




CHANGE DEGREE PROGRAM FORM

1. GENERAL INFORMATION

College: *Arts and Sciences* Department: *Arts and Sciences*
 Current Major Name: *Topical Studies*
 Current Degree Title: *BA/BS*
 Current CIP Code: *30.9999.01* Proposed CIP Code: *30.9999*
 Accrediting Agency (if applicable): *n/a*
 Requested Effective Date: Specific Date: **FALL 2017**
 Dept. Contact Person: *Anna Bosch* Phone: *257-1584* Email: *Anna.bosch@uky.edu*
 Rationale for change: *The University has requested that 8-digit CIP Codes be eliminated for more accurate alignment between internal and external reporting*

2. APPROVALS

In the table below, please: identify the groups or individuals reviewing the proposal; note the date of approval; and offer a contact person for each entry.

Reviewing Group	Date Approved	Contact Person (name/phone/email)
Topical Studies Director	10/10/17	Anna Bosch / 257-1584 / anna.bosch@uky.edu 
A&S EPC	10/24/17	/ / Rynetta Davis 
A&S Assoc. Dean for Undergraduate Programs/	10/24/17	Anna Bosch / 257-1584 / anna.bosch@uky.edu 
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		/ /

Comments:

October 24, 2017

Dear Senate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the changes to the Topical Studies CIP Code 7:0:2 on Tuesday, October 24, 2017.

Sincerely,



Rynetta Davis
Chair, Education Policy Committee

Harmon, Camille

From: Harmon, Camille
Sent: Tuesday, October 17, 2017 12:28 PM
To: Harmon, Camille
Subject: FW: Topical Studies CIP Code - your vote needed please!

From: Bosch, Anna
Sent: Tuesday, October 17, 2017 12:19 PM
To: Harmon, Camille <camille.harmon@uky.edu>
Subject: FW: Topical Studies CIP Code - your vote needed please!

Dear Camille,

The faculty of record voted unanimously on Oct 16 to approve the change in CIP code for the Topical Studies Bachelor's degree.

Thank you!

Anna

From: Bosch, Anna
Sent: Monday, October 16, 2017 11:32:20 AM
To: Beattie, Ruth E; Bird-Pollan, Stefan; Scott, Shaunna; Marksbury, Thomas
Cc: Harmon, Camille
Subject: FW: Topical Studies CIP Code - your vote needed please!

Dear friends,

I am writing for your input as you are members of the Faculty of Record of the Topical Studies degree. I hope you are still willing to serve in this capacity, and I will try to call a brief meeting soon so we can get together before the end of the semester.

In the meanwhile, I need your official vote on a relatively minor matter – the “abbreviation” of our formal CIP code from 8 digits to 6. This change in code number has no practical implications whatsoever, we are simply being asked to drop the final two digits (which used to provide greater specificity, but no longer serve any purpose).

The university has requested that 8-digit CIP codes be eliminated for more accurate alignment between internal and external reporting. Topical Studies currently has an 8-digit CIP code. The national database for CIP codes does not recognize 8-digit CIP codes, so we will need to drop the Topical Studies CIP code to a 6-digit CIP.

Do you approve the following motion?

Motion: To change the Topical Studies CIP code from 30.9999.01 to 30.9999
30.9999 Multi-/interdisciplinary Studies, Other.

Please just send me a quick email stating “yes I approve” or “no I do not approve”.

Thanks very much, --I'll be in touch,

Anna

p.s. if you really want to know more about the purpose of CIP codes, please see this website:

<https://nces.ed.gov/pubs2002/cip2000/>