



University of Kentucky
Student and Academic Life
Dean of Students
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July 8, 2020

To: Aaron Cramer, Ph.D., Senate Council Chair
From: Nick Kehrwald, Dean of Students
Subject: Recommended Syllabus Language Related to the COVID-19 Response

Dr. Cramer,

To better assist our faculty instructors in classroom management related to the COVID-19 pandemic and University guidelines provided in the “playbook” <https://www.uky.edu/coronavirus/sites/default/files/2020-06/PLAYBOOK%20-%206%3A16%3A2020.pdf>, the Office of the Dean of Students recommends the following language be included in suggested syllabus language:

- In accordance with University guidelines, students must wear appropriate face coverings in the classroom and academic buildings (e.g., faculty offices, laboratories, performance/design studios, and common study areas where students might congregate). Face coverings include wearing masks and/or face shields that cover the nose and mouth. If appropriate face coverings are not worn, students will be asked to leave the classroom.
- Students should complete their daily online wellness screening before accessing university facilities and arriving to class.
- Students should not move chairs or barriers in classrooms and should socially distance at all times, leaving a six (6) foot radius from other people. Masks and hand sanitizer can be found {specific location in building} if needed.
- Students should leave enough space when entering and exiting a room. Students should not crowd doorways at the beginning or end of class.
- The instructor may choose to remove a mask when pedagogically necessary at the front of the classroom. The instructor's mask will be replaced when it is no longer necessary to have it removed, or when the class meeting is complete.
- Before receiving an accommodation related to the use of face coverings students should first provide the instructor with a Letter of Accommodation from the Disability Resource Center (725 Rose Street, Multidisciplinary Science Building, Suite 407; (859) 257-2754; drc@uky.edu; <http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/index.html>). You should contact the DRC for coordination of campus disability services prior to any alteration of the University face covering requirements.

The Dean of Students and the supporting offices will continue to support faculty in classroom management and serve a resource for instructor.

Sincerely,

Nick Kehrwald

Dean of Students



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