

January 27, 2022

Gregory Hall, PhD, Chair  
University Senate -Academic  
Organization & Structure Committee

RE: [Proposed Reorganization of the  
School of Human Environmental  
Sciences](#)

Dear Professor Hall and members of the committee:

I am writing to amend the January 27, 2021, proposal, following questions, discussions, requests for additional actions, and documentation with the interested parties over the past year. Specifically, the original proposal included the following:

#### **School Name**

1. Change the educational unit name School of Human Environmental Sciences (HES) to the educational unit name School of Family & Consumer Sciences (SFCS).

Amendment: The college will maintain the educational unit name as School of Human Environmental Sciences (HES) at this time. This is in keeping with the stated desires of the Department of Family Sciences, in that they do not object to the rest of the proposal.

#### **Structure within College**

Following discussion with interested parties (University Senate, CAFE administrative leadership, CAFE departments of Dietetics and Human Nutrition (DHN), Family Sciences (FAM), and Retailing & Tourism Management (RTM)) in the late spring and fall of 2021, it was agreed that Brian D. Lee, CAFE Associate Dean for Faculty Resources, Planning and Assessment, would re-affirm the previous votes of the two other aspects of the original proposal with the departments of DHN and RTM. The attached supporting documentation is provided as the record that the faculty in DHN and RTM still support moving the proposal forward for approval for the following:

2. Fully integrate the three academic departments under the School of HES umbrella into the College of Agriculture, Food and Environment by changing the reporting lines to report directly to the dean as do the other 11 educational unit departments in the college.

3. Cause the newly named School of FCS HES to reside alongside the other 14 educational unit departments in the college. The School of HES will house two graduate certificate programs, the Family & Consumer Sciences Graduate Certificate and the Positive Youth Development Graduate Certificate, two 300-level elective courses, and soon will provide an option to house a reopened Family & Consumer Sciences (FCS) bachelor's degree program.

I look forward to the University Senate to endorse this proposal in the most expeditious fashion as possible.

Sincerely,



Brian D. Lee  
Associate Dean for Faculty Resources, Planning and Assessment

## Re: DHN and HES 2.0 proposal

Stephenson, Tammy J. <tammy.stephenson@uky.edu>

Wed 1/26/2022 3:52 PM

To: Lee, Brian D. <blee@uky.edu>; Collins, Lisa P. <Lisa.Collins@uky.edu>

Good afternoon Brian,

Happy to provide additional details on the process. Please see below and let me know if any further information is requested from the Senate.

Faculty in the Department of Dietetics and Human Nutrition (DHN) have been consulted about the HES 2.0 proposal. In keeping with the RoP for our department, every faculty member was provided by email the opportunity to review the proposal and provide feedback. Faculty had several days to review the proposal and provide feedback. There was opportunity to place the topic on a normally scheduled DHN faculty meeting in order to ask questions and discuss. No faculty wished to even bring the topic to the faculty meeting. Please allow this email to serve as confirmation that the DHN perspective on this proposal has not changed and that DHN re-affirms the department's original position on the [proposal](#). We would sincerely like to move this proposal forward as fast as possible and look forward to the University Senate in do so.

Warm regards,

Tammy



**Tammy J. Stephenson, PhD, FAND**

Professor & Chair, Department of Dietetics and Human Nutrition

UK Chellgren Endowed Professor

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[Tammy.Stephenson@uky.edu](mailto:Tammy.Stephenson@uky.edu)

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**From:** Brian Lee <blee@uky.edu>

**Date:** Wednesday, January 26, 2022 at 12:28 PM

**To:** "Stephenson, Tammy J." <tammy.stephenson@uky.edu>, "Collins, Lisa P." <Lisa.Collins@uky.edu>

**Subject:** RE: DHN and HES 2.0 proposal

Dear Tammy,

I appreciate this email from December. A University Senate Representative asked me to provide a little bit more language relative to the word "consulting" and what would that mean in this context. Would you be able to provide a little more language to explain what the word consulting means in this context. Essentially, the unit is still on-board with this and faculty were provided an opportunity to discuss / object etc. based on the proposal that you provided which is the same materials at the University Senate.

When I receive the email from you, I will bundle with a cover memo and summarize for the University Senate committee to hopefully keep this moving. I don't think this needs to be long but should show faculty governance has been allowed for and embraced.

I sincerely appreciate your patience and diligence in getting this done.

Brian

Brian D. Lee, PhD  
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<http://administration.ca.uky.edu/ofrpa>

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**From:** Stephenson, Tammy J. <tammy.stephenson@uky.edu>  
**Sent:** Wednesday, December 8, 2021 8:18 PM  
**To:** Lee, Brian D. <blee@uky.edu>; Collins, Lisa P. <Lisa.Collins@uky.edu>  
**Subject:** DHN and HES 2.0 proposal

Good evening Brian and Lisa,

Faculty in the Department of Dietetics and Human Nutrition (DHN) have been consulted about the HES 2.0 proposal. Please allow this email to serve as confirmation that the DHN perspective on this proposal has not changed and that DHN re-affirms the department's original position on the [proposal](#).

Please let me know if any additional information is needed.

Warm regards,  
Tammy



**Tammy J. Stephenson, PhD, FAND**  
Professor & Chair, Department of Dietetics and Human Nutrition  
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**From:** [Jackson, Vanessa P.](#)  
**To:** [Lee, Brian D.](#)  
**Date:** Friday, November 5, 2021 5:57:18 PM  
**Attachments:** [image005.png](#)

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Brian thank you for the meeting today and your organization of the discussion. I really appreciate it. I agree with the notes below. Take care, Vanessa

Sent from my iPhone

On Nov 5, 2021, at 1:23 PM, Lee, Brian D. <[blee@uky.edu](mailto:blee@uky.edu)> wrote:

Dear Vanessa,

Thank you for your time and leadership today. I have included my notes/record that will be included when the time comes to follow back up with the University Senate below. Do you concur with the following?

RTM - 5 November Meeting

Meeting began ~11:30AM ET  
Thank you for coming  
Plan for this agenda topic  
Introduce Dr. Lisa Collins

Confirm someone in department is taking minutes? Dr. Jackson maintained minutes.

**Revisit Background of School of Human Environmental Sciences**

Structure Review Task Force Recommendations  
Charged by Dean Cox – September 2018 to assess HES Structure  
Input from:

Alumni, staff (campus and county-based), faculty, students, and administrators  
Interviews, focus groups, and informal discussions were used to gather initial data and develop hypotheses.

A formal Qualtrics survey instrument was developed and used to collect detailed data from each of the stakeholder groups.

**Proposal Written, Circulated, Discussed, Modified, and Voted on by no less than six college groupings**

RTM, DHN, FAM, Dean/Associate Deans, CAFE Faculty Council, CAFE Department Chairs

~66 people Voted  
2 Voted No (FAM)  
1 Abstained (FAM)  
~63 Voted Yes

**Detailed Transitions Actions to Implement Task Force Recommendations (The Punch List)**

Administrative/Business Operations such as:  
Streamline workflow for approvals of course proposals in Curriculog  
Order new stationary  
Update website(s)  
Update names to reflect wishes  
Update office signage  
Other items

**Proposal Sent to University Senate**

Objections raised through one department  
University Senate Academic Organization and Structure Committee (SAOSC) sought information  
The current proposal is pending and is open for modification (Pause on name change?)  
[https://www.uky.edu/universitysenate/sites/www.uky.edu.universitysenate/files/CurricProposals/Cmte/2020-21/Proposed%20Reorg%20of%20HES\\_toSAOSC.pdf](https://www.uky.edu/universitysenate/sites/www.uky.edu.universitysenate/files/CurricProposals/Cmte/2020-21/Proposed%20Reorg%20of%20HES_toSAOSC.pdf)

Senate Council Chair has suggested a revote process – which brings us to today.

Questions so far?  
Confirm Quorum?

RTM Rules of Procedure

<image006.jpg>

<image007.jpg>

Eligible Voters (10) Quorum = 6

<image005.png>

**The Senate Academic Organization Structure Committee recommends that faculty votes be by secret ballot.**

**Zoom Polling Feature Available? No**

**Voice and/or Show of Hands was the voting method**

RTM Previous Name and Structural Change Vote(s).

No. Eligible = 10, No. Voted = 9, For = 9, Against = 0, Abstained = 0 – One faculty on leave did not vote

Three Motions today

- (2) Structure of Reporting
- (3) Structure of Academic Programs
- (1) Name

The original proposal was to:

(2) Move the three existing educational units (Department of Dietetics & Human Nutrition, Department of Family Sciences, Department of Retailing & Tourism Management) currently housed in the School of Human and Environmental Sciences, intact and as they currently exist to the level of the college, exactly like the other 11 departments in the college. The chairs of these departments would report directly to the dean rather than through a director in the current school. In other words, remove an administrative layer for the three existing educational units, which are academic departments.

**Motion to reaffirm/vote for above:**

Moved by: Scott Meuret  
Seconded by: Jason Swanson  
Discussion?  
In Favor = 10  
Opposed = 0  
Abstaining = 0

- (3) Move the following educational programs and courses to the renamed educational unit SFCS:
- a) house an existing graduate certificate program in Family & Consumer Sciences (currently temporarily housed in the CAFE Center for Student Success);
  - b) house an existing graduate certificate program in Positive Youth Development (currently temporarily housed in the CAFE Center for Student Success);
  - c) house a proposed 300-level elective course, FCS 390, designed to provide an exploratory study of the field of Family and Consumer Sciences Extension, which enables individuals and families to develop capacity for strengthening families and building community for an ever-changing society;
  - d) house a 300-level internship course related to item c) above (this course proposal has not yet been finalized);
  - e) provide an option to eventually house a reopened bachelor's degree in Family & Consumer Sciences.

**Motion to reaffirm/vote for above:**

Moved by: Scarlett Wesley  
Seconded by: Pei Zhang  
Discussion?  
In Favor = 10  
Opposed = 0  
Abstaining = 0

(1) Change the name of the current educational unit called the School of Human Environmental Sciences (HES) to the School of Family & Consumer Sciences (SFCS). The SFCS is equivalent to a department and led by a school director (the equivalent of a department chair).

**No Motion made to reaffirm/vote for above**

Closing Comments by Dr. Lee thanking everyone for their time and reaffirming UK governance process.  
Section concluded ~12:24PM ET

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