1. General Information

1a. Submitted by the College of: UNDERGRADUATE EDUCATION

Date Submitted: 4/4/2016

1b. Department/Division: Undergraduate Education

1c. Contact Person

Name: Jane Jensen

Email: jjensen@uky.edu

Phone: 8594897050

Responsible Faculty ID (if different from Contact)

Name: Jeff Rice

Email: j.rice@uky.edu

Phone: 257-1115

1d. Requested Effective Date: Semester following approval

1e. Should this course be a UK Core Course? No

2. Designation and Description of Proposed Course

2a. Will this course also be offered through Distance Learning?: No

2b. Prefix and Number: UK 130

2c. Full Title: Academic Preparation Program Writing Workshop

2d. Transcript Title: APP Writing

2e. Cross-listing:

2f. Meeting Patterns

STUDIO: 2

2g. Grading System: Letter (A, B, C, etc.)

2h. Number of credit hours: 1

2i. Is this course repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester?

2j. Course Description for Bulletin: UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT. UK130 provides guided instruction in composition and communication in preparation for the UK Core required courses CIS110 or WRD110.

2k. Prerequisites, if any: UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT AND less than the minimum score on UK Placement Test in Writing.

2l. Supplementary Teaching Component:

3. Will this course taught off campus? No

   If YES, enter the off campus address:

4. Frequency of Course Offering: Summer,

   Will the course be offered every year?: Yes

   If No, explain:

5. Are facilities and personnel necessary for the proposed new course available?: Yes

   If No, explain:

6. What enrollment (per section per semester) may reasonably be expected?: 12

7. Anticipated Student Demand

   Will this course serve students primarily within the degree program?: No

   Will it be of interest to a significant number of students outside the degree pgm?: Yes

   If Yes, explain: UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT AND less than the minimum score on UK Placement Test in Writing.

8. Check the category most applicable to this course: Traditional – Offered in Corresponding Departments at Universities Elsewhere,

   If No, explain:

9. Course Relationship to Program(s).

   a. Is this course part of a proposed new program?: No

   If YES, name the proposed new program:

   b. Will this course be a new requirement for ANY program?: No

   If YES, list affected programs:

10. Information to be Placed on Syllabus.

   a. Is the course 400G or 500?: No

   b. The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from **10.a** above) are attached: Yes

Distance Learning Form

Instructor Name:

Instructor Email:

Internet/Web-based: No

Interactive Video: No

Hybrid: No

1.How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?

2.How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.

3.How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.

4.Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?

If yes, which percentage, and which program(s)?

5.How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?

6.How do course requirements ensure that students make appropriate use of learning resources?

7.Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.

8.How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?

9.Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)?   NO

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10.Does the syllabus contain all the required components?   NO

11.I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name:

SIGNATURE|BCWITH2|Benjamin C Withers|UK 130 NEW College Review|20160314

SIGNATURE|JMETT2|Joanie Ett-Mims|UK 130 NEW Undergrad Council Review|20160413

New Course Form

https://myuk.uky.edu/sap/bc/soap/rfc?services=

Open in full window to print or save

Attachments:

Browse...   **Upload File**

	ID	Attachment
Delete	6440	APP Memo.doc
Delete	6616	UK130 Letter of Support.doc
Delete	6617	UK130 General Syllabus.docx

First | **1** | Last

(*denotes required fields)

1. **General Information**

    a. * Submitted by the College of: UNDERGRADUATE EDUCATION ▼   Submission Date: 4/4/2016

    b. * Department/Division: Undergraduate Education ▼

    c.
* Contact Person Name:	Jane Jensen	Email: jjensen@uky.edu	Phone: 8594897050
* Responsible Faculty ID (if different from Contact)	Jeff Rice	Email: j.rice@uky.edu	Phone: 257-1115

    d. * Requested Effective Date: ⦿ Semester following approval OR ○ Specific Term/Year [1]

    e.
    Should this course be a UK Core Course?   ○ Yes ⦿ No

    If YES, check the areas that apply:

    ☐ Inquiry - Arts & Creativity   ☐ Composition & Communications - II

    ☐ Inquiry - Humanities   ☐ Quantitative Foundations

    ☐ Inquiry - Nat/Math/Phys Sci   ☐ Statistical Inferential Reasoning

    ☐ Inquiry - Social Sciences   ☐ U.S. Citizenship, Community, Diversity

    ☐ Composition & Communications - I   ☐ Global Dynamics

2. **Designation and Description of Proposed Course.**

    a. * Will this course also be offered through Distance Learning? ○ Yes [1] ⦿ No

    b. * Prefix and Number: UK 130

    c. * Full Title: Academic Preparation Program Writing Workshop

    d. Transcript Title (if full title is more than 40 characters): APP Writing

    e. To be Cross-Listed [2] with (Prefix and Number):

    f. * Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours[3] for each meeting pattern type.

	Lecture		Laboratory[1]		Recitation		Discussion
	Indep. Study		Clinical		Colloquium		Practicum
	Research		Residency		Seminar	2	Studio
	Other		If Other, Please explain:				

    g. * Identify a grading system:
    ⦿ Letter (A, B, C, etc.)
    ○ Pass/Fail
    ○ Medicine Numeric Grade (Non-medical students will receive a letter grade)
    ○ Graduate School Grade Scale

    h. * Number of credits: 1

    i. * Is this course repeatable for additional credit?   ○ Yes ⦿ No
    If YES: Maximum number of credit hours:
    If YES: Will this course allow multiple registrations during the same semester? ○ Yes ○ No

j. * Course Description for Bulletin:

UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT. UK130 provides guided instruction in composition and communication in preparation for the UK Core required courses CIS110 or WRD110.

k. Prerequisites, if any:

UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT AND less than the minimum score on UK Placement Test in Writing.

l. Supplementary teaching component, if any: ○ Community-Based Experience ○ Service Learning ○ Both

3. * **Will this course be taught off campus?** ○ Yes ◉ No

If YES, enter the off campus address:

4. **Frequency of Course Offering.**

a. * Course will be offered (check all that apply): ☑ Fall ☑ Spring ☑ Summer ☐ Winter

b. * Will the course be offered every year? ◉ Yes ○ No

If No, explain:

5. * **Are facilities and personnel necessary for the proposed new course available?** ◉ Yes ○ No

If No, explain:

6. * **What enrollment (per section per semester) may reasonably be expected?** 12

7. **Anticipated Student Demand.**

a. * Will this course serve students primarily within the degree program? ○ Yes ◉ No

b. * Will it be of interest to a significant number of students outside the degree pgm? ◉ Yes ○ No

If YES, explain:

UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT AND less than the minimum score on UK Placement Test in Writing.

8. * **Check the category most applicable to this course:**

☑ Traditional – Offered in Corresponding Departments at Universities Elsewhere
☐ Relatively New – Now Being Widely Established
☐ Not Yet Found in Many (or Any) Other Universities

9. **Course Relationship to Program(s).**

a. * Is this course part of a proposed new program? ○ Yes ◉ No

If YES, name the proposed new program:

b. * Will this course be a new requirement [5] for ANY program? ○ Yes ◉ No

If YES [5], list affected programs::

10. **Information to be Placed on Syllabus.**

a. * Is the course 400G or 500? ○ Yes ◉ No

If YES, the *differentiation for undergraduate and graduate students must be included* in the information required in **10.b.** You must include: (i) ident additional assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR

b. ☑ * The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if appl **10.a** above) are attached.

[1] Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.
[1] The chair of the cross-listing department must sign off on the Signature Routing Log.

[1] In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. Laboratory meeting, generally, re two hours per week for a semester for one credit hour. (from SR 5.2.1)
[2] You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.
[3] In order to change a program, a program change form must also be submitted.

Rev 8/09

Karen Badger
Assistant Provost
Undergraduate Education

Dear Karen:

I respectfully submit the attached four courses as part of the University of Kentucky Academic Preparation Program for College Readiness. This program provides placement testing and credit-bearing interventions for students who are identified as not college ready in math, writing, or reading in alignment with state law regarding college readiness (13 KAR 2:020).

The APP for College Readiness is designed to meet state requirements but also to prepare UK students for the required program of study for their major of choice. Thus, the learning objectives for our courses are designed to align with UK Core preparation and College Algebra when appropriate. This transitional curriculum has been designed in collaboration with faculty from WRD, ICR, Math, STEM, and C&I who serve on the APP Faculty Advisory Board. Each of the stakeholder departments has reviewed the course in their area of expertise and agreed that the UK prefix is appropriate. The APP program is the administrative responsibility of Undergraduate Education.

The four courses include:

UK095 Academic Preparation Program Quantitative Reasoning (prepares for MA111)
UK096 Academic Preparation Program College Algebra (an accelerated course that prepares for MA109)
UK120 Academic Preparation Program Reading (a co-requisite course to supplement UK Core classes)
UK130 APP Writing Workshop (prepares for WRD110/CIS110)

All of these courses have been piloted in various formats and pedagogical approaches over the past four years under course numbers UK090 and UK100. Using evidence from these pilots and with the advice of our Faculty Board, these courses have been revised and improved to represent our best efforts for support of our under-prepared students.

Sincerely,

Jane McE. Jensen
Associate Professor, Educational Policy Studies
Assistant Provost, Transformative Learning

UK
KENTUCKY

Department of Writing, Rhetoric & Digital Studies
1355 Patterson Office Tower
Lexington KY 40506-0027
859.218.2867 (WRD Office)
859.218.2999 (fax)
http://wrd.as.uk.edu/

March 8, 2016

Undergraduate Council
Senate Council

This letter is to confirm that Writing, Rhetoric and Digital Studies supports the APP program teaching UK 130. WRD will work with APP on curriculum and general advice via a WRD representative on the APP faculty board. The WRD faculty voted on March 8, 2016 to make this approval.

Sincerely,

Jeff Rice
Chair,
Writing, Rhetoric and Digital Studies

see blue.

Instructor: TBA
Email:
Peer Educator: TBA
Office:
Office Phone:
Office Hours:

The Academic Preparation Program supports UK students to be college ready and successful in the major. UK130 is designed to help prepare students for success in their UK Core Composition and Communication requirements: WRD110/CIS110. The goal of this course is to develop your skills in composition and communication so that you are equipped to handle different kinds of writing assignments in your major. The primary purpose of UK 130 is to develop your writing skills so that you are successful next semester and beyond.

Course Description:
UK130 provides guided instruction in composition and communication in preparation for the UK Core required courses CIS110 or.

Prerequisites:
UK130 is a required course for students scoring less than 18 on the Writing ACT OR less than 430 on the SAT AND less than the minimum score on UK Placement Test in Writing.

Student Learning Outcomes
In alignment with Kentucky's Council for Post-Secondary Education College readiness indicators, upon successful completion of UK 130 APP for College Writing Workshop, students will be able to:
1. Generate essays using a variety of modes to examine and convey complex ideas and information clearly and accurately through the effective selection, organization, and analysis of content.
2. Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.
3. Produce clear, grammatically correct, and coherent writing in which the development, organization, style, usage, and diction are appropriate to task, purpose, and audience.
4. Develop and strengthen writing through the recursive processes of planning, drafting, revising, editing, or trying a new approach.
5. Use technology, including the Internet, to produce and publish writing and to interact and collaborate with others.
6. Conduct a short inquiry-based research project, demonstrating understanding of the subject under investigation.
7. Gather relevant information from multiple print and digital sources, assess the credibility and accuracy of each source, and integrate the information while avoiding plagiarism.
8. Write routinely over extended time frames (time for research, reflection, and revision) and shorter time frames (on demand or single sitting) for a range of tasks, purposes, and audiences.

Course Goals:
The purpose of this writing workshop is to prepare students for college writing and for success in UK's first-tier writing requirement. Students will undertake a single, major writing project over the course of the semester, which will call on personal experience and reflection as well as the incorporation of shared readings and fieldwork in the form of at least one interview. Students will also generate one digital photograph of fieldwork in progress, and will incorporate this photograph, along with appropriate discussion

of its relevance and meaning, into the final written project text. Activities and assignments will be purpose-driven, focused on the exercise and development of skills essential to completion of the writing project. Students who successfully pass this course are encouraged to enroll in WRD110 or CIS110 the following semester.

UK 130 will explore the ideas of *meaningful work* and *responsible citizenship.* Because most of our waking hours will be spent in some kind of vocation or occupation, what we choose to do with our lives should be a critical decision. Most of you have chosen to come to college because the training you receive here will prepare you for a career. Some of you may see college as a means to an end–a big paycheck–while others may view college as a time for experimentation, self-expression, and growth. Whatever your motivations are, we can all benefit from considerable reflection, discussion, and writing on what it means to find meaningful work to you as an individual, to the family you may support, and to the communities in which you live.

Required Materials
- Paper (loose-leaf or in a notebook), pen, folder/binder/notebook, USB/flash/thumb/jump drive, highlighters (at least two colors).
- Hacker, Diana and Nancy Sonnners. *A Pocket Style Manual.* Division of Writing, Rhetoric, and Digital Media. Boston: Bedford/St. Martin's, 2013. [Please note: *A Pocket Style Manual* has an e-book component that may also be required.]
- MS Word 2003/2007/2010. Must have for Canvas compatibility! *Download your one "free" (included in student fees) installation from* https://download.uky.edu/ (For more assistance with Macintosh and MS compatibility issues, please call 257-1300 or 218-4357 for assistance or, better yet, go in person to McVey Hall, Room 111, for hands-on help.)
- Access to a computer (at home or on campus) is required, as you will be using your UK Link Blue computer account for e-mail communication with instructor and classmates, Canvas access and participation, library research, and required downloads of PDFs, handouts, and supplemental reading.

Course Assignments

Homework & In-Class Work	40%	continuous
Draft of Final Writing Project	20%	DUE 10/17
Final Writing Project	30%	DUE 11/19
Final Presentation	10%	DUE 12/3

Summary Description of Course Assignments

Homework & In-Class Work: We've all heard the expression, "practice makes perfect," and although it is nearly impossible to become "perfect" at writing, the best way to improve is to write, write, and write some more. For this reason, you will be expected to complete some sort of writing assignment–whether it be a summary, a response, or a drafted section of the final writing project--each and every week. In-class writing activities, homework assignments, active engagement in class, and occasional reading quizzes are all elements of the "Homework & In-Class Work" grade.

Each submission will be evaluated on a 10-point scale unless otherwise indicated, and any "take home" assignment should be typed, proofread carefully, and **printed.** In-class work that is missed due to an excused absence may be submitted during the following class (so make sure to communicate with me immediately); in-class work that is missed as a result of an unexcused absence may not be made up. Please note: it is the student's responsibility to present documentation of an excused absence to the instructor in a timely manner.

Final Writing Project: The reading and writing that we do this semester will culminate in a final writing project. The project will comprise five pages of MLA-style essay text (1500 words), at least one digital photograph, and Works Cited. This essay should be submitted in a folder with all brainstorming, pre-writing, and drafts. The essay should be formatted according to MLA style including student name, instructor name, course name, and date in top left. Save everything before submitting! **Late** essays **will be penalized at the rate of one letter grade per calendar day.**

Final Presentation: Instead of taking a final examination, students will give a 5-7 minute presentation on their final writing projects to a group of fellow UK 130 students. Attendance, active participation, and EFFORT constitute full credit for this percentage of your final course grade. More detailed guidelines will be distributed later in the semester.

Course Grading
Grading scale for undergraduates:
90 – 100% =   A
80 - 89% =   B
70 - 79%=   C
60 - 69%=   D
Below 60%=   E

Final Exam Information
There is no final exam for this course; however, you will need to turn in your final project to complete the course.

Mid-term Grade Mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (http://www.uky.edu/registrar/calendar).   The mid-term grade represents:

Submission of Assignments:
Some papers and assignments will be submitted through Canvas. Other assignments will be turned in as hard copies. All assignments are due at the beginning of class on the assigned due date. This includes posting assignments to Canvas. Failure to adhere to this deadline will result in a loss of points.

Email Etiquette: Email communication in this class should be considered formal, similar to other business-style email correspondence. Messages should address the instructor by name. Please restrict your email correspondence to issues of class business and questions that are not answered on the syllabus. Use appropriate diction, capitalization, spell out words completely, and sign your complete name. Emails will usually be answered within 24 hours (except on weekends and during holidays). Privacy issues prevent the instructor from discussing grades via email. If you have substantive questions about course content, please see your instructor during office hours.

Non-Discrimination Policy: A university campus must be a safe place for the discussion of ideas. As such, each member of the class is expected to treat with tolerance ideas discussed from a variety of perspectives. In this course, the dignity of every person will be respected and discrimination against anyone based on religion, age, disability, ethnic origin, race, gender, marital status, or sexual orientation will not be allowed.

Student-Teacher Conferences. The purpose of an office conference is not for the instructor to edit or proofread your work, but for you to ask questions and demonstrate efforts to grow as an independent researcher, writer, and public speaker. Bring your questions or works-in- progress.

Please schedule an appointment as needed (1) **by email, (2) at least 24 hours ahead of your requested time, (3) with at least two time preferences listed in your email request.** No conference appointment is final until you have received email confirmation from your instructor as to date, time, and location.

Attendance Policy

UK130 follows the University's policy on attendance. To receive an excused absence, you must provide official documentation; if for a sponsored University activity (such as intercollegiate athletics); documentation must be provided in advance. The University Senate and the Division of Writing, Rhetoric, and Digital Media set a limit on total absences—both excused and unexcused—at $1/5^{th}$ of the total course meetings. For this course, the maximum number of absences is five (5). Please note, you will incur penalties that affect your course grade after three (3) absences and a fourth or fifth absence will result in your final grade being lowered one half letter for each absence above three. Students who exceed the maximum number of absences must withdraw by the last day to withdraw DATE, or they will receive an E (failing grade) in the course. See the section below on homework and in-class work for the make-up policy.

Tardiness & Classroom Decorum: Three instances of tardiness (more than 15 minutes) = one absence. No exceptions. Please turn off cell phones and electronic devices during class, come prepared, and show respect to all members of our classroom community. Students who engage in behavior so disruptive that it is impossible to conduct class may be directed to leave for the remainder of the class period. See the University of Kentucky's Code of Student Conduct for further information on prohibited conduct: <http://www.uky .edu/StudentAffairs/Code/partI.html>

Excused Absences
Students need to notify the instructor in writing of absences prior to class when possible. *Senate Rules 5.2.4.2* defines the following as acceptable reasons for excused absences: (a) serious illness, (b) illness or death of family member, (c) University-related trips, (d) major religious holidays, and (e) other circumstances found to fit "reasonable cause for nonattendance" by the professor.

Students anticipating an absence for a major religious holiday are responsible for notifying the instructor in writing of anticipated absences due to their observance of such holidays no later than the last day in the semester to add a class. Two weeks prior to the absence is reasonable, but should not be given any later. Information regarding major religious holidays may be obtained through the Ombud (859-257-3737, http://www.uky.edu/Ombud/ForStudents_ExcusedAbsences.php.

Students are expected to withdraw from the class if more than 20% of the classes scheduled for the semester are missed (excused) per University policy.

Per *Senate Rule 5.2.4.2*, students missing any graded work due to an excused absence are responsible: for informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required); and for making up the missed work. The professor must give the student an opportunity to make up the work and/or the exams missed due to an excused absence, and shall do so, if feasible, during the semester in which the absence occurred.

Verification of Absences
Students may be asked to verify their absences in order for them to be considered excused. *Senate Rule 5.2.4.2* states that faculty have the right to request "appropriate verification" when students claim an excused absence because of illness, or death in the family. Appropriate notification of absences due to University-related trips is required prior to the absence when feasible and in no case more than one week after the absence.

Academic Integrity
Per University policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the University may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities.

Complete information can be found at the following website: http://www.uky.edu/Ombud. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Senate Rules 6.3.1 (see http://www.uky.edu/Faculty/Senate/ for the current set of *Senate Rules*) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

Accommodations due to disability

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (DRC). The DRC coordinates campus disability services available to students with disabilities. It is located on the corner of Rose Street and Huguelet Drive in the Multidisciplinary Science Building, Suite 407. You can reach them via phone at (859) 257-2754 and via email at drc@uky.edu. Their web address is http://www.uky.edu/StudentAffairs/DisabilityResourceCenter/.

*Contractual Nature of the Syllabus: Your enrollment in this course constitutes an implied agreement to follow the guidelines outlined in this syllabus or to accept the consequences of not doing so.

ADDITIONAL RESOURCES

Transformative Learning @ the Study offers a variety of services to undergraduate students.

- Peer Tutoring Program provides free drop-in tutoring for a number of 100- and 200-level undergraduate courses. Peer tutors are available for your science classes, along with your business courses. Peer Tutors are experienced undergraduate UK students who have been successful in these courses at UK and are knowledgeable in these areas.
- UK Core Study Hall offers drop-in academic coaching for areas of the UK Core not covered by the peer tutoring in the Study, mostly in the social sciences, humanities, and to provide general reading and study strategies for STEM courses.
- Free individual academic coaching (IAC) sessions can be scheduled with a learning specialist to discuss various strategies you can use to improve as a student.
- The Study Smarter Seminar is a one-time, non-credit earning seminar designed to help students master the art of effective study. The seminar is three hours and teaches students how to study smarter, not harder. Sign up for your seat in this seminar now!
- **The Writing Center:** Free assistance to all students with all stages of the writing process. Go early and go often. Visit them at W.T. Young Library Hub B108B. Register and schedule appointments at: uky.mywconline.com. Check out their multimedia resources at: ukwrite.wordpress.com.
- **Presentation U:** If you need assistance putting together a presentation, please visit Presentation U on campus. For more information, check out their website: http://www.uky.edu/UGE/pres-u
- **UK Librarians:** UK Librarians are easily accessible and are very helpful to find appropriate college sources for your papers! See http://libanswers.uky.edu/ for more information on how to contact them for help.

UK 130 TENTATIVE LIST OF ASSIGNMENTS

(I reserve the right to adjust this schedule with adequate and fair warning to students.) (Please complete the assigned readings/assignments <u>before</u> arriving to class. Most will be posted on Canvas, and if not, I will announce in class where to locate them.)

Week	Topic/Assignment
1	Introduction to the course.
	Bring an "artifact" from a job you have had or currently have and read Aaron Benjamin Cox, "Taximan to the Rescue"
2	Read "Serving in Florida" by Barbara Ehrenreich and p 109-110 in your handbook (30b and 30c on summarizing and paraphrasing)
	Write one page, describing work you have done. (Remember to use sensory detail!) PRINT assignment before arriving to class.
3	Read "That There, That's Not Me" by Seth Sawyers and summarize. (Print assignment.)
	Brainstorm topics for the Major Writing Assignment and write a paragraph detailing your plans.
4	Read "Tomorrow's Jobs" by Bureau of Labor Statistics and *Time* "How to Create a Job"
	Read pages 87-100 in handbook on research.
	Incorporate (at least) one source from an electronic database into your draft of the Major Writing Project. Create an annotated bibliography entry for this source including a correct MLA style citation
5	Work on your interview for your Major Writing Project and send an email update to your instructor.(Details TBA)
	Read student essay to be assigned.
6	Read Mike Rose's "Blue-Collar Brilliance" and take notes.
	In-Class Work Day (Bring all materials needed).
7	Bring a complete rough draft of Writing Project to class; peer reviews will be started in class and emailed to your peers by the end of the day on the DUE DATE You will copy emails to your instructor for verification.
	In-Class Work Day: Revising Major Writing Assignment
8	Submit Rough Draft and 2nd draft (Revised from peer review) along with planning materials (list will be provided).
	Reading on Rhetorical Situations (TBA)
9	Bring ONE advertisement and ONE work-related image to class!
	Reading on visuals (TBA) Bring two original photos that you might include in the Major Writing Assignment
10	In-Class Work Day: Revising Major Writing Assignment and Incorporating Visuals
	Read Tamar Lewin's "Men Assuming Bigger Share at Home, New Survey Shows," take notes, and begin revising and expanding Major Writing Assignment at home using instructor feedback.
11	Grammar Review, to be posted
	Read Amitai Etzioni's "Why Fast-Food Joints Don't Serve Up Good Jobs for Kids" and Katherine Cress's "Why Not Ask the Students? Urban Teenagers Make the Case for Working"
12	In-class work day
	Prepare to conference with instructor.
13	Final draft of Major Writing Project due!
	Reading on Presentations (TBA)
14	In-Class Work Day: Preparing a Presentation
15&16	Final Presentations