology and Biostatistics
		  • CLM 444– Leadership and HR Mgmt.
		  • CLM 445– Quality and Productivity
		  • CLM 452– Comm/Instit Planning for Health Services
		  • CLM 595– Directed Studies Capstone

IV	**Accreditation**	• **Accreditation Criteria Information (NAB)**

PROGRAM TABLE 1

Associate Degree Entry into the Program (TRACK A)

(TRACK A)

Course	Credits
ASSOCIATES DEGREE AND 1- 2 YEARS WORK EXPERIENCE IN A HEALTHCARE RELATED FIELD	
♦♦CIS 300- Strategic Business and Professional Communications	3
CLM Major Courses	
CLM 241- Health and Medical Care Delivery Systems	3
CLM 350- Health Policy and Politics	3
CLM 351-Health Services Administration	3
CLM 353- Ethics in Healthcare	♦ 3
CLM 354- Health Law	3
CLM 355- Financial Management of Healthcare Institutions	3
♦♦CLM 370- Electronic Health Records	2
CLM 405-Epidemiology and Biostatistics	3
CLM 444- Leadership and Human Resource Management	3
CLM 445- Quality and Productivity Improvement and Evaluation	3
♦♦HHS 454- Research in Human Health Services	3
CLM 452- Community and Institutional Planning	3
♦♦CLM 495- Introduction to the Capstone	1
CLM 595- Capstone	3
Free Elective Credits[1]	14
Total Major Required Courses (Does not include Free electives 14.0)	42
Total Credits (Already have ~64.0)	120

Freshman Entry into the Program (TRACK B)

*(TRACK B)- * CLM Prerequisites serving as Core*

Course	Credits
UK Core Requirements	
Arts and Creativity (any)	3
Humanities (any)	3
Social Sciences- PSY 100*	4
ANT 230- Natural/Physical/Mathematical-	3
CIS/WRD 110- Composition and Communication*	3
CIS/WRD 111- Composition and Communication*	3
Quantitative Foundations- MA 123	4
Statistical Inferential Reasoning (any)	3
Community, Culture, and Citizenship in the USA- SOC 235	3
Global Dynamics- ANT 160 or GEO 161	3
TOTAL UK CORE	**32**
Additional Prerequisite Courses Required for CLM Track B and HSE Track	
CLA 131 Medical Terminology	3
♦♦CIS 300- Strategic Business and Professional Communications	3
HHS 101-Survey of Health Professionals	1
HHS 102- Shadowing Experience	1
CLM Major Courses	
CLM 241- Health and Medical Care Delivery Systems	3
CLM 350- Health Policy and Politics	3
CLM 351-Health Services Administration	3
CLM 353- Ethics in Healthcare	♦ 3
CLM 354- Health Law	3
CLM 355- Financial Management of Healthcare Institutions	3
♦♦CLM 370- Electronic Health Records	2
CLM 405-Epidemiology and Biostatistics	3
CLM 444- Leadership and Human Resource Management	3
CLM 445- Quality and Productivity Improvement and Evaluation	3
♦♦HHS 454- Research in Human Health Services	3
CLM 452- Community and Institutional Planning	3
♦♦CLM 495- Introduction to the Capstone	1
CLM 595- Capstone	3
CLM 501- Practicum	♦ 9*
*2 Years Experience in Healthcare (3.0 Practicum and 38 Free Elective Credits)	
*1 Year Experience in Healthcare (6.0 Practicum and 35 Free Elective Credits)	
TOTALS	
Free Elective Credits[2]	32
Total Major Required Courses (Does not include Free electives 32.0 and core 32.0)	56
Total Credits	120

NEW-Freshman Entry into the Program (TRACK C- HSE)

(TRACK C- HSE)

Course	Credits
UK Core Requirements	
Arts and Creativity (any)	3
Humanities (any)	3
Social Sciences- PSY 100*	4
ANT 230- Natural/Physical/Mathematical-	3
CIS/WRD 110- Composition and Communication*	3
CIS/WRD 111- Composition and Communication*	3
Quantitative Foundations- MA 123	4
Statistical Inferential Reasoning (any)	3
Community, Culture, and Citizenship in the USA- GRN 250	3
Global Dynamics- ANT 160 or GEO 161	3
TOTAL UK CORE	**32**
Additional Prerequisite Courses Required for CLM Track B and HSE Track	
CLA 131 Medical Terminology	3
♦♦CIS 300- Strategic Business and Professional Communications	3
HHS 101-Survey of Health Professionals	1
HHS 102- Shadowing Experience	1
CLM Major Courses	
CLM 241- Health and Medical Care Delivery Systems	3
CLM 350- Health Policy and Politics	3
CLM 351-Health Services Administration	3
CLM 353- Ethics in Healthcare	♦ 3
CLM 354- Health Law	3
CLM 355- Financial Management of Healthcare Institutions	3
♦♦CLM 370- Electronic Health Records	2
CLM 405-Epidemiology and Biostatistics	3
CLM 444- Leadership and Human Resource Management	3
CLM 445- Quality and Productivity Improvement and Evaluation	3
♦♦HHS 454- Research in Human Health Services	3
CLM 452- Community and Institutional Planning	3
♦♦CLM 495- Introduction to the Capstone	1
CLM 595- Capstone	3
CLM 501- Practicum	♦ 9
Additional Required Courses for Track	
♦♦ GRN 250- Aging in Todays World	3
♦♦ HSE 380- Long-Term Care Administration	3
♦♦ HSE 470- Long Term Care Management	3
♦♦ HSE 570 Managing Health Issues in Long-term Care: Team Approach	2
Free Elective Credits[2]	21
Total Major Required Courses (Does not include Free electives 21.0 and core 32.0)	67
Total Credits	120

Program Selectives/Electives**

Course	Credits
COM 311- Taking Control of Your Health: Patient/Provider Communication	3
COM 315- Understanding the Workplace: Communication in a Diverse US Society	3
HHS 362- Health Advocacy	1
HHS 356- Seminar in IPE	1
HSE 380- Long Term Care Administration	3
CNU 400G- Nutrition for Physical Activity, Injury Prevention and Rehabilitation	2
HHS 443- Health and Information Management	3
HHS 453- Cultural Competence in Healthcare	3
HSE 470- Long-Term Care Management	3
COM 471- Introduction to Health Communication	3
HSE 570 -Managing Health Issues in Long-term Care: Team Approach	2
CNU 502- Obesity Cell to Community	2
CNU 500- Integrative Care	1-3
COM 571- Health Communication *(Department Approval)*	3
CLM 571 Health and Physical Aspects of Aging	2
HHS 503- Nutrition for Health Professions	2
Total Selective Credits Available	**33-35**

**Other courses can be used as Selectives/Electives with Advisor's consent*

♦ **Signifies Change/New**

♦♦ **Signifies Change/New**

[1] at least 6.0 must be taken from the Selectives List

[2] at least 12.0 must be taken from the Selectives List

Refer to PROGRAM TABLE 1 for detailed information
Also can Refer to CLM Literature Document for current figures

	CLM Track A- *Current* Associates Degree Entry	CLM Track A- *Proposed* Associates Degree Entry	CLM Track B *Current*	CLM Track B *Proposed*	Proposed CLM HSE Track
A. Credit Hours of Major's Requirements	39	42	57	56	67
B. Credit Hours Needed for a Specific Option:	39	42	57	56	67
C. Minimum Credit Hours of Free/Supportive Electives:	20	14	31	32	21
D. Total Credit Hours Required by Level: 100:	0	0	15	15	15
200:	3	3	6	3	6
300:	20	21	20	21	24
400-500:	16	19	31	28	33
E. Total Credit Hours Required for Graduation:	120	120	120	120	120

CLM TRACK A- Example Schedules

CLM Track A Course Layout-*current*

1st Year		2nd Year				3rd Year				4th Year			
Fall	**Spring**	**Fall**		**Spring**		**Fall**		**Spring**		**Fall**		**Spring**	
Blocked to complete missing UK requirements		CLM 241	3.0	CLM 354	3.0	CLM 405	3.0	CLM 452	3.0	CLM 495	1.0	CLM 595	3.0
		CLM 350	3.0	CLM 355	3.0	CLM 444	3.0	CLM 353	2.0	free/selective		free/selective	
				CLM 351	3.0	CLM 445	3.0	free/selective					

CLM Track A Course Layout-*after proposed changes*

1st Year		2nd Year				3rd Year				4th Year			
Fall	**Spring**	**Fall**		**Spring**		**Fall**		**Spring**		**Fall**		**Spring**	
Blocked to complete missing UK requirements	CIS 300	3.0	CLM 241	3.0	CLM 354	3.0	CLM 405	3.0	CLM 452	3.0	CLM 495	1.0	CLM 595	3.0
	CLM 370	2.0	CLM 350	3.0	CLM 355	3.0	CLM 444	3.0	CLM 353	3.0	HHS 454	3.0	free/selective	
		free/selective		CLM 351	3.0	CLM 445	3.0	free/selective	3.0	free/selective		free/selective	

(Associates Degree 64.0)+ (42.0 Major Required Courses) + (14.0 Free Electives) = 120.0

CLM TRACK B- Example Schedules

CLM Track B- TABLE 1

CLM Track B Course Layout-current

1st Year Fall		Spring		2nd Year Fall		Spring		Summer I		3rd Year Fall		Spring		Summer II		4th Year Fall		Spring	
HHS 101	1.0	HHS 102	1.0	HHS 241	3.0	HHS 351	3.0	CLM 501	5.0	CLM 405	3.0	CLM 452	3.0	CLM 501	5.0	CLM 495	1.0	CLM 595	3.0
A/C UK core		CLA 131	3.0	HHS 350	3.0	CLM 354	3.0			CLM 444	3.0	CLM 353	2.0			elective		CLM 501	5.0
CIS/WRD 110		CIS/WRD 111	3.0	selective		CLM 355	3.0			CLM 445	3.0	elective				elective		elective	
MA 123		ANT/GEO 161		ANT 230 (UK)		selective				elective		elective				elective		elective	
PSY 100		Hum UK core		STA UK core		selective				elective									

CLM Track B- TABLE 2

*CLM Track B Course Layout-after **proposed** changes*

1st Year Fall		Spring		2nd Year Fall		Spring		3rd Year Fall		Spring		4th Year Fall		Spring	
HHS 101	1.0	HHS 102	1.0	HHS 241	3.0	HHS 351	3.0	CLM 405	3.0	CLM 452	3.0	CLM 495	1.0	CLM 595	3.0
A/C UK core		CLA 131		HHS 350	3.0	CLM 354	3.0	CLM 444	3.0	CLM 353	3.0	CLM 501	3.0	CLM 501	3.0
CIS/WRD 110		CIS/WRD 111		free/elective		CLM 355	3.0	CLM 445	3.0	CLM 501 3.0	3.0	HHS 454	3.0	free/elective	
MA 123		CIS 300		ANT 230 (UK)		CLM 370	2.0	free/elective		free/elective		free/elective		free/elective	
PSY 100		Hum UK core		STA UK core		free/elective		free/elective		free/elective		free/elective		free/elective	

(56.0 Major Required Courses) + (32.0 Free Electives) + (UK Core 32.0)= 120.0

(NEW) CLM TRACK C- Example Schedules

Health Services Executive

<mark>CLM Track C- TABLE 1</mark>

	1st Year					2nd Year					3rd Year					4th Year			
Fall		**Spring**			**Fall**		**Spring**			**Fall**		**Spring**			**Fall**		**Spring**		
HHS 101	1.0	HHS 102	1.0		HHS 241	3.0	HHS 351	3.0		CLM 405	3.0	CLM 452	3.0		CLM 495	1.0	CLM 595	3.0
A/C UK core		CLA 131			HHS 350	3.0	CLM 354	3.0		CLM 444	3.0	CLM 353	3.0		CLM 501	3.0	CLM 501	3.0
CIS/WRD 110		CIS/WRD 111			GRN 250	3.0	CLM 355	3.0		CLM 445	3.0	CLM 501	3.0		HHS 454	3.0	HSE 570	2.0
MA 123		CIS 300			ANT 230 (UK)		CLM 370	2.0		free/selective		HSE 380	3.0		HSE 470		free/selective	
PSY 100		Hum UK core			STA UK core		free/selective			free/selective		free/selective			free/selective		free/selective	

(67.0 Major Required Courses) + (21.0 Free Electives) + (UK Core 32.0)= 120.0

From:	Bruckner, Geza
Sent:	Monday, February 01, 2016 1:54 PM
To:	Ett, Joanie M; Stewart, Sharon R
Cc:	Thomas, D. Travis; Christianson, Tabatha D
Subject:	RE: Course Change submission status

Thanks. I am requesting that UGC remove the proposed course change to CLM 351 from the CLM program proposal; its removal will not affect the credit hours or basic course information. The CLM 351 course will be removed from eCats. Thanks so much for everyone's help.

Be Aware of the Moment
Geza Bruckner, Professor Clinical Nutrition
Department of Clinical Sciences
Director of Clinical Nutrition
Director Health Sciences, Education and Research
    Programs: Human Health Sciences and Clinical Leadership and Management
Graduate Center for Nutritional Sciences
http://www.mc.uky.edu/healthsciences/index.html
http://www.mc.uky.edu/nutrisci/
900 S. Limestone
209A CTW Building
Lexington, KY 40536-0200
859-323-1100 ext 80859
Fax 859-257-2454

From: Ett, Joanie M
Sent: Monday, February 01, 2016 1:45 PM
To: Stewart, Sharon R
Cc: Bruckner, Geza; Thomas, D. Travis
Subject: RE: Course Change submission status

Thank you for the update! I have received CLM 370 in eCATS and will assign that, along with the program proposal and other related courses, to UGC reviewers.

As far as withdrawing the changes for CLM 351, I think a memo would be fine. The course is mentioned throughout the program proposal, but as long as the withdrawn changes don't affect the course's information as listed in the proposal (i.e. 3 credit hours, part of the Core Curriculum, etc.) then I don't think there will be any issues. You should be able to withdraw the course change request from eCATS at the college level.

Thanks,
Joanie

Joanie Ett-Mims
Undergraduate Education
University of Kentucky
230 McVey Hall
Lexington, KY 40506-0045

(859)257-9039 Phone
joanie.ett-mims@uky.edu

From: Stewart, Sharon R
Sent: Monday, February 01, 2016 11:29 AM
To: Ett, Joanie M
Cc: Bruckner, Geza; Thomas, D. Travis
Subject: Course Change submission status

Hi Joanie, I wanted to let you know that CLM 370 has now been recommended for approval by the CHS Academic Affairs Committee, and I am submitting it. We want to withdraw changes to CLM 351 which means that this needs to be reflected in the CLM BHS program change. Would it work if Dr. Bruckner simply wrote a memo noting that the change is withdrawn and submitted it to your office?

As a reminder, this is the email you sent re: the CLM BHS program change -

> **Jan 05, 2016**
> For the CLM courses, the UGC received those courses and the CLM BHS program change over the summer. I emailed Dr. Bruckner and Dr. Sharon Stewart at the beginning of the fall semester to ask about two other courses that are included in the program change (CLM 351 and CLM 370), because in eCATS, it shows that these two courses are still at the college level. The UGC requests that all courses related to a program change be reviewed at one time, so we are waiting on those before reviewing the other submissions.

Sharon

Sharon R. Stewart, EdD
Associate Dean and Professor
University of Kentucky College of Health Sciences
Charles T. Wethington, Jr. Building, Room 123
Lexington, KY 40536-0200
(859) 218-0570
srstew01@uky.edu

From:	Bruckner, Geza
Sent:	Friday, April 15, 2016 4:45 PM
To:	Ett, Joanie M
Subject:	Fwd: CIS 300

Sent from my iPhone

Begin forwarded message:

> **From:** "Huber, Jeffrey T" <jeffrey.huber@uky.edu>
> **Date:** April 15, 2016 at 4:17:24 PM EDT
> **To:** "Bruckner, Geza" <gbruckn@uky.edu>
> **Subject: CIS 300**
>
> Hi Geza,
>
>
> We should be able to offer 2 dedicated sections of CIS 300 each year for student enrolled in the Clinical Leadership and Management program provided the College of Health Sciences provides financial support for those 2 dedicated sections.
>
>
> Thanks,
>
> Jeff
>
>
> Jeffrey T. Huber, Ph.D.
> Director and Professor
> School of Information Science
> University of Kentucky
> 323 Little Library Building
> Lexington, KY 40506-0224
> (859) 257-2334
> (859) 257-4205 fax
> jeffrey.huber@uky.edu
> www.uky.edu/CIS/SLIS

Be Aware of the Moment

Geza Bruckner, Professor Clinical Nutrition

Department of Clinical Sciences

Director of Clinical Nutrition

Director Health Sciences, Education and Research

   Programs: Human Health Sciences and Clinical Leadership and Management

Graduate Center for Nutritional Sciences

http://www.mc.uky.edu/healthsciences/index.html

http://www.mc.uky.edu/nutrisci/

900 S. Limestone

209A CTW Building

Lexington, KY 40536-0200

859-323-1100 ext 80859

Fax 859-257-2454

From: Huber, Jeffrey T
Sent: Monday, October 06, 2014 12:26 PM
To: Bruckner, Geza
Subject: RE: CIS 300

You're welcome.

From: Bruckner, Geza
Sent: Monday, October 06, 2014 12:17 PM
To: Huber, Jeffrey T
Subject: Re: CIS 300

Great thanks

Sent from my iPhone

On Oct 6, 2014, at 11:12 AM, "Huber, Jeffrey T" <jeffrey.huber@uky.edu> wrote:

   Hi Geza,

   I met with Dean O'Hair earlier. We should be able to offer a couple of dedicated
   sections of CIS 300 for College of Health Sciences' students.

   Thanks,
   Jeff

From: Bruckner, Geza
Sent: Thursday, October 02, 2014 8:50 AM
To: Huber, Jeffrey T
Subject: RE: CIS 300

Hopefully we could get it approved by Fall 2015 but you know the system. We could use either semester.

Be Aware of the Moment
Geza Bruckner, Professor Clinical Nutrition
Department of Clinical Sciences
Director of Clinical Nutrition
Director Health Sciences, Education and Research
   Programs: Human Health Sciences and Clinical Leadership and Management
Graduate Center for Nutritional Sciences
http://www.mc.uky.edu/healthsciences/index.html
http://www.mc.uky.edu/nutrisci/
900 S. Limestone
209A CTW Building
Lexington, KY 40536-0200
859-323-1100 ext 80859
Fax 859-257-2454

From: Huber, Jeffrey T
Sent: Thursday, October 02, 2014 8:47 AM
To: Bruckner, Geza
Subject: RE: CIS 300

Hi Geza,

Believe me, I fully understand. This is my 7th year at UK and it is by far the craziest.

When would you anticipate needing 1-2 sections of CIS 300? Beginning fall 2015? Which semester? Fall or Spring?

Thanks,
Jeff

From: Bruckner, Geza
Sent: Wednesday, October 01, 2014 3:21 PM
To: Huber, Jeffrey T
Subject: CIS 300

Jeff,
My apologies for dropping the ball on IHN the past couple of months but I am swamped and with Blackboard being a mess, it has caused a great deal of frustration. Hope to tackle it shortly. However my current email relates to our CLM program. Jamie

Warren has been helping us with a number of course and curriculum related issues and suggested that, if we drop ENG 205 as a required course in our CLM program (it is never offered), we should add CIS 300, Strategic Business and Professional Communication (3), with your permission. We expect between 25 to 50 students needing this course during their sophomore or junior year. Can you accommodate this number of students if we require the course? Hope all is going well.

Be Aware of the Moment
Geza Bruckner, Professor Clinical Nutrition
Department of Clinical Sciences
Director of Clinical Nutrition
Director Health Sciences, Education and Research
   Programs: Human Health Sciences and Clinical Leadership and Management
Graduate Center for Nutritional Sciences
http://www.mc.uky.edu/healthsciences/index.html
http://www.mc.uky.edu/nutrisci/
900 S. Limestone
209A CTW Building
Lexington, KY 40536-0200
859-323-1100 ext 80859
Fax 859-257-2454

Be Aware of the Moment

Geza Bruckner, Professor Clinical Nutrition

Department of Clinical Sciences

Director of Clinical Nutrition

Director Health Sciences, Education and Research

   Programs: Human Health Sciences and Clinical Leadership and Management

Graduate Center for Nutritional Sciences

http://www.mc.uky.edu/healthsciences/index.html

http://www.mc.uky.edu/nutrisci/

900 S. Limestone

209A CTW Building

Lexington, KY 40536-0200

859-323-1100 ext 80859

Fax 859-257-2454

From: Rowles, Graham
Sent: Wednesday, January 28, 2015 2:53 PM
To: Bruckner, Geza
Cc: Watkins, John; Hunter, Elizabeth G
Subject: RE: GRN 250

Geza:

Good to hear from you. Adding this course to your program requirements would be fine. My guess is that the course would certainly be appropriate for this group. We are currently running three sections of the course (increasing to four in the Fall of this year) so the timing should not be a problem for your students. .

Best wishes,

Graham

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"They won't say: The times were dark.
Rather, why were their poets silent?"
                    Berthold Brecht (1935)

"If you have a garden and a library, you have everything you need."
                    Marcus Tullius Cicero (106-43 BC)

From: Bruckner, Geza
Sent: Tuesday, January 27, 2015 3:50 PM
To: Rowles, Graham
Subject: GRN 250

Hi Graham,
We are considering adding your GRN 250 course as a required course to one of the tracks in our Clinical Leadership and Management program. We anticipate about 30 students per year in the track. Would this be OK???

Be Aware of the Moment
Geza Bruckner, Professor Clinical Nutrition
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