

APPLICATION FOR NEW COURSE

1. Submitted by College of Fine Arts Date 9-25-2007

Department/Division offering course TA

2. Proposed designation and Bulletin description of this course

a. Prefix and Number TA 499 b. Title* Professional Theatre Internship

*NOTE: If the title is longer than 24 characters (including spaces), write
A sensible title (not exceeding 24 characters) for use on transcripts _____

c. Lecture/Discussion hours per week _____ d. Laboratory hours per week _____

e. Studio hours per week _____ f. Credits 1-12

g. Course description

A professional theatre internship, which provides students with experiential learning in the area of theatre arts. The internship is identified and conducted under supervision of a Theatre Department faculty member. Students must file a learning contract with the College of Fine Arts.

h. Prerequisites (if any)

Overall GPA 2.5, Upper Division standing in Major, or Consent of Instructor

i. May be repeated to a maximum of 12 credits (if applicable)

4. To be cross-listed as _____

Prefix and Number

Signature, Chairman, cross-listing department

5. Effective Date Fall 2008 (semester and year)

6. Course to be offered x Fall x Spring x Summer

7. Will the course be offered each year? x Yes No
(Explain if not annually)

8. Why is this course needed?

This course will allow students an opportunity to apply their classroom learning to practical job requirements. It will permit students to: enhance practical knowledge of theater craft and artistry; develop networking skills and career expansion; identify skills necessary to succeed in their chosen profession; and establish independent critical-thinking skills.

9. a. By whom will the course be taught? All Theatre Faculty

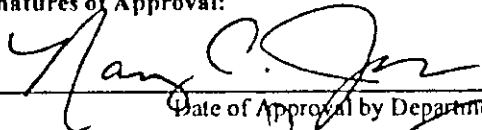
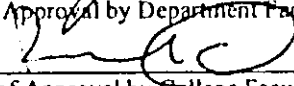
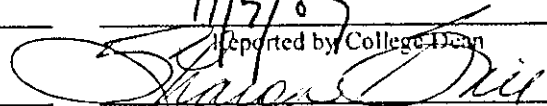
b. Are facilities for teaching the course now available? x Yes No
If not, what plans have been made for providing them?

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10. What enrollment may be reasonably anticipated? 1-10 students per semester
11. Will this course serve students in the Department primarily? Yes No
Will it be of service to a significant number of students outside the Department? Yes No
If so, explain.
-
- Will the course serve as a University Studies Program course? Yes No
If yes, under what Area? _____
12. Check the category most applicable to this course
- traditional; offered in corresponding departments elsewhere;
 relatively new, now being widely established
 not yet to be found in many (or any) other universities
13. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky? Yes No
14. Is this course part of a proposed new program: Yes No
If yes, which?
-
15. Will adding this course change the degree requirements in one or more programs? Yes No
If yes, explain the change(s) below (NOTE - If "yes," a program change form must also be submitted.)
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16. Attach a list of the major teaching objectives of the proposed course and outline and/or reference list to be used.
18. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales. Check here if 400G-500.
19. Within the Department, who should be contacted for further information about the proposed course?
- Name Nancy Jones Phone Extension 7-3297

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Signatures of Approval:

 Date of Approval by Department Faculty	9/25/2007 Reported by Department Chair
 Date of Approval by College Faculty	11/7/07 Reported by College Dean
January 15, 2008 *Date of Approval by Undergraduate Council	 Reported by Undergraduate Council Chair
*Date of Approval by Graduate Council	Reported by Graduate Council Chair
*Date of Approval by Health Care Colleges Council (HCCC)	Reported by HCCC Chair
*Date of Approval by Senate Council	Reported by Senate Council Office
*Date of Approval by University Senate	Reported by Senate Council Office

*If applicable, as provided by the Rules of the University Senate

TA 499

Professional Theatre Internship

1-12 credits • Pass/Fail

Prerequisite: Overall GPA 2.5, Upper Division standing in Major, or Consent of Instructor

Professor: Theatre Faculty Member

Office: 114 Fine Arts Building

Phone: 859-257-3297

Course Content:

The Professional Internship provides students with experiential learning in the discipline of theatre arts. Students apply to work in the field-study area most suited to their career goals and objectives. Accordingly, theatre students will complete an internship in one of the following areas: Assistant Directing, Publicity and Marketing, Development, Design and Technology, Performance, Stage Management or Dramaturgy. Students will earn invaluable experience in these job-related activities, applying what they have learned in the classroom to the practical requirements of the job.

To complete an internship, students will work at a professional theatre over the course of a semester and learn through observation, participation and reflection. Locally, Lexington Children's Theatre and Actors Guild of Lexington may be considered for Internship possibilities. In addition, students may choose a professional level theatre (LORT or TCG) at a city of their choice.

Interested students meet with a faculty advisor to complete a Learning Contract for their Internship. Students must complete a Learning Contract with Theatre Faculty member who is supervising the Internship, which clearly defines the nature of the Internship, reading and other assignments, arrangements for meeting with instructor, methods for evaluating work and appropriate signatures.

Course Objectives:

- Enhance practical knowledge of theatre craft and artistry
- Develop networking skills and career expansion
- Identify the skills necessary to succeed in their chosen profession
- Establish independent critical-thinking skills

Finding An Internship:

Students should start the internship process by making an appointment with the Theatre Faculty member who will supervise TA 499 at least one semester prior to the proposed internship date.

Applying for an Internship:

Applying for an internship requires students to submit cover letters expressing their area of interest, resumes, application forms, and work samples (i.e., design portfolios or acting

monologues) to an approved professional theatre. Theatre faculty will advise students in the preparation of these materials.

Time Requirements:

Students will schedule their hours with an on-site supervisor at the theatre. The student is required to complete the work schedule that the supervisor assigns to him/her. Number of credit hours should be proportionate to number of work hours:

Credit Hours and Internship Hours Equivalent

1 credit = 40 hours

2 credits = 80 hours

3 credits = 120 hours

Ect....

12 credits = 1440 hours

Grading:

Students are awarded a Pass/Fail grade by the supervising faculty member. This grade will be assigned based on successful completion of all three of the following:

- On-site supervisor's Work Report 50pts (50%)
It is the student's responsibility to give the form to the appropriate supervisor within a reasonable amount of time to allow for the timely completion of the form.
- Journal 25pts (25%)
This journal should describe experiences learned or problems discovered on a day to day basis. Length of the journal varies by the length of the internship, but a rough guideline would be one page per week.
- Final Paper 25pts (25%)
The 10 page paper offers the student a chance to reflect on what worked, what didn't, and things that they would do differently. It should be an authentic assessment of the organization for which they worked, as well as an assessment of their own performance.

Grading Scale: 100 – 75pts = Pass, 74pts and below = Fail

COLLEGE OF FINE ARTS LEARNING CONTRACT*

(NAME - last name first) (College) (Major) Fr So Jr Sr
(Classification)

(Lexington Address - include zip code) (Social Security #) (Phone #)

GPA in Major: _____ Total credit hours previously scheduled in
Independent/Experiential/Coordinate Studies: _____

* * * * *

Check one as appropriate: _____ Coordinate Study (course attending for Coordinate Study _____)
_____ Independent Study _____ Other (Dept/Course#/Section)

***NOTE: If you are taking either a departmental experiential course or EXP 396, you must submit the learning contract supplied by the Office for Experiential Education.**

(Dept prefix) (Course #) (Section) (Call #) (Credit hrs) (Grade Option) (Semester/Year)

Title of Course (If Art Studio, list medium e.g "Painting", etc)

Discuss the nature of your study or project, the process(es) you will follow, if applicable the materials you will use, and what your specific responsibilities will be:

Reading list (or other source materials):

Arrangements for meeting with instructor (indicate whether on campus or in the field, frequency, and whether by appointment or at a regularly scheduled time):

Method of evaluating your work and determining your grade; list any special stipulations required by instructor:

(Student's Signature) (Date)

(Instructor's Signature) (Date)

(Chair's/Director's Signature) (Date)

White & Canary Copies - Dean's Office; Pink - Department/School; Goldenrod - Student