

MEMORANDUM

FROM: Jennifer Siebenthaler, Associate Dean for Undergraduate Affairs

SUBJECT: College Appeals and Probation/Suspension Language edits

DATE: March 12th, 2020

The Gatton College of Business and Economics proposes to edit language to two College policies in order to increase clarification and transparency of these policies. These edits are for clarification only and do not change the current operating procedures.

Senate Rule 4.2.2.9.2.5 relates to the College Appeal process. The proposed edits disclose that students are limited to two appeals and updates disclosure language around obtaining information to file an appeal.

Senate Rule 5.3.3.6.2 relates to the rules applied to the College Probation and Academic Suspension policy. The proposed edit clarifies that “semester” refers to any academic term: fall, winter, spring, and summer.

In alignment with the Gatton College of Business and Economics operating rules and procedures, details of the proposed edits to the College Appeals and Probation/Suspension language were presented to all faculty at the March 2, 2020, College faculty meeting and subsequently circulated via e-mail to all faculty. An electronic vote was administered subsequent to the discussion period.

The faculty voted to approve the proposals as of March 11th, 2020.

Section 4. Rules Relating to Admission to the University

4.2.2.9.2.5 Appeal Process

Students with a GPA below the Annual Admission GPA and who have completed all premajor requirements may are allowed a maximum of two appeals for admission into the Gatton College of Business and Economics. If the Appeals Committee feels that there is persuasive evidence that personal, academic or professional circumstances have affected a student's grade and if the Appeals Committee feels that the student shows promise for successful completion of a degree in the Gatton College of Business and Economics, acceptance may be granted. Materials, deadlines, and information necessary for information about the appeals process are is available in the Undergraduate Resource Center of the Gatton College of Business & Economics Building. The deadline for the submission of the appeals is generally 45 days prior to the beginning of the semester; however, appeals materials are not accepted for the 4-week intersession. [US 9/13/99; 5/6/2019]

Section 5. Rules Relating to Attending the University

5.3.3.6.2 Other programs

[US: 5/5/2003]

The following rules apply to students in the Gatton College of Business and Economics. Semester refers to any academic term: fall, winter, spring, and summer.

1. No student with a cumulative GPA of less than 2.0 will be enrolled in the Gatton College of Business and Economics. Any student who fails to maintain a cumulative GPA of 2.0 will be suspended from the Gatton College of Business and Economics and will not be readmitted until this GPA is 2.0 or greater. No probationary notice will be given.
2. Any student enrolled in the Gatton College of Business and Economics who achieves a GPA of less than 2.0 in any semester will be placed on probation.
3. Any student on probation who fails to achieve a 2.0 semester GPA will be dropped from the Gatton College of Business and Economics and will not be readmitted until he or she has obtained a semester GPA of 2.0 or greater for one semester and the student's cumulative GPA is 2.0 or greater.
4. Students who are suspended twice from the Gatton College of Business and Economics will not be readmitted.

Simon J. Sheather, Ph.D., is Dean of the Gatton College of Business & Economics; Jennifer Siebenthaler, M.S.A., CPA, is Associate Dean for Undergraduate Affairs.

The College of Business and Economics was established at the University of Kentucky in 1925 as the College of Commerce. The name was changed to College of Business and Economics in 1966. The name was changed again in 1996 to the Gatton College of Business and Economics.

The objective of the instructional programs in the Gatton College of Business and Economics is to prepare the student for a lifelong career in business, government, or research and teaching. The programs are structured to provide each student an opportunity to acquire a background in the basic areas of the arts and sciences, to obtain a broad knowledge of business and economics, and to study in depth one or more fields of special interest.

Accreditation

The Gatton College of Business and Economics is a member of the AACSB – the Association to Advance Collegiate Schools of Business, which accredits undergraduate programs in accounting, business administration, and economics as well as master’s programs in accounting and business administration. The programs of the college enjoy the Association’s full accreditation.

Undergraduate Programs in Business and Economics

The University of Kentucky grants the following degrees in the Gatton College of Business and Economics:

- Bachelor of Business Administration
- Bachelor of Science in Accounting
- Bachelor of Science in Business Administration
- Bachelor of Science in Business and Economics

Students pursuing the Bachelor of Business Administration may select from these majors: Finance, Management, and Marketing. In addition to these major choices, students exploring a business degree may select exploratory studies in business until they are ready to declare a major in the Gatton College or until they earn 60 credit hours.

Undergraduate Certificates in Business and Economics

The University of Kentucky grants the following undergraduate certificates in the Gatton College of Business and Economics:

- Financial Planning
- General Business
- Global Scholars

ADMISSION POLICY

Admission to the University is sufficient for lower-division admission to the Gatton College of Business and Economics for students with less than a junior standing. However, lower-division admission to the college or any admission to the University does not guarantee upper-division admission to one of the degree programs in the Gatton College of Business and Economics. In general, admission depends upon the qualifications and preparation of the applicants, as well as the availability of the resources for maintaining quality instruction.

Upper-division admission into a degree program is necessary in order to be granted a baccalaureate degree from the Gatton College of Business and Economics. Students who have attained a 3.0 or higher cumulative grade-point average overall and in the premajor component required of all students in the Gatton College of Business and Economics will be assured admission.

Annually the Gatton College of Business and Economics will review the admission requirements and determine the cumulative grade-point average (Annual Admission GPA), if any, that would be acceptable below the 3.0 standard. The Annual Admission GPA (both overall and in the premajor component) will be no lower than 2.5 (see “Appeal Process” below for special circumstances). This GPA will be made available in the Undergraduate Resource Center of the Gatton College of Business and Economics by **October 15** of each year. This GPA will be effective the following **May 1** for any student applying for upper-division admission to the Gatton College of Business and Economics, regardless of the time of his/her enrollment in the University.

To be considered for upper-division admission to any of the undergraduate degree programs offered by the Gatton College of Business and Economics, an applicant must fulfill the following requirements:

1. Enrollment in the University of Kentucky. (Students are considered for acceptance by the college only after acceptance by the University of Kentucky.);
2. A minimum cumulative grade-point average of 3.0 or the current Annual Admission GPA, whichever is lower;
3. Completion of the premajor component required of all students within the Gatton College of Business and Economics with a minimum grade-point average of 3.0 or the minimum current Annual Admission GPA, whichever is lower. (The courses meeting the premajor requirements are listed under “Graduation Requirements” below.);
4. Submission of an application form to the Gatton College of Business and Economics. The application is available on the web at: mygatton.uky.edu/.

Applications from students outside the University of Kentucky seeking admission to the Gatton College of Business and Economics, whether for upper-division or lower-division status, must be received by the Office of Undergraduate Admission by the approved deadlines. These deadlines are listed on page 20 in the *Undergraduate Admission* section of this Bulletin.

Students enrolled in other UK colleges on campus should apply for admission **prior to** the priority registration period. (The appropriate deadlines are listed in the University calendar for approved times to change major).

Lower-division students enrolled in the Gatton College of Business and Economics should apply for upper-division admission to the college during the semester they are completing the premajor course work. The application for upper-division admission should be made before the priority registration period for the upcoming semester.

Lower-division students in the college who are missing no more than two premajor courses will be permitted to complete these courses simultaneously with enrollment in restricted course work if they are otherwise eligible. Eligibility is determined by attainment of the minimum cumulative and premajor grade-point standings. This privilege will be granted for one semester only.

Students not admitted to an upper-division program in the Gatton College of Business and Economics should be aware that others may be given preference for enrollment in the restricted upper-division courses offered by the Gatton College of Business and Economics.

Enrollment in restricted Business and Economics courses numbered 300 or above will be limited to:

1. Enrollment in the University of Kentucky.
2. A minimum cumulative grade-point average of 3.0 or the Annual Admission GPA, whichever is lower.
3. Completion of the premajor component with a minimum cumulative grade-point average of 3.0 or the Annual Admission GPA, whichever is lower.
4. Submission of an application.

In the event of capacity limitations, enrollment preference would be made in the above order.

For applicants from non-English speaking countries, see the information on "International Students" in the *Undergraduate Admission* section of this Bulletin.

Appeal Process

Students with a GPA below the Annual Admission GPA and who have completed all premajor requirements ~~may appeal~~ are allowed a maximum of two appeals for admission into the Gatton College of Business and Economics. If the Appeals Committee feels that there is persuasive evidence that personal, academic or professional circumstances have affected a student's grades and that the student shows promise for successful completion of a degree in the Gatton College of Business and Economics, acceptance may be granted. Information about the appeals process is available in the Undergraduate Resource Center in 144 Gatton College of Business & Economics Building. Students can submit appeals online at myGatton.uky.edu.

Dean's List

Students who have a term grade-point average of 3.6 or greater will appear on the Dean's List.

Probation and Academic Suspension

The following rules apply to students in the Gatton College of Business and Economics. Semester refers to any academic term: fall, winter, spring, and summer.

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2. Any student enrolled in the Gatton College of Business and Economics who achieves a GPA of less than 2.0 in any semester will be placed on probation.
3. Any student on probation who fails to achieve a 2.0 semester GPA will be dropped from the Gatton College of Business and Economics and will not be readmitted until he or she has obtained a semester GPA of 2.0 or greater for one semester and the student's cumulative GPA is 2.0 or greater.
4. Students who are suspended twice from the Gatton College of Business and Economics will not be readmitted.

Scholarships

The Gatton College of Business and Economics is proud to offer scholarship opportunities to incoming freshmen, returning students, and international students. The available scholarships may be based on academic performance, financial need, program of study, ethnicity and/or residency. Students are encouraged to apply for Gatton scholarships each academic year. The application, as well as information regarding deadlines and selection process, can be found at: www.gatton.uky.edu/programs/undergraduate/scholarships-financial-aid.

DIVISIONS

VON ALLMEN SCHOOL OF ACCOUNTANCY

Siebenthaler, Jennifer

From: Keath, Rena M.
Sent: Wednesday, March 18, 2020 3:34 PM
To: Siebenthaler, Jennifer
Subject: FW: Substantive Change Decision

Since these were for clarification, I put them together in one request.
Rena

From: noreply@qualtrics-survey.com <noreply@qualtrics-survey.com>
Sent: Friday, March 13, 2020 8:18 AM
To: Keath, Rena M. <rena.keath@uky.edu>
Subject: Substantive Change Decision

Dear Rena Keath,

Thank you for submitting your proposed program change(s) to **All undergraduate degrees housed in the Gatton College of Business and Economics, Bachelor's (52.0301, 52.0601, 52.0801, 52.0101, 52.0201, 52.1401).**

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the documentation provided and the Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

· The Gatton College of Business and Economics proposes to edit language to two College policies in order to increase clarification and transparency of these policies. These edits are for clarification only and do not change the current operating procedures. Senate Rule 4.2.2.9.2.5 relates to the College Appeal process. The proposed edits disclose that students are limited to two appeals and updates disclosure language around obtaining information to file an appeal. Senate Rule 5.3.3.6.2 relates to the rules applied to the College Probation and Academic Suspension policy. The proposed edit clarifies that "semester" refers to any academic term: fall, winter, spring, and summer.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate to contact our office.

Office of Strategic Planning & Institutional Effectiveness
University of Kentucky
[Visit the Office of Strategic Planning and Institutional Effectiveness Website:](#)