

TO: Senate Council

FROM: Ralph M. Crystal



RE: EDSRC Department Name Change

DATE: November 15, 2019

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Yesterday I had the opportunity to discuss the proposed name change of the Department of Early Childhood, Special Education, and Rehabilitation Counseling to the Department of Early Childhood, Special Education, and Counselor Education with Professor Zack Bray. Based on that conversation I have prepared a department organizational chart (attached) so that Council members can better visualize the structure and context of this department. This is one of seven departments in the College of Education.

### **Background to the Name Change Proposal**

We have three academic areas in this department: Early Childhood, Special Education (which also includes Visual Impairments and Orientation and Mobility), and the Rehabilitation and Counselor Education programs. Each program area is independent and has autonomous functioning regarding academic and course offerings. Early Childhood and Special Education train and educate teachers and Rehabilitation/Counselor Education train and educates counselors. At the doctoral level we have one degree with three specializations and graduates go onto research and teaching careers in their respective areas.

What we offer is a continuum of education from early childhood through adulthood. While this sounds logical on paper and makes sense our degrees and course offerings in all three areas are separate. Students in each academic area have their core academic requirements in their area of study with very little is any overlap, except for some overlap with seminar courses at the doctoral level.

The impetus for the department name change was generated by the Rehabilitation Counseling academic area based on a merger of our accreditation agency (the Council on Rehabilitation Education) in July 2017 with the Council on Accreditation of Counseling and Related Educational Programs (CACREP), the opportunity to obtain accreditation for our doctoral program by this new accreditation agency, and the demand for licensure opportunities in counseling from the Rehabilitation Counseling students.

### **Accreditation**

Our previous accreditation agency, CORE only accredited master's level Rehabilitation Counseling programs. In anticipation of this merger we obtained accreditation as a doctoral level CACREP program in Counselor Education and Supervision in 2016 and were given a three-year accreditation. In Kentucky, the state Board of Professional Counselor Licensure

requires graduation from a CACREP accredited program for students to be eligible to be licensed as professional mental health counselors in the Commonwealth of Kentucky.

Our master's level Rehabilitation Counseling students are presently eligible for a national Certification as a Rehabilitation Counselor. They are also eligible for licensure as a counselor in the Commonwealth of Kentucky. However, graduates who return to other states experience different eligibility requirements. To address this and in anticipation of potential changes in the Kentucky counselor licensure law to specifically require training in mental health counseling, the Rehabilitation Counseling faculty is preparing an accreditation application for Clinical Mental Health Counseling.

The Rehabilitation Counseling faculty for the past two years have been preparing accreditation self-studies for three CACREP counseling accreditations. These are Rehabilitation Counseling at the master's degree level, Clinical Mental Health Counseling at the master's degree level, and Counselor Education and Supervision at the doctoral level. All three self-studies are due by July 01, 2020.

For clarification, there is one master's degree in this program area with two specializations, Rehabilitation Counseling and Clinical Mental Health Counseling. The doctoral program in Counselor Education and Supervision is a specialization within the department doctoral program, which has specializations in Early Childhood and Special Education as well.

Although we have three doctoral specializations only the doctoral specialization has a specific accreditation. Under the Rehabilitation/Counselor Education academic area there is also an undergraduate degree in Disability Studies. There is no accreditation available for the Disability Studies undergraduate degree.

### **Department Name Change Approval Process**

The department name change request only directly impacts one academic area in this department as can be seen on the organizational chart. The request to change the department name percolated up from the Rehabilitation Counseling faculty as they have been preparing accreditation applications for the past two years. It was seen as a nature progression to reflect the growth of the department's counseling offerings

Within CACREP the opportunity to be accredited as a master's Rehabilitation Counseling, a master's Clinical Mental Health Counseling, and a doctoral Counselor Education and Supervision program led to the nature conclusion that the name of this academic area and by extension the name of the department should be changed to reflect the offerings of the program from just Rehabilitation Counseling to the broader offerings of Rehabilitation Counseling, Clinical Mental Health Counseling, Counselor Education and Supervision, and Disability Studies.

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Following approval from the Rehabilitation Counseling faculty to change the department name Dr. Jackie Rogers, coordinator of the Rehabilitation Counseling program presented this proposal at the April 02, 2019 department meeting. A motion was made by Dr. Allison Levine (a member of the Rehabilitation Counseling faculty) and seconded by Dr. Debra Harley to approve the department name change.

Following the second from Dr. Debra Harley no faculty member raised any questions thus there was no discussion and the question was called and the vote to approve was unanimous in support of the motion. Because there were no questions about the proposal and no request for a secret vote, as chair I called the question and the vote take was 14 to approve, none to disapprove, and no abstentions.

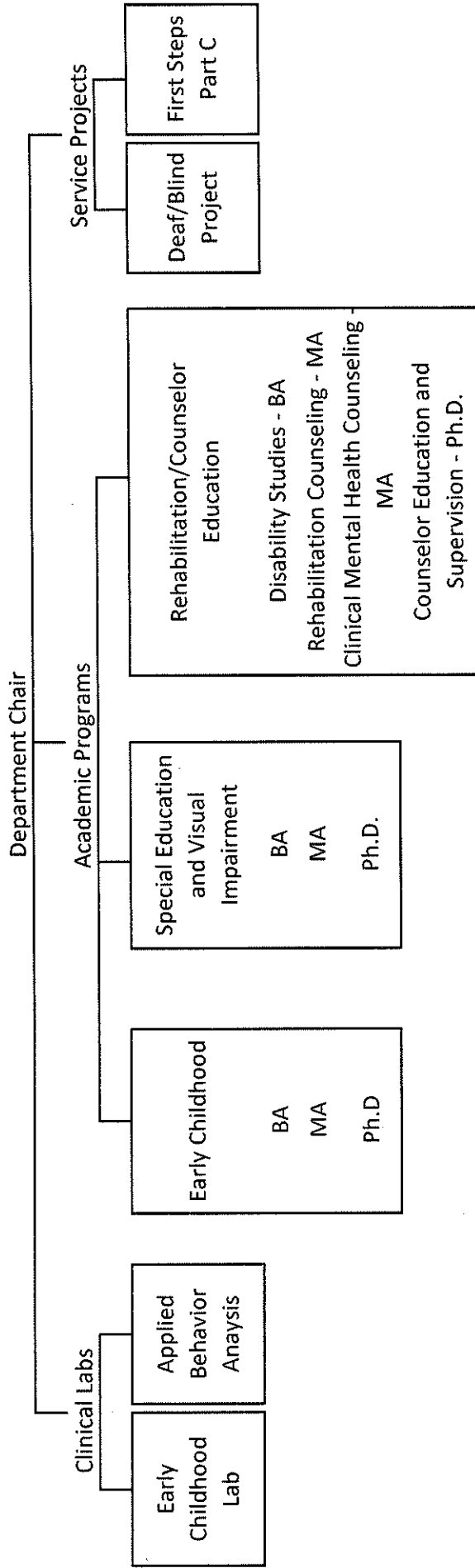
The proposal then moved to the college Courses and Curricula committee, which reviewed the proposal on September 04, 2019. It was approved with no amendments. However, I was asked to obtain letters or emails from the Full Professor faculty regarding their opinion about the name change.

My cover letter and the emails I received from all seven Full Professors was attached to the proposal I forwarded to the Senate. I am also a Full Professor and certainly support this proposal. The proposal was then sent to the college faculty for review. There were no objections and the proposal was forwarded to the Senate.

In addition to the department organizational chart I have also attached the relevant pages from minutes of the department meeting held on April 02, 2019 and the college Courses and Curricula meeting of September 04, 2019. These documents are sent as one attachment.

Please let me know if there are any additional questions, comments, or concerns. Thank you for your assistance.

**Department of Early Childhood,  
Special Education, and  
Rehabilitation/Counselor Education**



**EDSRC Faculty Meeting Agenda (V.1)**  
**April 02, 2019, 12:30 – 2 pm**  
**222 Taylor Education Building**

**Call to Order – By Dr. Crystal**

**Present:** Allday, Spriggs, Rogers, Hawkins-Lear, Sampson, Maxwell, Levine, Harley, Brostek-Lee, Bausch, Shepley, Horn, Crystal, Stewart, McCord, Shelton, and Ackerman.  
**Absent:** Bottge, Grisham-Brown, Lane, Ainger, Sleet, Bates, Abner, Ault (sabbatical), Custodero, McCormick, and Stawaz.

**Approval of minutes:**

The March 05, 2019 minutes were posted in SharePoint. Dr. Shepley made a slight change and Dr. Maxwell made a minor change as well. Dr. Crystal asked for other changes to the minutes. Dr. Shepley made a motion to accept the minutes pending the changes. Dr. Harley seconded. The vote taken was unanimous

**Announcements:**

Please refer to the Chair Letter

Interviews for the Administrative Services Assistant Senior position will be conducted during the first two weeks of April. Dr. Crystal encouraged faculty and staff to participate in the interview process. Courtney has placed the schedule in SharePoint and she also has copies of the CV and resume for people to review.

There are four candidates to be interviewed. Dr. Crystal announced that Marcia Bowling has offered to come back to assist during the transition. As of now she will be back on May 6 and 7. She seems excited to come back. He was thinking of not bringing her back while Tonya is still here. Dr. Shepley has some concerns about the interviews. She asked if the questions need to be the same with each candidate. Dr. Crystal clarified that it will be more like a meet and greet and we can ask specific questions relating to how this person will directly assist the grants, etc. that we conduct.

**Great News!! Congratulations to our Students, Staff, and Faculty!!**

Congratulations to Dr. Allison Levine. She was notified this afternoon by Dr. Margaret Bausch that the Faculty and Student Recognition Committee and the Vice President for Research have recommended that she be awarded \$4,600 for the Research and Creative Activity proposal that she submitted. Congratulations Dr. Levine and good luck with your project!

Congratulations to Early Childhood doctoral student Ms. Meg Gravil. It was recently announced that the The Graduate School is honoring Meg with a *Myrle E. and Verle D. Nietzel Visiting Distinguished Faculty Program Award*. Dr. Yash Bhagwanji, Associate Professor of Curriculum, Culture, & Educational Inquiry at Florida Atlantic University, will serve as the Graduate School's outside examiner for Ms. Gravil's dissertation defense.

Please refer to the Chair's Report. Dr. Crystal provided a written report. He asked if there is anything the faculty would like for him to do. Dr. Spriggs discussed the need to have a supervising clinical supervisor position. The excessive hours these faculty like Dr. Ackerman are spending in route and dealing with their current responsibilities is excessive. Dr. Crystal said the LBD (previously Dr. McKenzie's) position has been submitted. He asked that Dr. Spriggs write up a proposal. Dr. Bausch said it would be beneficial for Dr. Ackerman to discuss the time it takes when she meets with Interim Dean Sandidge. She also said Interim Dean Sandidge understands and supports junior faculty. Dr. Crystal asked for other issues. He thanked Dr. Ackerman.

### **Department Items – Old Business**

Faculty Search Update: RC (1) Dr. Harley updated on the faculty position. An offer was made to Roy Chen who turned the position down. It was the Committee's desire to extend the offer to Keith Wilson. Dr. Sandidge will be speaking with him tomorrow at noon. Dr. Crystal is polling faculty regarding their input.

### **Department Items – New Business**

Approval of the TVI Master's degree program. Dr. Spriggs moved to accept the motion. Dr. Bausch seconded. The vote taken was unanimous.

RC Proposed Changes to the Degree Name, Course Titles, and Department Name Dr. Rogers discussed three issues. Our accreditation guidelines have drastically changed. We are now going with CACREP. We are currently a Master's in Rehabilitation Counseling -- under new accreditation guidelines. We are proposing to change our name from MRC to MA in Counseling – with two specialties one specialty in Rehabilitation Counseling and the other specialty is in Clinical Mental Health Counseling. Dr. Maxwell made a motion to change the degree to MA in Counseling. Dr. Spriggs seconded the vote taken was unanimous. The next step will be putting it through courses & curricular. The second issue – because we are changing our title will be to change around 12 course titles in conjunction with the CACREP accreditation requirements. After a lengthy discussion it was decided to vote on the 10 names presented. Dr. Spriggs moved to change the 10 names and the other 2 names after EDP collaboration approves. Dr. Allday seconded the motion. Dr. Crystal asked for further discussions, there being none the vote taken was unanimous. Lastly, Dr. Rogers updated the faculty that RC would like to change the Department name to Early Childhood, Special Education & Counselor Education. Dr. Levine made a motion to change the Department name to Early Childhood, Special Education & Counselor Education– Dr. Harley seconded. The vote taken was unanimous.

### **Program/Department Items**

- I. DGS/GASC items

**COLLEGE OF EDUCATION  
COURSES AND CURRICULA COMMITTEE MEETINGS 2019 2020**

**September 4, 2019 12:30-2:00 pm, Room 122, Taylor Education Building**

**Committee Members**

- C&I, Mary Shake
- ELS, Tricia Browne-Ferrigno
- EdSRC, Jackie Rogers
- EDP, Lisa Ruble (via cell phone)
- EPE, Jane Jensen (Chair)
- KHP, Stephanie Bennett
- STEM, Jennifer Wilhelm
- Ex Officio, Rosetta Sandidge, Associate Dean for Academic Programs
- Ex officio, Margaret Schroeder, Associate Dean for Engagement
- Staff, Martha Geoghegan
- Staff, Gary Schroeder

**Approval of the Minutes for the April 24, 2019 meeting:**

Motion: Tricia Browne-Ferrigno

Second: Stephanie Bennett

Action: Approved

Note.... All voting must be via hand raising to comply with open records rules.

**Committee Issues for Discussion:**

Committee chair Jane Jensen reported on her meeting with the Dean Vasquez Heilig in relation to her role as chair of the committee.

- She shared with the Dean the C&C Committee's concern that there is increasing competition across campus to teach courses that are essentially the same as courses taught in our college. When this happens, it can affect our enrollments.
- The dean is very concerned about enrollments and is interested in us doing whatever we can to increase them. They agreed that the C&C committee could contribute to this effort by:
  - Making it as easy as possible for students to move steadily through their programs.
  - Reviewing each program to identify any problem points for students that might retard their movement through programs
  - Cleaning up problem points (e.g. out of date pre-requisites)
- Dr. Jensen asked each Committee member to raise the discussion of degree and program pathways in their departments to determine if there was anything C&C could do to facilitate improved flow through our College.

4. Action: Approved

Major Course Change – EDS 768 Residence Credit for the Master's Degree Program

Rationale: This course has never had a bulletin course description (it has been a course in our department since 1968)

Course Description: A research-based, thesis course in which students complete a comprehensive, individual project approved by a Master's thesis committee. Students are expected to complete the project as proposed and defend the project and results to their committee. This is the culminating course for the Master's degree in which students demonstrate skills and knowledge acquired throughout their course of study. For persons conducting an applied project: If an alternative capstone project is approved by the committee, an individualized syllabus will be developed. An updated syllabus will be sent to Martha to replace in Curriculog.

1. Motion to Approve
  - a. Motion: Tricia Browne-Ferrigno
  - b. Second: Jackie Rogers
2. Discussion
3. Amendments: None
4. Action: Approved

Department Name Change Proposal – EDSRC Department Name Change to EDSCE

Request that the name of the "Department of Early Childhood, Special Education and Rehabilitation Counseling" be changed to the "Department of Early Childhood, Special Education, and Counselor Education." Under the current structure of the Rehabilitation Counseling program we have an accredited master's program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision. Under the proposed structure (umbrella) there will be an accredited master's degree program in Rehabilitation Counseling and an accredited doctoral program in Counselor Education and Supervision.

1. Motion to Approve
  - a. Motion: Tricia Browne-Ferrigno
  - b. Second: Jennifer Wilhelm
2. Discussion
  - a. Dr. Crystal summarized the reasons for making this change, which had primarily to do with changes at the accrediting agencies.
  - b. There was a discussion about whether there were other departments that would also deal with counselor education? The group thought not.
  - c. Lisa Ruble commented that there might be some interest in the Department of Educational, School, and Counseling Psychology for creating a new school counseling education program.
  - d. Dr. Crystal said that he was aware of this interest, and hoped that there might be some interest a collaboration between EDSRP and EDP to create a school counseling program.



- e. Margaret Schroeder suggested that one or more letters from senior faculty in the department agreeing to this change should be attached with the change form. Dr. Crystal agreed he would do so prior to transmittal.
- 3. Amendments: None
- 4. Action: Approved

Program Change Proposal – IECE Bachelors Degree Change

We are requesting that IEC 552 - Administration and Supervision in Interdisciplinary Early Childhood Education be changed to a Teacher Education Program (TEP) restricted course; meaning that students must be admitted into TEP before taking the course. We are also requesting that IEC 512 - Language and Literacy for Young Children be changed from a TEP restricted course to a non-TEP restricted course; meaning that students are not required to be admitted into TEP prior to taking this course. These changes are requested to improve the scope and sequence of the IEC curriculum. For example, students should not learn about managing and supervising within an early childhood educational center (as is taught within IEC 552) prior to having sufficient knowledge and experience in early childhood education (as is provided in IEC 512).

- 1. Motion to Approve
  - a. Motion: Mary Shake
  - b. Second: Tricia Browne-Ferrigno
- 2. Discussion
  - a. There was a discussion of whether the course should be moved to being non-restricted.
  - b. Gary Schroeder commented that the program faculty might want to consider the effect of their changing IEC 512 from a restricted course to a non-restricted course could have an effect of the ability of students to pass the Unit Wide Assessment in Disciplinary Literacy that is being developed as a part of preparing for CAEP accreditation in 2022.
  - c. The discussion did not affect the committee’s decision to approve the proposal.
  - d. 1g. “NCATE” will be updated to “CAEP”, and 5d bulletin language will be removed and the updated form will be sent to Martha.
- 3. Amendments: None
- 4. Action: :Approved

New Program Proposal – Teachers of the Visually Impaired New Masters Degree

Brief Description: The Teacher Preparation Program in Visual Impairments is designed to train Teachers of the Visually Impaired (TVIs) to work with children from preschool through graduation who are blind and visually impaired, including those with and without additional disabilities. TVIs modify instruction and materials for students to gain access to the core curriculum, as well as teach the expanded core curriculum, which consist if nine specific skill areas such as assistive technology, independent living, and sensory efficiency that are needed for