

Brothers, Sheila C.

From: Anderson, Kimberly W.
Sent: Tuesday, February 18, 2020 4:37 PM
To: Brothers, Sheila C.; Bird-Pollan, Jennifer
Cc: Anshel, Laura R.; Turner, Kirsten; Runyon, Terri
Subject: Re: Senate Rule - Students Making Up Work After Adding A Course
Attachments: Proposed Changes to SR 52422_2 possible passages[1].docx

Hi Sheila and all

I brought this up at the Associate Deans' meeting and there was overwhelming support to add change the Senate Rule. I have included the suggested terminology in the attached. Let me know the next steps or if you need further information from me.

Thanks
Kim

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5.2.4.2.2 Making up graded work

Students missing any graded work due to an excused absence bear the responsibility of informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required), and of making up the missed work. The Instructor of Record shall give the student an opportunity to make up the work and/or the exams missed due to an excused absence, and shall do so, if feasible, during the semester in which the absence occurred. [US: 11/10/85 and SREC: 11/20/87]

- * The instructor shall provide the student with an opportunity to make up the graded work (e.g., quiz, exam, homework, etc.) and may not simply calculate the student's grade on the basis of the other course requirements, unless the student agrees in writing. [SREC: 8/20/1987; US: 2/8/2016]

For students missing any graded work before enrolling in a class, the instructor shall provide the student with an opportunity to make up the graded work (quiz, exam, homework, etc.). The instructor may not simply calculate the student's grade on the basis of the other course requirements, unless the student agrees in writing.