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To: Aaron Cramer, SC Chair and SC members

From: Ad Hoc Committee on Academic Policies and Unscheduled University Closings

Date: April 11, 2022

The Ad Hoc Committee on Academic Policies and Unscheduled University Closings recommends a new SR 5.2.5.2.x (copied below). SR 5.2.5.2.x pertains to occasions when the University announces an unscheduled campus closing for all or part of the day (“part of the day” includes both late opening and early closing of the campus). Committee members agreed that the instructor of record, who is in the best position to decide whether/how to hold each class, should be granted the flexibility and autonomy to decide how to respond to the closing. The language of the SR below also ensures that asynchronous activities be provided if a synchronous class is offered. The Committee also recommends a review of syllabus guidelines and a discussion of incorporating some of the language below.

**SR 5.2.5.2.x: Unscheduled Closings**

When the campus is closed for part or all of a day, all in-person activities are cancelled. Asynchronous activities may be held; asynchronous activities may replace a scheduled synchronous activity if they can be completed in the same amount of time. Synchronous activities may be held only within the scheduled time slot and only if the instructor also provides an asynchronous option that can be completed in the same amount of time. Asynchronous activities may be attended or performed at a time of the student's choosing, subject to reasonable constraints.

**Ad Hoc Committee on Academic Policies and Unscheduled University Closings**

Sophie DeCorte (SC member, student)  
Hank Dietz (US member, EN)  
Jan Forren (US member, NU)  
Brandi Frisby (associate dean, CI)  
Jack Kirn (US member, BE)  
Doug Michael (US member, LA)  
Kaveh Tagavi (SC member, EN)  
Akiko Takenaka (chair, SC member, AS)

**see blue.**

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Kayla Woodson (SGA chief of staff, student)  
Taylor Williams (US member, student)

Alice Turkington (Academic Ombud, nonvoting)  
Jay Blanton (EVPFA representative, nonvoting)  
Anna Chalfant (Provost representative, nonvoting)