

1 **1.3. COUNCILS OF THE SENATE**

2
3 The University Senate delegates to its councils and/or its committees the largest degree of
4 authority in handling recurring and routine matters in order that Senate meetings may be
5 devoted largely to communications and consideration of major matters of educational policy.

6 **1.3.1 UNIVERSITY SENATE COUNCIL**

7
8 **1.3.1.1 Purposes and Functions of the Senate Council**

9
10 The University Senate Council is charged with providing leadership to enable the Senate to
11 perform effectively its primary role of formulating and implementing educational policies of the
12 University as described in the Governing Regulations. The Board of Trustees in its Governing
13 Regulations has also delegated responsibility to the Senate Council to act on behalf of the
14 University Senate in particular advisory roles (GR 2.A.(2).(c); GR VIII.B).

15
16 The Senate Council is specifically charged with continuously reviewing the University's
17 academic policies and may call to the attention of the appropriate administrative officer any
18 need for compliance with the University Senate Rules, Governing Regulations, or Administrative
19 Regulations that relate to University Senate function.

20
21 In accordance herewith, the Senate Council shall serve as the executive committee for the
22 University Senate in fulfilling the following functions (see SR **1.2.1**):

- 23
24 1. Study and report or recommend to the Senate on any matter of concern to the Senate.
25
26 2. Receive, consider and recommend action on Senate Committee reports and on reports
27 and recommendations from educational units. The Senate Council may recommend
28 approval or disapproval or may present the matter to the Senate without
29 recommendation.
30
31 3. Appoint the Standing Committees of the Senate, Special Committees that it finds to be
32 essential for the performance of Senate or Senate Council functions, and other
33 committees as designated by the Senate.
34
35 4. Advise the President on the appointment of the Senate Advisory Committees and other
36 on academic committees that the President may appoint in the capacity as Chair of the
37 Senate.
38
39 5. Advise the Provost on the appointment of search committees for the appointment of
40 deans of colleges, the Graduate School and the Libraries.
41
42 6. Plan the agenda of the Senate. Distribute notices of regular Senate meetings at least
43 six (6) days prior to meetings with agenda and recommendations for Senate action to
44 members of the University Senate and to administrative offices that are concerned with
45 academic affairs, and of special meetings as directed.
46
47 7. Act for the Senate on all matters involving changes to academic programs, degrees,
48 and curricula, subject to the requirements of reporting and the power of the Senate to
49 reverse the Senate Council on these matters.
50
51 8. Act on other matters referred to it by the Senate with the responsibility and authority
52 delegated to it by the Senate.
53

- 54 9. Act for the Senate in emergency situations, reporting such actions, with justification, to
 55 the Senate at its next regular meeting.
 56
 57 10. Advise the President on all matters relative to the welfare of the University which the
 58 President brings to it or which it proposes for consideration. In addition, the Senate
 59 Council shall invite the President annually to inform the Senate concerning general
 60 academic policies and budgetary priorities.
 61
 62 11. The Senate Council shall include solicitation to the elected college faculty councils (GR
 63 VII.E.2, 3), or similar elected college faculty bodies, to participate in nominating
 64 potential members of Area Committees, and other academic advisory committees, for
 65 submission to the President (GR IV.B).
 66
 67 12. To maintain a record of additions to or modifications of the *Rules* between periodic
 68 revisions and update the web-posted Senate *Rules* at least annually.
 69

70 **1.3.1.2 Composition**

71
 72 The Senate Council shall be composed of elected voting representatives (GR IV.A) and *ex*
 73 *officio* members as follows: The voting elected membership shall be nine (9) members elected
 74 by and from the 94 elected faculty representatives in the University Senate, and two (2)
 75 members elected by and from the newly elected student representatives in the University
 76 Senate.
 77

78 * When one of the 9 voting faculty elected to a three-year term in the Senate Council
 79 becomes elected as Faculty Trustee, the person retains the status as one of the 9
 80 voting faculty members of the Senate Council until the three-year term on the Senate
 81 Council ends. Upon the end of the term, the person then acquires the status of *ex*
 82 *officio* nonvoting Faculty Trustee member of the Senate Council. [SREC: 5/13/2016]
 83

84 The *ex officio* voting member shall be the President of the Student Government Association,
 85 and the *ex officio* nonvoting members shall be the faculty members of the Board of Trustees, if
 86 they are not elected members of the Senate Council, and the immediate past chair of the
 87 Senate Council, if his or her term on the Senate Council has expired. For purposes of this rule,
 88 the phrase “immediate past chair of the Senate Council” means the person who served as chair
 89 of the Senate Council during the preceding year.
 90

91 * When the term of a Senate Council Chair has ended, the person acquires the status of
 92 nonvoting ‘past chair’ member of the Senate Council, regardless of whether the person
 93 has been appointed to an administrative position or administrative assignment that
 94 makes the person ineligible for election to the University Senate. [SREC: 5/13/2016]
 95

96 Six elected members shall constitute a quorum for the transaction of business. [US: 10/10/77;
 97 US: 10/12/98] If the elected faculty representatives to the Senate Council are to perform a
 98 statutory action (KRS 164.240) on behalf of the elected faculty representatives of the Senate
 99 (GR IV.A,B), then five of those nine members shall constitute a quorum (KRS 446.050).
 100

101 * “Elected members” means any members who are not *ex officio* members. [SREC:
 102 11/20/2006]
 103

104 **1.3.1.2.1 Elected Faculty Membership**

105
 106 **1.3.1.2.1.1 Eligibility for Membership**
 107

108 Any elected faculty member of the Senate (or person appointed to replace an elected member)
 109 whose term of office has not expired at the time of the election shall be eligible for election to
 110 the Senate Council, except that no more than three (3) of the nine elected faculty members of
 111 the Senate Council shall be from any one college. If an elected faculty representative in the
 112 Senate has become ineligible and a replacement has been made, only the person who has
 113 replaced the ineligible representative shall be eligible for election to the Senate Council. Senate
 114 Council members are not eligible to succeed themselves until a lapse of one year from the
 115 expiration of their Senate Council membership (including service as Chair or Vice Chair), except
 116 that members who are filling a vacancy and who have served no more than one year, if
 117 otherwise eligible, may be eligible for election. The duration of the term of membership on the
 118 Senate Council shall not be affected by the member's term on the University Senate. [US:
 119 10/14/85]
 120

121 **1.3.1.2.1.2 Terms**

122
 123 Elected faculty representatives in the Senate Council shall serve for three (3) years
 124 commencing on January 1 following their election and continuing until expiration of their terms
 125 or until their successors are elected and certified.
 126

127 **1.3.1.2.1.3 Election**

128
 129 Voting shall be conducted by electronic secret ballot or paper secret ballot if electronic election
 130 is not feasible. Three (3) elected faculty representatives in the University Senate shall be
 131 elected annually during the fall semester to serve on the Senate Council. The Chair of the
 132 Senate Rules and Elections Committee or that person's designee shall preside over the
 133 election as the election official and shall remind the voters that election to the Senate Council
 134 confers eligibility for election to Senate Council Chair the following year. [US: 1/18/88;
 135 10/8/2012; 2/12/2018]
 136

137 **1.3.1.2.1.3.1 Nominating Round**

138
 139 In the nominating round, elected Faculty Senators may nominate up to three (3) eligible
 140 Senators from the roster of the eligible persons as certified by the election official. The name of
 141 the eligible Faculty Senators who have been nominated and have indicated to the election
 142 official their willingness to serve will appear on the ballot. [US: 2/12/2018]
 143

144 If ten (10) or fewer total nominees are willing to serve, and there are no more than twice the
 145 number of names from any one college as could potentially be elected from that college,
 146 elections shall proceed directly to the Final Voting Round described in SR [1.3.1.2.1.3.3](#) below.
 147 Otherwise, elections shall include a Preliminary Voting Round described in SR [1.3.1.2.1.3.2](#)
 148 below. [US: 2/12/2018]
 149

150 If three (3) or fewer total nominees are willing to serve, additional solicitations shall be made in
 151 an effort to increase the number of nominees. [US: 2/12/2018]
 152

153 **1.3.1.2.1.3.2 Preliminary Voting Round**

154 [US: 2/12/2018]
 155
 156

157 On this first ballot, elected Faculty Senators may rank order up to three (3) candidates from the
 158 list of eligible persons as certified by the election official. Rank orders will be used to resolve
 159 ties. The six (6) candidates with the largest number of total votes, including those ranking the
 160 candidate first, second, or third shall become candidates in the Final Voting Round, except that
 161 there must not be more than twice the number of names from any one college as could
 162 potentially be elected from that college. Ties will be resolved as follows:

- 163
164 1. The higher ranking goes to the candidate with the larger number of first-choice votes;
165
166 2. If there are still ties, the higher ranking goes to the candidate with the larger number of
167 second-choice votes;
168
169 3. If there are still ties, the higher ranking goes to the candidate with the larger number of
170 third-choice votes;
171
172 4. If there are still ties, the ranking will be determined by random draw.
173

174 **1.3.1.2.1.3.3 Final Voting Round.**
175

176 On this final ballot, elected Faculty Senators may rank order up to three (3) candidates from the
177 list of the eligible persons as certified by the election official. The candidates will then be ranked
178 according to the procedure listed in subsection (b) above. The three (3) candidates with the
179 highest rank shall be elected except that no more than three (3) of the nine elected faculty
180 members of the Senate Council shall be from any one college. [US: 2/12/2018]
181

182 **1.3.1.2.1.3.4 Election Results.**
183

184 The three highest-ranked candidates under [1.3.1.2.1.3.3](#) above are elected.
185

186 **1.3.1.2.1.3.5 In case of future vacancies**
187

188 The remaining candidates will be considered in the order so ranked in case of future vacancies
189 on the Senate Council. Ties will be resolved in a fashion similar to the procedure in SR
190 [1.3.1.2.1.3.2](#) above. [US: 2/12/2018]
191

192 **1.3.1.2.1.4 Vacancies.**
193

194 Upon resignation of any elected faculty representative in the Senate Council or when such a
195 member is no longer eligible to be a Senator, a vacancy shall be declared by the Chair of the
196 Senate Council. A vacancy on the Senate Council shall be filled by the eligible candidate who at
197 the most recent Senate Council election ranked the highest without being elected and who is
198 eligible and willing to serve. [US: 1/18/88]
199

200 If the above procedure still does not fill the vacancy, the vacancy shall be filled with an eligible
201 and willing elected Faculty Senator nominated by the Senate Council Chair and approved by
202 the majority of the voting faculty representatives of the Senate Council.
203

204 The term of such appointments shall be for the remainder of the unexpired term of the vacating
205 Senate Council member.
206

207 **1.3.1.2.2 Elected Student Membership**
208

209 **1.3.1.2.2.1 Terms.**
210

211 The two elected student members of the Senate Council and the President of the Student
212 Government Association shall serve terms of one (1) year commencing July 1 following their
213 election and continuing until their successors are elected and certified. [US: 10/12/98]
214

215 **1.3.1.2.2.2 Election.**
216

217 The two (2) elected student members of the Senate Council shall be chosen annually in the
 218 second semester of the academic year. As soon as possible after the election of the student
 219 members of the University Senate during the second semester, the President of the Student
 220 Government Association shall assemble these persons to elect the student members of the
 221 Senate Council by majority vote. [US: 10/12/98]
 222

223 **1.3.1.2.2.3 Vacancies.**

224
 225 If at any time during the term of a student member of the Senate Council they should become
 226 ineligible for membership in the Senate, his or her position on the Council shall be declared
 227 vacant. The President of the Student Government Association shall then assemble the student
 228 members of the University Senate to elect his or her successor.
 229

230 **1.3.1.2.3 Attendance**

231
 232 If any member misses three (3) regular or special meetings of the Council per year, without an
 233 explanation acceptable to the majority of the other voting members, a vacancy is declared, to
 234 be filled according to the above procedures concerning vacancies. [US: 10/12/81]
 235

236 **1.3.1.3 Officers of the Senate Council**

237
 238 [US: 9/8/97]
 239

240 **1.3.1.3.1 Senate Council Chair**

241
 242 The Senate Council shall elect its Chair in December preceding the academic year during
 243 which the Chair shall serve. All nine of the elected faculty representatives then serving on the
 244 Senate Council shall be eligible for election to the position. The incumbent Chair, if in his or her
 245 first year as Chair, shall also be eligible for reelection.
 246

247 The Chair of the Senate's Rules and Elections Committee (SREC) or that person's designee
 248 shall preside over the election. In the November preceding the academic year during which the
 249 Senate Council Chair shall serve, the elected faculty senators will be asked to nominate current
 250 elected faculty members of the Senate Council to serve as Senate Council Chair. The SREC
 251 Chair or that person's designee will ascertain willingness of these nominees to serve. [US:
 252 2/12/2018]
 253

254 If there is only one nominee who agrees to serve, then the election shall be declared completed
 255 and this person shall be the Senate Council Chair-elect, and the University Senate so notified.
 256 [US: 2/12/2018]
 257

258 Should more than one nominee be willing to serve if elected, the nominees will be offered an
 259 opportunity to provide an up to 200-word election statement, and that statement will be
 260 distributed to the elected faculty senators at least two weeks before the election. The elected
 261 faculty senators will be solicited by email to express their opinions of the nominees to the
 262 Senate Council. The Senate Council will consider this feedback in electing the next Senate
 263 Council Chair in the December preceding the June 1 start date.
 264

265 The Senate Council must elect the Chair by a simple majority. If the Senate Council is not able
 266 to elect the Chair by a simple majority by the end of December, then the elected faculty
 267 senators shall elect the Chair by plurality from those nominated through the above process at
 268 the next regularly scheduled Senate meeting. If there is still a tie, the Chair shall be determined
 269 by random draw. [US: 2/12/2018]
 270

- 271 When the person chosen is not the incumbent Chair, they shall be known as the Chair-elect.
 272 The Senate Council Chair is always a voting member of the Senate Council, within the
 273 provisions of the *Robert's Rules of Order, Newly Revised*. The Senate Council Chair:
 274
- 275 1. Will exercise preparatory administrative functions as Chair that are attendant to the
 276 effective conduct Senate and Senate Council meetings, including the authority to call
 277 special meetings of the Senate Council (KRS 61.823.2);
 278
 - 279 2. As the 'department head' of the Senate Council Office, has certain general supervisory
 280 responsibilities for managing the budget, inventory, and personnel functions of the
 281 Senate Council Office (UK Business Procedures Manual; EVPFA Inventory Policies;
 282 Human Resources Policy and Procedure Administrative Regulation 61.2; KRS 61.030);
 283
 - 284 3. Performs as the Presiding Officer of the Senate Council meetings except as they may
 285 delegate that function to the Vice Chair of the Senate Council; as Presiding Officer
 286 possesses attendant responsibilities and authority pursuant to Open Meetings Law
 287 (KRS 61.846(1));
 288
 - 289 4. Has general supervisory responsibility for: the preparation of minutes of Senate Council
 290 meetings pursuant to KRS 61.835; the distribution of these minutes to Senate Council
 291 members; the maintenance of official minutes of the Senate Council meetings pursuant
 292 to statutory UK Records schedule (KRS 171.420; President's memo 1/25/95); public
 293 accession to these minutes pursuant to the Open Meetings law (KRS 61.846(1)); and
 294 for the safe transfer of the records of the Senate Council Office to their successor (KRS
 295 57.360);
 296
 - 297 5. Has general supervisory responsibility for the maintenance of copies of procedures for
 298 election of Faculty Senators, as approved and submitted by college faculties (as per SR
 299 [Error! Reference source not found.](#));
 300
 - 301 6. Has general supervisory responsibility for maintenance an official file of the educational
 302 unit "Rules" (including rules for unit-level membership/voting privileges) and committee
 303 structure for educational policy-making, as established by the respective faculties of
 304 each educational unit, being consistent with the *University Senate Rules*. As each is
 305 received upon approval by the Provost (GR.VII.E.1-6), the Rules documents in this file
 306 will be maintained in a format accessible as needed by members of the Senate Council
 307 and Senate Committees;
 308
 - 309 7. Has general supervisory responsibility for the maintenance a roster of those faculty
 310 employees in each college who are
 - 311 a. full-time faculty employees at each rank in each respective title series (used for
 312 apportionment of seats of elected Faculty Senators (SR [Error! Reference
 313 source not found.](#))),
 314
 - 315 b. eligible to be elected as Faculty Trustees, and those eligible to vote in Faculty
 316 Trustee elections (i.e., those members of the college faculty bodies who are
 317 full-time faculty employees with academic rank at or above Assistant Professor
 318 (or Librarian III) (SR [1.5.2](#)); and
 319
 - 320 c. eligible to be elected as Faculty Senators (i.e., full-time faculty employees in
 321 the Regular, Special, Extension or Librarian Title Series, at or above the rank of
 322 Assistant Professor (or Librarian III), and those eligible to vote in college
 323 election of Faculty Senators (i.e., those eligible to serve plus those other full-
 324

- 325 time faculty who have been conferred with privileges to vote in the college
 326 senator elections (GR VII.E.2, 3) [SR [Error! Reference source not found.](#)],
 327
 328 d. these rosters being obtained from the deans of the respective colleges (GR
 329 II.B.2.b assigns responsibility for these elections to the University Senate);
 330
 331 8. Annually reports to the Chair of the Senate the attendance records of *ex officio* voting
 332 members;
 333
 334 9. Is responsible for the assembly of the Ombud search committee with the composition
 335 specified in the *University Senate Rules* (SR [Error! Reference source not found.](#));
 336
 337 10. Will make the final decision for the Senate on matters of minor course changes, as
 338 these changes are defined in the *University Senate Rules* (SR [Error! Reference source](#)
 339 [not found.](#));
 340
 341 11. Advises the chairs of Senate standing committees on the appointment of ad hoc
 342 advisory committees to the standing committees (SR [1.4.1](#));
 343
 344 12. Utilizes regular communication and information sharing with elected college faculty
 345 councils, or similar elected college faculty bodies, to increase the effectiveness of
 346 educational policy-making by the University Senate and the College Faculties;
 347
 348 13. May be directed by the Senate Council to represent that body on a particular matter to
 349 the President, or to another administrative officer, to the Board of Trustees, or to
 350 another University (or external) entity;
 351
 352 14. Serves in a variety of ad hoc circumstances as a voice for the University Faculty, in
 353 different fora before organizations and groups on campus;
 354
 355 15. Is periodically invited by the President or other University administrators to serve on
 356 University-level committees of diverse composition, so as to advocate for the Senate or
 357 Senate Council in the formulation of administrative policy on issues;
 358

359 **1.3.1.3.2 Senate Council Vice-Chair**

360
 361 The Senate Council shall also elect a Vice-Chair at a December meeting from among the six
 362 faculty representatives elected to the Senate Council whose terms do not expire at the end of
 363 that month. The Vice-Chair shall take office the following June 1st and serve through May 31st of
 364 the next year. The Vice-Chair shall:

- 365
 366 1. Preside at any meeting of the Senate or the Senate Council at which the respective
 367 Chair so delegates or at which the Chair is not present, and may be delegated by the
 368 Presiding Officer to introduce the Senate Council motions and resolutions at Senate
 369 meetings. To facilitate the Vice-Chair's readiness to assume these responsibilities, the
 370 Senate Council Chair will keep the Vice-Chair generally apprised of important events
 371 that relate to Senate/Senate Council function.
 372
 373 2. Become chair of the Senate Council for the remainder of the chair's term if for any
 374 reason the chair is no longer able to serve in that capacity.
 375
 376 3. Serve as Secretary of the Senate including review of the Senate minutes prior to their
 377 distribution to senators. [US: 4/10/2000; 2/12/2018]
 378

- 379 4. Serve on the Senate Reinstatement Committee if a subset of Senate Council is so
 380 constituted per SR [1.4.2.9](#). [US: 2/12/2018]
 381
 382 5. Serve on the Committee on Committees. [US: 2/12/2018]
 383
 384 6. Oversee the Senate Council's survey of faculty in regard to the President's annual
 385 performance evaluation. [US: 2/12/2018]
 386
 387 7. Oversee the Outstanding Senator Award process. [US: 2/12/2018]
 388

389 **1.3.1.3.3 Chair-elect**

390
 391 The Chair-elect or a Chair reelected to a second term shall take office as Chair on the following
 392 June 1st and serve through May 31st of the next year. A member of the Senate Council is not
 393 eligible while on sabbatical for election as Chair-elect but a person who has replaced the
 394 member on sabbatical on the Council is eligible to be elected as Chair-elect. The Senate
 395 Council Chair-elect will be given the opportunity to shadow the current Senate Council Chair
 396 during the six months preceding the Senate Council Chair-elect assuming the office. [US:
 397 10/8/2012]
 398

399 **1.3.1.3.4 Conditions of Senate Council Officership**

400

401 **1.3.1.3.4.1 Vice-Chair's Senate Council term ending December 31st**

402

403 An incumbent Vice-Chair whose term as an elected member of the Senate Council expires on
 404 December 31st shall continue in office and serve as a nonvoting member of the Senate Council
 405 until the following May 31st. However, if at a meeting of the Senate or Senate Council the Vice-
 406 Chair is acting as Presiding Officer in place of a nonattending Chair, then at that meeting the
 407 Vice-Chair possesses the same voting status as the Chair. An incumbent Vice-Chair whose
 408 elected term on the Senate Council expires on December 31st shall be eligible to be named
 409 Chair-elect at the meeting that December to choose the next Chair.
 410

411 **1.3.1.3.4.2 Vacancy**

412

413 If for any reason the office of the Vice-Chair should become vacant, the Senate Council shall
 414 act as soon as possible to elect a replacement. [US: 10/12/81; US: 9/8/97]
 415

416 **1.3.1.3.4.3 Senate Council members whose Senate terms have expired**

417

418 Officers of the Senate Council will remain members of the Senate Council for the duration of
 419 their terms of office even if their terms as Senators may have expired. In this eventuality, they
 420 will not be counted as part of their educational units in the election of representatives to the
 421 Senate or to the Senate Council, thereby expanding the normal size of both those bodies. [US:
 422 10/12/81; US: 9/8/97; [GR IV.B](#)]
 423

424 * Under this rule, because the Senate Council Chair-elect is an officer of the Senate
 425 Council (SR 1.3.1.3.3), if the individual's regular three-year term on the Senate Council
 426 has ended on December 31, the Senate Council Chair-elect shall be a nonvoting
 427 member of the Senate Council for the portion of their term of office as Senate Council
 428 Chair-elect that runs from January 1 – May 31. [SREC: 12/17/2013]
 429

430 **1.3.1.3.5 Senate Council Office Staff**

431

432 An Administrative Assistant, employed by and responsible to the Senate Council, shall carry out
 433 the routine and continuing activities which are essential to the functioning of the Senate
 434 Council. [US: 10/12/81; US: 9/8/97]

435
 436 An assistant, employed by and responsible to the Senate Council, shall carry out the routine
 437 and continuing activities essential to the functioning of the University Senate such as
 438 scheduling meeting rooms; taking minutes, word processing and distributing Senate agenda,
 439 memos and other correspondence; assisting the Chair of the Rules and Elections Committee in
 440 conducting nominations and elections; and other activities. [US: 4/10/2000]
 441

442 **1.3.2 UNIVERITY SENATE'S ACADEMIC COUNCILS**

443 **1.3.2.1 Academic Councils' Membership, Terms, Vacancies, and Meetings**

444 The compositions and specific election processes of the academic councils are described in
 445 their respective sections (SR XXX for Graduate Council<insert reference>, SR YYY for
 446 Undergraduate Council<insert reference>, and SR ZZZ for Health Care Colleges Council<insert
 447 reference>).

448
 449 Elections for academic council membership shall take place during the spring semester prior to
 450 the beginning of the member's term. Voting shall be conducted by electronic secret ballot or
 451 paper secret ballot if electronic election is not feasible.
 452

453 **1.3.2.2 Elected Faculty Membership**

454 Pursuant to *Administrative Regulations* on tenure-ineligible title series and on faculty members
 455 with certain administrative appointments, the following terms apply.

- 456 (1) Tenured faculty employees who have been appointed to an administrative position at or
 457 above the level of department chair are not eligible to participate in the election of faculty
 458 representatives, or serve as the elected faculty representative, to faculty governance
 459 bodies above the college level (e.g., Board of Trustees, University Senate, Graduate
 460 Council, Undergraduate Council, and Health Care Colleges Council) (see HRPP 4.0;
 461 GR11.B.2.b.(2)); and
 462 (2) Regular, full-time faculty employees in a tenure-ineligible series are not eligible for
 463 regularly assigned university-level service activities (including the Senate), except that
 464 the tenured/tenure-track faculty of a college may allow a tenure-ineligible series to be
 465 eligible to vote for representation, and stand for election, specifically to the University
 466 Senate, by extending College Faculty membership to that faculty series (to be
 467 documented in the College Rules; see AR 2.5, AR 2.6, AR 2.9 for more details). [SREC:
 468 4/15/2011]
 469

470 **1.3.2.3 Terms**

471 All terms begin on August 16 and expire on August 15. Members shall serve until the expiration
 472 of their terms, until they have become ineligible, or until their successors have been named.
 473

474 The term of office of elected members shall be three (3) years, with elections being conducted
 475 so that the terms will be staggered. Each elected faculty member shall be eligible for reelection
 476 for a second consecutive term, but ineligible for further membership until one year has lapsed.
 477

478 The term of office of appointed members and student members shall be one (1) year. Appointed
 479 members may serve two consecutive terms but are ineligible for reappointment for a third
 480 appointed term until one year has lapsed.
 481

482 **1.3.2.4 Vacancies**

483 Upon resignation of any elected faculty member or when such a member is no longer eligible to
 484 be a Senator (i.e., resignation, leave of absence, assumption of administrative title, loss of status
 485 as a faculty employee), a vacancy shall be declared by the chair of the academic council.

486

487 The chair of the academic council shall fill the vacancy, if at all possible, by the elected alternate
 488 or the eligible candidate who at the most recent election ranked the highest without being
 489 elected and who is eligible and willing to serve. If there is no such individual, the chair of the
 490 academic council shall, after consultation with the Senate Council Chair, appoint an eligible
 491 member who fulfills the requirements of the vacant seat. The term of appointment shall be for
 492 the remainder of the unexpired term and the partial term does not count toward the new
 493 member's limit of two consecutive terms

494

495 **1.3.2.5 Ex Officio Membership**

496 Ex officio members may be voting or nonvoting, however the position is presumed to be
 497 nonvoting unless indicated otherwise.

498

499 **1.3.2.6 Meetings**

500 Academic councils are expected to meet at least monthly and shall record minutes of actions
 501 taken at all meetings. These minutes shall be available not later than one week after the end of
 502 the next meeting. A majority of the elected faculty membership constitutes a quorum for the
 503 transaction of business.

504

505 **1.3.3 GRADUATE COUNCIL (GC)**

506

507 **1.3.3.1 Relationship of Graduate Faculty to the University Senate**

508

509 **1.3.3.1.1 Role of the Graduate Faculty**

510

511 The Graduate Faculty shall make recommendations to the University Senate on

512

- 513 1. academic matters that require University Senate approval, including graduate courses
 514 and programs and graduate program reviews (GR VII.C.4; GR VII.E.1) and
- 515 2. conditions of merit and circumstance for Honorary Degrees.

516

517

518 The Graduate Faculty may perform the above functions directly, through the Graduate Council, or
 519 through committees that it or the University Senate may establish. Councils of the Graduate
 520 School may be appointed by the Dean of the Graduate School or elected, as prescribed by the
 521 *Rules of the Graduate Faculty* and approved by the University Senate. The Graduate Council
 522 shall have the authority and responsibilities delegated to it by the Dean of the Graduate School,
 523 by the Graduate Faculty in the *Rules of the Graduate Faculty*, and by the *University Senate*
 524 *Rules*. (GR VII.E).

525

526 **1.3.3.1.2 Graduate Faculty Membership**

527

528 Upon the recommendation of the members of the graduate faculty of a program, and
 529 transmitted through the Director of Graduate Studies, the Graduate Council will review, and the
 530 Graduate Dean will then render final action on, nominees for Graduate Faculty membership
 531 (GR VII.A.3.a). Associate and other classes of members in the Graduate Faculty (including but
 532 not limited to Directors of Graduate Studies [US: 4/21/52], may be appointed by the Dean of the
 533 Graduate School, with appropriate duties and privileges, as provided by the *Rules of the Graduate*
 534 *Faculty* and as approved by the University Senate (GR VII.E.1.B).

535

536 On recommendation of the Director of Graduate Studies and with the approval of the Dean of the
 537 Graduate School, persons who normally do not hold academic appointment in the University, but
 538 who have demonstrated an interest in collaborative participation in its graduate programs, may be

539 appointed as Auxiliary Graduate Faculty Members. They should hold the terminal academic
 540 degree in the field and possess a record of research or creative experience that would warrant
 541 their inclusion on advisory committees to assist graduate students in conducting research. [US:
 542 12/13/54; US: 09/08/86]

543
 544 The Director of Graduate Studies serves as program advisor to each student until the
 545 student has a thesis or dissertation director. [US: 04/21/52]

546
 547 Graduate courses should be taught by Graduate Faculty members. If a program needs to assign a
 548 person without a terminal degree to teach a graduate level course, they must first petition the Dean
 549 of the Graduate School, explaining the unique circumstances and qualifications supporting this
 550 assignment. [US: 12/13/54]

551
 552 The President, the Vice President for Research, the Provost, and the Dean of the Graduate
 553 School shall be *ex officio* nonvoting members of all committees of the Graduate School.
 554 [US: 04/21/52]

555

556 **1.3.3.2 Functions**

557

558 The Graduate Council shall meet on the call of the Graduate Dean, or upon written request of
 559 five (5) members of the Graduate Council. A majority of the voting membership shall constitute
 560 a quorum for the transaction of business. Its responsibilities relative to courses and programs
 561 shall be as follows, and shall proceed in accordance with SR 3.2.2.3.3.1.6 <insert reference>
 562 (courses) and SR 3.1.3.3.2 <insert reference> (programs):

563

564 **1.3.3.2.1 Course Procedures**

565

566 It shall consider all proposed new courses and changes in courses which may be used for
 567 credit toward a graduate degree and forward a recommendation to approve or not approve.

568

569 It shall forward its recommendations on courses numbered 400G-499G to the Undergraduate
 570 Council. [US: 10/11/99]

571

572 **1.3.3.2.2 Degree and Certificate Program Procedures**

573

574 It shall consider all proposed new graduate programs and changes in graduate programs, and
 575 degree titles (for both graduate program degrees and Honorary Degrees), and forward a
 576 recommendation to approve or not approve. (See SR **3.1.3**). (These procedures are not
 577 intended to prevent a faculty member from presenting a recommendation or request directly to
 578 the Graduate Faculty.)

579

580

581 **1.3.3.2.3 Distance Learning**

582

583 The Graduate Council shall review distance learning activities for quality and effectiveness, in
 584 keeping with Southern Association of Colleges and Schools – Commission on Colleges
 585 (SACSCOC) substantive changes criteria [US: 4/12/99]

586

587 **1.3.3.2.4 Review of Graduate Programmatic Activities Other Than Degree or Certificate** 588 **Programs**

589

590 The Graduate Council shall periodically review and report to the Graduate Faculty and Senate
 591 on the effectiveness of the educational policies of the Graduate School in relation to the
 592 education and training of postdoctoral scholars/fellows and in relation to postbaccalaureate
 593 students.

594

595 **1.3.3.2.5 Honorary Degrees**

596

597 The responsibilities of the Graduate Council relative to Honorary Degrees include periodically
 598 make recommendations to the elected faculty representatives in University Senate on the titles
 599 used for honorary degrees, and on the conditions of merit and circumstance applied to the
 600 award of honorary degrees (GR.IV.A, C)

601

602 **1.3.3.3 Composition**

603 The composition of the Graduate Council will be examined by the Graduate Council annually at
 604 its last meeting of the academic year. [US: 4/12/2004]

605

606 **1.3.3.3.1 Chair**

607

608 The dean of the Graduate School serves as the chair.

609

610 **1.3.3.3.2 Voting faculty members**

611 The Graduate Council shall consist of eighteen voting faculty members appointed from the
 612 Graduate Faculty by the Dean.

613

614

615 The composition of the elected membership of the Graduate Council is as follows:

616

- 617 • Two members from the College of Agriculture, Food and Environment;

618

- 619 • Three members from the College of Arts and Sciences;

620

- 621 • One member from the Gatton College of Business and Economics;

622

- 623 • One member from: the College of Communication and Information, the College of
 624 Social Work, the Patterson School of Diplomacy and International Commerce and the
 625 Martin School of Public Policy and Administration;

626

- 627 • One member from the College of Education;

628

- 629 • One member from the College of Engineering;

630

- 631 • One member from the College of Design and the College of Fine Arts;

632

- 633 • Two members from the College of Medicine;

634

- 635 • One member from the College of Pharmacy and the College of Dentistry;

636

- 637 • One member from the College of Health Sciences, the College of Nursing, and the
 638 College of Public Health; and

639

- 640 • Two members appointed from the Graduate Faculty by the Dean.

641

642 Members representing a college or a combination of colleges are elected by the Graduate
 643 Faculty whose primary appointment to the Graduate Faculty is in the respective college(s). [US:
 644 3/21/83]

645

646

647 **1.3.3.3 Voting Student Members**

648 There shall be two voting graduate student members.

649

650 **1.3.3.4 Ex Officio Voting Membership**

651 The GC shall also have liaisons from the other two academic councils and the Senate Council,
652 who will serve as ex officio voting members.

653

- 654 • The GC chair shall contact the Undergraduate Council and request the UC identify a
655 member of that council to serve as an ex officio voting member of the GC.
- 656
- 657 • The GC chair shall contact the Health Care Colleges Council and request the HCCC
658 identify a member of that council to serve as an ex officio voting member of the GC.
- 659
- 660 • The GC chair shall contact the Senate Council and request the SC identify an individual
661 to serve as the liaison from the Senate Council, an ex officio voting member. The
662 liaison from the Senate Council is not necessarily from within the Senate Council's
663 membership.
- 664

665 **1.3.3.5 Ex Officio Nonvoting Membership**

666 Graduate School associate deans are ex officio nonvoting members of the Graduate Council.

667

668 **1.3.3.4 Election**

669

670 Only regular ("full") members of the Graduate Faculty shall be eligible to serve on the Graduate
671 Council and to vote in the Graduate Council election. Graduate Faculty members with
672 administrative titles above that of department chair or who do not possess an employment status
673 of a full-time faculty member are not eligible. (see SR 1.3.2.2) In addition, members of the
674 Graduate Faculty from departments which have representatives with unexpired terms on the
675 Graduate Council shall not be eligible. [US: 11/11/85]

676

677 The office of the Graduate Dean will be responsible for administering the election procedure but
678 the Senate Rules and Elections Committee (SREC) will certify all aspects of the election,
679 including voting procedures, number of open seats, and eligible membership. . The Graduate
680 Dean's Office will prepare the lists of faculty members eligible to vote and those eligible to
681 serve. For each college or collection of colleges where there is an election to be held, the
682 Graduate Dean's office will send a list of those eligible to be elected to each person eligible to
683 vote, who will be invited to nominate an eligible person for the Graduate Council by a letter. In
684 addition, in each department (or college) that has a graduate program, the chair (or dean) and
685 the director of graduate studies will each be urged to submit a nomination by letter. The
686 Graduate Dean's office shall check on the willingness of persons to serve and will get a very
687 brief biographical statement from each person nominated. If fewer than three persons are
688 nominated and are willing to serve from any college or collection of colleges, the Graduate
689 Dean's office shall call a brief meeting of the directors of graduate study from the unit(s) for the
690 purpose of nominating additional persons to make a total of three. (In the event that more than
691 one person was to be elected from the unit, this group would meet if necessary to pick
692 nominees equal to three times the number to be elected.) [US: 1/18/88]

693

694 Once the nomination process has been completed, ballots will be sent out containing the
695 names of all those nominated. Each person must vote for as many candidates as there are
696 vacancies to be filled or their ballot will be disqualified. The person or persons receiving the
697 largest number of votes will be elected. [US: 1/18/88]

698

699

700

701

702 **1.3.4 UNDERGRADUATE COUNCIL (UC)**

703

704

705 **1.3.4.1 Functions**

706

707 The UC's responsibilities relative to courses and programs shall be as follows:

708

709 **1.3.4.1.1 Course Procedures**

710

711 It shall consider all proposed new courses and changes in courses which may be used for
712 credit toward an undergraduate degree and forward a recommendation to approve or not
713 approve. It shall forward to the Graduate Council recommendations on all courses numbered
714 500-599. [US: 10/11/99]

715

716 **1.3.4.1.2 Degree and Certificate Program Procedures**

717

718 It shall consider all proposed new undergraduate programs, changes in undergraduate
719 programs, including degree titles, from all colleges offering an undergraduate degree. Further, it
720 shall consider all changes in the University requirements. The Undergraduate Council shall
721 forward a recommendation to approve or not approve on all of the above to the Senate Council.
722 (See SR [3.1.3.3.2.2](#); [3.2.2.3.3.1.6](#))

723

724

725

726 **1.3.4.1.3 Distance Learning**

727

728 The Undergraduate Council shall review distance learning activities for quality and
729 effectiveness, in keeping with Southern Association of Colleges and Schools – Commission on
730 Colleges (SACSCOC) “substantive changes” criteria [US: 4/12/99]

731

732 **1.3.4.1.4 Extent of Authority**

733 UC has final decision-making authority regarding the addition of new high school sites to an in-
734 effect, Senate-approved dual credit arrangement.

735

736 **1.3.4.2 Composition**

737 **1.3.4.2.1 Chair**

738 A tenured faculty member well-versed in curricular matters shall be appointed by the Senate
739 Council to chair the UC. [US: 11/13/2017]

740

741 **1.3.4.2.2 Voting Faculty Members**

742 The Undergraduate Council shall consist of fourteen regular full-time faculty members elected
743 by and from the faculties of colleges or parts of colleges as described below. (see SR
744 1.3.4.2.1). [US: 10/12/81; US:4/9/84; US: 4/14/86; US: 10/12/87]

745

746 • One member from the College of Agriculture, Food and Environment;

747

748 • One member from the combined areas of Humanities and Social Sciences in the
749 College of Arts and Sciences;

750

751 One member from the areas of Biological and Physical Sciences area in the College of
752 Arts and Sciences;

753

754 • One member from the Gatton College of Business and Economics;

755

- 756 • One member from College of Communication and Information;
- 757
- 758 • One member from the College of Design;
- 759
- 760 • One member from the College of Education;
- 761
- 762 • One member from the College of Engineering;
- 763
- 764 • One member from the College of Fine Arts;
- 765
- 766 • One member from the College of Health Sciences;
- 767
- 768 • One member from the Lews Honors College;
- 769
- 770 • One member from the College of Nursing;
- 771
- 772 • One member from the College of Public Health; and
- 773
- 774 • One member from the College of Social Work;
- 775
- 776

777 **1.3.4.2.2.1 Voting Student Membership**

778 There shall be two voting students members, who are from one of the colleges from which
779 elected faculty members are chosen

781 **1.3.4.2.3 Ex Officio Voting Membership**

782 The UC shall also have liaisons from the other two academic councils and the Senate Council,
783 who will serve as ex officio voting members.

- 785 • The UC chair shall contact the Graduate Council and request the GC identify a member
786 of that council to serve as an ex officio voting member of the UC.
- 787
- 788 • The UC chair shall contact the Health Care Colleges Council and request the HCCC
789 identify a member of that council to serve as an ex officio voting member of the UC.
- 790
- 791 • The UC chair shall contact the Senate Council and request the SC identify an individual
792 to serve as the liaison from the Senate Council, an ex officio voting member. The
793 liaison from the Senate Council is not necessarily from within the Senate Council's
794 membership.

795 [US: 10/12/81; US: 4/9/84; US: 4/14/86; US: 10/12/87]

797 **1.3.4.2.4 Ex Officio Nonvoting Membership**

798 The chair of the Undergraduate Council shall appoint an *ex officio* nonvoting member from the
799 Registrar's Office selected by the Assistant Provost for Enrollment Management. [US: 4/14/97]

801 **1.3.4.3 Election**

802

803 Members of faculties of those colleges listed in SR 1.3.4.2 who are eligible to vote for and be
804 elected to the University Senate shall be eligible to serve in and vote for all elected members of
805 the Undergraduate Council. [US: 10/8/2001]

806

807 Colleges shall hold a secret ballot election for membership on the Undergraduate Council
808 during the spring semester. [US: 10/12/87; US: 1/18/88; US: 4/23/2001]

809

810 Individual colleges shall be responsible for administering their own elections. The Senate Rules
 811 and Elections Committee (SREC) will certify all aspects of the election, including voting
 812 procedures, number of open seats, and eligible membership.

813
 814 Colleges shall particularly solicit nominations from department Chairs and Directors of
 815 Undergraduate Studies and ensure those on the ballot are willing to serve. The person
 816 receiving the highest number of votes for a given vacancy will be elected. Ties will be decided
 817 by lot. The SREC will certify all election results. [US: 10/8/2001; US: 11/13/2017]
 818

819 **1.3.4.4 Committee for Graduation Composition and Communication Requirement**
 820 **(CGCCR)**

821
 822 The CGCCR is charged with oversight of the Graduation Composition and Communication
 823 Requirement (SR [Error! Reference source not found..3](#)). A permanent subcommittee reporting to
 824 the Undergraduate Council, this committee is charged with establishing, publishing, and
 825 implementing the campus-wide policies and procedures for evaluating the academic
 826 components of the GCCR and their assessment. [US: 5/6/2013]
 827

828 **1.3.4.4.1 Charge**

829
 830 The CGCCR shall exercise the following functions [US: 11/13/2017]:
 831

- 832 1. It shall recommend procedures and guidelines for undergraduate degree programs to
 833 submit proposals for implementing the GCCR.
 834
- 835 2. It shall evaluate proposals by programs for implementing the GCCR. Proposals
 836 recommended for approval shall be forwarded to the Undergraduate Council for further
 837 action.
 838
- 839 3. It shall develop and recommend a campus assessment plan for the GCCR and monitor
 840 the results of program-level assessments, in accordance with the SACSCOC
 841 reaffirmation of accreditation. The committee shall review and report on this data either
 842 periodically or as requested by the Senate Council.
 843
- 844 4. It shall recommend policies for transfer equivalencies and for granting exceptions to the
 845 GCCR, and, if called upon by the Senate to do so, it shall broadly communicate these
 846 policies to all undergraduate colleges (SR 9.19), the Registrar, and other appropriate
 847 parties.
 848
- 849 5. Upon the recommendation of the Senate Council, or upon its own initiative, it shall
 850 consider and recommend necessary changes in the educational structure of the
 851 program or in its academic requirements. The GCCR committee may recommend
 852 changes for the GCCR to the Undergraduate Council or other appropriate University
 853 Senate channels for approval.
 854

855 **1.3.4.4.2 Extent of Authority**

856 The CGCCR does not have any final decision-making authority.
 857

858 **1.3.4.4.3 Composition**

859 The CGCCR is not required to be chaired by an elected faculty senator or composed of more
 860 than one-half of members who are elected faculty senators.
 861

862 **1.3.4.4.3.1 Chair**

863 The Senate Council shall identify a chair from eligible faculty members who have appropriate
 864 expertise in communication and assessment

865

1.3.4.4.3.2 Voting Faculty Members

866 It shall be composed of at least eight voting members from the University faculty broadly
 867 representative of the undergraduate colleges (SR 9.20). Members should have appropriate
 868 expertise in communication and assessment and should collectively represent the three modes
 869 of communication (written, oral, and visual) comprising the GCCR. [US: 11/13/2017]
 870

871

1.3.4.4.3.3 Ex Officio Nonvoting Membership

872 The ex officio nonvoting members shall be as follows.
 873

874

- 875 • The Associate Provost for Student and Academic Life (or designated representative);

876

- 877 • One representative from the Office of Assessment; and

878

- 879 • One representative from the University Registrar.

880

1.3.5 HEALTH CARE COLLEGES COUNCIL (HCCC)

882

883 [US: 5/9/2005]
 884

1.3.5.1 Functions

886

887 The Health Care Colleges Council (HCCC) shall be responsible to the University Senate
 888 concerning academic matters related to the six health-care-related colleges: Dentistry, Health
 889 Sciences, Medicine, Nursing, Pharmacy, and Public Health. Its principal functions and
 890 responsibilities are as follows:
 891

891

1.3.5.1.1 Course Procedures

893

894 Pursuant to SR **Error! Reference source not found.**, it shall consider, (i) all proposed new
 895 courses and changes in courses offered in a professional health care program (SR **Error!**
 896 **Reference source not found.**), or (ii) undergraduate or graduate courses that involve students in
 897 health care practices that originate from a college represented on the HCC Council (SR **Error!**
 898 **Reference source not found.**). The Health Care Colleges Council shall forward a
 899 recommendation to approve or not approve on all of the above to the Senate Council.
 900

900

1.3.5.1.2 Program Procedures

902

903 Pursuant to SR **3.1.3.3.2.1.1**, it shall consider all proposals for new academic professional
 904 programs, changes in academic professional programs, changes in professional degrees or
 905 degree titles, changes in the admission or graduation requirements, and other academic issues
 906 concerning professional health care programs that originate from a college represented on the
 907 HCCC. During review, it shall ensure that the development of new programs is accompanied by
 908 appropriate modification or discontinuation of old programs or courses in accordance with the
 909 *University Senate Rules*. The Health Care Colleges Council shall forward a recommendation to
 910 approve or not approve on all of the above to the Senate Council.
 911

911

1.3.5.1.3 Extent of Authority

912 The HCCC does not have any final decision-making authority.
 913

914

915

1.3.5.1.4 Distance Learning

916

917

918 The HCCC shall review distance learning activities for quality and effectiveness, in keeping with
 919 Southern Association Colleges and Schools – Commission on Colleges (SACSCOC)
 920 “substantive changes” criteria. [US: 4/12/99]
 921

922 **1.3.5.2 Composition**

923 **1.3.5.2.1 Chair**

924 On a rotating three-year basis, an associate dean from one of the health care colleges shall be
 925 appointed by the Senate Council to serve as chair of the HCCC. The order of rotation is as
 926 follows: Dentistry, Health Sciences, Medicine, Nursing, Pharmacy, and Public Health.
 927

928 **1.3.5.2.2 Voting Faculty Members**

929 The To be eligible for election, HCCC shall consist of the voting official members and alternate
 930 members described below. The elected faculty representatives shall be elected by the faculty of
 931 each college.
 932

- 933 • Two official members and two alternate members from the College of Dentistry;
- 934
- 935 • Two official members and two alternate members from the College of Health Sciences;
- 936
- 937 • Two official members and two alternate members from the College of Medicine;
- 938
- 939 • Two official members and two alternate members from the College of Nursing;
- 940
- 941 • Two official members and two alternate members from the College of Pharmacy; and
- 942
- 943 • Two official members and two alternate members from the College of Public Health.
 944

945 To be eligible for election, faculty shall be a regular, full-time member of one of the six specified
 946 college faculties and shall be limited to those college faculty members who are eligible to be
 947 elected to the University Senate (see SR1.3.2.2). In addition, they must have been members of
 948 a faculty of one of the represented colleges in a full-time academic rank for a period of at least
 949 two years.
 950

951 **1.3.5.2.3 Ex Officio Voting Membership**

952 The HCCC shall also have liaisons from the other two academic councils and the Senate
 953 Council, who will serve as ex officio voting members.
 954

- 955 • The UC chair shall contact the Graduate Council and request the GC identify a member
 956 of that council to serve as an ex officio voting member of the UC.
 957
- 958 • The UC chair shall contact the Health Care Colleges Council and request the HCCC
 959 identify a member of that council to serve as an ex officio voting member of the UC.
 960
- 961 • The UC chair shall contact the Senate Council and request the SC identify an individual
 962 to serve as the liaison from the Senate Council, an ex officio voting member. The
 963 liaison from the Senate Council is not necessarily from within the Senate Council's
 964 membership.
 965
 966

967 **1.3.5.3 Election**

968
 969 Colleges must elect both an official member and an alternate. The Senate Rules and Elections
 970 Committee (SREC) will certify all aspects of the election, including voting procedures, number of
 971 open seats, and eligible membership.

972
973
974
975
976

977 Alternate members shall be notified of all meetings and shall have the privilege of attending all
978 meetings; they shall not vote, however, unless they are serving in place of official members. The
979 alternates shall receive copies of minutes and other materials distributed to the HCCC. When an
980 official member must be absent from a meeting, either alternate from their college can be
981 designated by the HCCC chair to serve as the voting member during that particular meeting.

982
983

984 **1.4. UNIVERSITY FACULTY SENATORS**

985

986 The body that is the elected University Faculty Senators (GR II B.5.b;GR IV.A), has through its
987 election by and from the University Faculty the representative authority to perform particular
988 functions that, by law (KRS 164.240), are reserved to the University Faculty (GR II.B.5.b; GR
989 IV.B). These functions are as specified in SR **Error! Reference source not found.** items 8–11
990 and SR **5.5**. Recommendations from this body to the Board of Trustees will be submitted
991 through the Chair of the Senate (the University President) (GR IV), who is also member of the
992 University Faculty (GR III.A.2). The body that is comprised of University Faculty Senators is also
993 the body authorized to vote for and elect nine (9) persons of its membership as representatives
994 to the Senate Council (SR **1.3.1.2.1**).

995

996 In situations where the Board of Trustees or University President seeks the opinion of a directly
997 elected University-level faculty body on a matter, as is sought from the elected Student
998 Government Association concerning student opinion, or as is sought from the elected Staff
999 Senate concerning staff opinion, the Senate Council Chair will solicit and transmit the opinion of
1000 the elected University Faculty Senators. If conditions preclude obtaining the opinion of the
1001 elected University Faculty Senators on the matter, the Senate Council Chair shall solicit and
1002 transmit the opinion of the Faculty Senators elected to the Senate Council. The body that is
1003 comprised of the University Faculty Senate Council Members is also the body authorized in
1004 certain situations to fill vacancies that arise in its membership (SR **1.3.1.2.1.4**).

1005

1006 **1.4.1 STRUCTURE OF UNIVERSITY SENATE COMMITTEES**

1007

1008 [US: 2/13/89, US: 2/3/2003; 5/2/2022]

1009

1010 **1.4.1.1 Types of Senate Committees**

1011

1012 The University Senate may perform its functions directly, through the Senate Council,
1013 through standing committees, or through special committees of the Senate. The Senate
1014 may also establish advisory committees and may delegate any of its authority or
1015 responsibility to the Graduate School or the faculties of colleges, schools, departments,
1016 centers, and institutes. (GR IV.B).

1017

1018 For courses homed outside of a college, the Senate designates the different faculty committees
1019 responsible for each of those courses in a manner similar to educational unit faculty. Those
1020 committees shall annually report to the Senate Council on the academic status and operation of
1021 their courses.

1022

1023 The University Senate shall have three types of committees.

1024

- 1025 1. Standing committees of the Senate responsible only to that body;
 1026 2. (3) Special committees (hereafter referred to as *ad hoc* committees); and
 1027 3. Advisory committees responsible in an advisory capacity to the President and/or other
 1028 administrative officers and to the Senate.

1029 Committees are comprised of elected faculty senators and other members of the University
 1030 Senate, as well as students, faculty who are not senators, and administrative staff. All student
 1031 members are assumed to be recommended by the Student Government Association (SGA)
 1032 unless indicated otherwise.
 1033

1034 1.4.1.1.1 Standing Committees

1035 The Senate Council shall determine the chair and number of members for each standing
 1036 committee, within the specifications of the Senate for a particular committee.

1037 The terms of office for elected faculty senators on standing committees shall be for three years.
 1038 Terms of office for student members and nonsenators shall be for one year. Terms begin on
 1039 August 16 of each year. The Senate Council shall compose standing committees so that terms
 1040 are staggered to provide a one-third change in membership each year.
 1041

1042 *

1043

1044 1.4.1.1.2 Membership Requirements

1045 Unless described otherwise in a committee's description, the committee chair and at least one-
 1046 half of the members of the committee shall be elected faculty senators.

1047 Pursuant to Administrative Regulations on tenure-ineligible title series and on faculty members
 1048 with certain administrative appointments, the following terms apply.

- 1049 (1) Tenured faculty employees who have been appointed to an administrative position at or
 1050 above the level of department chair are not eligible to participate in the election of faculty
 1051 representatives, or serve as the elected faculty representative, to faculty governance
 1052 bodies above the college level (e.g., Board of Trustees, University Senate, Graduate
 1053 Council, Undergraduate Council, and Health Care Colleges Council) (see HRPP 4.0;
 1054 GR11.B.2.b.(2)); and
 1055 (2) Regular, full-time faculty employees in a tenure-ineligible series are not eligible for
 1056 regularly assigned university-level service activities (including the Senate), except that
 1057 the tenured/tenure-track faculty of a college may allow a tenure-ineligible series to be
 1058 eligible to vote for representation, and stand for election, specifically to the University
 1059 Senate, by extending College Faculty membership to that faculty series (to be
 1060 documented in the College Rules; see AR 2.5, AR 2.6, AR 2.9 for more details). [SREC:
 1061 4/15/2011]
 1062

1063 Emeritus faculty are eligible for appointment to Senate as long as other committee-specific
 1064 requirements for committee composition are also met. [SREC: 2/5/2020]
 1065

1066 The Senate Council Chair is an ex officio voting member of all Senate standing committees.
 1067

1068 **Ex officio members are always nonvoting except where indicated otherwise, and are**
 1069 **selected by Senate Council to represent a particular office or area to enhance the**
 1070 **effectiveness of the committee's deliberations.**
 1071

1072 1.4.1.1.3 Advisory Committees

1073 Appointment to advisory committees shall be made by the Chair of the Senate (the President)
 1074 after consultation with the Senate Council.
 1075

1076 After consultation with the Student Government Association and other appropriate student
 1077 groups, the Senate Council may recommend to the President that students be appointed to an
 1078 advisory committee of the Senate. Similarly, the Senate Council may consult with the elected

1079 Faculty Senators, or the *ex officio* Senators, concerning the membership of faculty employees or
 1080 administrative staff employees to such advisory committees.

1081

1082 **1.4.1.1.4 Special (“Ad Hoc”) Committees**

1083 Prior to its own action on an issue, the Senate Council normally shall refer all issues to
 1084 appropriate standing committees unless an issue arises that is not clearly within the jurisdiction
 1085 of one of the committees, or unless an issue demands such immediate attention that the
 1086 appropriate committee, in the view of its chair, would be unable to report on it in due time. If
 1087 either of these two situations arise, the Senate Council may appoint an ad hoc committee to act
 1088 and report on the issue.

1089

1090 Other than their temporary nature *ad hoc* committees have the same status and responsibilities
 1091 as all other committees of the Senate. They shall be appointed to address academic problems
 1092 and issues facing the University. For example, such committees could deal with problems or
 1093 issues as they arise in the areas of teaching and advising, student affairs, computer resources,
 1094 continuing education, special teaching technologies and so forth. These committees expire not
 1095 later than one year after their appointment unless the Senate Council acts to renew the
 1096 committee’s existence for another year. [US: 10/12/81] [4/14/86]

1097

1098 **1.4.1.2 Vacancies**

1099 Appointments to fill committee vacancies shall be made in the same manner as appointments for
 1100 regular terms. Membership on Senate committees shall continue until terms expire or
 1101 successors are appointed.

1102

1103 **1.4.1.3 Procedures**

1104 **1.4.1.3.1 Activities**

1105 Acting within their charges, Senate committees shall review and report to the Senate Council
 1106 upon issues that bear on the functions of the Senate prior to their submission to the Senate.
 1107 Unless otherwise specified, items for potential consideration by University Senate committees,
 1108 which are suggested by other than the Senate or Senate Council, reach the respective
 1109 committees through the office of the Senate Council.

1110

1111 **1.4.1.3.2 Subcommittees**

1112 The chairs of Senate standing committees may appoint ad hoc committees and must select their
 1113 members in consultation with the Senate Council Chair. Such a subcommittee must be chaired
 1114 by a member of the parent committee.

1115

1116 **1.4.1.3.3 Reporting to the Senate**

1117 Standing committees of the Senate shall have the privilege of presenting reports to the Senate,
 1118 subsequent to review by the Senate Council. If the Senate Council fails to present a committee
 1119 report for action during three regular Senate meetings after it has been submitted to the Senate
 1120 Council, the committee may bring its report directly to the floor for action by the Senate at any
 1121 subsequent meeting, provided that the report has been appropriately circulated in advance. In
 1122 such circumstance, the committee chair must submit a formal request to the Senate Council
 1123 office at least two weeks prior to the Senate meeting to request that the item be placed on that
 1124 Senate meeting’s agenda.

1125

1126 **1.4.1.3.4 Recordkeeping**

1127 Standing, ad hoc and advisory committees shall record minutes of actions taken at all meetings.
 1128 These minutes shall be available not later than one week after the end of the next meeting. The
 1129 committee chair shall be responsible for forwarding copies of the minutes to the Senate Council
 1130 at the end of each academic year. These minutes may be in addition to or may substitute for the
 1131 committee’s annual report, at the discretion of the Senate Council. Committees that did not meet

1132 or conduct any business during the academic year shall forward to the Senate Council a report
 1133 to that effect. [US: 2/3/2003]
 1134

1135 **1.4.2 STANDING COMMITTEES**

1136 1137 **1.4.2.1 Senate Rules and Elections Committee (SREC)**

1138 **1.4.2.1.1 Charge**

1139 The SREC is charged with codifying, making editorial changes in, and interpreting, the *Rules* of
 1140 the Senate, at the direction or with the approval of either the Senate Council or the Senate. It
 1141 shall be responsible for initiating any changes in the *Rules* concerning the organization of the
 1142 Senate (SR 1). It shall also evaluate and revise any section of the *Rules* where necessary to
 1143 eliminate inconsistencies, clarify confusing statements, and note omissions, and may initiate and
 1144 suggest to the Senate Council any necessary modification in the *Rules*.

1145

1146 The SREC shall certify faculty member eligibility in elections of Faculty Trustees, and in
 1147 elections of University Faculty representatives to the Senate, to the Senate Council, to the
 1148 academic councils, and to a Presidential Search Committee. In addition, the SREC shall
 1149 recommend to the University Senate election policies and procedures.

1150

1151 **1.4.2.1.2 Extent of Authority**

1152 The SREC has final decision-making authority regarding: codifying, making editorial changes in,
 1153 and interpreting the Senate Rules, at the direction of or with the approval of either the Senate
 1154 Council or the Senate; evaluating and revising any section of the *Rules* where necessary; and
 1155 certifying faculty eligibility in elections.

1156

1157 **1.4.2.1.3 Composition**

1158 The SREC shall be shall be comprised of a sufficient number of elected faculty senators to
 1159 conduct business. (see SR 1.4.1.1.2)

1160

1161

1162 **1.4.2.2 Senate Admissions and Academic Standards Committee (SAASC)**

1163 **1.4.2.2.1 Charge**

1164 The SAASC is charged to examine and recommend to the University Senate changes: in the
 1165 admission requirements and grading rules; standards for granting academic credit; probation
 1166 and suspension procedures; and degree and graduation requirements. Generally, the SAASC
 1167 shall review Sections IV and V of the *Senate Rules* but may consider other related areas; it shall
 1168 make recommendations regarding significant changes to programs <insert SR reference to
 1169 significant changes>. Recommendations by the SAASC on conditions of merit and circumstance
 1170 for (1) graduation requirements, (2) honors with degrees that are conferred to graduating
 1171 students (SR [Error! Reference source not found.](#)) and (3) Honorary Degrees conferred to others
 1172 (SR [Error! Reference source not found.](#)), shall be acted upon by the elected University Faculty
 1173 Senators, as per KRS 164.240.

1174

1175 **1.4.2.2.2 Extent of Authority**

1176 The SAASC does not have any final decision-making authority.

1177

1178 **1.4.2.2.3 Composition**

1179 The SAASC shall be shall be comprised of a sufficient number of elected faculty senators to
 1180 conduct business. (see SR 1.4.1.1.2)

1181

1182

1183 **1.4.2.3 Senate Academic Facilities Committee (SAFC)**

1184 **1.4.2.3.1 Charge**

1185 The SAFC is charged with the responsibility of providing information and recommendations to
 1186 the Senate about the alteration, construction, and allocation of all property and physical facilities
 1187 that may affect the educational objectives of the University. In this regard, it shall be concerned
 1188 about such matters as classrooms, buildings and grounds, shops and other such real property,
 1189 audio-visual and television equipment, computers, duplication and printing facilities, vehicle
 1190 pools, and scientific and musical instruments. The SAFC shall act in these ways:

- 1191
- 1192 1. Serve the administration as a source of faculty information and opinion about the need,
 1193 design, and priority and construction or renovation projects.
 - 1194
 - 1195 2. Inform the Senate at least annually about problems relating to the alteration,
 1196 construction, or allocation of academic facilities and about future plans and priorities for
 1197 them. Whenever necessary, the SAFC may initiate action by preparing a
 1198 recommendation to the administration, which should be routed through the Senate
 1199 Council for Senate review.
 - 1200
 - 1201 3. Maintain communication with the appropriate administrators about the current status and
 1202 utilization of academic facilities. [US: 10/12/81]
 - 1203
 - 1204 4. Study the use, renovation, and need for space (including classrooms) and equipment
 1205 relevant to academic programs and functions. [US: 3/12/84]
 - 1206

1207 **1.4.2.3.2 Extent of Authority**

1208 The SAFC does not have any final decision-making authority.

1209

1210 **1.4.2.3.3 Composition**

1211 The SAASC shall be shall be comprised of a sufficient number of elected faculty senators to
 1212 conduct business. (see SR 1.4.1.1.2)

1213

1214

1215 **1.4.2.4 Senate Library Committee (SLC)**

1216 **1.4.2.4.1 Charge**

1217 The SLC is charged with the responsibility for recommending to the University Senate policies to
 1218 promote the educational interests of the University as a whole with respect to the Libraries, the
 1219 faculty body of which is equivalent to the faculty of a college (GR VII.C.2). The SLC is
 1220 responsible for consultation and advising with faculty of the Libraries or the Dean of Libraries, on
 1221 such matters as are referred to it by the by the Libraries faculty, by the Dean, or by other
 1222 University personnel, which pertain to improving the effectiveness of the Libraries as a part of
 1223 the broad academic program of the University of Kentucky.

1224

1225 **1.4.2.4.2 Extent of Authority**

1226 The SLC does not have any final decision-making authority.

1227

1228 **1.4.2.4.3 Composition**

1229 The SLC shall be shall be comprised of a sufficient number of elected faculty senators to
 1230 conduct business. (see SR 1.4.1.1.2)

1231

1232

1233 **1.4.2.5 Senate Research and Graduate Education Committee (SRGEC)**

1234 **1.4.2.5.1 Charge**

1235 The SRGEC shall be responsible for reviewing University research policies and their
 1236 implementation. It shall also be responsible for reviewing graduate education policies and their

1237 implementation. In addition, it shall make recommendations to the University Senate regarding
 1238 those policies and the priorities for them. [US: 9/9/2013]

1239
 1240 * Graduate education includes postdoctoral scholars and postdoctoral fellows [SREC:
 1241 12/17/2013].
 1242

1243 **1.4.2.5.2 Extent of Authority**

1244 The SLC does not have any final decision-making authority.
 1245

1246 **1.4.2.5.3 Composition**

1247 The SRGEC shall be shall be comprised of a sufficient number of elected faculty senators to
 1248 conduct business. (see SR 1.4.1.1.2)
 1249
 1250

1251 **1.4.2.6 Senate Academic Programs (SAPC)**

1252 **1.4.2.6.1 Charge**

1253 The SAPC is charged with recommending action to the Senate on all new academic programs
 1254 and significant program changes (SR [Error! Reference source not found.](#)). Specifically, the
 1255 SAPC shall review the academic excellence, need, impact, and desirability of the academic
 1256 program. In recommending approval of a program, the Committee shall may recommend a
 1257 priority to indicate its importance and the immediacy with which it should be implemented. [US:
 1258 2/12/2018]
 1259

1260 It is the policy of the University Senate to adopt and utilize the definitions of the Council on
 1261 Postsecondary Education that distinguish different types of degree programs. [US: 2/12/2018]
 1262

1263 **1.4.2.6.2 Extent of Authority**

1264 The SAPC does not have any final decision-making authority.
 1265

1266 **1.4.2.6.3 Composition**

1267 The SAPC shall be shall be comprised of a sufficient number of elected faculty senators to
 1268 conduct business. (see SR 1.4.1.1.2)
 1269
 1270

1271 **1.4.2.7 Senate Academic Planning and Priorities Committee (SAPPC)**

1272 **1.4.2.7.1 Charge**

1273 The SAPPC is charged with concern over major, broad, long-range plans and priorities. It shall:
 1274

- 1275 1. identify major academic problems likely to be faced by the University in the foreseeable
 1276 future;
- 1277
- 1278 2. formulate and recommend to the Senate plausible academic goals for the institution;
 1279
- 1280
- 1281 3. develop procedures and criteria for recommending academic priorities;
 1282
- 1283
- 1284 4. recommend to the Senate institutional policies that recognize academic priorities and
 1285 goals, as well as assess the progress of the institution toward its goals and report
 1286 periodically to the Senate;
 1287
- 1288
- 1289 5. recommend to the Senate a means for increasing the University's effectiveness in
 1290 establishing and implementing its academic policies; and

1291

1292

1293 6. serve the Senate and the administration as a source of faculty information and opinion
1294 concerning academic planning and priorities. [US: 4/10/89]

1295

1296 **1.4.2.7.2 Extent of Authority**

1297 The SAPPC does not have any final decision-making authority.

1298

1299 **1.4.2.7.3 Composition**

1300 The SAPPC shall be shall be comprised of a sufficient number of elected faculty senators to
1301 conduct business. (see SR 1.4.1.1.2)

1302

1303

1304 **1.4.2.8 Senate Academic Organization and Structure Committee (SAOSC)**

1305 **1.4.2.8.1 Charge**

1306 The SAOSC is charged to:

1307

1308 1. review and recommend to the University Senate priorities on all proposals for new
1309 educational units (colleges, schools, departments, graduate centers, multidisciplinary
1310 research centers and institutes; interdisciplinary instructional programs)

1311

1312 2. review and recommend Senate action on all proposals for abolishment or merger of
1313 existing educational units;

1314

1315 3. review and recommend Senate action on all proposals for major changes in organization
1316 and structure of educational units, including suspension of admissions and closure of a
1317 degree or certificate

1318

1319 4. make appropriate recommendations to the University Senate (and through the Senate to
1320 the President and/or Provost) regarding creation, abolition or alterations in organization
1321 or structure, or reporting relationships, of educational units throughout the University.

1322

1323 5. Study and report to the Senate on matters pertaining to faculty size and strength, and
1324 student enrollment. [US: 3/12/84]

1325

1326 **1.4.2.8.2 Extent of Authority**

1327 The SAOSC does not have any final decision-making authority.

1328

1329 **1.4.2.8.3 Composition**

1330 The SAOSC shall be shall be comprised of a sufficient number of elected faculty senators to
1331 conduct business. (see SR 1.4.1.1.2)

1332

1333

1334 **1.4.2.9 Senate Reinstatement Committee (SRIC)**

1335 **1.4.2.9.1 Charge**

1336 The SRIC is a permanent subcommittee of the Senate Council. It makes final decisions on
1337 cases of students who have been academically suspended from the University a second time,
1338 whose readmission is dependent on the recommendation of the dean of the college in which the
1339 student plans to enroll and who have petitioned the Senate Council for readmission as per SR
1340 [Error! Reference source not found.](#)

1341

1342 **1.4.2.9.2 Extent of Authority**

1343 The SRIC has final decision-making authority regarding whether or not to readmit a student who
1344 has been academically suspended twice from the University.

1345

1.4.2.9.3 Composition

1347 The SRIC is not required to be chaired by an elected faculty senator or composed of more than
1348 one-half of members who are elected faculty senators.

1349

1.4.2.9.3.1 Chair

1351 The SRIC is chaired by the Senate Council Chair.

1352

1.4.2.9.3.2 Voting Membership

1354 The voting faculty members are the SC Chair, SC Vice Chair, and Student Government
1355 Association President, unless the the Senate Council votes to name a different specific subset of
1356 not less than three of its members to constitute the committee. In the latter case, if the Senate
1357 Council seeks to designate not more than one student member of the Senate Council as an
1358 SRIC member, but no student Senate Council member is available, then a student member shall
1359 be nominated to the Senate Council by the Student Government Association.

1360

1361

1.4.2.10 Senate Committee on Committees (SCC)**1.4.2.10.1 Charge**

1364 The SCC provides current Senate committee chairs with information and guidance regarding
1365 best practices for committee chairs. The SCC shall meet in the fall semester to help orient and
1366 acclimate Senate's committee chairs. The SCC shall meet in the spring semester to review
1367 committee activities for the past year and shall report on these activities to the SC prior to the
1368 end of the academic year. [US: 10/9/2017]

1369

1.4.2.10.2 Extent of Authority

1371 The SCC does not have any final decision-making authority.

1372

1.4.2.10.3 Composition**1.4.2.10.3.1 Chair**

1375 The Senate Council Vice Chair shall chair the SCC.

1376

1.4.2.10.3.2 Voting Faculty Membership

1378 The voting members of the SCC are the chairs of Senate's standing committees, the chairs of
1379 Senate's advisory committees, and the Senate Council Chair

1380

1.4.2.10.3.3 Ex Officio Nonvoting Membership

1382 The immediate past chairs of Senate standing, advisory, and ad hoc committees shall serve as
1383 *ex officio* nonvoting members. (For purposes of this rule, the phrase "immediate past chair"
1384 means the person who served as chair of the committee during the preceding year.)

1385

1386

1.4.2.11 Senate Advisory Committee on Appointment, Promotion and Tenure (SACAPT)**1.4.2.11.1 Charge**

1389 The SACAPT is responsible for advising the Senate Council on policy matters pertaining to
1390 appointment, promotion, and tenure. [SREC: 1/31/2017]

1391

1.4.2.11.2 Extent of Authority

1393 The SACAPT does not have any final decision-making authority.

1394

1.4.2.11.3 Composition

1396 The SACAPT is not required to be chaired by an elected faculty senator or composed of more
1397 than one-half of members who are elected faculty senators.

1398

1.4.2.11.3.1 Voting Faculty Members

1399 The SACAPT is comprised of the chairs of Academic Area Advisory Committees.
1400
1401

1.4.2.12 Senate Committee on Distance Learning and eLearning (SCDLeL)

1402

1403

1404

[US: 12/9/2013; US: 12/12/2016]

1405

1.4.2.12.1 Charge

1406

1407

1408

The SCDLeL shall identify, assess and recommend policies related to distance learning and eLearning . Specifically, activities of the SCDLeL shall include the following areas:

1409

1. Identify issues related to distance learning and eLearning and recommend policies.

1410

1411

2. Monitor and respond to the University Senate concerning SACS, state and federal regulations related to distance learning and eLearning.

1412

1413

1414

1415

3. Recommend strategies for dissemination of distance learning and eLearning issues and policies.

1416

1417

1418

1419

4. Recommend strategies for effective implementation of distance learning and eLearning.

1420

1421

1422

5. Collaborate with other UK groups/committees on issues related to distance learning and eLearning as appropriate.

1423

1424

1425

1.4.2.12.2 Extent of Authority

1426

The SCDLeL does not have any final decision-making authority. (see SR 1.4.1.1.2)

1427

1428

1.4.2.12.3 Composition

1429

1430

1431

The SCDLeL is not required to be chaired by an elected faculty senator or composed of more than one-half of members who are elected faculty senators.

1432

1433

1434

1435

1.4.2.12.3.1 Voting Faculty Members

The voting faculty membership of the committee shall be generally representative of the colleges with active distance learning or eLearning programs.

1436

1437

1438

1439

1.4.2.12.3.2 Voting Student Members

There shall be one undergraduate student and one graduate student, both nominated by the SGA

1440

1441

1442

1443

1444

1445

1446

1447

1448

1449

1450

1.4.2.12.3.3 Ex Officio Nonvoting Membership

There shall be four ex officio nonvoting members, described below.

- One member nominated by the department or office responsible for enhancing learning and teaching (if applicable).
- One member nominated by the department or office responsible for distance learning programs.
- One member nominated by the department or office responsible for information technology.

- 1451 • One member nominated by the department or office responsible for addressing
1452 accessibility issues.
1453

1454 NOTE: For the purposes of this rule, the following two definitions shall apply:
1455

1456 Distance Learning: A formal educational process in which the majority of the instruction
1457 (interaction between students and instructors and among students) in a course occurs when
1458 students and instructors are not in the same physical location. Instruction may be synchronous
1459 or asynchronous.
1460

1461 eLearning: A broad combination of processes, content, and infrastructure to use computers and
1462 networks to scale or improve one or more significant parts of a learning value chain, including
1463 management and delivery.
1464
1465

1466 **1.4.2.13 Senate Institutional Finances and Resources Allocation Committee (SIFRAC)** 1467

1468 [US: 2/8/2010]

1469 The SIFRAC is a joint endeavor of the Staff Senate and University Senate.
1470

1471 **1.4.2.13.1 Charge** 1472

1473 The purpose of the Senate's Institutional Finances and Resource Allocation Committee
1474 (SIFRAC) shall be to function in an advisory capacity and inform the University Senate Council
1475 and the Staff and University Senates on the present status of the prospective changes in the
1476 finances and other resources available to the University.
1477

1478 The SIFRAC shall analyze public budget documents, published reports about financial and other
1479 trends; it shall routinely solicit an informational session by a University financial officer on annual
1480 budget proposals and prospective intraacademic year budget cuts or modifications prior to their
1481 submission on the Board of Trustees.
1482

1483 SIFRAC may receive specified directions from the University and Staff Senate chairs jointly on
1484 items relative to the current fiscal situation.
1485

1486 SIFRAC shall meet at least once a semester with the Vice President of Planning, Budget and
1487 Policy, and it shall meet as many times as deemed necessary by SIFRAC.
1488

1489 SIFRAC shall submit an annual report. Reports of the minority are also acceptable.
1490

1491 **1.4.2.13.2 Extent of Authority** 1492

1492 The SIFRAC does not have any final decision-making authority.
1493

1494 **1.4.2.13.3 Composition** 1495

1495 The SIFRAC is not required to be chaired by an elected faculty senator or composed of more
1496 than one-half of members who are elected faculty senators. SIFRAC members optimally shall
1497 have financial and budgetary expertise relevant to University finances.
1498

1499 **1.4.2.13.3.1 Chair** 1500

1500 A Staff Senate member will preside as chair.
1501

1502 **1.4.2.13.3.2 Voting Members** 1503

1503 The committee is comprised of three voting faculty members identified by the Senate Council
1504 and three voting staff members identified by the Staff Senate.

1505

1506

1507 **1.4.2.14 Senate UK Core Education Committee (SUKCEC)**

1508

1509 [US: 2/3/86; 4/14/86; 10/12/87; 4/23/2001; 5/6/2013]

1510 "Program" refers to the UK Core (general education) program.

1511

1512 **1.4.2.14.1 Charge**

1513 [US: 11/13/2017; 5/2/2022]

1514

1515 The UK Core Education Committee shall exercise the following functions:

1516

1517 1. It shall recommend procedures and guidelines for designing and submitting course
1518 proposals for implementing the program.

1519

1520 2. It shall recommend policies by which courses may receive UK Core designation.

1521

1522 3. If called upon by Senate to do, it shall also broadly communicate these policies to all
1523 undergraduate colleges. (see SR 9.19<insert link>)

1524

1525 4. It shall recommend all courses which are proposed to the University Senate to fulfill the
1526 program requirements.

1527

1528 5. It shall maintain long-term oversight of the program, including periodic course review
1529 and program assessment to ensure that the program fulfills the learning outcomes.

1530

1531 6. It shall recommend to the Senate the deletion of courses (or pairs of courses) from the
1532 program that no longer seem appropriate to the program, and recommend to colleges or
1533 departments, through the Chair, such changes concerning teaching and content as it
1534 deems necessary or appropriate.

1535

1536 7. It shall continue to work to enhance the program and assert the program's centrality to
1537 the undergraduate curriculum through involvement in university-wide planning and policy
1538 discussions related to the program.

1539

1540 8. Upon the recommendation of the Undergraduate Council or upon its own initiative, it
1541 shall develop and propose changes in the structure of the program or in the
1542 requirements necessary to complete the program to the Undergraduate Council, for
1543 recommendation to the Senate Council and University Senate.

1544

1545 9. It shall report individual cases of temporary waivers of or temporary substitutions for
1546 program requirements to the Undergraduate Council.

1547

1548 10. It shall set policies for the granting of credit to transfer students for courses taken which
1549 are equivalent to those in the program and it shall communicate these policies to all
1550 undergraduate colleges (SR 9.19) on campus.

1551

1552 **1.4.2.14.2 Waivers**

1553

1554 All waivers of or substitutions for program requirements for particular categories of students, if
1555 approved by the Committee, shall be submitted to the Senate Council for its approval by the
1556 Senate. The Senate Council's approval of temporary waivers of or substitutions for program
1557 requirements for particular categories of students shall be final.

1558

1559 **1.4.2.14.3 Extent of Authority**

1560 The SUKCEC has final decision-making authority regarding: individual student requests for Core
1561 course exceptions and/or waivers; and individual student appeals if a Core course exception
1562 and/or waiver is initially denied.

1563

1564 **1.4.2.14.4 Composition**

1565 The SUKCEC is not required to be chaired by an elected faculty senator or composed of more
1566 than one-half of members who are elected faculty senators.

1567

1568 **1.4.2.14.4.1 Chair**

1569 The SUKCEC chair shall be a tenured faculty member appointed by the Senate Council. The
1570 chair is a voting member however the chair shall not have a vote except in cases of ties.

1571

1572 **1.4.2.14.4.2 Voting Faculty Members**

1573 The University Faculty members on the UKCEC shall be appointed by the Senate Council after a
1574 campuswide solicitation of nominations from the University Faculty. SUKCEC shall be composed
1575 of twelve (12) voting members.

1576

- 1577 • One member from the College of Arts & Sciences for the area of Composition and
1578 Communication;
- 1579
- 1580 • One member from the College of Communication and Information for the area of
1581 Composition and Communication;
- 1582
- 1583 • One member from the area of Intellectual Inquiry – Arts & Creativity;
- 1584
- 1585 • One member from the area of Intellectual Inquiry – Humanities;
- 1586
- 1587 • One member from the area of Intellectual Inquiry – Natural/Physical/Mathematical
1588 Sciences;
- 1589
- 1590 • One member from the area of Intellectual Inquiry – Social Sciences;
- 1591
- 1592 • One member from the area of Citizenship – Community, Culture and Citizenship in the
1593 USA;
- 1594
- 1595 • One member from the area of Citizenship – Global Dynamics;
- 1596
- 1597 • One member from the area of Statistical Inferential Reasoning; and
- 1598
- 1599 • One member from the area of Quantitative Foundations.

1600

1601 **1.4.2.14.4.3 Voting Student Members**

1602 There shall be two voting student members.

1603

1604 **1.4.2.14.4.4 Ex Officio Nonvoting Members**

1605 The SUKCEC chair shall invite five nonvoting ex officio members to join the committee, one from
1606 each of the following areas:

1607

- 1608 • Office of Assessment
- 1609
- 1610 • Enrollment Management
- 1611
- 1612 • Student and Academic Life

1613

1614

- University Libraries

1615

1616

- Center for the Enhancement of Learning and Teaching

1617

1618

1619 **1.4.2.15 Senate Admissions Advisory Committee (SAAC)**

1620

1621 [US: 11/12/90]

1622 **1.4.2.15.1 Charge**

1623 The SAAC is responsible for recommending admissions policy within general guidelines

1624 established by the University Senate. The SAAC is charged to:

1625

1626

1. Establish the University's admissions management system, as described in SR [Error!](#)
[Reference source not found.](#)

1627

1628

1629

2. File a written report to the Provost recommending admissions objectives such as *average* ACT scores and desired size of each year's entering freshman class. A copy of the report shall be presented to the Senate Council.

1630

1631

1632

1633

3. Establish automatic admission criteria.

1634

1635

1636

4. Upon the recommendation of the Assistant Provost for Enrollment Management, approve any warranted deviations from the automatic admissions criteria.

1637

1638

1639

5. After consultation with the Assistant Provost for Enrollment Management, the SAAC may recommend to the Provost closing admissions on any of the following bases: 1) the desired class size has been reached; 2) the class is large enough given existing constraints; and 3) admissions objectives other than class size have been achieved.

1640

1641

1642

1643

6. Establish parameters for the decisions on exceptions, under which applicants may be admitted who have not met the automatic admissions criteria.

1644

1645

1646

7. Request that the Provost provide specific data on admissions, enrollment, and student performance.

1647

1648

1649

8. Request data from the Assistant Provost for Enrollment Management for use in establishing or evaluating admissions policy.

1650

1651

1652

9. Review and analyze the information provided in (7) and (8) above by the Provost and Assistant Provost for Enrollment Management and disseminate the results of its review and analysis to the educational units.

1653

1654

1655

1656

1656 **1.4.2.15.2 Extent of Authority**

1657

1657 The SAAC does not have any final decision-making authority.

1658

1659

1659 **1.4.2.15.3 Composition**

1660

1661

1661 **1.4.2.15.3.1 Chair**

1662

1662 The committee must be chaired by one of the three appointed University Faculty members. In the case of a tie vote, the vote of the chair shall prevail.

1663

1664

1665

1665 **1.4.2.15.3.2 Voting Faculty Membership**

1666

1666 There shall be three University Faculty members appointed by the Senate Council.

1667

1668

1.4.2.15.3.3 Ex Officio Voting Membership

1670 The Assistant Provost for Enrollment Management and the Chair of the Senate committee on
1671 Admissions and Academic Standards shall be ex officio voting members.

1672

1.4.2.15.3.4 Ex Officio Nonvoting Membership

1674 *Ex officio* nonvoting members shall be the Associate Provost for Student and Academic Life and
1675 the Assistant Provost for Strategic Planning (or that person's designee).

1676

1677

1.4.2.16 Senate Retroactive Withdrawal Appeals Committee (SRWAC)

1679

1680 [US: 12/8/97; 4/13/2020; 12/14/2020]

1.4.2.16.1 Charge

1682 The Committee shall decide all student requests for retroactive withdrawals as provided by SR
1683 [Error! Reference source not found.](#).

1684

1.4.2.16.2 Extent of Authority

1686 The SRWAC has final decision-making authority regarding all student requests for retroactive
1687 withdrawals.

1688

1.4.2.16.3 Composition

1690 The SRWAC is not required to be chaired by an elected faculty senator or composed of more
1691 than one-half of members who are elected faculty senators. When possible, at least one
1692 member shall have a medical background.

1693

1.4.2.16.3.1 Voting Faculty Membership

1695 There shall be four members of the University Faculty plus a sufficient number of alternates in
1696 case a regular member cannot attend.

1697

1.4.2.16.3.2 Voting Student Membership

1699 There shall be one voting student member.

1700

1.4.2.16.3.3 Ex Officio Nonvoting Membership

1702 There shall be ##### ex officio nonvoting members.

1703

1704 • A representative of the Associate VP for Employment Equity;

1705

1706 • A representative of the Counseling and Testing Center;

1707

1708 • A representative from the Advising Network;

1709

1710 • A representative from the Provost Committee on Advising; and

1711

1712 • A representative from the Assistant Dean of Students directing the Disability Resource
1713 Center

1714

1715

1.4.2.17 Senate Academic Advising Committee (SacAC)

1717

1718 [US: 4/10/2000; 11/13/2017; 4/13/2020]

1719 **1.4.2.17.1 Charge**

1720 The committee shall:

- 1721
- 1722 1. Regularly review the effectiveness and accountability of academic advising throughout
- 1723 the University
- 1724
- 1725 2. Recommend standards for the quality of academic advising
- 1726
- 1727 3. Make recommendations to the Senate Council regarding academic advising
- 1728
- 1729 4. Advise the Senate Council about all recommendations or proposals to the Senate
- 1730 regarding academic advising. [4/10/2000]
- 1731

1732 **1.4.2.17.2 Extent of Authority**

1733 The SacAC does not have any final decision-making authority.

1734

1735 **1.4.2.17.3 Composition**

1736 **1.4.2.17.3.1 Voting Faculty Membership**

1737 There shall be three elected faculty members from the University Senate who are currently

1738 advising students.

1739

1740 **1.4.2.17.3.2 Voting Student Membership**

1741 There shall be two student members recommended by the SGA and **also one student at large.**

1742

1743 **1.4.2.17.3.3 Ex Officio Voting Membership**

1744 There shall be four ex officio nonvoting members.

1745

- 1746 • Three professional advisors, selected by a process adopted by the UK Advising Network
- 1747 and the Senate Council; and
- 1748
- 1749 • One member from the Provost Committee on Advising.
- 1750

1751 **1.4.2.17.3.4 Ex Officio Nonvoting Membership**

1752 The Associate Provost for Student and Academic Life shall serve as an ex officio nonvoting

1753 member.

1754

1755

1756 **1.4.2.18 Senate Technology Committee (STC)**

1757

1758 [US: 2/11/2019]

1759 **1.4.2.18.1 Charge**

1760

1761 The Senate Technology Committee is broadly concerned with all issues related to information

1762 technology (IT) at UK. The STC's responsibilities include, but are not limited to:

1763

- 1764 1. Provide a formal channel for Senate communication and UK Information Technology
- 1765 Services (ITS) and other administrative units concerning University technology
- 1766 infrastructures, services, policies, and procedures.
- 1767
- 1768 2. If called upon by Senate to do so, review proposals from ITS and other administrative
- 1769 units regarding University technology infrastructure, services, policies, and procedures
- 1770 and make recommendations to the Senate Council and Senate concerning endorsement
- 1771 and change.
- 1772

- 1773 3. Bring proposals and recommendations to the Senate concerning any technology issue
 1774 that may affect the educational objectives and mission of the University (GR IV.C.6) or
 1775 that concerning the application of technology to policy or procedure for faculty personnel
 1776 matters (GR IV.C.7).
 1777
 1778 4. Review and make recommendations to the Senate concerning any matter in which the
 1779 proposed application of technology constitutes an educational policy issue (GR IV.C.1),
 1780 when the Senate Council determines that responsibility for the particular matter is not
 1781 charged to any other Senate committee.
 1782

1783 **1.4.2.18.2 Extent of Authority**

1784 The STC does not have any final decision-making authority.
 1785

1786 **1.4.2.18.3 Composition**

1787 The STC is not required to be chaired by an elected faculty senator or composed of more than
 1788 one-half of members who are elected faculty senators.
 1789

1790 **1.4.2.18.3.1 Chair**

1791 The Committee chair must be one of the six appointed University Faculty members.
 1792

1793 **1.4.2.18.3.2 Voting Faculty Membership**

1794 There shall be six members of the University Faculty with a broad range of technological
 1795 expertise and experience who are broadly representative of the University
 1796

1797 **1.4.2.18.3.3 Voting Student Membership**

1798 There shall be one one student member.
 1799

1800 **1.4.2.18.3.4 Ex Officio Nonvoting Membership**

1801 *Ex officio* nonvoting members of the committee shall be the UK Chief Information Officer (or that
 1802 person's designee) and the chair of the Senate Committee on Distance Learning and eLearning
 1803 (SCDLeL).
 1804
 1805

1806 **1.4.2.19 Senate Committee on Disability Accommodation and Compliance (SCDAC)**

1807

1808 [US: 12/10/2012]
 1809

1810 **1.4.2.19.1.1 Charge**

1811 The SCDAC is responsible for recommending educational policy within general guidelines
 1812 established by the University Senate. Specifically, the SCDAC is charged to
 1813

- 1814 1. Recommend to the Senate educational policies and implementation practices that
 1815 appropriately address the accommodations standards stipulated in the Americans with
 1816 Disabilities Act (ADA) Law and Sections 504/508 of the Rehabilitation Act of 1973 for
 1817 students who have documented disabilities.
 1818
 1819 2. Hear and render decisions on issues from faculty members or the DRC pertaining to the
 1820 implementation of educational policies as they relate to practices for disability
 1821 accommodation and regulatory compliance.
 1822
 1823 3. Monitor the alignment between the University Senate's educational policies and Federal
 1824 compliance and accommodation regulations, and recommend educational policy
 1825 revisions, as warranted.
 1826

1827

1828

1.4.2.19.2 Extent of Authority

The SCDAC does not have any final decision-making authority.

1831

1.4.2.19.3 Composition

The SCDAC is not required to be chaired by an elected faculty senator or composed of more than one-half of members who are elected faculty senators.

1835

1.4.2.19.3.1 Chair

The committee shall be chaired by one of the four appointed University Faculty members.

1838

1.4.2.19.3.2 Voting Faculty Membership

The voting members of the SCDAC are as follows.

1841

- Director of the Center for the Enhancement of Learning and Teaching (CELT), or that person's designee; and
- Four University Faculty members

1845

1.4.2.19.3.3 Ex Officio Nonvoting Membership

Ex officio nonvoting members are as follows:

1848

- The Academic Ombud;
- The Director of the Disability Resource Center (DRC);
- A DRC learning specialist; and
- The Associate Vice President for Institutional Equity or that person's designee.

1853

1854

1.4.2.20 Senate Committee on Diversity and Inclusion (SCDI)

1856

[US: 2/12/2018]

1858

1.4.2.20.1 Charge

The SCDI is charged with: increasing diversity among senators, in particular representation of underrepresented minorities; working with senior leadership to disseminate best practices for recruiting and retaining faculty of color and other underrepresented groups; and addressing other issues around diversity and inclusion as they arise.

1864

1.4.2.20.2 Extent of Authority

The SCDI does not have any final decision-making authority.

1867

1.4.2.20.3 Composition

The SCDI is not required to be chaired by an elected faculty senator or composed of more than one-half of members who are elected faculty senators.

1871

1.4.2.20.3.1 Chair

The committee shall be chaired by one of the six appointed University Faculty members.

1874

1.4.2.20.3.2 Voting Faculty Membership

Six University Faculty members shall be voting members.

1877

1.4.2.20.3.3 Voting Student Membership

There shall be two student members.

1879

1880

1881 **1.4.2.20.3.4 Ex Officio Nonvoting Membership**

1882 There shall be two ex officio nonvoting members:two individuals recommended by the Vice
 1883 President for Institutional Diversity, both of whom shall have UK-related responsibilities
 1884 pertaining to diversity and inclusivity.

1885

1886

1887

1888 **1.4.2.21 Lewis Honors College Faculty**

1889

1890 **NEEDS TO BE MOVED SOMEWHERE MORE APPROPRIATE**

1891

1892 [US: 12/10/2012; 5/6/2019]

1893

1894 [US; 5/6/2019]

1895

1896 The Honors College Faculty, or as delegated to the Lewis Honors College Council, shall
 1897 exercise the following functions:

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1933

1. It has jurisdiction over the educational policies of the Honors College (GR VII.A.1), including such matters as academic requirements, curricula, and course offerings in the HON series. It also has approval of honors sections of departmental courses, undergraduate research, and service-learning courses, and academic policy components of the residential community associated with the Honors College. Following the policies and principles in the Governing Regulations and the University Senate Rules, it shall make recommendations to the University Senate on educational matters that require the approval of that body (GR VII.E.2).
2. It shall approve (or not), or as it delegates shall supervise the approval of, all sections of existing courses which are proposed by colleges, departments, schools, or other units to fulfill the Honors curricular requirements. On behalf of the Lewis Honors College Faculty, the associate dean of the Lewis Honors College shall send the list of approved sections to the University Registrar's Office for inclusion in the Schedule of Classes.
3. It shall establish, or as it delegates shall supervise the approval of, a process to approve faculty to teach Honors courses or departmental honors sections (Honors courses taught by other units).
4. It shall establish, or as it delegates shall supervise the establishment of, guidelines for the Honors College Course Agreement between an individual Honors College student and an individual faculty person that will be used when a student wishes to complete for Honors credit an undergraduate course that has not been designated as an Honors course (i.e., those not designated as HON courses or as "H" designated sections of regular undergraduate courses).
5. It shall, through the dean of the Lewis Honors College, report periodically to the University Senate concerning the activities of the Honors College, including the teaching and content of all courses and sections selected to fulfill the Honors curricular requirements.
6. It shall consider and propose improvements which will enhance the Honors curriculum and its impact on the undergraduate curriculum.

- 1934 7. Upon the recommendation of the dean of the Honors College, or upon its own initiative,
 1935 it shall consider and propose necessary changes in the educational structure of the
 1936 college or in its academic requirements.
 1937
 1938 8. It shall set, or as it delegates shall supervise the setting of, policies for the granting of
 1939 credit to transfer students for courses taken which are equivalent to those in the Honors
 1940 curriculum and it shall communicate these policies to all colleges of the University.
 1941

1942 **1.4.2.21.1 Extent of Authority**

1943 The Lewis Honors College Faculty has the final decision-making authority for unit courses and
 1944 programs similar to any other unit or program faculty.
 1945

1946 **1.4.2.21.2 Jurisdiction**

1947 The Honors College is an educational unit, where completion of the Honors curriculum leads to
 1948 an academic graduation credential of University Honors.
 1949

1950 Subject to the *University Senate Rules*, educational policy concerning the Honors curriculum is
 1951 decided, or recommended to the University Senate, by procedures determined by the Honors
 1952 Faculty in the approved Lewis Honors College Faculty Rules. The Lewis Honors College Faculty
 1953 Rules may delegate to the Lewis Honors College Council decisions concerning Lewis Honors
 1954 College educational policies. (GR VII.E.2) [US: 5/6/2019]
 1955

1956 **1.4.2.21.3 Composition**

1957 The Lewis Honors College faculty is not required to be chaired by an elected faculty senator or
 1958 composed of more than one-half of members who are elected faculty senators. Membership of
 1959 the Lewis Honors College Faculty is prescribed by GR VII.E.2.a. Membership of the Lewis
 1960 Honors College Council is as prescribed in the approved Lewis Honors College Faculty Rules
 1961 (GR VII.E.2.b).
 1962
 1963

1964 **1.4.2.21.4 Unit Faculty Rules for Educational Policy-making**

1965 Pursuant to Governing Regulations VII.E.2.c, the Lewis Honors College Faculty shall provide the
 1966 Lewis Honors College Faculty Rules document its procedures for the above processes in
 1967 educational policy-making.
 1968

1969 **1.4.3 SENATE ADVISORY COMMITTEES**

1970 **1.4.3.1 Senate Advisory Committee on Privilege and Tenure (SACPT)**

1971

1972 **1.4.3.1.1 Committee Charge**

1973

1974 **1.4.3.1.1.1 Scope of Committee Jurisdiction**

1975

1976 Except for cases of dismissal for cause (subsection 1.4.4.4.2.2.1, below), the SACPT is
 1977 to consider whether

1978

1979 1. violation of procedures (as established by University-level regulations/policies,
 1980 or by the college, or by the department faculty; GR VII.A.6.c; GR VII.B.3; GR
 1981 VII.E.2-5),
 1982

1983

1984 2. violation of privilege, or

1985

3. violation of academic freedom,

1986
 1987 have affected the outcome of decisions made in the processes of faculty
 1988 reappointment, terminal reappointment, non-renewal of appointment, promotion and/or
 1989 tenure. Cases of complaint on the substantive merit of administrative decisions in these
 1990 faculty personnel processes are instead to be submitted through established
 1991 administrative channels as prescribed by GR I.F.

1992
 1993 Similarly, the SACPT does not consider complaints relating to the substantive merit of
 1994 administrative decisions on salary, faculty performance review, distribution of effort, allocation of
 1995 resources, etc. (for which the administrative appeal procedure of GR I.F. is applicable). However,
 1996 if an issue instead involves violation of established procedure, violation of privilege or violation of
 1997 academic freedom, *and if* the petitioner *both* (i) exhausts the process of GR I.F. through the level
 1998 of the Provost and the issue remains unresolved and (ii) satisfies the burden of making a *prima*
 1999 *facie* case to the SACPT that the particular violation of procedure, privilege or academic freedom
 2000 is of such a nature as to potentially significantly impinge on the petitioner's reappointment,
 2001 terminal reappointment, non-renewal of appointment, promotion and/or tenure, *then* the SACPT
 2002 may elect to consider the case.

2003
 2004 * As long as the faculty employee follows the process prescribed in the above paragraph
 2005 of SR 1.4.4.2.2.1, the SACPT gains jurisdiction to elect to consider allegations that "the
 2006 particular violation...is of such a nature as to potentially significantly impinge on the
 2007 petitioner's...tenure." [SREC: 2/8/2019]
 2008

2009 For the purposes of this scope of charge to the SACPT, "academic freedom" is as defined in GR
 2010 X.B.3.b (para. 1). Issues of academic freedom of an "administrator holding academic rank" relate
 2011 to the individual's exercise of academic freedom in the capacity as a member of the faculty of an
 2012 educational unit.
 2013

2014 **1.4.3.1.1.2 Specific areas of committee charge**

2015
 2016 The Committee is charged with giving consideration to the following matters as referred to it by
 2017 the President, by any University faculty employee, or by certain University staff employees of
 2018 educational units in the following situations.
 2019

2020 **1.4.3.1.1.2.1 Dismissal from employment**

2021
 2022 The Committee may consider dismissals from employment (GR X.B.1.f) that involve:
 2023

- 2024 1. cases of termination of appointment for cause of a tenured faculty member arising from
 2025 allegation of incompetency, neglect of or refusal to perform their duty, or for immoral
 2026 conduct (KRS 164.230);
 2027
- 2028 2. cases of dismissal of an employee for cause during a limited appointment, arising from
 2029 allegation of incompetency, neglect of or refusal to perform their duty, or for immoral
 2030 conduct (KRS 164.230; GR X.B.1.f);
 2031
- 2032 3. cases of termination of a tenure appointment or the dismissal of a person prior to
 2033 expiration of a non-tenure appointment because of a financial emergency (GR X.B.1.f).
 2034

2035 As prescribed by GR X.B.1.f.2, the SACPT shall make an informal investigation. The petitioner
 2036 shall be afforded an opportunity to be heard by the SACPT, for the purpose of attempting to
 2037 effect a resolution mutually agreeable to the President and the faculty employee. In the case that
 2038 such a resolution is not obtained, the SACPT shall recommend to the President whether, in its

2039 opinion, dismissal proceedings should be undertaken. The subsequent disposition of the matter
 2040 by the President shall be as prescribed in GR X.B.1.e.

2041

2042 **1.4.3.1.1.2.2 Violation of academic freedom or insufficient notice of nonrenewal**

2043

2044 The Committee may consider certain cases of allegation of violation of academic freedom or
 2045 insufficient notice of non-renewal that involve:

2046

2047 1. cases of allegation by a faculty member on a non-tenure appointment that a decision for
 2048 non-reappointment violates his or her academic freedom as a faculty member (GR
 2049 X.B.1.g);

2050

2051 2. cases of allegation by a University administrator holding academic rank, or by a postdoctoral
 2052 scholar, postdoctoral fellow, resident, clinical fellow, teaching assistant, or research assistant
 2053 that a decision to terminate his or her appointment to his or her administrative post, or not to
 2054 reappoint him or her, violates his or her academic freedom (GR X.B.1.h; GR X.D; AR 5:4;
 2055 AR 5.5);

2056

2057 3. cases of non-renewal of a faculty employee's probationary appointment with less
 2058 advance notice than specified by the Governing Regulations (GR X.B.1.e);

2059

2060 As prescribed by GR X.B.1.f, when the petitioner lodges their complaint in writing to the Chair of
 2061 the SACPT, the SACPT shall make an informal investigation, including affording the petitioner
 2062 shall be afforded an opportunity to be heard by the SACPT, for the purpose of attempting to
 2063 effect a resolution mutually agreeable to the President and the petitioner. In the case that such a
 2064 resolution is not obtained, the SACPT shall recommend to the President whether, in its opinion,
 2065 the decision to terminate or not reappoint should be sustained. The subsequent disposition of
 2066 the matter by the President shall be as prescribed in GR X.B.1.f.

2067

2068 **1.4.3.1.1.2.3 Other alleged violations**

2069

2070 The Committee may consider allegations of violation of established procedure, academic
 2071 privilege and/or academic freedom that involve:

2072

2073 1. a faculty employee's terminal reappointment, promotion and/or tenure (AR 2:1)

2074

2075 2. cases of allegation by a faculty member on a non-tenured appointment that a decision for
 2076 nonreappointment violates either GR I.D.f.a or GR X.A.1 dealing with certain
 2077 discriminatory practices.

2078

2079 **1.4.3.1.1.2.4 Procedures**

2080

2081 The petitioner must submit to the Chair of the SACPT a letter initiating the appeal within 60 days,
 2082 and the appeal and supporting documentation within 75 days, after written notification by the
 2083 dean of a final decision of nonrenewal, terminal reappointment or disapproval of promotion
 2084 and/or tenure.

2085

2086 The SACPT may extend the 75-day deadline by majority vote.

2087

2088 The function of the committee in all such cases is to first exercise informal vetting processes to
 2089 attempt to effect a resolution that makes a formal recommendation to the President for action
 2090 unnecessary. In cases where such an informal resolution is not obtained, the committee will
 2091 exercise formal processes of investigation, including affording to the petitioner shall be afforded
 2092 an opportunity to appear before the SACPT. With copy to the petitioner, the SACPT will submit
 2093 to the President its analysis of the alleged violations and will recommend to the President what

2094 commensurate remedial action, if any, ought to be taken. The President, or upon the President's
 2095 delegation the Provost, shall notify the petitioning faculty employee and the SACPT in writing of
 2096 the decision.
 2097

2098 **1.4.3.1.1.3 Interpretation of policies**

2099
 2100 The SACPT may, upon request, advise individual faculty members, the President, the
 2101 Provost or educational unit chief administrative officers on the interpretation of
 2102 University regulations on faculty appointment, reappointment, promotion, tenure,
 2103 privilege and academic freedom, with copies of the interpretation being sent to the
 2104 University Senate Council, the President, the Provost and as applicable, the chair of the
 2105 department, and the dean.
 2106

2107 **1.4.3.1.1.4 Issues of privilege as scholars**

2108
 2109 The SACPT also may consider allegations by faculty members who believe that their privilege as
 2110 scholars has been abridged or abused. Faculty members should address statements to the chair
 2111 of the SACPT setting forth in detail the reasons why they believe their privilege has been
 2112 abridged or abused. The SACPT will review the statement and determine whether conditions
 2113 warrant further investigation. Upon investigation the SACPT will make recommendations to the
 2114 faculty member and file a copy with the President and the Provost. Recommendations may be
 2115 made also to the President with a copy sent to the faculty member and Provost.
 2116

2117 **1.4.3.1.1.5 Recommendations on Policies**

2118
 2119 The SACPT is also charged with making a continuing study of regulations on faculty
 2120 appointment, reappointment, promotion, tenure, privilege and academic freedom, making
 2121 recommendations to the University Senate.
 2122

2123 **1.4.3.1.1.6 Reports and Records**

2124
 2125 At the end of each academic year the SACPT will provide to the Senate Council a generalized
 2126 report of the issues and resolutions of the cases filed with it that year, including any consequent
 2127 recommendations of the SACPT for action by the Senate or Senate Council. At the conclusion of
 2128 the committee's disposition of each case, or collectively at the end of the academic year, for
 2129 purposes of records retention, the Chair of the committee shall forward to the University
 2130 President's Office the case documents filed to the committee, any other official evidentiary
 2131 documents generated by the committee, and the record of the committee's disposition of the
 2132 case if the latter has not already been submitted to the President.
 2133

2134 **1.4.3.1.1.7 Rights of Petitioner**

2135
 2136 The right of a faculty employee to file with the SACPT Chair a request for a hearing pursuant to
 2137 SR 1.4.3.1.1.2.1–3 and 1.4.3.1.1.4 shall not be impeded. The investigatory hearing process
 2138 exercised by the SACPT shall include the rights prescribed in SR [1.4.3.2.1](#). [US: 2/8/2016]
 2139

2140 * The Senate Rules reserve to the course instructor the authority to make those course
 2141 educational policies not prescribed by the unit Faculty or (higher college/Senate) bodies. If a
 2142 faculty employee believes that a unit Faculty or higher faculty body, or an administrator, has
 2143 made a policy that abridges that course instructor's prerogatives (academic freedom) to make
 2144 course educational policy, the individual may bring that complaint to the Senate Advisory
 2145 Committee on Privilege and Tenure. [SREC: 9/2009]
 2146

2147 * If a grade originally submitted to the Registrar by the Instructor of Record becomes
 2148 improperly changed in a context that the Instructor of Record believes is a violation of
 2149 his or her academic privilege, the Instructor of Record has the right to lodge a complaint
 2150 with the Senate Advisory Committee on Privilege and Tenure ("SACPT"; SR 1.4.3.1). If
 2151 the committee finds in favor of the Instructor of Record, the committee is authorized to
 2152 recommend to the President that the President direct the Registrar to change the grade
 2153 back to the grade originally submitted by the Instructor of Record. [SREC: 9/12/11]
 2154

2155 * The "written comments" on course evaluations are not to be made available by the
 2156 University to third parties. In addition, the University Senate's policy for release of numerical
 2157 course ratings only applies to undergraduate courses. [SREC: 11/10/11]
 2158 The right of a faculty employee to file with the SACPT Chair a request for a hearing pursuant to
 2159 SR 1.4.3.1.1.2.1–3 and 1.4.3.1.1.4 shall not be impeded. The investigatory hearing process
 2160 exercised by the SACPT shall include the rights prescribed in SR 1.4.3.2.1. [US: 2/8/2016]
 2161

2162 * The Senate Rules reserve to the course instructor the authority to make those course
 2163 educational policies not prescribed by the unit Faculty or (higher college/Senate) bodies.
 2164 If a faculty employee believes that a unit Faculty or higher faculty body, or an
 2165 administrator, has made a policy that abridges that course instructor's prerogatives
 2166 (academic freedom) to make course educational policy, the individual may bring that
 2167 complaint to the Senate Advisory Committee on Privilege and Tenure. [SREC: 9/2009]
 2168

2169 * If a grade originally submitted to the Registrar by the Instructor of Record becomes
 2170 improperly changed in a context that the Instructor of Record believes is a violation of
 2171 his or her academic privilege, the Instructor of Record has the right to lodge a complaint
 2172 with the Senate Advisory Committee on Privilege and Tenure ("SACPT"; SR 1.4.3.1). If
 2173 the committee finds in favor of the Instructor of Record, the committee is authorized to
 2174 recommend to the President that the President direct the Registrar to change the grade
 2175 back to the grade originally submitted by the Instructor of Record. [SREC: 9/12/11]
 2176

2177 * The "written comments" on course evaluations are not to be made available by the
 2178 University to third parties. In addition, the University Senate's policy for release of numerical
 2179 course ratings only applies to undergraduate courses. [SREC: 11/10/11]
 2180

2181 1.4.3.1.2 Extent of Authority

2182 The SACPT does not have any final decision-making authority.
 2183

2184 1.4.3.1.3 Composition

2185 The SACPT is not required to be chaired by an elected faculty senator or composed of more
 2186 than one-half of members who are elected faculty senators.
 2187

2188 The committee will be comprised of ten tenured faculty members with expertise encompassing the
 2189 areas of the committee's charge. The committee membership will be structured in the following
 2190 way: four Regular Title Series; two Special Title Series (clinical areas); two Special Title Series
 2191 (nonclinical areas); one Librarian Title Series; one Extension Title Series. For each given case, the
 2192 committee Chair will identify a minimum of five members to participate in the hearing, deliberation,
 2193 and disposition of the case, with the goal that in cases involving faculty at least one member will be
 2194 in the same title series as the heard petitioner, and that cases will be heard during the summer as
 2195 well as during the academic year. Members of this academic advisory committee are appointed by
 2196 the President, as Chair of the University Senate, from nominations submitted by the Senate
 2197 Council of full-time tenured faculty employees who do not occupy a position of administrative
 2198 academic supervision over faculty personnel.
 2199

2200 1.4.3.2 University Senate Hearing Panel (Privilege and Tenure) (USHP)

2201
2202

2203 **1.4.3.2.1 Procedures**

2204
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The USHP will conduct the hearing and report its findings as described in GR X.B.1.f. 2. In addition, the committee will adhere to the following procedures:

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1. The faculty member will be afforded an opportunity to obtain necessary witnesses and documentary or other evidence, and the administration will, in so far as it is possible for it to do so, secure the cooperation of such witnesses and make available necessary documents and other evidence within its control.

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2. The faculty member and the administration will have the right to confront and cross-examine all witnesses. Where the witness cannot or will not appear, but the committee determines that the interests of justice require admission of that person's statement, the committee will identify the witness, disclose the statement of that witness and if possible provide for interrogatories.

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3. The hearing committee will not be bound by strict rules of legal evidence, and may admit any evidence which is of probative value in determining the issues involved. Every possible effort will be made to obtain the most reliable evidence available.

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4. The hearing committee will grant adjournments to enable either party to investigate evidence as to whether a valid claim of surprise is made.

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5. The findings of fact and the decisions will be based solely on the hearing record.
6. Except for such simple announcements as may be required covering the time of the hearing and similar matters, public statements and publicity about the case by either the faculty member or the administrative officers will be avoided so far as possible until the proceedings have been completed, including consideration by the Board of Trustees.

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2234 **1.4.3.2.2 Extent of Authority**

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The USHP does not have any final decision-making authority.

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2237 **1.4.3.2.3 Composition and Establishment of the Ad Hoc Hearing Committee**

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The USHP is not required to be chaired by an elected faculty senator or composed of more than one-half of members who are elected faculty senators.

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The USHP consists of fifteen (15) members who shall be appointed for staggered three-year terms by the President from a list of nominees recommended by the Senate Council. From this panel an ad hoc Hearing Committee shall be chosen to hear a case arising from

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1. dismissal of a faculty member with continuous tenure; or
2. dismissal of a non-tenured faculty member before the end of that person's specified term of appointment; or

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3. allegation of the violation of the academic freedom of a non-tenured faculty member, an administrator, or of a terminated postdoctoral scholar, postdoctoral fellow, resident, clinical fellow, teaching assistant, or research assistant (GR X.D; AR 5:4; AR 5.5).

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The Hearing Committee shall consist of five members chosen by lot from the USHP. Members shall remove themselves from a case, either at the request of a party, or on their own initiative if they

2256 deem themselves disqualified for reason of bias or conflict of interest. Each party shall have a
 2257 maximum of two challenges without stated cause. If the panel should be exhausted before an
 2258 acceptable committee has been obtained, five supplementary members shall be appointed to the
 2259 panel by the same procedure from which members of the committee may be selected. The
 2260 committee shall select its own chair.

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2262 * For SREC interpretation of SR 1.4.4.3.1, see SREC minutes from June 11, 2018.
 2263 (available [HERE](#)). [SREC: 6/11/2018]

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2266 **1.5. ELECTION PROCEDURES FOR CERTAIN ELECTIVE BODIES**

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2268 The Rules and Elections Committee is charged with administering elections as directed by the
 2269 University Senate. Following are descriptions of these elections:

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2271 **1.5.1 ELECTION OF JOINT BOARD-FACULTY PRESIDENTIAL SEARCH COMMITTEE**

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2273 **1.5.1.1 Committee Composition**

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2275 *Governing Regulations* VIII, adopted by the Board of Trustees June 12, 2005, provide: "The
 2276 President is appointed by the Board of Trustees with the advice of a joint committee of the Board
 2277 of Trustees, University Faculty, staff employees, student body and alumni. The committee shall
 2278 consist of six (6) members of the Board of Trustees, at least one of whom shall be from among
 2279 the three alumni trustees, appointed by the Chair of the Board of Trustees; three (3) regular full-
 2280 time faculty members selected by a procedure determined by the University Senate; one (1)
 2281 regular full-time staff employee, appointed by the Chair of the Board from a list of three (3) staff
 2282 employees selected by a procedure determined by the Staff Senate; two (2) full-time students,
 2283 one (1) undergraduate and one (1) graduate or professional student, appointed by the Chair of
 2284 the Board of Trustees from a list of three (3) undergraduate and three (3) graduate or
 2285 professional students selected by a procedure determined by the Student Government
 2286 Association; and one (1) member of the alumni appointed by the Chair of the Board of Trustees
 2287 from a list of three (3) alumni selected by the Board of Directors or the Executive Committee of
 2288 the University of Kentucky Alumni Association. The committee shall provide opportunity for
 2289 discussion among representatives of administration, University Faculty, staff employees, student
 2290 body, alumni groups, and prospective presidential candidates."

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2292 **1.5.1.2 Election Procedures**

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2294 In the event of a vacancy, or official announcement of an impending vacancy in the Office of
 2295 President, the following procedure shall be utilized in selecting the three members of the
 2296 University Faculty to serve on the Search Committee. Elections shall be conducted by electronic
 2297 secret ballot or paper secret ballot if electronic election is not feasible. Three (3) elected Faculty
 2298 Senators, representing the University Faculty, shall be elected by this procedure. The election
 2299 shall be conducted under the supervision of the Chair of the Senate Rules and Elections
 2300 Committee.

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2302 **1.5.1.2.1 Nominating Round**

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2304 On the nominating ballot, each elected Faculty Senator may nominate up to three (3) eligible
 2305 elected Faculty Senators, as certified by the Chair of the Senate Rules and Elections Committee
 2306 and made available to Senators.

2307

2308 There shall be six (6) names on the voting ballot. The six (6) elected Faculty Senators receiving
 2309 the largest number of nominations shall be placed on the voting ballot, except that not more than

2310 two names from any one college shall be eligible for being placed on the voting ballot. All ties will
 2311 be resolved by lot. Prior to placing the names of nominees on the voting ballot, the nominees'
 2312 willingness to serve shall be ascertained by the Chair of the Senate Rules and Elections
 2313 Committee.
 2314

2315 **1.5.1.2.2 Voting Round**

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 2317 The eligible voters are the full-time members of the University Faculty who are eligible to vote in
 2318 their respective college election of faculty members to the University Senate. Each voter must
 2319 rank order exactly three (3) candidates from the list of the six (6) nominees on the voting ballot.
 2320 Failure to rank order exactly three (3) different candidates will disqualify the ballot. References in
 2321 sections (3), (4), and (5) below to "ballots" refers only to those ballots certified as countable.
 2322

2323 **1.5.1.2.3 Tabulation Round(s)**

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 2325 First, the total number of eligible ballots is determined.
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2327 Next, each of the six (6) candidates shall be allocated the number of ballots on which the
 2328 candidate has been ranked first. Any candidate whose total allocation is at least one-third (1/3)
 2329 of the total number of ballots is elected. Except that if, at any time in the entire tabulation
 2330 process, a total number of candidates from any one college is elected that is equal to that
 2331 college's total number of eligible seats, then any remaining candidates from that college will be
 2332 removed from the ballots, and the ballots re-tabulated according to the rankings of the remaining
 2333 candidates on each of them.
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2335 If three (3) candidates are elected at this point, the election ends here. If fewer than three (3) are
 2336 elected, the following "Sequential Run-off" process will be followed.
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2338 **1.5.1.2.4 Sequential Run-off**

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 2340 If fewer than three (3) candidates are elected pursuant to section (3) above, then the following
 2341 run-off tabulation will be followed: On each ballot, the name(s) of the elected candidate(s) will be
 2342 removed, and the ballots re-tabulated according to the rankings of the remaining candidates on
 2343 each of them. Any candidate who is allocated at least one-third (1/3) of the total number of
 2344 ballots after this re-tabulation shall be declared elected.
 2345

2346 If no candidates are elected pursuant to section (3) above, then the name of the candidate with
 2347 the fewest top rankings shall be removed. In case of a tie, the candidate with the fewest total
 2348 number of votes of any rank will be eliminated, with any further ties decided by a random draw.
 2349 The ballots will then be re-tabulated again according to the rankings of the remaining candidates
 2350 on each of them. Any candidate now allocated at least one-third (1/3) of these re-tabulated
 2351 ballots shall be elected.
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2353 If a total of three (3) candidates are elected at this point, the election ends here. This procedure
 2354 shall be repeated as necessary until three (3) candidates are elected.
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2356 **1.5.1.2.5 Runners-Up**

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 2358 After three (3) candidates have been elected, three (3) ranked runners-up will be chosen
 2359 according to the number of ballots allocated to them at the end of the last tabulation round. In
 2360 case of a tie, the candidate with the most total number of votes of any rank will be ranked first,
 2361 with any further ties decided by a random draw. If there are fewer than three (3) such runners-
 2362 up, then additional runners-up will be chosen to bring the total to three (3), with the additional
 2363 runners-up ranked according to the reverse order of their elimination. The runners-up will be
 2364 considered in the order so ranked in case of future vacancies on the Senate Council.

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1.5.1.2.6 Vacancies

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Upon resignation of any of the three (3) elected University Faculty representatives to the Search Committee or when a member is no longer eligible to be a Senator, a vacancy for that position shall be declared by the Chair of the Senate Council. A vacancy on the Search Committee shall be filled by the eligible candidate who in the election ranked the highest without being elected and who is eligible and willing to serve.

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If the above procedure still does not fill the vacancy, the vacancy shall be filled with an eligible and willing elected Faculty Senator nominated by the Senate Council Chair and approved by the majority of the voting faculty members of the Senate Council.

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1.5.2 ELECTION: TWO VOTING UNIVERSITY FACULTY MEMBERS, BOARD OF TRUSTEES

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[See US: 10/12/88; US: 10/8/2001; US: 12/8/05; BoT: 6/2005]

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As specified in state law (KRS 164.131(1)(e) and implemented in the *Governing Regulations* (II.B.2.b.1) there shall be two (2) voting faculty members of the Board of Trustees who are "members of the faculty of the University." In accordance with KRS 164.131(3) and as implemented in GR II.B.2.b.1, the University Faculty members who are eligible to vote for, and eligible to serve as, elected members of the Board of Trustees shall be those members who are regular, full-time faculty employees with a rank at the level of assistant professor (or its equivalent, Librarian III) or above, whose primary assignments, i.e., more than fifty percent (50%), are in instruction, research, and/or public service, as defined in *Human Resources Policy and Procedure Administrative Regulation 4.0: Employee Status*. [GR II.B.2.b.1]

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* For the purposes of election of Faculty Trustees, AR 3:2 is here interpreted to allow voting by, but not election of, faculty employees on phased retirement. [SREC: 12/17/13].

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Elections shall be held only during the academic year. During years when a regular term expires (June 30), the election shall be held during the Spring Semester. If at any time a faculty Board member should become ineligible to serve (i.e., assumption of an administrative title, resignation, official leave which precludes attendance, loss of status as faculty employee, etc.), the chair of the Senate Council shall declare a vacancy and call for a special election of a faculty member to serve for the duration of the original member's ineligibility.

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Elections shall be conducted under the supervision of the Senate Rules and Elections Committee as follows:

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1.5.2.1 Nominations

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The Chair of the Senate Rules and Elections Committee shall solicit nominations by a method calculated to provide reasonable notice to the eligible faculty (and to the unit administrators for the purpose of assisting dissemination of this notice to the faculty). Nomination forms shall be submitted to the Chair of the Senate Rule and Election Committee in writing or by fax, and must contain the names and signatures of ten (10) or more nominators on the same form, all of whom must be eligible to vote. Forms may be provided for this purpose. The nomination form shall indicate that the nominee is willing to serve if elected and that they is qualified to serve.

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* Pursuant to Administrative Regulations on tenure-ineligible title series and on faculty members with certain administrative appointments, the following terms apply: (1)

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2419 Tenured faculty employees who have been appointed to an administrative position at or
 2420 above the level of department chair are not eligible to participate in the election of
 2421 faculty representatives, or serve as the elected faculty representative, to faculty
 2422 governance bodies above the college level (e.g., Board of Trustees, University Senate,
 2423 Graduate Council, Undergraduate Council, and Health Care Colleges Council) (see
 2424 HRPP 4.0); (2) Regular, full-time faculty employees in a tenure-ineligible series are not
 2425 eligible for regularly assigned university-level service activities, except that the
 2426 tenured/tenure-track faculty of a college may allow a tenure-ineligible series to be
 2427 eligible to vote for representation, and stand for election, specifically to the University
 2428 Senate, by extending College Faculty membership to that faculty series (to be
 2429 documented in the College Rules; see AR 2.5, AR 2.6, AR 2.9 for more details).
 2430 [SREC: 4/15/11]
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2432 If three (3) or fewer persons are nominated there shall be only one (1) ballot as indicated below
 2433 (see "The Final Ballot") However if only one (1) person is nominated, the nomination period shall
 2434 be extended by one (1) week with notification to all eligible faculty voters. If no other nominations
 2435 are put forward at this point, the sole nominee shall be declared elected.
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2437 **1.5.2.2 The preliminary ballot (if necessary)**
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2439 If more than three (3) persons are nominated, the names of all nominees shall be placed upon
 2440 an electronic ballot with email notifications sent to all eligible faculty voters. If electronic balloting
 2441 is not feasible, a paper ballot shall be utilized. The ballot shall contain the college and
 2442 department or other subunit affiliation, if any, of each nominee. The election shall be by secret
 2443 ballot and voters shall vote for only **one (1)** nominee. If one (1) nominee receives a majority of
 2444 the votes, that person shall be declared elected. Otherwise, the three (3) nominees receiving the
 2445 highest number of votes (including ties) shall be placed upon a final ballot.
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2447 **1.5.2.3 The final ballot**
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2449 The final ballot shall contain a brief biographical sketch submitted by each of the candidates and
 2450 may contain a brief statement by them. Each voter shall indicate a first and may indicate a
 2451 second choice. All of the first-choice ballots will be counted, and any candidate who receives a
 2452 majority of votes will be elected. If no one receives a majority, a determination shall be made
 2453 between the two (2) candidates with the largest number of first choice votes in the following
 2454 manner: The second-choice votes on the ballots whose first choice candidate or candidates
 2455 have been eliminated will be added to the first choice votes received by the top two (2)
 2456 candidates, and the person with the larger number of total votes will be elected. (In the event of
 2457 a tie at that stage, the candidate with the larger number of first choice votes will be elected. And
 2458 in the event of a tie in the first and second choice votes, the tie will be resolved by a random
 2459 draw after notifying the top two candidates.) [Revised: 10/1/80; Senate Rules Committee; US:
 2460 1/18/88; US: 10/12/98; US: 10/8/2001]
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2462 **1.5.2.4 Election Problems**
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2464 In case of unanticipated election problems, the Senate Rules and Elections Committee shall act
 2465 as the final arbiter.
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1. Search for all instances of "August 15" and "August 16" – delete unnecessary references!
 2. Moved SACDI and SACDAC into standing committee group and adjusted name of cmte (were standing committees appointed by SC, not advsy cmtes appointed by pres)
 3. Green language about courses not homed ina college needs to be placed somewhere logical.
 - 4.