## **Brothers, Sheila**

**From:** English, Robert

**Sent:** Monday, March 11, 2019 3:12 PM

**To:** Brothers, Sheila **Cc:** Kuperstein, Janice

**Subject:** request for non-standard course calendar for PT 838

Sheila, I have amended the memo once more with the additional information your requested regarding accreditation required clinical time.

Sheila,

This memo is a request for a non-standard course calendar for PT 838. This is a clinical education course that occurs in the Fall for our professional students in their second year. Students will not be able to leave their clinical assignments to observe the Fall break.

**Name of contact person for the proposal**. Dr. Tony English, Dr. Janice Kuperstein (will attend the Senate Council Meeting to represent this request and several more from the College of Health Sciences)

Course prefix and number. PT 838

**Proposed start and end date for the course**. Start date is usually the 8<sup>th</sup> week of the Fall semester. The end date is 9 weeks later and usually falls at the end of finals week.

Whether the request for a nonstandard calendar is for one time only, or on a recurring basis. This request is for a waiver on a recurring basis. PT 838 is one of our clinical courses and occurs every Fall semester in the second year of the professional program. A requirement by the Commission on Accreditation of Physical Therapy Education is to have a specific number of weeks of clinical education. Each week is comprised of 40 hours. By missing the two days of the fall break, our students would be at risk for not completing the number of required hours and would inconvenience our clinical education sites in scheduling the clinical instructors with the students.

The nonstandard calendar does not create an actual or potential violation of Senate Rules 5.2.2. Students must attend their clinical assignments for 40 hours per week for 9 weeks. The clinical hours are accounted for in the total credits allotted to the course.

Tony

