Summary of Proposal to Change the Deadline for Grade Submission to be Consistent with Senate Rule 5.1.6

REQUEST: Minor change to the academic calendar. Change grade submission deadline from midnight to 5:00 PM on the due date specified in the academic calendar, consistent with Senate Rule 5.1.6.

5.1.6 FINAL GRADES

A. Procedure for Reporting Final Grades
The final grades shall be filed with the Registrar within 72 hours after the final examination is administered but in no case later than the date announced in the official University Calendar. Grades and credit obtained by special examination shall be reported in accordance with SR 5.2.1.2. [US: 9/20/93; US: 10/8/2007

Academic Calendar

Current:

December 17 - Monday -- Final deadline for submission of grades online in the grading portal is midnight

Proposed:

December 17 - Monday -- Final deadline for submission of grades online in the grading portal is **5:00 PM**

Short Context and Rationale:

Currently, the academic calendar is inconsistent with SR 5.1.6. The last final exam for the semester begins at 2:00 PM on Friday, prior to the grade submission deadline on Monday at midnight. A deadline of 5:00 PM allows for the requisite 72 hours after the final examination is administered for final grades to be filed with the Registrar, as specified in SR 5.1.6.

This is a minor change to the academic calendar. The earlier grade submission deadline will allow final grade processes to commence on Monday, rather than Tuesday or Wednesday, provided faculty submit grades as required. Many processes are dependent on timely final grade processing. Delaying final grade processing includes calculation of academic standing and GPA, which impacts students in the following ways.

Notification of academic standing change

Ability of a student to register based on classification

Financial Aid eligibility

Scholarship eligibility

Ability for International students to maintain required status

Certification for graduation

Honors

Delivery of final transcripts and diplomas