

The Policy Subcommittee reviewed the reinstatement process in order to seek some consistency in interpretation and best practices across the undergraduate colleges. A draft was shared with the Provost Committee on Advising members as well as Associate Deans and that feedback has been reviewed and incorporated when appropriate.

The current University Bulletin sections about Academic Suspension and Reinstatement, ([https://www.uky.edu/registrar/sites/www.uky.edu/registrar/files/acadreqs\\_3.pdf](https://www.uky.edu/registrar/sites/www.uky.edu/registrar/files/acadreqs_3.pdf), p. 82), mirror the wording found in Senate Rules 5.3.2.3 and 5.3.2.4 respectively.

The following paragraph has some portions that this committee determined to be vague or incomplete.

#### **5.3.2.4 Reinstatement**

After they have remained out of the University for at least a semester and a summer session (a semester for a student suspended at the end of a summer session), students who have been academically suspended from the University may only be reinstated by the dean of the college in which they plan to enroll when they present evidence that they are capable of performing at the level required to prevent being suspended a second time. The deadline for students to schedule an appointment for reinstatement in all colleges is May 15 for the fall semester and October 1 for the spring semester. [US: 10/11/93; US: 2/14/2005]

- A. *“After they have remained out of the University for at least a semester and a summer session (a semester for a student suspended at the end of a summer session)...”*

Recommendation 1: Now that there is one summer term, the following wording is suggested: *“After they have remained out of the University for at least two terms, not including the Winter Intersession term.”*

This means that for a student suspended after the fall term, the soonest that student can be reinstated is for the following fall; likewise, a spring suspension can be reinstated for the following spring, and a summer suspension can be reinstated for the following summer.

- B. *“The deadline for students to schedule an appointment for reinstatement in all colleges is May 15 for the fall semester and October 1 for the spring semester.”*

Recommendation 1: The dates in the Academic Calendar and on the Admissions website were inconsistent. For example, the Academic Calendar states that the application deadline for readmission is November 15, while the Admission website states the deadline is December 1. While we understand that different offices may need some flexibility, the information on the website should be aligned.

Recommendation 2: There is no mention of a deadline for a student who wishes to be reinstated for the summer term. We propose March 1 to allow sufficient time for a reinstatement conference to be held and a student to reapply for the next term.

<b>DEADLINE</b>	<b>Fall</b>	<b>Spring</b>	<b>Summer</b>
Reinstatement appt scheduled per Academic Calendar/ Bulletin / Senate Rules	May 15	October 1	<i>March 1 (proposed)</i>
Admissions Application Deadline	July 1	December 1	April 15

<b>DEADLINE</b>	<b>Fall</b>	<b>Spring</b>	<b>Summer</b>
Reinstatement appt scheduled per Academic Calendar/ Bulletin / Senate Rules	May 15	October 1	<i>March 1 (proposed)</i>
Admissions Application Deadline	July 1	December 1	April 15

Recommendation 3: We recommend that all undergraduate colleges adopt the same deadlines to make this process more transparent to the student and to establish consistency of practice.

Recommendation 4: Clarify the intention of “schedule an appointment for reinstatement”. Some colleges interpret this as setting a date for a reinstatement conference, others as a deadline to have completed a reinstatement conference. Suggested wording: “Completion of the reinstatement appointment and a decision must be made prior to the stated readmission application deadline.”

Recommendation 5: Reinstatement by a college does not automatically mean that a student is admissible to the University. The student must re-apply and meet admission criteria. Examples of this include a student with holds to clear or someone who does not have a 2.0 transfer grade point average. A student in this situation would need to appeal their admission with the Admissions Office before they are admissible. Suggested wording: “Reinstated students must meet admissions criteria to be eligible for readmission to the University.”

The proposed new wording for 5.3.2.4 Reinstatement (changes in *italics*)

**5.3.2.4 Reinstatement**

After they have remained out of the University for at least *two terms, not including the Winter Intersession term*, students who have been academically suspended from the University may only be reinstated by the dean of the college in which they plan to enroll when they present evidence that they are capable of performing at the level required to prevent being suspended a second time. The deadline for students to schedule an appointment for reinstatement in all colleges is May 15 for the fall *term*, October 1 for the spring *term*, and *March 1 for the summer term. Completion of the reinstatement appointment and a decision must be made prior to the stated readmission application deadline. Reinstated students must meet admissions criteria to be eligible for readmission to the University.*

**Second Suspension**

Students who have been suspended a second time must petition the Senate Council for readmission per SR 5.3.2.3:

*“A student academically suspended from the University a second time shall not be readmitted to the University except in unusual circumstances and then only upon recommendation of the dean of the college in which the student plans to enroll and approval of the University Senate Council.”*

The Academic Calendar provides deadlines “for applying with college deans for reinstatement after a second academic suspension.”

RECOMMENDATION 1: The second suspension dates found in the Academic Calendar are April 15 for Fall enrollment and September 15 for spring enrollment. Summer is not mentioned presumably because the University Senate Council only meets during the fall and spring terms. In keeping with Recommendation B.3. about a start date, we suggest that students seeking reinstatement for a second time be encouraged to contact the college at least one month in advance of the deadline. This would allow the student and the college time to discuss the request and prepare the recommendation to the University Senate Council.

A proposed timeline for reinstatement following a second suspension:

<b>DEADLINE</b>	<b>Fall</b>	<b>Spring</b>	<b>Summer</b>
Academic Calendar reinstatement appointment date	April 15	September 15	N/A
	July 1	December 1	April 15

**Provost Committee on Advising**

**Policy Subcommittee Report: REINSTATEMENT**

Admissions Application			
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Recommendation 2: We recommend that all undergraduate colleges adopt the same deadlines to make this process more transparent to the student and to establish consistency of practice.

Respectfully submitted,

Provost Committee on Advising - Policy Subcommittee

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