

Brothers, Sheila

From: Cramer, Aaron
Sent: Tuesday, February 12, 2019 9:18 AM
To: Bird-Pollan, Jennifer; Brothers, Sheila
Cc: Buntin, Will
Subject: SIGNIFICANT CHANGE BA/BS: Information Communication Technology
Attachments: Information Communication Technology BA-BS-change (revised 02-11-19).pdf

Proposed Significant Change to BA/BS: Information Communication Technology

This is a recommendation that the University Senate approve the significant change to the BA/BS: Information Communication Technology, in the School of Information Science within the College of Communication and Information.

Rationale: The proposed change to the BA and BS programs is the addition of a new track: Custom, which will allow students to select track courses to develop their own specialization. This is feasible with the growth of the program and enough existing courses to allow students to customize their programs of study in consultation with their faculty advisors. Other changes included in the proposal include adding an additional required course (with the corresponding reduction of track hours by three), replacing a required course, and adding new courses to two of the existing tracks.

Aaron

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To: All reviewing committees
Subject: Summary of changes intended with this document
Date: October 24, 2018
From: School of Information Science

The attached form is meant to accomplish the following tasks:

- Add an additional required course to the ICT major (for both the BA and the BS). This course is ICT 310 Exploring and Analyzing ICTs: Methodological Approaches.
- Replace one currently required course with a new course. ICT 399 Internship and Professional Development in ICT will replace ICT 596 Internship in ICT.
- The number of hours required for the major will remain the same. Students will now only need to take 9 hours of a focus area instead of 12.
- Update existing tracks. New courses are being added to the existing tracks of Commercialization and Technology Management. No courses are being removed from existing tracks. No changes are being made to
- Establish a new track. The program wants to establish a new track, Custom, which will allow students to select the track courses that will best serve their professional goals. The intent from the beginning was that the tracks in the program would provide students a guided list of 'clustered' electives to allow them to focus their major in a specific area. With the growth of the program, there are enough courses now that we want to allow students to develop their own specialization.

Track C "Information Studies"

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (OSPIE@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES				
Check all that apply.				
<input checked="" type="checkbox"/> Courses	<input type="checkbox"/> Program name	<input type="checkbox"/> Total required credit hours	<input type="checkbox"/> Student learning outcomes	
<input type="checkbox"/> Criteria for admissions/progression/termination		<input type="checkbox"/> Certificate assessment	<input checked="" type="checkbox"/> Other	
1. General Information				
1a	Date of contact with Institutional Effectiveness (IE) ¹ :		12/10/2018	
	<input checked="" type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.			
1b	College ² :	College of Communication and Information	Department ² :	School of Information Science
1c	CIP code ³ :	11.0401	Today's Date:	10/19/2018
1d	Current major name: (Biology, Design, etc.)	Information Communication Technology	Proposed major name:	
1e	Current Degree (BA, BFA, etc.):	BA/BS	Proposed degree:	
1f	Will there be any changes regarding a track(s) for the program?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1g	Accrediting agency, if applicable:	None		
1h	Date of most recent periodic program review for this degree:		Program review is due 2018-2019	

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-1962 or OSPIE@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <https://www.uky.edu/universitysenate/forms> and look for the heading, "Forms Related to Academic Organizational Structure."

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

CHANGE UNDERGRADUATE DEGREE PROGRAM

1i	Requested effective date:	<input type="checkbox"/> Fall semester following approval.	OR	<input checked="" type="checkbox"/> Specific Date ⁴ : <i>Fall 2019</i>
1j	Contact person name:	Will Buntin	Phone / Email:	7-3317 / will.buntin@uky.edu
2. Overview of Changes				
2a	Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)			
	First, we are adding a new class, research methods, to the required major courses. Second, as we have added new classes since the program was initially approved, we are adding these courses to our tracks. We are replacing ICT 596 with ICT 399. And lastly, we are adding a new track to allow students to customize their program of study.			
2b	Use the fields below, as applicable, to identify the areas in which changes will be made.			
			Current	<i>Proposed</i>
i.	Credit Hours of Premajor Courses:		9	9
ii.	Credit Hours of Preprofessional Courses:		0	0
iii.	Credit Hours of Major Core Course Requirements		12	15
iv.	Minimum Credit Hours of Guided Electives:			
v.	Minimum Credit Hours of Free Electives:		6	6
vi.	Credit Hours for Track 1 (name): Commercialization		12	9
vii.	Credit Hours for Track 2 (name): Technology Management		12	9
viii.	Credit Hours for Track 3 (name): Information Studies		12	9
ix.	Credit Hours for Track 4 (name): Custom			9
x.	Credit Hours for Track 5 (name):			
xi.	Credit Hours for Required Minor:			
xii.	Total Credit Hours Required by Level:	100-level:	0-3	0-3
		200-level:	15-21	15-21
		300-level:	18-24	18-24
		400-level:	6-12	6-12
		500-level:		
	TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:		<u>120</u>	<u>120</u>
xv.	If the total hours required for graduation have changed, explain below. (150 word limit)			
2c	Will the requested change(s) result in the use of courses from another educational unit?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.			
	If "Yes," two pieces of supporting documentation are required.			

⁴ No program change(s) will be effective until all approvals are received.

Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director⁵ of each unit from which individual courses will be used.

Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.

2d Will the proposed change(s) affect an associated minor? Yes No

If "Yes," the department must also submit a change form to change the minor.

3. UK Core Courses

3a Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.) Yes No

If "Yes," note the specific changes in the grid below.

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
II. Composition and Communication				
Composition and Communication I	CIS/WRD 110	3	<i>CIS/WRD 110</i>	3
Composition and Communication II	CIS/WRD 111	3	<i>CIS/WRD 111</i>	3
III. Quantitative Reasoning				
Quantitative Foundations				
Statistical Inferential Reasoning				
IV. Citizenship (one course in each area)				
Community, Culture & Citizenship in USA				
Global Dynamics				
Total UK Core Hours		=====		=====

3b Provide the Bulletin language about UK Core.

4. Graduation Composition and Communication Requirement

4a Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.) Yes No

If "Yes," note the specific changes below, including changes to credit hours.

If the course(s) used are from outside the home unit, one piece of supporting documentation is required.

Check to confirm that appended to the end of this form is a letter of support from the other units'

⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

chair/director ⁶ from which individual courses will be used.	
<i>Current</i>	<i>Proposed</i>
i. <input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>
ii. <input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>
iii. <input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>
iv. <input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>
v. <input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside & outside home unit.</i>

4b Provide the Bulletin language about GCCR below.

5. Other Course Changes

5a Will the college-level requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5c.) Yes No

<i>Current</i>		<i>Proposed</i>	
<input type="checkbox"/> Standard college requirement		<input type="checkbox"/> <i>Standard college requirement</i>	
<input type="checkbox"/> Specific course		<input type="checkbox"/> <i>Specific course</i>	

Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁷
						Select one....
						Select one....
						Select one....

5b Will the existing language in the Bulletin about college-level requirements change? Yes No
If “Yes,” provide the new language below.

5c Will the pre-major or pre-professional course requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5e.) Yes No

<i>Current</i>			<i>Proposed</i>			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁸
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

⁶ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

⁷ Use the drop-down list to indicate if the course is a new course (“new”), an existing course that will change (“change”), or if the course is an existing course that will not change (“no change”).

⁸ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

CHANGE UNDERGRADUATE DEGREE PROGRAM

Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹⁰
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.

5i Will the free electives change? (If “Yes,” indicate and note the specific changes in the space below. If “No,” indicate and proceed to question 5j.) Yes No

5j Does the proposed change affect any track(s)? (If “Yes,” note the specific changes using the grid below. If “No,” proceed to question 6.) Yes No

If more than one track is affected, click [HERE](#) for a template. Append a PDF for each affected track to the end of this form.

Track Name: New Track Changed Track Deleted Track

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹¹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5k Provide the Bulletin language for the track. For each track, a student needs to select three courses (9 credit hours) Additionally, students will take 6 hours of 300+ level ICT electives or other courses approved by the department.

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

YEAR 1 – FALL: (e.g. “BIO 103; 3 credits”)	No change to the current curriculum map	YEAR 1 – SPRING:	
YEAR 2 - FALL :		YEAR 2 – SPRING:	

¹⁰ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

CHANGE UNDERGRADUATE DEGREE PROGRAM

YEAR 3 - FALL:		YEAR 3 - SPRING:	
YEAR 4 - FALL:		YEAR 4 - SPRING:	

7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)		
	School of Information Science	August 24, 2018	Dr. Jeff Huber / 7-2334 / jeffrey.huber@uky.edu
	College of Communication and Information	11/2/2018	Dean Derek Lane / 8-0290 / derek.lane@uky.edu
			/ /
			/ /
7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /
7c	(Senate Academic Council)	Date Approved	Contact Person Name
	Health Care Colleges Council (if applicable)		
	Undergraduate Council	1/29/19	Joanie Ett-Mims

**TEMPLATE FOR ADDITIONAL TRACKS, SPECIFIC COURSE REQUIREMENTS
PROPOSAL TO CHANGE UNDERGRADUATE DEGREE PROGRAM**

5j		Proposed Undergraduate Degree Program Change – Tracks				
Track Name:		Track A - Commercialization	<input type="checkbox"/> New Track		<input checked="" type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track
Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹
						<i>Select one</i>
			ICT 325	3	Multimedia in Technology	New
			ICT 406	3	Internet e-Commerce Regulation	New
			ICT 302	3	Content Management Systems	New
						Select one....
						Select one....
5k Provide the Bulletin language for the track.						

The Current Track A course options remain the same. The new courses above are additional courses added to this list.

ICT 307 - 3 CH
 ICT 410 - 3 CH
 IS 402 - 3 CH
 ISC 361 - 3 CH
 MAS 322 - 3 CH
 MAS 422 - 3 CH

¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

**TEMPLATE FOR ADDITIONAL TRACKS, SPECIFIC COURSE REQUIREMENTS
PROPOSAL TO CHANGE UNDERGRADUATE DEGREE PROGRAM**

5j		Proposed Undergraduate Degree Program Change – Tracks				
Track Name:		Track B - Technology Management	<input type="checkbox"/> New Track		<input checked="" type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track
Current			Proposed			
Prefix & Nbr	Credit Hrs	Title	Prefix & Nbr	Credit Hrs	Title	Course Status ¹
			ICT 420	3	Semantic Web Development	No Change
			ICT 325	3	Multimedia in Technology	No Change
			ICT 406	3	Internet and e-Commerce Regulation	No Change
			ICT 418	3	Linux Systems Administration	No Change
						Select one....
						Select one....
5k	Provide the Bulletin language for the track.					

The Current Track B course options remain the same. The new courses above are additional courses added to this list.

- ICT 302 - 3 CH
- ICT 303 - 3 CH
- ICT 351 - 3 CH
- ICT 550 - 3 CH
- ICT 552 - 3 CH
- JOU 330 - 3 CH
- MAS 335 - 3 CH
- MAS 355 - 3 CH
- MAS 535 - 3 CH

¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

**TEMPLATE FOR ADDITIONAL TRACKS, SPECIFIC COURSE REQUIREMENTS
PROPOSAL TO CHANGE UNDERGRADUATE DEGREE PROGRAM**

5j		Proposed Undergraduate Degree Program Change – Tracks				
Track Name:		Track D - Custom	<input checked="" type="checkbox"/> New Track		<input type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track
Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
5k		Provide the Bulletin language for the track.				
		Student is to pick three courses (9 hours) from the available tracks to customize a program of study in consultation with the student's faculty advisor.				

¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

Graduation Requirements

To earn either the Bachelor of Arts or the Bachelor of Science degree in the College of Communication and Information, each student must (1) complete 120 hours of course work (excluding courses lower than the 100 level, courses with an **R** designation, physical education service courses, and/or EXP 396/397 credits) with a grade-point average of at least 2.0 and (2) complete at least 42 hours in upper division courses (300 or above). No more than 60 hours may be taken within the college.

Other requirements include UK Core, Basic Skills, premajor requirements, field of concentration (24-27 hours of major work and 15-18 hours of cognate courses earned outside the college as defined by the units), and a minimum of six hours of free electives.

Admission to the degree program is selective. Students should refer to the UK *Bulletin* for details about admission requirements and application procedures.

Bachelor of Arts Degree Requirements

Students who pursue the B.A. within the College of Communication and Information must fulfill the following requirements.

UK Core: Students must complete all areas of the UK Core.

College B. A. Requirements

1. **Language.** Complete one of the following sequences:

Option A: Successful completion of the fourth college semester of one foreign language. (Note: This may be accomplished by scoring at this level on a placement test for previous work in the foreign language.)

Option B: Complete a set of two courses dealing with the nature and structure of language, language behavior, or comparative languages. This set shall be comprised of one course from Group I below, and one course from Group II. (Courses counted as meeting this option may not be counted in the major or field of concentration.)

Group I: LIN 211.

Group II: ENG/LIN 209, ENG 210, ENG/LIN 310, ENG/LIN 311, LIN 317, ANT/LIN 325, LIN 331.

2. **Statistics:** STA 210

Major Requirements

Students must complete the departmental requirements for one of the five majors (communication, information communication technology, integrated strategic communication, journalism, or media arts and studies).

Subtotal: College B.A. hours 9-17

Bachelor of Science Degree Requirements

Students who pursue the B.S. within the College of Communication and Information must fulfill the following requirements:

UK Core: Students must complete all areas of the UK Core.

College B.S. Requirements

1. **Mathematics, statistics and computer science:** Complete nine credits in mathematics and/or computer sciences beyond the UK Core requirement. At least three hours must be in statistics.

2. **Science Courses.** Complete a minimum of 60 hours of science courses, with not more than 12 hours within the College of Communication and Information. These courses must be approved by an advisor in the College of Communication and Information and may be from the areas of mathematics, statistics, computer science, physical sciences, biological sciences, social and behavioral sciences, as well as from appropriate professional fields.

Subtotal: College B.S. hours 60

UK Core Requirements

See the *UK Core* section of the 2018-2019 *Undergraduate Bulletin* for the complete UK Core requirements. The courses listed below are (a) recommended by the college, or (b) required courses that also fulfill UK Core areas. Students should work closely with their advisor to complete the UK Core requirements.

I. Intellectual Inquiry in Arts and Creativity

ICT 200 Information Literacy and Critical Thinking 3

II. Intellectual Inquiry in the Humanities

Choose one course from approved list 3

III. Intellectual Inquiry in the Social Sciences

ICT 150 Experience ICT 3

IV. Intellectual Inquiry in the Natural, Physical, and Mathematical Sciences

Choose one course from approved list 3

V. Composition and Communication I

ICT 114 Composition and Communication
in the Digital Age I
or
CIS/WRD 110 Composition and Communication I 3

VI. Composition and Communication II

ICT 115 Composition and Communication
in the Digital Age II 3
or
CIS/WRD 111 Composition and Communication II 3

VII. Quantitative Foundations

Choose one course from approved list 3

VIII. Statistical Inferential Reasoning

Choose one course from approved list 3

IX. Community, Culture and Citizenship in the USA

Choose one course from approved list 3

X. Global Dynamics

ICT 205 Issues in Information and Communication Technology Policy 3

UK Core hours 30

– CONTINUED –

Information Communication Technology • 2

Graduation Composition and Communication Requirement (GCCR)

*ICT 300 ICT in Society	3
or	
*ICT 305 Data Detectives	3

Graduation Composition and Communication Requirement hours (GCCR) 3

*Students in Tracks A and B take ICT 300; students in Track C take ICT 305.

Premajor Requirements

ICT 200 Information Literacy and Critical Thinking	3
ICT 201 Personal Knowledge Management	3
ICT 202 Technology for Information Services	3

Subtotal: Premajor hours 9

Major Requirements

ICT 205 Issues in Information and Communication Technology Policy	3
ICT 300 ICT in Society	3
ICT 301 Introduction to Databases	3
ICT 596 Internship in ICT	3

Subtotal: Major hours 12

TRACKS

One of the following tracks:

Track A – Commercialization

Choose four from:

ICT 307 Copyright	3
ICT 410 Privacy	3
IS 402 Internet and e-Commerce Regulation	3
ISC 361 Direct Response Targeting: Media and Database Management	3
MAS 322 Multimedia I	3
MAS 422 Multimedia II	3

and two 300+ level IS or ICT electives chosen in conjunction with advisor.

Subtotal: Track A hours 18

Track B – Technology Management

Choose four from:

ICT 302 Content Management Systems	3
ICT 303 Systems Analysis	3
ICT 351 Technology Security	3
ICT 550 Security Informatics	3
ICT 552 Cybercrime and Digital Law Enforcement	3
JOU 330 Web Publishing and Design	3
MAS 335 Introduction to the Media Industries	3
MAS 355 Communication and Information Systems in Organizations	3
MAS 535 Telecommunications Network Management	3

and two 300+ level IS or ICT electives chosen in conjunction with advisor.

Subtotal: Track B hours 18

Track C – Information Studies

Choose six from:

ICT 311 Introduction to Information Science	3
ICT 315 Human Relations and Technology	3
ICT 316 Universal Access: Information and Working Environments	3
ICT 320 Information Architecture	3
ICT 325 Multimedia and Technology	3
ICT 415 Technology Training and Instructional Strategies	3
ICT 420 Semantic Web Development	3

Subtotal: Track C hours 18

In addition, students may take 21 hours of free electives. If students have premajor credit that does not fulfill the premajor courses for ICT that they may have the option of using those credits towards free electives. Otherwise, students may choose from online courses offered by the University.

Cognate Area

15 hours (300+ level) outside the major; can be any collection of courses selected in conjunction with advisor.

Subtotal: Cognate Area hours 15

TOTAL HOURS: minimum of 120



Buntin, Will <wjbunt0@g.uky.edu>

Substantive Change Decision

noreply@qualtrics-survey.com <noreply@qualtrics-survey.com>
Reply-To: trigger@qemailserver.com
To: will.buntin@uky.edu

Mon, Dec 10, 2018 at 7:49 PM

Dear Will Buntin,

Thank you for your email regarding the proposed program change(s) to **Information Communication Technology, Bachelor's (11.0401)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

· · We are adding a course to the list of required courses (ICT Exploring and Analyzing ICTs: Method Approaches). - Maintain total number of hours for the major and number of open elective hours (decreasing "track" hours by 3 hours to offset the addition of a new required major course). - Add a new track, "Custom" to the major (using existing courses). Track will allow students to self-select their program of study. - Replace one required course, ICT 596, with a new course ICT 399 (596 was meant to serve undergraduate and graduate students; we are splitting those populations into an undergraduate only course and a graduate only course) - Update existing major tracks by adding new classes.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting our office.

Office of Strategic Planning & Institutional Effectiveness
University of Kentucky

Visit the Institutional Effectiveness Website: [https://proxy.qualtrics.com/proxy/?url=http%](https://proxy.qualtrics.com/proxy/?url=http%3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D)

[3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D](https://proxy.qualtrics.com/proxy/?url=http%3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D)

ICT Program Fall Retreat

August 17, 2018

Niles Gallery, 9:00 AM

Research: Discussion about importance of submitting for and receiving research funds. The University is alarmed that the number of externally funded projects has decreased substantially. There is discussion across campus of implementing a college-wide model, similar to Public Health's model, where every faculty member is responsible for generating a certain amount of external funding based upon their salary. Another option being discussed is reallocating research effort to additional teaching for those that are not generating external funds (tenured faculty only). This is still in the early stages of discussion, but discussions are happening regarding UK-subsidized research (i.e., non-funded faculty research).

Nancy Harrington shared the following information regarding externally funded research:

The Proposal Development Office will help find funding opportunities and will review drafts of applications.

The College Grants Officer (Ted Walter) reviews RFA/PA and prepares budgets.

The Office of Sponsored Projects Administration submits applications and administers awards.

The Associate Dean for Research (Nancy Harrington) will review application and provide feedback and can help facilitate networking to find a co-investigator if interested.

Announcements:

The Student association will hold meetings on the first Friday of every month from 12:00-1:00. They are hosting an ice cream social on September 7th. Encourage ICT students to join. ICTSA is a great place to network and share ideas.

Fall student networking event at Bellarmine.

Brandi Hope is now a SIS admin at Lockheed Martin. Coming to talk to Sean's class.

Revising lab space in Bowman Hall and calling it the TechHub. This will be a School-wide space. We are hosting a student competition for designing logo.

The School purchased a server to provide opportunities for hands-on experience for students. The server is now live. Sean will be the systems administrator for the server. If you are interested in using the server in your classes, let Sean know at least a semester in advance.

Assessment: We are launching a program entrance and exit survey. If you have suggestions for assessment questions, send those to Jessalyn.

Enrollment: We currently have 196 declared majors in the ICT undergraduate program, which includes 20 students enrolled in the degree completion track. We also have 12 students enrolled in the ICT master's program and 28 students with a declared IS minor.

School Growth: Discussion about goals and timeline for reaching targeted enrollment. We have a targeted enrollment of 300 ICT majors by 2021.

GRE: Discussion about removing GRE requirement. **Motion to dismiss GRE requirement (motion: Sean, second: Sherali). Motion passes unanimously.**

Planning Committee Year-end Report:

Changes to ICT Major: Discussion about implementing pre-requisite requirements now that enrollment has increased. **Motion to implement pre-requisite requirements (motion: Sherali, second: Sean) motion passes unanimously.** Discussion to add ICT 310 as a required course. **Motion to add ICT 310 as a required course (motion: Sean, second: David) motion passes unanimously.** Discussion to adjust major requirements appropriately so number of hours remains the same. **Motion to adjust major requirements to maintain current number of required hours (motion: Sherali, second: Sean) motion passes unanimously.** Discussion to add/edit tracks to reflect new courses added to curriculum. **Motion to adjust tracks to reflect current courses (motion: David, second: Sean) motion passes unanimously.**

Summer Practicum: Delayed discussion of summer practicum while options are explored.

Student Awards: Decided to implement a student award (monetary award with certificate or plaque).

Committee assignments: Reviewed committee assignments.