

Brothers, Sheila

From: Farrell, Herman
Sent: Monday, December 18, 2017 7:35 PM
To: McCormick, Katherine; Brothers, Sheila
Cc: Flaherty, Christopher; Ford, Janet
Subject: MSW Army Proposal
Attachments: Masters of Social Work - Army_Complete.pdf; addendum(2) to SC_Army-UK MSW(1).docx; Request for non-standard course calendar.docx; CSWE Approval.pdf

The SAASC convened on Friday, December 8, 2017 to consider a proposal from the College of Social Work involving a change in the Master of Social Work (“MSW”) program, Clinical Social Work Concentration. The change involves delivery of the UK MSW Clinical Social Work Concentration curriculum to students at a satellite site for the UK MSW program at Ft. Sam Houston, Texas, a US Army base. The curriculum will be delivered in a condensed format, using seven-week “mini-mesters” by faculty that are vetted, approved and controlled by the UK College of Social Work and the University’s standard appointment, promotion and termination process.

Attendance: Czarena Crofcheck, Dan Morey, David Hulse, Dan Howell, Fred Danner, Brad Kerns, Kevin Donohue, Brad Hubbard, Rebecca Kellum, Shawn Caudill, Herman Farrell (Chair).

Procedure:

In October of 2016, the College of Social Work successfully bid on a contract to establish this satellite partnership with the US Army at Ft. Sam Houston, Texas. In August of 2017, the Change in Master Degree program was approved by the College Faculty of the College of Social Work and a month later, in September of 2017, the Graduate Council approved the proposal.

Due to a backlog in proposals before the SAASC and in light of the fact that the program was preparing to go into effect in February 2018, pursuant to the contract, the review process was fast-tracked.

The Chair of the Senate Council, Katherine McCormick convened a meeting on Tuesday, December 5, 2017, attended by Sheila Brothers, Herman Farrell (SAASC Chair) and Chris Flaherty and Janet Ford, contact persons for the proposal. Dr. McCormick raised several issues regarding the proposal, including questions regarding the vetting of faculty for the satellite program and concerns regarding the expedited calendar for students. Farrell noted that members of the SAASC (who had reviewed the proposal prior to the meeting) echoed the same concerns regarding faculty vetting and the calendar. Flaherty agreed to revise the addendum to the Change Masters Degree Program Form in order to include a detailed explanation regarding the appointment, promotion and termination process for the faculty that would be delivering the UK MSW curriculum at Ft. Sam Houston. Sheila Brothers subsequently forwarded a form to Flaherty to fill out regarding the Non-Standard Course Calendar. Farrell, in addition, asked for documentation regarding the approval of the “substantive change” by the Provost’s office and approval for the program change by the accrediting agency, Council on Social Work Education.

Discussion:

The SAASC, as noted above, convened a few days later and discussed the proposal. The Chair, Herman Farrell facilitated the conversation, providing the committee members with a summary of the above

meeting and noting that the requested documentation had been forwarded to the committee. Chris Flaherty proceeded to describe the procedure involving the proposal as well as the rationale, the opportunity to deliver the same UK College of Social Work Clinical Concentration curriculum (that is offered at the UK campus) at a satellite site. The MSW program has similar satellite programs in effect in other campuses in the Commonwealth of Kentucky. Flaherty noted that several other state universities have similar contracts with the US Army, notably, Baylor University that is engaged in the most satellite MSW/Clinical Education programs in the country.

Members of the committee raised concerns about the expedited nature of the “mini-mesters” but were satisfied when it was noted that the students involved in the program have no other obligations other than completing their course work. It was noted that for many of these Army personnel, they are deployed to complete the course in the designated time period. Their tuition is paid for by the US Army and/or Department of Defense. The issue of faculty vetting and maintaining the quality of instruction arose. Flaherty and Ford noted that the syllabi are reviewed by UK College of Social Work faculty and that the Ft. Sam Houston program cannot undergo any curriculum/program changes without the approval of UK MSW faculty.

Vote:

A motion was made and seconded that the SAASC approve the proposal from the College of Social Work involving a change in the Master of Social Work (“MSW”) program, Clinical Social Work Concentration.

The committee voted 11 in favor, 0 opposed.

Herman Daniel Farrell III
Chellgren Endowed Professor
Associate Professor - Playwriting
University of Kentucky
Department of Theatre
138 Fine Arts Building
Lexington, Kentucky 40506
www.hermandanielfarrell3.com/

CHANGE MASTERS DEGREE PROGRAM FORM

1. GENERAL INFORMATION

| | | | |
|---|--|--|--|
| College: | Social Work | Department: | Social Work |
| Current Major Name: | Master of Social Work | Proposed Major Name: | Master of Social Work |
| Current Degree Title: | Master of Social Work | Proposed Degree Title: | Master of Social Work |
| Formal Option(s): | Community and Social Development or Clinical Social Work | Proposed Formal Option(s): | same |
| Specialty Fields w/in Formal Option: | n/a | Proposed Specialty Fields w/in Formal Options: | Army/UK MSW program |
| Date of Contact with Associate Provost for Academic Administration ¹ : | n/a | | |
| Bulletin (yr & pgs): | 2017/social work pp 1-4 | CIP Code ¹ : | 44.0701 |
| Today's Date: | August 29, 2017 | | |
| Accrediting Agency (if applicable): | Council on Social Work Education | | |
| Requested Effective Date: | <input checked="" type="checkbox"/> Semester following approval. | OR | <input checked="" type="checkbox"/> Specific Date ² : Spring 2018 |
| Dept. Contact Person: | Chris Flaherty | Phone: | 257-3254 |
| Email: | chris.flaherty@uky.edu | | |

2. CHANGE(S) IN PROGRAM REQUIREMENTS

| | | <u>Current</u> | <u>Proposed</u> |
|----|--|---|---|
| 1. | Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work) | 15 | 15 |
| 2. | Residence requirement (if applicable) | n/a | n/a |
| 3. | Language(s) and/or skill(s) required | English | English |
| 4. | Termination criteria | n/a | n/a |
| 5. | Plan A Degree Plan requirements ³ (thesis) | n/a | n/a |
| 6. | Plan B Degree Plan requirements ³ (non-thesis) | exam | exam |
| 7. | Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.) | n/a | n/a |
| 8. | Required courses (if applicable) | see attachment 1- required courses for clinical concentration | see attachment 2- required courses and schedule for Army/UK MSW program |
| 9. | Required distribution of courses within program (if applicable) | 60 hour | 60 hour (63 for Army/UK MSW program) |

¹ Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

² Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

³ If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

CHANGE MASTERS DEGREE PROGRAM FORM

| | | | |
|-----|---|---------------------|---------------------------|
| 10. | Final examination requirements | (comprehensive exam | <i>comprehensive exam</i> |
| 11. | Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u> | | |
| | no courses required from other departments | | |
| 12. | List any other requirements not covered above? | | |
| | n/a | | |
| 13. | Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements. | | |
| | <p>On October 27, 2016, the UKCoSW successfully bid on a contract to establish a partnership with the US Army to deliver a clinically focused master of social program at Ft. Sam Houston, TX. In effect, this partnership establishes an additional satellite site for the UKCoSW's MSW program, Clinical Social Work Concentration. The new satellite will enroll its first student cohort February 2018.</p> <p>The new satellite is located at the Army Medical Department Center and School (AMEDD C&S), Ft. Sam Houston, San Antonio, TX. AMEDD C&S is where the Army Medical Department formulates its medical organization, tactics, doctrine, and equipment. The School is where the Army educates and trains all its medical personnel. Educational programming ranges from basic field medic training to doctoral education across a range of biomedical disciplines.</p> <p>The Educational Program</p> <p>The curriculum content consist of the Foundation and Clinical Social Work Concentration courses. However, the program will be delivered in a condensed format. The satellite will employ a "mini-mester" model, in which courses are delivered over a 7-week period, instead of the 16-week semesters used on the main campus. All classes will be delivered in a face-to-face format on the Ft. Sam Houston site. Students maintain full-time study during the summer term. The total duration of study is 14 months. No advanced-standing option will be offered.</p> <p>Due to the mini-mester format, field practicum hours will be distributed over 4 mini-mesters vs 3 semesters, resulting in additiona field practicum hours. Since students will complete additional field hours, they will be allowed to repeat SW 640, Field Practicum Seminar, resulting in a total program of 63 hours vs the 60-hour program on the main campus. This distribution of required field hours has been approved by the Council on Social Work Education.</p> <p>The site will use a "block field education" model, in which two field practicum components will be delivered in 15-week blocks, which are completed independent from coursework, other than for a concurrent field practicum seminar. The first block field practicum will occur after completion of the Foundation Curriculum, and the second practicum, after completion of the Clinical Concentration Curriculum. This differs from main campus, where field placements are completed concurrent with classroom coursework.</p> <p>Applicants must meet or exceed all rquirements of the UK Graduate School and the College of Social Work for admission and graduation.</p> | | |

Addendum 1- Q13

All students matriculating at the Fort Sam Houston satellite will enroll in the 60-hour Master of Social Work Program. No advanced standing option will be offered at the new site.

Addendum 2- Q13

Students enrolled at the Fort Sam Houston satellite will receive the same curriculum offered on main campus. For the first cohort, beginning February 2018, the Ft. Sam students will receive the MSW, Clinical Concentration, as currently offered on main campus. Students who are enrolled under the current curriculum will complete the program under this curriculum. The College will be revising the MSW curriculum for students on main campus Fall 2018. The revised curriculum will be implemented on the Ft. Sam site beginning with the February 2019 cohort.

Addendum 3 – Q 13

MSW students matriculating on the Ft. Sam site will be enrolled in special course sections, available only to students on that site.

Addendum 4 – Q 13

The College seeks approval for a non-standard delivery calendar. The Ft. Sam site will deliver the 60-hour MSW curriculum in a condensed format, using seven-week “mini-mesters”. Ft. Sam students will take 12-15 credit hours per, mini-mester. Total contact and credit hours are identical to those for students on main campus, with the exception that Ft. Sam students will complete three additional hours of foundation field education. This modification meets Council on Social Work Education guidelines on field education requirements. A separate Masters Change Request, explicating this change has been submitted to the Senate Council.

Addendum 1- Q13

All students matriculating at the Fort Sam Houston satellite will enroll in the 63-hour Master of Social Work Program. No advanced standing option will be offered at the new site.

Addendum 2- Q13

Students enrolled at the Fort Sam Houston satellite will receive the same curriculum offered on main campus. For the first cohort, beginning February 2018, the Ft. Sam students will receive the MSW, Clinical Concentration, as currently offered on main campus. Students who are enrolled under the current curriculum will complete the program under this curriculum. The College will be revising the MSW curriculum for students on main campus Fall 2018. The revised curriculum will be implemented on the Ft. Sam site beginning with the February 2019 cohort.

Addendum 3 – Q 13

MSW students matriculating on the Ft. Sam site will be enrolled in special course sections, available only to students on that site.

Addendum 4 – Q 13

The College seeks approval for a non-standard delivery calendar. The Ft. Sam site will deliver the 63-hour MSW curriculum in a condensed format, using seven-week “mini-mesters”. Ft. Sam students will take 12-15 credit hours per, mini-mester. Total contact and credit hours are identical to those for students on main campus, with the exception that Ft. Sam students will complete three additional hours of foundation field education. This will involve the Ft. Sam Houston student repeating the SW 640 Foundation Field Practicum. There are no new courses to be implemented at the new satellite site. This modification meets Council on Social Work Education guidelines on field education requirements. A separate Masters Change Request, explicating this change has been submitted to the Senate Council.

Addendum 5 - Q1

The Department of Defense provides all pay and benefits for faculty members at the new location. However, UK retains control over all decisions regarding appointment, promotion, and termination.

Faculty candidates for the new satellite are vetted through the College’s and University’s standard appointment process. The College’s Appointment, Promotion and Tenure Committee has vetted six faculty applications and has forwarded recommendations regarding appointment to positions within the Clinical Title Series to the Associate Provost for Faculty Advancement for review. There are eight faculty positions at the satellite site. Two are currently vacant. Six of these positions require the PhD degree, whereas the other two may be filled by qualified candidates who hold the Master of Social Work degree, along with the advanced clinical practice license.

CHANGE MASTERS DEGREE PROGRAM FORM

Signature Routing Log

General Information:

Proposal Name: Army site MSW Program

Proposal Contact Person Name: Chris Flaherty

Phone: 257-3254

Email: chris.flaherty@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

| Reviewing Group | Date Approved | Contact Person (name/phone/email) | Signature |
|----------------------|-----------------|---|----------------------|
| Curriculum Committee | August 21, 2017 | Melissa Slone, Chair, / 606-439-3557 x83575 / melissa.slone@uky.edu | <i>Melissa Slone</i> |
| College Faculty | August 21, 2017 | Ann Vail, Interim Dean / 7-3887 / ann.vail@uky.edu | <i>Ann Vail</i> |
| | | / / | |
| | | / / | |
| | | / / | |

External-to-College Approvals:

| Council | Date Approved | Signature | Approval of Revision ⁴ |
|------------------------------|---------------|----------------------------|-----------------------------------|
| Undergraduate Council | N/A | | |
| Graduate Council | 9/21/17 | Roshan Nikou | |
| Health Care Colleges Council | N/A | | |
| Senate Council Approval | | University Senate Approval | |

Comments:

⁴ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

FW: Documentation for university senate - Army/UK MSW

Flaherty, Christopher

Thu 12/7/2017 1:56 PM

To: Farrell, Herman <herman.farrell3@uky.edu>;

Cc: Ford, Janet <janet.ford@uky.edu>; Brothers, Sheila <sbrothers@uky.edu>; McCormick, Katherine <kmcco2@uky.edu>;

From: Dana K. Harmon [mailto:DHarmon@cswe.org]
Sent: Thursday, December 07, 2017 1:36 PM
To: Flaherty, Christopher <chris.flaherty@uky.edu>
Cc: Ford, Janet <janet.ford@uky.edu>
Subject: Re: Documentation for university senate - Army/UK MSW

Hello Chris,

Thank you for the email. This is to inform you that the Office of Social Work Accreditation at CSWE has approved the block field education model at the new satellite program at Fort Sam Houston.

If you need anything else, please reach out and I will respond as soon as possible.

Happy Holidays,
Dana

Dana K. Harmon, Ph.D., MSW, LICSW
Accreditation Specialist
Office of Social Work Accreditation (OSWA)
Council on Social Work Education
1701 Duke Street, Suite 200
Alexandria, VA 22314
Phone: +703.519.2046
Fax: +1.703.739.9242
E-mail: dharm@cswe.org



**Master of Social Work Program
Clinical Social Work Concentration (CSW)
60 Credit Hours Curriculum Model**

Full-time Model

Starting Fall (first year) and Graduating Spring (second year)

| Fall I | | (15 Hours) |
|---------------|-------------------------|-------------------|
| SW 600 | Practice I: Individuals | 3 |
| SW 601 | Practice II: Families | 3 |
| SW 630 | SW Policy | 3 |
| SW 635 | SW Ethics | 3 |
| SW 650 | Research Methods in SW | 3 |

| Spring I | | (15 Hours) |
|-----------------|--------------------------------|-------------------|
| SW 602 | Practice III: Groups | 3 |
| SW 640 | Foundation practicum | 3 |
| SW 702 | Substance Misuse | 3 |
| SW 722 | Psychopathology I | 3 |
| Elective | (Any 500 Level course & above) | 3 |

| Fall II | | (15 Hours) |
|----------------|--------------------------|-------------------|
| SW 718 | Clinical Decision-Making | 3 |
| SW 724 | SW Assessment/Treatment | 3 |
| SW 726 | Psychopathology II | 3 |
| SW 750 | CSW Advanced Research | 3 |
| SW 740 | CSW Practicum I | 3 |

| Spring II | | (15 Hours) |
|------------------|--------------------------------|-------------------|
| SW 728 | Treatment Modalities | 3 |
| SW 730 | Evidence-Based Practice | 3 |
| SW 734 | CSW Integrative Seminar | 3 |
| SW 742 | CSW Practicum II | 3 |
| Elective | (Any 500 level & above course) | 3 |

Part-time Model

Starting Fall (first year) and Graduating Spring (third year)

| Fall I | | (9 Hours) |
|---------------|-------------------------|------------------|
| SW 600 | Practice I: Individuals | 3 |
| SW 601 | Practice II: Families | 3 |
| SW 635 | SW Ethics | 3 |

| Spring I | | (9 Hours) |
|-----------------|------------------------|------------------|
| SW 602 | Practice III: Groups | 3 |
| SW 630 | SW Policy | 3 |
| SW 650 | Research Methods in SW | 3 |

| Summer I | | (6 Hours) |
|-----------------|--------------------------------|------------------|
| *Elective | (Any 500 Level course & above) | 3 |
| *Elective | (Any 500 Level course & above) | 3 |

| Fall II | | (9 Hours) |
|----------------|----------------------|------------------|
| SW 640 | Foundation Practicum | 3 |
| SW 702 | Substance Misuse | 3 |
| SW 722 | Psychopathology I | 3 |

| Spring II | | (9 Hours) |
|------------------|--------------------------|------------------|
| SW 718 | Clinical Decision-Making | 3 |
| SW 724 | SW Assessment/Treatment | 3 |
| SW 726 | Psychopathology II | 3 |

Summer II

| Fall III | | (9 Hours) |
|-----------------|-----------------------|------------------|
| SW 728 | Treatment Modalities | 3 |
| SW 750 | CSW Advanced Research | 3 |
| SW 740 | CSW Practicum I | 3 |

| Spring III | | (9 Hours) |
|-------------------|-------------------------|------------------|
| SW 730 | Evidence-Based Practice | 3 |
| SW 734 | CSW Integrative Seminar | 3 |
| SW 742 | CSW Practicum II | 3 |

*Taking both electives in the Summer is one option; contact your MSW advisor if you have questions about scheduling your electives.

UK-ARMY MSW Program

Mini-Mesters 1-4

| Mini-Mester One | |
|-----------------|---------|
| Class | Credits |

| | |
|-----------------------------|---|
| SW 630 Policy | 3 |
| SW 635 SW Ethics | 3 |
| SW 601 Practice II Families | 3 |
| SW 650 Research Methods | 3 |

| Mini-Mester Two | |
|-----------------|---------|
| Class | Credits |

| | |
|----------------------------|---|
| SW 600 Practice I Individ. | 3 |
| SW 750 Advanced Research | 3 |
| SW 702 Substance misuse | 3 |
| Elective (Macro Practice) | 3 |

| Mini-Mester Three | |
|-------------------|---------|
| Class | Credits |

| | |
|---|---|
| SW 640 Foundation Practicum Seminar/Field | 3 |
|---|---|

| Mini-Mester Four | |
|------------------|---------|
| Class | Credits |

| | |
|---|---|
| SW 640 Foundation Practicum Seminar/Field | 3 |
|---|---|

UK-ARMY MSW Program

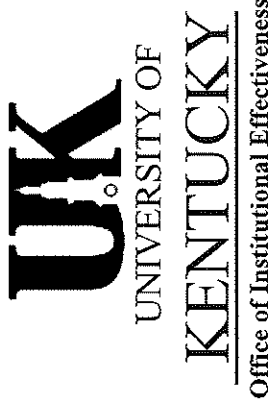
Mini-Mesters 5-8

| Mini-Mester Five | |
|--|---------|
| Class | Credits |
| SW 602 Practice III Groups | 3 |
| SW 724 Assessment/Treatment (Mental Health/Bio psychosocial) | 3 |
| SW 722 Psychopathology I | 3 |
| SW 718 Clinical Decision Making | 3 |
| SW 734 Integrative Seminar (Comps) | 3 |

| Mini-Mester Seven | |
|----------------------------------|---------|
| Class | Credits |
| SW 740 Practicum I Seminar/Field | 3 |

| Mini-Mester Six | |
|---|---------|
| Class | Credits |
| SW 728 Treatment Modalities | 3 |
| SW 730 Evidence-Based Practice (PTSD, Trauma) | 3 |
| SW 726 Psychopathology II | 3 |
| Elective (Military Families) | 3 |
| SW 734 Integrative Seminar (Comps) | 3 |

| Mini-Mester Eight | |
|-----------------------------------|---------|
| Class | Credits |
| SW 742 Practicum II Seminar/Field | 3 |



University of Kentucky Substantive Change Checklist¹

Substantive change, according to the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC or SACS), is “a significant modification or expansion of the nature and scope of an accredited institution.”² Substantive change is a federal concept, based in the regulations of the U.S. Department of Education,³ which regional accreditors are required to enforce.

The University is required to submit any substantive change to SACS for review, and in some cases approval, prior to implementation of such substantive change. As noted by SACS:

“if an institution fails to follow the substantive change policy and procedures of the Commission on Colleges, it may lose its Title IV funding or be required by the U.S. Department of Education to reimburse it for money received by the institution for programs related to the unreported substantive change. In addition, the institution’s case may be referred to the Commission for the imposition of a sanction or for removal from membership.”⁴

Checklist Instructions: To ensure substantive change compliance, individuals should complete the checklist on the following pages in the early stages of any proposal (e.g. new degree program, new certificate program, etc.) or curricular revision. **Upon completion, the form must be submitted to the associate provost for institutional effectiveness or designee by e-mail to InstitutionalEffectiveness@uky.edu. A determination as to whether the proposed program or changes to the existing program constitutes a substantive change will be made within seven (7) business days of receipt and next steps will be communicated accordingly.**

Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

¹ Adapted, with appreciation, from University of Virginia’s “Substantive Change Checklist.”

² See *Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement*, p. 1.

³ See 34 C.F.R. § 602.22.

⁴ See *Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement*, p. 9.

University of Kentucky

Substantive Change Checklist

Instructions: Email completed form to: InstitutionalEffectiveness@uky.edu, Subject line: UK Sub Change Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

Please note: there is a 200 character limit for each text box.

Name of Proposed Program/Action: Establish MSW satellite Ft. Sam Houston, TX

Is this a New, Existing Degree, or Non-Degree Educational Program?

New Degree Educational Program Existing Degree Educational Program
New Non-Degree Educational Program Existing Non-Degree Educational Program

Program CIP Code (as applicable): 44.0701

General Description of Proposed Action (e.g., new program/courses/delivery or changes to program (such as change in course(s)/delivery mode). Attach applicable documentation to support the program description with checklist submission): Establishment of new satellite

location

Total number of Credit hours for:

New or Proposed Degree/Non-Degree/Certificate: _____ Existing Degree/Non-Degree/Certificate: 60
New or Proposed Program Major: _____ Existing Program Major: _____
New or Proposed Program Option: _____ Existing Program Option: _____
(e.g. Concentration, Specialization, Track)
(e.g. Concentration, Specialization, Track)

Is this an Accredited Program? No Yes , Name of Accreditor: Council on Social Work Education

Sponsoring College/Home Educational Unit: Social Work

College/Department/Educational Unit Contact: Chris Flaherty, chris.flaherty@uky.edu

Date Form Completed: 8/28/2017

| | UK Substantive Change Items | Yes | No | Not Sure | N/A | Provide brief explanation (if necessary) |
|----|---|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|--|
| 1 | The proposed program or existing program requires a <u>number of new faculty</u> . | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | The Department of Defense provides faculty for the site. All faculty will be vetted for appointment to UK in the Clinical Series |
| 2 | <u>More than 25 percent of the required courses for the proposed or existing program are new.</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 3 | <u>More than 50 percent of the required courses for the proposed or existing program are new.</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 4 | The proposed or existing program requires new library or other learning resources. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 5 | The proposed or existing program requires new equipment or facilities. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 6 | The proposed or existing program requires a new resource base. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 7 | The proposed or existing program will initiate a <u>branch campus</u> . | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 8 | The proposed or existing program will initiate a <u>dual degree program with another institution</u> . | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 9 | The proposed or existing program will initiate a <u>joint degree program with another institution</u> . | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 10 | The proposed or existing program will initiate a <u>certificate program? (if yes, answer the following)</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 11 | • Will the proposed certificate program utilize existing courses? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 12 | • Will the proposed certificate program be offered at a new off-Grounds site? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 13 | • Does the proposed certificate program represent a significant departure from previously approved programs? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 14 | The proposed or existing program will be initiated at a <u>new off-Grounds site? (if yes, answer the following)</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 15 | • Will a student be able to earn 50 percent or more of program credits at the site? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Students will complete the entire MSW, Clinical Concentration, at the new site. |

| | UK Substantive Change Items | Yes | No | Not Sure | N/A | Provide brief explanation (if necessary) |
|----|---|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|---|
| 16 | • Will a student be able to earn 25 to 49 percent of program credits at the site? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 17 | • Will a student be able to earn 24 percent or less of program credits at the site? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 18 | The proposed or existing program will be at an <u>existing off-Grounds site?</u> (if yes, answer the following) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | |
| 19 | • Does the proposed program represent a significant departure from previously approved programs [at the existing site]? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 20 | The proposed or existing program will be offered via distance education. (if yes, answer the following) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 21 | • Will more than 50 percent of the program be offered via distance education? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 22 | • Will 25-49 percent of the program be offered via distance education? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 23 | • Will less than 25 percent of the program be offered via distance education? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 24 | • Total number of proposed course changes (as applicable) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | One course change. SW 640 Foundatin Field Practicum Seminar will be repeatable at the new site. Course Change Proposal has been submitted through Curriculum |
| 25 | The proposed or existing program or courses will be initiated through contractual agreement or consortium. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | Establishment of the new site is the result of a competitive bid contract that UK was awarded. The contract period is October 2016-April 2022, with a four-year renewal option. |
| 26 | The proposed or existing program will relocate an existing off-Grounds site. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 27 | The change to the existing program will <u>significantly alter the length of the currently approved program.</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |
| 28 | The proposed or existing program will initiate a degree completion program. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |

| | UK Substantive Change Items | Yes | No | Not Sure | N/A | Provide brief explanation (if necessary) |
|----|--|--------------------------|-------------------------------------|--------------------------|-----|---|
| 29 | The proposed program will close an existing program. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | |