

**January 9, 2023**

**To:** DeShana Collett, Ph.D., PA-C, University Senate Council Chair  
**From:** Kim Taylor, University Registrar  
**Re:** Recommendation to Change Approved Academic Calendar Dates

**Rationale and Recommendation:**

During web publication of the 2023 – 2024 University Academic Calendar the Office of the University Registrar found some dates were incorrectly listed on the University Senate approved calendar documents due to typos that originated from the 2022 – 2023 University Academic Calendar.

Therefore, pursuant to item 2 of Senate Rule 2.2 DEVIATION FROM APPROVED CALENDAR, the Office of the University Registrar is seeking the below changes to ensure all published calendars remain accurate and conform to prior date ranges used by the University regarding the below deadlines.

These changes will benefit students by reducing the window that prohibits them from changing their academic majors while not impeding University operations. Corrective action has been taken on future academic calendar documents which have not yet gone before University Senate to ensure accurate dates are in place for when they are submitted for approval.

**Recommended Changes:**

Academic Calendar 2022 – 2023

- Spring 2023
  - Feb 27 – Apr 19                      Monday – Wednesday: Students cannot change academic majors.  
*change to*
  - Mar 20 – Apr 11                      Monday – Tuesday: Students cannot change academic majors.

Academic Calendar 2023 – 2024

- Fall 2023
  - Oct 23 – Nov 15                      Monday – Wednesday: Students cannot change academic majors.  
*change to*
  - Oct 23 – Nov 14                      Monday – Tuesday: Students cannot change academic majors.
- Spring 2024
  - Feb 26 – Apr 17                      Monday – Wednesday: Students cannot change academic majors.  
*change to*
  - Mar 18 – Apr 9                        Monday – Tuesday: Students cannot change academic majors.