

APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR and MINOR

1. Submitted by the College of Social Work Date: 03-27-09
 Department/Division offering course: Social Work

2. What type of change is being proposed? Major Minor
 *See the description at the end of this form regarding what constitutes a minor change. Minor changes are sent directly from the dean of the college to the Chair of the Senate Council. If the Senate Council chair deems the change not to be minor, the form will be sent to the appropriate Council for normal processing and an email notification will be sent to the contact person.

3. Current Distance Learning (DL) status: N/A Already approved for DL[†] Please Add Please Drop
 If ADDING, check one of the methods below that reflects how the majority of the course content will be delivered.
 Internet/Web-based Interactive Video Extended Campus

[†]If already approved for DL, a new Distance Learning Form must be submitted with this form unless the department affirms (by checking this box) that the proposed course changes will not affect DL delivery.

PROPOSED CHANGES

Please complete all "Current" fields.
 Fill out the "Proposed" field only for items being changed. Enter N/A if not changing.
 Circle the number for each item(s) being changed. For example: (6.)

4. Current prefix & number: SW 580 Proposed prefix & number: NA

5. Current Title Topical Seminar in Social Work
 Proposed Title[†] NA
[†]If title is longer than 24 characters, offer a sensible title of 24 characters or less: _____

6. Current number of credit hours: 2-4 Proposed number of credit hours: 1-4

7. Currently, is this course repeatable? YES NO If YES, current maximum credit hours: 8
 Proposed to be repeatable? YES NO If YES, proposed maximum credit hours: NA

8. Current grading system: Letter (A, B, C, etc.) Pass/Fail
 Proposed grading system: NA Letter (A, B, C, etc.) Pass/Fail

9. Courses must be described by at least one of the categories below. Include number of actual contact hours per week for each category.

Current:

<input type="checkbox"/> CLINICAL	<input type="checkbox"/> COLLOQUIUM	<input type="checkbox"/> DISCUSSION	<input type="checkbox"/> LABORATORY	<input type="checkbox"/> LECTURE
<input type="checkbox"/> INDEPEND. STUDY	<input type="checkbox"/> PRACTICUM	<input type="checkbox"/> RECITATION	<input type="checkbox"/> RESEARCH	<input type="checkbox"/> RESIDENCY
<input checked="" type="checkbox"/> 2-4 SEMINAR	<input type="checkbox"/> STUDIO	<input type="checkbox"/> OTHER - Please explain: _____		

Proposed: NA

<input type="checkbox"/> CLINICAL	<input type="checkbox"/> COLLOQUIUM	<input type="checkbox"/> DISCUSSION	<input type="checkbox"/> LABORATORY	<input type="checkbox"/> LECTURE
<input type="checkbox"/> INDEPEND. STUDY	<input type="checkbox"/> PRACTICUM	<input type="checkbox"/> RECITATION	<input type="checkbox"/> RESEARCH	<input type="checkbox"/> RESIDENCY
<input type="checkbox"/> SEMINAR	<input type="checkbox"/> STUDIO	<input type="checkbox"/> OTHER - Please explain: <u>NA</u>		

10. Requested effective date (term/year): FALL / 2009

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11. Supplementary teaching component: N/A Community-Based Experience Service Learning Both
 Proposed supplementary teaching component: Community-Based Experience Service Learning Both

12. Cross-listing: N/A or _____ / _____
 Current Prefix & Number printed name Current Cross-listing Department Chair signature
- a. Proposed – REMOVE current cross-listing: _____ / _____
 printed name Current Cross-listing Department Chair signature
- b. Proposed – ADD cross-listing: _____ / _____
 Prefix & Number printed name Proposed Cross-listing Department Chair signature

13. Current prerequisites:
- Open to the student of social work or consent of instructor.
- Proposed prerequisites:
- NA

14. Current Bulletin description:
- Study of issues of current and special significance for social work practice. Issues selected in accordance with the needs and interests of students enrolled.
- Proposed Bulletin description:
- NA

15. What has prompted this change?
- Our request for the variable credits to be expanded from 2-4 credit hours to 1-4 credit hours is due to the need for a 1 credit-hour course for the SW 580 for the newly approved "Deans' Inter-Professional Honors Colloquium," which begins Fall 2009.

16. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:
- NA

17. Please list any other department that could be affected by the proposed change:

Several colleges are involved but each is responsible for arranging a 1 credit hour class for the Deans' Colloquium.

18. Will changing this course change the degree requirements for ANY program on campus? YES NO
 If YES[‡], list below the programs that require this course:

[‡]In order for the course change to be considered, program change form(s) for the programs above must also be submitted.

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19. Is this course currently included in the University Studies Program? Yes No

20. Check box if changed to 400G or 500. If changed to 400G- or 500-level, you must include a syllabus showing differentiation for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See SR 3.1.4)

21. Within the department, who should be contacted for further information on the proposed course change?

Name: Ray Dowd Phone: 859-257-3696 Email: rdowd0@uky.edu

22. Signatures to report approvals:

NA	NA	
DATE of Approval by Department Faculty	printed name	Reported by Department Chair signature
03-18-09	Dean Kay Hoffman	<i>Kay Hoffman</i> signature
DATE of Approval by College Faculty	printed name	Reported by College Dean
04/07/2009		/ signature
*DATE of Approval by Undergraduate Council	printed name	Reported by Undergraduate Council Chair
		/ signature
*DATE of Approval by Graduate Council	printed name	Reported by Graduate Council Chair
		/ signature
*DATE of Approval by Health Care Colleges Council (HCCC)	printed name	Reported by Health Care Colleges Council Chair
		/ signature
*DATE of Approval by Senate Council	Reported by Office of the Senate Council	
*DATE of Approval by the University Senate	Reported by the Office of the Senate Council	

*If applicable, as provided by the *University Senate Rules*. (<http://www.uky.edu/USC/New/RulesandRegulationsMain.htm>)

Excerpt from *University Senate Rules*:

SR 3.3.0.G.2: **Definition.** A request may be considered a minor change if it meets one of the following criteria:

- a. change in number within the same hundred series;
- b. editorial change in the course title or description which does not imply change in content or emphasis;
- c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s);
- d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
- e. correction of typographical errors.