

University Senate

Monday, September 12, 2022

The University Senate (Senate) met in regular session at 3:00 PM on Monday, September 12, 2022, in 311 Gatton College of Business and Economics and via Zoom. Below is a record of what transpired. All votes were taken electronically otherwise specified. Specific voting information can be requested from the Office of the Senate Council (SC).

SC Chair DeShana Collett (HS) welcomed Senate members to the first Senate meeting of the 2022-2023 academic year. The Chair asked Senate members to be ready to vote using Poll Everywhere. The Chair explained that voting information was detailed in the senator's handbook and that an additional email was distributed that morning from Sheila Brothers (SC office) with instructions for Poll Everywhere. The Chair noted that the deans received an email the week prior from Katie Silver (SC office) indicating voting status for the year.

The Chair reminded Senate members that Senate meetings were subject to KRS 61.826 ("Open Meetings laws") and informed senators that the session was being recorded for note-taking purposes. The Chair informed Senate members that the Senate follows Robert's Rules of Order, Newly Revised and asked that senators be civil and good citizens. The Chair asked Senate members to report back to those who elected them. The Chair noted that voting by proxy was prohibited.

The Chair asked Senate members to state their name and affiliation prior to speaking and speak loudly and clearly. The Chair provided technical guidance to Senate members regarding Zoom, noting that the chat was disabled. The Chair asked those participating via Zoom keep their camera on as much as possible and use a quality headset with mic button. The Chair explained provided guidance for using the table microphones for those attending in-person.

The Chair provided guidance to Senate members for participating, or "seeking the privilege of the floor." Senate members must seek permission from the Chair to speak and should use the "raise hand" feature in Zoom or physically raise their hand if in-person.

1. President Eli Capilouto, University Senate Chair

The Chair introduced University Senate Chair and University President Eli Capilouto to Senate members.

The President thanked the Chair and expressed his gratitude to those attending the Senate meeting. He thanked senators for their continued service, scholarship, and representing the University in such challenging times. The President noted that it was an honor for him to continue to tell their story in communities across the commonwealth and in Washington D.C. He commented that the University was an institution of great momentum, and thanked faculty for continuing to seek to advance Kentucky.

The President's address included a variety of topics, including UK HealthCare vaccine clinics and the University's response to COVID-19, the University's response to natural disasters in the state, innovation across the University, the University's strategic plan, increases in graduation rates, UK Invests (program incentivizing healthy decisions for students), the upcoming Board of Trustees meeting, and student success and well-being.

The President informed Senate members of different achievements across campus. The National Science Foundation identified UK as one of the eight institutions in the new mid-south innovation core hub. The Sanders Brown Center on Aging was awarded a grant from the National Institute on Aging to fight against dementia and Alzheimer's disease. A project about reconciliation and a more just society between scholars on campus and local community leaders was working to digitize Fayette County's historical property records that contained

information about enslaved people and working to make those records publicly available. Debra Harley (ED) was recently named the 2022 recipient of the Vernon Hawkins Pioneering and Leadership Award from the National Association of Multicultural Rehabilitation Concerns.

The President expressed deep gratitude to Senate members and opened the floor for questions. Senate members asked a variety of questions about technology accessibility across campus classrooms, increases in incoming first-year students, undergraduate tuition and financial aid, and the reaccreditation and reaffirmation process.

The Chair thanked the President for his address.

2. 2022-2023 Orientation for Senators

The Chair provided an orientation for Senate members with information pertaining to expectations, procedures, and other components of the Senate. Senators were provided a handbook that was developed after feedback about senator expectations from the SC retreat in May. Committees and academic councils would receive a handbook as well and would be asked to conduct a deliberate orientation at their first meeting. University Senate meetings were usually the second Monday of the month, and any exceptions to those dates could be found the Senate website. Agendas for Senate meetings were posted, and notifications were sent on the Tuesday prior to the Monday meeting. SC was responsible for setting Senate agendas and determining the modality for Senate meetings.

The Chair explained that the responsibilities of the University Senate, as described by *Governing Regulations (GR) IV* included the following:

- Determine the broad academic policies of the University
- Approve for submission to the Board of Trustees all proposals to open or close degree programs
- Make final decisions for the University on curricula and courses, certificates, and diplomas
- Adopt policies for the University calendar and establish the annual calendar
- Recommend to President and Provost regarding creation, change, removal, and reporting relationships of educational units
- Advise President or designee on planning physical facilities and personnel and other resources when they may affect achievement of educational objectives
- Advise President or designee through committees responsible for issues related to performance review (including policies), appointments, promotions, tenure, and benefits

The Chair informed Senate members of expectations for senators, which included the following:

- Read and respond to emails in a timely manner
- Inform the Senate Council office if you are unable to attend a meeting
- Read the agenda items before the meeting and come ready to discuss
- If absent, review the agenda and send any comments to the SC Chair or Sheila Brothers (SC office)
- If an agenda item is contentious or time is short, debate will be restricted
- Members are given two opportunities to speak, with a maximum of two minutes each, and members who have not yet spoken will be called on before any member can speak a second time
- Follow the agenda and stay on topic
- Cover pages have been added to summarize some proposals
- Familiarize yourself with the *Senate Rules* and their taxonomy

The Chair informed Senate members that the Senate website was still be updated and that members should expect a survey request from the SC office soon. She noted that there were no agenda items left over from the prior year, although there were some ongoing topics.

3. Minutes from May 3, 2022 and Announcements

The Chair reported that no edits were received to the minutes from May 3, 2022. There being **no objections**, the minutes from the May 3, 2022 meeting were **approved as distributed by unanimous consent**.

The Chair informed Senate members that the Senate website was migrating to the newest version of Drupal and was currently in the process of being redesigned. The Chair explained that this was intended to be a summer activity, but delays in migration prevented SC office staff from working on the redesign over the summer. The Chair noted she was considering how best to manage timing as office staff were busy with current tasks.

The Chair announced that Kristine Urschel (AG) had accepted the position as Chair of the Undergraduate Council (UC). The Chair expressed her gratitude for Urschel's new commitment and expressed her appreciation for the work of past UC Chair Corrine Williams (PbH).

The Chair informed Senate members that the Board of Trustees would not meet in May of 2023 but would meet in April and June. The Chair explained that this impacted the degree list and noted that the President wished the Board to review the degree list at the April 2023 Board of Trustees meeting. The Chair noted that the deadline to apply to graduate was April 1. The Chair informed Senate members that the Office of the Registrar confirmed that the degree list would be ready for SC review by April 3 and then at the April 10, 2022 Senate meeting.

4. Officer Reports

a. Chair

The Chair expressed her deep appreciation for the former SC Chair and current Faculty Trustee Aaron Cramer (EN). The Chair commented on Cramer's extensive work during his time as SC Chair, noting his term began shortly after the start of the pandemic. The Chair explained that Cramer's work laid a strong foundation on which to continue Senate's work. The Chair noted that Cramer never chaired an in-person Senate meeting due to the pandemic; he led Senate through online meetings and SC through hybrid meetings while navigating challenges associated with such meeting patterns. The Chair thanked Cramer for his service as SC Chair, noting that he would continue to do great work for the Senate and the University as a faculty trustee.

The Chair informed Senate members that the *Senate Rules (SR)* gave the SC and the Chair the authority to take some actions on behalf of Senate as long as they are reported. The Chair reported the following to Senate members:

- On behalf of SC and Senate, the Chair approved the addition of repeatability to EDS 612 due to a clerical mistake in the proposal
- On behalf of SC and Senate, the Chair approved a one-time addition of distance learning (DL) delivery to LAW 882 and LAW 930, noting the college had taken initial steps to gather feedback from the Faculty Curriculum Committee and was expected to gather feedback and votes from the college faculty for the SC office

The Chair provided information to Senate members regarding temporary DL course approval information, which included the following:

- Deans and associate deans were informed October 2021 that ad hoc requests to add DL modality temporarily to a course would end Spring 2022

- College leadership was encouraged to return to using Senate's normal approval processes
- Updated standards for temporary DL requests have been established
- Approval for temporary DL for one semester could be presumed if a unit has a proposal in Curriculog for permanent change

The Chair reported that at the May 2022 SC retreat, SC discussed Senate engagement, as well as the responsibilities of those involved in Senate's apparatus and proposal review process. In response, handbooks were developed for senators and members of committees and academic councils.

The Chair explained there were new practices for the SC office, including the following:

- Explicit instructions about how to use the information Sheila Brothers (SC office) sent them was provided to senators
- Flow charts visually describing the *SR* approval steps for various proposals were included in the handbooks
- A new use of consent agendas for Senate which would include minutes and did not require a motion, second, or a vote
- Two types of standardized report templates for committees
 - Transmission of Proposal to Senate Report, which would accompany proposals on SC and Senate agendas to provide background
 - Activity Report, which would request monthly reports to provide basic information to describe committee and council activities

b. Vice Chair

The Chair invited SC Vice Chair, Leslie Vincent (BE) to present the 2021-22 Outstanding Senator Award (OSA).

Vincent provided background about the OSA and presented the criteria for the selection of the outstanding senator, which included the following:

- Showing active and exemplary service on one or more Senate committees during their tenure
- Substantively communicating with the Senate and while working with the faculty at large on important issues that impact the faculty as a whole
- Giving strong voice to faculty issues in meetings, public events, and/or local/regional news media and actively defended the principle of shared governance in University forums and debates
- Generating and effecting the Senate's larger agenda and goals

Vincent explained that this year's recipient for the Outstanding Senator Award had demonstrated exemplary service to the Senate during his tenure as a senator. This senator volunteered to serve as the Chair of the University Senate Hearing Panel twice in the last two years. This process had not been used very often at the University and required a great deal of time and dedication on the part of the Chair of this committee to represent the Senate in this role dealing with sensitive matters. In his role as chair of the hearing committees drawn from the University Senate Hearing Panel, this senator had worked tirelessly to adhere to the Senate process for such hearings, coordinate communication between relevant parties, and represent Senate in a professional manner.

Vincent noted that she had heard from many who worked with this senator, that this senator overperformed in his role as Chair as the University Senate Hearing Panel and is very deserving of this recognition. Vincent informed Senate members that it was her pleasure to present the Outstanding Senator Award to senator and Associate Professor Jason Keinsley (LI). Vincent expressed her gratitude to Keinsley for

his work on behalf on the Senate. Senators expressed their appreciation for Keinsley’s work with a round of applause.

c. Parliamentarian

The Chair informed Senate members that Clayton Thyne (AS) had agreed to continue serving as parliamentarian for the time being, but that a new parliamentarian was being sought. The Chair expressed her gratitude for Thyne’s service and asked Senate members to contact the SC office if they were interested in serving as parliamentarian.

Thyne provided information about parliamentarian procedure and the parliamentarian’s role to Senate members. Thyne noted that the parliamentarian’s role was to act as an advisor to the Chair and that the purpose of using *Robert’s Rules of Order, Newly Revised* was to facilitate orderly debate and consideration of matters before the Senate.

The Chair added that the senator handbook included parliamentary actions commonly used by the Senate.

d. Trustees

The Chair welcomed faculty trustees Hollie Swanson (ME) and Aaron Cramer (EN) to give a report to Senate members.

Swanson explained Cramer would be ceremonially sworn in as faculty trustee on Friday, although he was officially sworn in in July. Moving forward, she and Cramer will take turns giving updates to the Senate. She emphasized the need for strong communication and how to reach out to one of them to bring things to their attention. She congratulated all the faculty who were approved for promotions at the June Board meeting. Swanson provided senators with updates on upcoming Board committee meetings and briefly mentioned the upcoming evaluation of the president.

5. Degree List

a. Late Addition to August 2022 Degree List

i. College of Fine Arts Student

The Chair explained the rationale behind the request for a late addition to the August 2022 degree list per *Senate Rules 5.5.1.1.4.2 (“Late Addition to Degree List,” “Administrative Error”)*). The Chair then stated the **motion** from SC was for elected faculty senators to amend the August 2022 degree list by adding the Bachelor of Music in Music Education for the student in question and recommend through the President to the Board of Trustees the degree be awarded effective August 2022. The Chair asked if there were any questions and there were none. Because the motion came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with 77 in favor, none opposed, and one abstained.

6. Committee Reports

a. Senate Academic Programs Committee (SAPC) – Leslie Vincent, Chair

i. *Proposed New Undergraduate Certificate in Esports Performance and Management*

SAPC Chair Leslie Vincent (BE) described the proposal for a new Undergraduate Certificate in Esport Performance Management to Senate members. The Chair asked if there were any questions of fact.

Kaveh Tagavi (EN) commented that he noted a gaming subscription fee on the University’s Esports website and asked if this would be required for the curriculum. Proposer Justin Nichols (ED) explained this subscription was unrelated to the proposal and that the website Tagavi was referencing was a different entity unrelated to the proposed undergraduate certificate.

The Chair stated the recommended motion from the committee was for the University Senate approve the establishment of a new Undergraduate Certificate in Esport Athlete Performance and Management, in the Department of Kinesiology and Health Promotion within the College of Education. Because the **motion** came from committee, no **second** was required. The Chair asked if there was any debate and there was none. A **vote** was taken, and the motion **passed** with 80 in favor, two opposed, and five abstained.

7. Proposed Changes to *Senate Rules 1.4.2 ("Structure of University Senate Committees," "Standing Committees")*

The Chair explained the proposed changes to *Senate Rules 1.4.2 ("Structure of University Senate Committees," "Standing Committees")* noting that Senate members should have already read the PDF in preparation for today's Senate meeting. The Chair explained that the SC discussed language in *SR 1* regarding committees and academic councils and favored standardization of language used to describe terms and compositions. The Chair noted that omnibus revisions to section 1 were in progress and she intended to present them to Senate in October or November.

The Chair described the three proposed standing committees- the Senate Calendar Committee, the Senate Nominating Committee, and the Senate Faculty Affairs Committee. The Chair asked if there were any questions of fact. Senate members discussed the following:

- Who the Nominating Committee would report back to
- What the meaning of the language "final decision-making authority" was
- The composition of the Nominating Committee
- Whether the Calendar Committee had final decision-making authority
- What committees of the Senate did have final decision-making authority
- Utilizing the Senate Technology Committee to find the means to solicit nominations from the broader Senate

The Chair stated that the recommendation from SC was for senate to approve the proposed changes to *SR 1*. Because the **motion** came from committee, no **second** was required. The Chair asked if there was any debate further debate and there was none. A **vote** was taken, and the motion **passed** with 79 in favor, none opposed, and four abstained.

8. Items from the Floor

There were no items from the floor.

The meeting was adjourned at 4:36 PM with **no objections**.

Respectfully submitted by,
University Senate Secretary Leslie Vincent

Prepared by Katie Silver on Tuesday, September 13, 2022

Absences: Alison Gustafson, Ana Franco-Watkins, Bobi Ivanov, Caleb Frush, Caroline Slicer, Cassandra Gipson-Reichardt, Christian Brady, Christine Harper, Colleen Swartz, Craig Collins, Douglas Michael, Gina Dugas, Jack Reynolds, Jenna Knight, Jesse Hoagg, Julian Heilig, Justin Lane, Justin Miller, Katrice Albert, Kirsten Turner, Mark Birdwhistell, Mark O'Bryan, Mary Vosevich, Michael Kennedy, Michelle Sizemore, Mohammad Awad, Nancy Cox, Nolan Pringnitz, Olivia Ellis, Patrick Haycraft, Patti Doud, Philip Delcher, Promise Kayembe, Sue Nokes, Thomas Seigler