

COVER PAGE FOR CHANGES TO ACADEMIC ORGANIZATION OR STRUCTURE OF AN EDUCATIONAL UNIT

The Senate’s Academic Organization and Structure Committee (SAOSC) is tasked by the University Senate with the review of proposals to change academic organization or structure. The information needed by the SAOSC for the review of such proposals is set forth in *Senate Rules 3.4.2.A.5*¹.

The SAOSC has developed a set of guidelines (from the *Senate Rules*) that are intended to ease the task of proposal submission (available at <http://www.uky.edu/universitysenate/forms>). As proposal omissions usually cause a delay in the review process, the individual(s) responsible for the proposal is (are) urged to familiarize themselves with these guidelines before submitting their proposals for review. In particular, the individual responsible for the proposal must fill out Sections I, II and III of this form, as well as include statements and documentation that provide a full accounting of the items a - i, below.

- a. Disposition of faculty, staff and resources (financial and physical);
- b. Willingness of the donating units to release faculty lines for transfer to a different educational unit;
- c. Consultation with the faculty of the unit to which the faculty lines are proposed to be transferred;
- d. Consultation with the faculty of educational unit that will be significantly reduced;
- e. Summary of votes and viewpoints (including dissents) of unit faculty and department/college committees;
- f. Ballots, votes expressing support for or against the proposal by unit faculty and staff and committees;
- g. Letters of support or opposition from appropriate faculty and/or administrators; and
- h. Letters of support from outside the University.

Section I – General Information about Proposal

One- to two-sentence description of change:	The Horticulture, Plant and Soil Science BS degree (BSHPS) has been jointly administered by the Department of Plant and Soil Science (PSS) and the Department of Horticulture (Hort) with PSS being the academic organization assigned to the BSHPS degree. The PSS Department has initiated an exploratory degree called Agricultural Ecosystem Sciences, and wishes to no longer provide oversight to the HPLS degree, and wishes to transfer academic organization oversite to Hort. Faculty of both PSS and Hort embrace this transfer as does the College of Agriculture, Food and Environment. The effective date is July 1, 2020.				
Contact person name:	Carmen Agouridis	Phone:	859-257-3469	Email:	carmen.agouridis@uky.edu
Administrative position (dean, chair, director, etc.):	Associate Dean for Instruction, College of Agriculture, Food and Environment				

Section II – Educational Unit(s) Potentially Impacted by Proposal

Check all that apply and name the specific unit(s).		
<input checked="" type="checkbox"/>	Department of:	Plant and Soil Science and Horticulture
<input type="checkbox"/>	School of:	
<input checked="" type="checkbox"/>	College of:	Agriculture, Food and Environment
<input type="checkbox"/>	Graduate Center for:	

¹ Items a-i are derived from *Senate Rules 3.4.2.A.5*. The Senate Rules in their entirety are available at http://www.uky.edu/Faculty/Senate/rules_regulations/index.htm.)

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<input type="checkbox"/>	Interdisciplinary Instructional Program:	
<input type="checkbox"/>	Multidisciplinary Research Center/Institute:	

Section III – Type of Proposal

Check all that apply.	
<i>A. Changes</i>	
<input type="checkbox"/>	Change to the name of an educational unit.
<input type="checkbox"/>	Change to the type of educational unit (e.g., from department to school).
<i>B. Other types of proposals</i>	
<input type="checkbox"/>	Creation of a new educational unit.
<input type="checkbox"/>	Consolidation of multiple educational units.
<input checked="" type="checkbox"/>	Transfer of an academic program to a different educational unit.
<input type="checkbox"/>	Transfer of an educational unit to a different reporting unit.
<input type="checkbox"/>	Significant reduction of an educational unit.
<input type="checkbox"/>	Discontinuation, suspension or closure of an educational unit.
<input type="checkbox"/>	Other (Give a one- or two-sentence description below; a complete description will be in the proposal).

Section IV is for internal use/guidance.

Section IV – Guidance for SAOSC, Senate Council and University Senate

SAOSC Review of Type A Proposals (Changes to Type of, or to Name of, an Educational Unit)

- ✓ SAOSC review of proposal.
- ✓ SAOSC recommendation for an additional or joint review by other Senate committee(s) (e.g. Senate's Academic Programs Committee).

SAOSC Review of Type B Proposals (All Other Changes)

- ✓ SAOSC review of proposal.
- ✓ SAOSC recommendation for an additional or joint review by other Senate committee(s) (e.g. Senate's Academic Programs Committee).
- ✓ SAOSC review of proposals for creation, consolidation, transfer, closure, discontinuation, or significant reduction and educational unit, or transfer of an academic program to a different educational unit (attach documentation).
- ✓ Program review in past three years (attach documentation).
- ✓ Request to Provost for new program review (attach documentation).
- ✓ Open hearing (attach documentation).
 - SAOSC information must be shared with unit 10 days prior to hearing.
 - Open hearing procedures disseminated.

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Voting by SAOSC, Senate Council and University Senate

- ✓ Endorse (or do not endorse) the academic organization, reporting, infrastructure, etc.
 - This vote is taken by the SAOSC, SC and Senate for every SAOSC proposal.

- ✓ Approve (or do not approve) the academic status or content of academic program.
 - This vote is taken by the SAOSC, SC and Senate only when the review involves an MDRC.

This proposal is to request a change in ownership of the BSHPS degree from the Department of Plant and Soil Science (PSS) to the Department of Horticulture (HORT). Since the early 1990s, the BSHPS degree has been jointly administered by these departments. In 2018, PSS responded to a periodic program review recommendation and indicated it would eventually withdraw from participating in the BSHPS degree. In 2019, PSS initiated an exploratory degree, Agricultural Ecosystem Sciences. The Department of Horticulture would like to continue to manage the BSHPS degree but in the absence of PSS but the degree currently “owned” by PSS. Thus, the need for a change in ownership of the BSHPS degree from PSS to HORT. Desired effective date is July 1, 2020. The following address items a-h on the proposal form.

- a. Disposition of faculty, staff and resources (financial and physical);
This is a change in ownership of a previously jointly administered BS degree. There is no transfer of faculty, staff or resources.
- b. Willingness of the donating units to release faculty lines for transfer to a different educational unit;
There is no request to release faculty lines for transfer to another department. Faculty in both the Department of Horticulture and the Department of Plant and Soil Science are unanimously supportive of the transfer of ownership of the HPLS program from PSS to Hort. See attached letter from PSS chair McCully and HORT chair Williams.
- c. Consultation with the faculty of the unit to which the faculty lines are proposed to be transferred;
No faculty lines are being transferred in this proposal.
- d. Consultation with the faculty of educational unit that will be significantly reduced;
No educational unit is being reduced. PSS is initiating a new degree program and wishes to transfer ownership of the HPLS program to Horticulture. See letter from PSS chair McCully.
- e. Summary of votes and viewpoints (including dissents) of unit faculty and department/college committees;
Faculty of the two department involved are supportive of this change in ownership. There is no dissent. Recent unanimous votes by the faculty are detailed in the attached chair letters.
- f. Ballots, votes expressing support for or against the proposal by unit faculty and staff and committees;
- g. Letters of support or opposition from appropriate faculty and/or administrators; and
See cover letter from Carmen Agouridis, Associate Dean for Instruction, College of Agriculture, Food and Environment.
- h. Letters of support from outside the University.
No letters have been solicited from outside the University. This is a change in ownership of the HPLS BS Degree between two departments in the College of Agriculture, Food and Environment.

Brothers, Sheila C.

From: Bray, Zachary A.
Sent: Thursday, February 27, 2020 4:56 PM
To: Bagh, Adib; Barron, Susan; Chung, Chen H.; Connors Manke, Elizabeth A.; Hall, Gregory O.; Harley, Debra A.; Mardini, Samuel H.; Chishti, Aftab; Debski, Elizabeth A.
Cc: Brothers, Sheila C.; Bird-Pollan, Jennifer
Subject: Fw: SAOSC revised Horticulture Proposal

From: Agouridis, Carmen <carmen.agouridis@uky.edu>
[....]

For background, once ownership of the program is transferred to Horticulture (something both departments want) then Horticulture will submit a program change (see Sheila's email from 12/6/19). The program change essentially will remove two options that do not align well with Horticulture and will modify two others for better alignment. Presently, Plant and Soil Sciences is developing a new major (Agricultural Ecosystem Sciences) that will run through our college's Agricultural Individualized Curriculum. All current students will be unimpacted by the change in ownership, they will continue in the program they started, or they may choose to enter the new program and fulfill its requirements. All new students will be directed to either Horticulture or the new PSS major, depending on their interests.

Please let me know if there are other questions.

Thanks,

Carmen



UNIVERSITY
OF KENTUCKY

College of Agriculture, Food and
Environment

*Mark A. Williams, Ph.D.,
Professor and Chair
DEPARTMENT OF HORTICULTURE
N-318-F Agricultural Science Building-North
Lexington, Kentucky 40546-0091
Office: (859) 257-1758 Fax: (859) 257-2859
e-mail: mark.williams@uky.edu*

September 28, 2018

Dear Curriculum Review Committee,

This letter is in support of the major program change to the Plant and Soil Science (PLS) undergraduate program. The proposed change will move control of the program that was jointly administered by the Departments of Horticulture and Plant and Soil Science, to the Department of Horticulture alone. The new program name will be Horticultural Science (HRT).

The Department of Horticulture was notified of the withdrawal of the Department Plant and Soil Science from the PLS program in January, 2018. Approval of the change to a new HRT undergraduate program was adopted by a unanimous vote (16:0) of the faculty of the Department of Horticulture at the January faculty meeting and reaffirmed by e-mail consensus in August, 2018. This included the adoption of the new program name and the changes to the major tracks detailed in the new HRT program proposal.

Our department is excited to move forward with this new program and the educational and employment opportunities it will create for our students.

Sincerely,

A handwritten signature in cursive script that reads "Mark Williams".

Mark Williams
Professor and Departmental Chair
Department of Horticulture

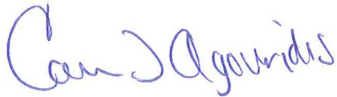
December 2, 2019

RE: HPLS BS Program Move

Dear Dr. Durham,

The College of Agriculture, Food and Environment supports the move of the BS in Horticulture, Plant & Soil Science (BSHPS), which presently jointly administered by the Departments of Plant and Soil Science and Horticulture, to the Department of Horticulture alone. This move is supported by both departments. The College's Undergraduate Curriculum Committee voted unanimously to support the move at our February 8, 2019 meeting. A copy of our meeting minutes is attached.

Sincerely,



Carmen Agouridis, Ph.D., P.E., M.P.P.
Associate Dean for Instruction

see blue.

Undergraduate Curriculum Committee (UCC) Meeting Minutes, February 8, 2019.
Recorded by Larry J. Grabau.

Members present: Brown, Dvorak, Geneve, Haleman, Haynes, Hirsch, B. Lee, Morgan, Stephenson, Vincent; Grabau (non-voting).

Guests present: Dunn, Gladstone, M. Lee.

Announcements:

- i) We will be moving item #6 from the “Minimum Requirements for Graduation” and the updated Agriculture Individualized B.S. program requirements through University channels for approval.
- ii) Note that consultation with Lisa Collins, the College Liaison with the College Faculty Council concluded that no “full-college” circulation of the above materials will be necessary for two reasons: i) because the materials were collectively developed by the UCC as a whole rather than coming from a single department or program, and ii) because the consensus around the final versions of the materials was high.

Our planned agenda items for today included:

- i) NRES course and program proposals, first reading, and
- ii) HPLS program proposal, third reading.

Item #1—NRES materials, presented by B. Lee. Lee started with the pair of special topics courses (NRE 390—major change and NRE 590—new course). Taken together, this pair of courses is designed to accommodate an emerging suite of learning experiences for NRES students, with a diversity of meeting patterns. The GCC (especially via Dunn) argued for a broader array of possible meeting patterns, so that the actual plan for the course can be more clearly communicated to students. Both NRE 395 and NRE 399 are major changes (moving from 3 credits to variable credit, 1-3); the previously embedded GCCR is being moved to a new companion course (NRE 400, 2 credits). The anticipation is that substantial numbers of NRES students may enroll in either NRE 395 or NRE 399 for a single credit in the summer, and then follow up with the two credit NRE 400 course in the fall. Three different UCC members raised questions about the identical nature of the student learning outcomes between NRE 395 and NRE 399; Lee indicated that he would work to rectify this situation. Dvorak noted the significant misspelling in the title of NRE 399. Several questions emerged about the prerequisites, offering frequency and course flow of NRE 400. One issue was whether or not all students will be required to present their posters during that course; Lee indicated that generally about 95% of students have done so under the prior format, and that he would anticipate a similarly high percentage to do so in the future.

[Brown moved to express gratitude to Grabau for the respect he has shown for faculty governance through these curricular meetings during his years as UCC Chair, as well as the provision of snacks and coffee. The motion was seconded by B. Lee; motion carried by clapping.]

Geneve moved to approve the above NRE course proposals; Vincent seconded; motion carried by a 9-0 vote.

B. Lee followed up by presented the related NRES program proposals; three elements were involved:

- Changing both NRE 395 and NRE 399 from a set number of credits (3) to variable credit level (1-3) and adding NRE 400 (at 2 credits),
- Removing GEO 309 from one of the ESEAs and adding GEO 409 in its place in that same ESEA, and
- Altering the bulletin language to accommodate the altered GEO coursework available.

Haynes moved to accept the NRES program proposal; Vincent seconded; motion carried by a 9-0 voted.

Agenda item #2: Round 3 of HPLS program update, presented by Geneve. The cover level no longer discusses the change in prefixes¹; it does go through the anticipated changes in the bulletin language in succession.² Gladstone suggested that variants in CHE sequences (e.g., CHE 105/111/108) be listed as official options, especially if they will come up with any level of frequency. There was some concern that the program name may not be consistently the same throughout the document. The letter from McCulley, providing support for these changes from the Department of Plant and Soil Sciences, may have to be updated to account for the exclusion of prefix changes from this conversation.³ B. Lee suggested that evidence of a teach-out plan for students in discontinued areas of emphasis might be required. Haynes moved to approve; M. Lee seconded; the motion carried by a 9-0 vote.⁴

¹ Note that once the program change is effective, it may be possible to change the course prefixes as minor course changes due to a “structural change in the program.”

² Hopefully, all of these changes are faithfully reflected in the ensuing program change document.

³ Grabau will address that issue with McCulley.

⁴ Note that Grabau chose to accept the second from M. Lee, even though she is not currently a member of the UCC.



University of Kentucky

Dr. Rebecca L. McCulley
Professor & Chair
Dept. of Plant & Soil Sciences
Plant Science Bldg, Rm 106
Lexington, KY 40546-0312
P: 859-257-6388
F: 859-323-1952
www.mcculleylab.org

Date: November 25, 2019

To: Carmen Agouridis
Associate Dean of Instruction

Dear Carmen,

I am writing this letter to provide evidence that the faculty in my Department (Plant & Soil Sciences; PSS) decided to pull out of formal 'co-ownership' of the HPLS undergraduate degree program in January 2018. Please see the highlighted section of the PSS January faculty meeting notes (attached). This change will result in no change, loss, or gain of faculty, staff or other resources from my unit. We remain committed to teaching HPLS students in our relevant classes.

We hope with this change in ownership, and the newly envisioned B.S. Horticulture degree, that you are able to better serve the students in the Horticulture Department.

Sincerely,

A handwritten signature in black ink that reads "Rebecca L. McCulley".

Rebecca L. McCulley,
Professor & Chair
Department of Plant & Soil Sciences



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Office: (859) 257-1758 Fax: (859) 257-2859
e-mail: mark.williams@uky.edu*

September 28, 2018

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A handwritten signature in cursive script that reads "Mark Williams".

Mark Williams
Professor and Departmental Chair
Department of Horticulture

Horticulture

Faculty of Record	Title	Vote	Yes	No
Mark Williams	Professor and Chair	Yes	16	
Douglas Archbold	Professor	Yes		0
Seth DeBolt	Professor	Yes		
Bruce Downie	Associate Professor	Yes		
Winston Dunwell	Extension Professor	Yes		
Richard Durham	Extension Professor	Yes		
William Fountain	Extension Professor	Yes		
Robert Geneve	Professor	Yes		
Robert Houtz	Associate Dean for Research and Director, KY Agricultural Experiment Station	Not eligible to vote		
Dwayne Ingram	Professor	Yes		
Krista Jacobsen	Associate Professor	Yes		
Carlos Rodriguez Lopez	Assistant Professor	Yes		
Brent Rowell	Extension Professor	Yes		
Rachel Rudolph	Assistant Professor	Yes		
Ruth Scott	Lecturer	Yes		
John Snyder	Associate Professor	Yes		
John Strang	Extension Professor	Yes		
Shawn Wright	Horticultural Specialist	Not eligible to vote		

Plant and Soil Sciences

Faculty of Record	Title	Vote	Yes	No
Andy Bailey	Extension Professor	Yes	Yes	40
Michael Barrett	Professor	Yes	No	0
Carol Baskin	Professor	Yes		
Mark Coyne	Professor	Yes		
Elisa D'Angelo	Associate Professor	Yes		
Larry Grabau	Professor (was Associate Dean for Instruction at time of vote)	Not eligible to vote		
Jonathan Green	Extension Professor	Yes		
John Grove	Professor	Yes		
Erin Haramoto	Assistant Professor	Yes		
Jimmy Henning	Extension Professor	Yes		
David Hildebrand	Professor	Yes		
Arthur Hunt	Professor	Yes		
Tomokazu Kawashima	Assistant Professor	Yes		
Carrie Knott	Extension Associate Professor	Yes		
Brad Lee	Extension Associate Professor	Yes		
Chad Lee	Extension Professor	Yes		
Travis Legleiter	Extension Assistant Professor	Yes		
Chris Matocha	Associate Professor	Yes		
Rebecca McCulley	Chair and Professor	Yes		
Joshua McGrath	Extension Associate Professor	Yes		
Dave McNear	Associate Professor	Yes		
Robert Miller	Professor	Yes		
Luke Moe	Associate Professor	Yes		
Gregg Munshaw	Extension Associate Professor	Yes		
Bob Pearce	Extension Professor	Yes		
Sharyn Perry	Professor	Yes		
Todd Pfeiffer	Professor	Yes		
Tim Phillips	Associate Professor	Yes		
Hanna Poffenbarger	Assistant Professor	Was not on faculty at time of vote		
Wei Ren	Assistant Professor	Yes		
Edwin Ritchey	Extension Associate Professor	Yes		
Montse Salmeron	Assistant Professor	Yes		
Travis Shaddox	Assistant Professor	Yes		
Christopher Shepard	Assistant Professor	Was not on faculty at time of vote		
Jan Smalle	Associate Professor	Yes		
Ray Smith	Extension Professor	Yes		
Chris Teutsch	Extension Associate Professor	Yes		
Olga Tsyusko	Associate Professor	Yes		
Jason Unrine	Associate Professor	Yes		
David Van Sanford	Professor	Yes		
Ole Wendroth	Professor	Yes		
Ling Yuan	Professor	Yes		
Hongyan Zhu	Professor	Yes		