

Brothers, Sheila C.

From: Smith, William T.
Sent: Friday, April 17, 2020 5:10 PM
To: Brothers, Sheila C.
Cc: Bird-Pollan, Jennifer
Subject: RE: Items for Monday - FYI

Hey Sheila,

Proposal Name: Proposed Changes to PhD Sociology

This is a recommendation that the University Senate approve the College of Arts and Sciences request to change the 2nd year paper and oral defense requirements, and course requirements for the PhD program in Sociology.

Rationale: The existing requirements mandated a second year paper and oral defense for an MA as a part of the PhD program. The program faculty have decided that this requirement is an unnecessary burden for students that do not need the MA degree. The second year paper and oral defense are still required for students who leave the program with a Master's degree, or for PhD students wishing to earn the MA degree prior to completing the PhD. Additionally, the course listing reflects a slight change in course requirements that reflect a change to the research design sequence. The number of credit hours is unchanged.

William T Smith, SAASC Chair
Dept of Electrical and Computer Engineering
(859) 257-1009

CHANGE DOCTORAL DEGREE PROGRAM FORM

GENERAL INFORMATION

College:	<u>Arts & Science</u>	Department:	<u>Sociology</u>
Current Major Name:	<u>Sociology</u>	Proposed Major Name:	<u>no change</u>
Current Degree Title:	<u>Sociology</u>	Proposed Degree Title:	<u>no change</u>
Current Formal Option(s):	<u>N/A</u>	Proposed Formal Option(s):	<u>no change</u>
Current Specialty Fields w/in Formal Option:	<u>N/A</u>	Proposed Specialty Fields w/in Formal Option:	<u>N/A</u>
Date of Contact with Institutional Effectiveness ¹ (OSPIE@l.uky.edu):		<u>4/11/19</u>	
Bulletin (yr & pgs):	<u>The graduate school doesn't really have a cohesive bulletin anymore</u>	CIP Code ¹ :	<u>45.1101</u>
		Today's Date:	<u>4/11/19</u>
Accrediting agency (if applicable):	<u>n/a</u>		
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.	OR	<input type="checkbox"/> Specific Date ² : _____
Dept Contact Person:	<u>Janet Stamatel</u>	Phone:	<u>7-4220</u>
		Email:	<u>jstamatel@uky.edu</u>

CHANGE(S) IN PROGRAM REQUIREMENTS

	<u>Current</u>	<u>Proposed</u>
1. Number of transfer credits allowed:	<u>9</u>	<u>no change</u>
<i>(Maximum is Graduate School limit of total of 9 hours (or 25% of the credit hours needed to fulfill the pre-qualifying residency requirement.)</i>		
2. Residence requirement:	<u>36 hrs/2 yrs</u>	<u>no change</u>
<i>(Minimum of one year before and after Qualifying Exams.)</i>		
3. Language(s) and/or skill(s) required:	<u>N/A</u>	<u>N/A</u>
4. Provisions for monitoring progress and termination criteria:	<u>Annual progress review; comprehensive assessment exam; 2nd year paper and defense; termination criteria identical to Graduate School</u>	<u>Students who wish to leave the program with an MA degree must also complete and defend a 2nd year paper. This is not required for those who stay in the PhD program, but is required for students who leave the PhD program with a terminal MA degree.</u>
5. Total credit hours required:	<u>36</u>	<u>36</u>
6. Required courses:	<u>SOC 651, 751, 680, 780, 681, 781; 6 credits of approved methods courses; 15 elective hours</u>	<u>SOC 680/780 are a research design sequence that was planned to be offered as 2 credits of 680 in the fall and 1 credit of 780 in the</u>

¹ Prior to filling out this form, you MUST contact Institutional Effectiveness. That office can also assist with the CIP code.

² Programs are typically made effective for the semester following approval. No program will be made effective until all approvals are received.

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		<u>spring. This causes problems for students to maintain 9 credit hours per semester so we are changing SOC 680 to 3 credits and dropping 780 as a requirement.</u>
7. Required distribution of courses within program:	<u>Of the 36 required credit hours for the PhD and MA (en passant), 27 of those must be Sociology courses.</u>	<u>no change</u>
8. Minor area or courses outside program required:	<u>No</u>	<u>no change</u>
9. Distribution of courses levels required (400G-500/600-700):	<u>same as Graduate School rules</u>	<u>no change</u>
10. Qualifying examination requirements:	<p><u>Consistent with the Graduate School rules, qualifying exams (written and oral) can cover any material deemed appropriate by the student's advisory committee. The student and their advisory committee design the core reading list for their specialization. The student's advisory committee will create, administer, and evaluate the written qualifying exam and administer and evaluate the compulsory oral exam. The Department authorizes two exam procedures. First, the written exam can be closed book and last up to eight hours per day for two days. The two exam days must take place within seven working days. The student will answer two of four questions each day. Second, the written exam can be a take-home open book exam to be completed in fourteen calendar days upon receiving the questions.</u></p> <p><u>The written portion of the qualifying exam will include questions in the specialization area with some choice offered to the student (some questions may be required). The recommended number of questions to be answered for both the take-home and the open-book exam format is four. For the take-home option, students will be expected to write approximately 12-15 page responses to each question, excluding references. The</u></p>	<u>no change</u>

CHANGE DOCTORAL DEGREE PROGRAM FORM

total page count of the exam will not exceed 60 pages, excluding references. The exam responses will be double-spaced, with 1-inch margins, using 12-point font.

The oral portion of the exam must be held within 2 weeks from the date of the written portion of the exam. Classes must be in session, for the student to sit for the exam. Students should register for SOC 767, residency credit, for the semester in which they are taking the exam. Students who need to switch from SOC 767 to independent study course(s) because of the failure to take a qualifying examination as originally planned must enroll in SOC 792 under the section number of the Sociology DGS.

11. Explain whether the proposed changes to the program (as described in numbers 1 through 10) involve courses offered by another department/program. Routing Signature Log must include approval by faculty of additional department(s).

N/A

12. Other requirements not covered above:

Dissertation proposal oral defense

13. What is the rationale for the proposed changes? If the rationale involves accreditation requirements, please include specific references to those requirements.

When we moved to awarding our MA en passant we retained the requirements of the second year paper and oral defense of our MA program as part of our PhD program for students who entered the PhD program without an MA degree. We have found that this requirement is an unnecessary burden to PhD students who do not need an MA degree and have other opportunities both within the program and through faculty collaborations to gain research and writing experience. In practice, this requirement tends to slow students' progress by adding additional coursework (e.g., independent studies to complete the 2nd year paper in a timely fashion) and delaying preparation for the qualifying exam. The 2nd year paper and oral defense would still be a requirement for students who leave the PhD program with a Master's degree, or students who would like to earn an the MA degree en passant.

SOC 680/780 are a research design sequence that was planned to be offered as 2 credits of 680 in the fall and 1 credit of 780 in the spring. This causes problems for students to maintain 9 credit hours per semester as there are not many relevant 1-2 credit hour courses available to help students maintain full time status and also complete their program requirements. As a result, we would like to change SOC 680 to 3 credits and drop 780 as a requirement. Students would still cover the same course content and meeting the same learning objectives as the original 680/780 sequence, but would simply do it within one semester. This does not change the total number of credit hours required for the PhD.

CHANGE DOCTORAL DEGREE PROGRAM FORM

Signature Routing Log

General Information:

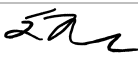

Proposal Name: Sociology PhD program adjustments

Proposal Contact Person Name: Janet Stamatel Phone: 7-4220 Email: jstamatel@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Sociology Department		Claire Renzetti / 7-6424 / claire.renzetti@uky.edu	
A&S EPC	9/24/19	Haris Symeonidis / /	
A&S Assoc. Dean	9/24/19	Anna Bosch / /	
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ³
Undergraduate Council			
Graduate Council		Roshan Nikou	
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

³ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

The logo consists of a white rectangular area with rounded corners, centered within a larger blue rounded rectangular border. The text "OSPIE Approval" is centered within the white area.

OSPIE Approval

From: noreply@qualtrics-survey.com
To: [Harmon, Camille](#)
Subject: Substantive Change Decision
Date: Friday, April 12, 2019 2:40:52 PM

Dear Camille Harmon,

Thank you for your email regarding the proposed program change(s) to **Sociology, Doctoral (45.1101)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

· When we moved to awarding our MA en passant we retained the requirements of the second year paper and oral defense of our MA program as part of our PhD program for students who entered the PhD program without an MA degree. We have found that this requirement is an unnecessary burden to PhD students who do not need an MA degree and have other opportunities both within the program and through faculty collaborations to gain research and writing experience. In practice, this requirement tends to slow students' progress by adding additional coursework (e.g., independent studies to complete the 2nd year paper in a timely fashion) and delaying preparation for the qualifying exam. The 2nd year paper and oral defense would still be a requirement for students who leave the PhD program to earn a Master's degree, or students who would like to earn an MA degree en passant. SOC 680/780 are a research design sequence that was planned to be offered as 2 credits of 680 in the fall and 1 credit of 780 in the spring. This causes problems for students to maintain 9 credit hours per semester as there are not many relevant 1-2 credit hour courses available to help students maintain full time status and also complete their program requirements. As a result, we would like to change SOC 680 to 3 credits and drop 780 as a requirement. Students would still cover the same course content and meeting the same learning objectives as the original 680/780 sequence, but would simply do it within one semester. This does not change the total number of credit hours required for the PhD.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting our office.

Office of Strategic Planning & Institutional Effectiveness
University of Kentucky

Visit the Institutional Effectiveness Website: <https://proxy.qualtrics.com/proxy/>

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Letters

September 26, 2019

Dear Graduate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the changes to the PhDMA in Sociology 9:0:0 on Tuesday, September 24, 2019.

Sincerely,



Haralambos Symeonidis
Chair, Education Policy Committee



Department of Sociology
1501 Patterson Office Tower
University of Kentucky
Lexington, KY 40506-0027

December 11, 2018

Ms. Camille Harmon
Dean's Office Administrative Associate
College of Arts and Sciences

Dear Camille,

I am writing to confirm that the Sociology Department faculty met on October 15, 2018 to discuss proposed changes to SOC 680 and SOC 780. The faculty voted unanimously (12-0-0) to change the official listing of the research design requirement to be SOC 680 for 3 credits, which is current practice, but this eliminates the current distinction between SOC 680 (2 credits) + SOC 780 (1 credit).

In addition, at the October 15th meeting, the faculty voted to accept the proposed changes to the Graduate Student Handbook regarding the 2nd year paper: i.e., removing the text stating that the MA is only an option in the 2nd year. This proposal passed with a vote of 11-1-0.

Please let me know if you have any questions or require additional information.

Sincerely,

A handwritten signature in cursive script that reads "Claire M. Renzetti".

Claire M. Renzetti, Ph.D.

Professor and Chair of Sociology

Judi Conway Patton Endowed Chair for Studies of Violence Against Women