



# Appointment, Reappointment, and Promotion in the Adjunct Series

## Major Topics

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### [Establishment of a Position](#)

#### I. Introduction

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Adjunct Title Series faculty are individuals employed by a non-University agency or by the University with primary appointments in non-faculty positions, who contribute significantly to the instructional or research missions of the University. The phrase “Adjunct Series” is used in parentheses to modify an academic rank and title, e.g., Associate Professor (Adjunct Series) or Associate Professor of Medicine (Adjunct Series).

#### II. Terms of Appointment

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Normal periods of appointment for full-time Adjunct Series positions shall correspond to those to which the Adjunct Series designation is made. Tenure shall not be granted to appointees in the Adjunct Series. The terms of appointment shall be noted in the Notice of Academic Appointment.

#### III. Establishment of a Position

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- A. The Provost shall approve the establishment of each position to be filled by an appointment in this series, but only after the favorable recommendation of the appropriate Academic Area Advisory Committee in cases of regular, full-time adjunct positions in the University. Where appropriate, approval shall include an appraisal of the level of teaching to be performed in the position.
- B. Appointments in the Adjunct Series shall be limited to those qualified individuals who do not already have a faculty appointment at the University to the extent of more than 50 percent. Full-time faculty employees at the University who seek formal academic appointment beyond their primary educational unit should consult AR 2:1-1 or AR 2:1-2 on joint appointments.

#### IV. Procedures and Criteria

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Procedures for appointment, reappointment, and promotion to titles in the Adjunct Series are the same as those for the regular title series (AR 2:1-1, AR 2:1-2), except that time in rank and involvement of an Academic Area Advisory Committee are not required for appointments or reappointments. Criteria for appointment, reappointment, and promotion shall parallel those established for the academic rank and title assigned, except that appraisal of the candidate shall take into account, as appropriate, a heavier work load

in assigned responsibilities. Promotion to the Associate Professor or Professor rank in this series does not automatically qualify an individual for membership in the Graduate Faculty.

## V. Conditions of Employment

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An appointee in the Adjunct Series shall not be eligible for tenure, sabbatical leave, employee benefits, or election to the University Senate. However, an appointee who is a full-time employee of the University and has a primary appointment in a non-faculty position shall be entitled to employee benefits appropriate for the non-faculty position. Faculty membership, with or without voting privileges, may be extended to an appointee in the Adjunct Series by any educational unit to which the individual is assigned.

## VI. References and Related Materials

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### Administrative Regulations:

2:1-1 Procedures for Faculty Appointment, Reappointment, Promotion, and the Granting of Tenure

2:2-2 Appointment, Reappointment, Promotion, and the Granting of Tenure in the Regular Title Series

### Revision History

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AR II 1.0-1, Part XI: 4/8/2002

For questions, contact: [Office of Legal Counsel](#)