

APPLICATION FOR NEW COURSE

1. Submitted by College of Social Work Date January 9, 2007  
Department/Division offering course Social Work

2. Proposed designation and Bulletin description of this course  
a. Prefix and Number SW512 b. Title\* Social Work in the Criminal Justice System

\*NOTE: If the title is longer than 24 characters (including spaces), write  
A sensible title (not exceeding 24 characters) for use on transcripts SW in the Criminal Justice System

c. Lecture/Discussion hours per week 3 d. Laboratory hours per week 0  
e. Studio hours per week 0 f. Credits 3

g. Course description  
Criminal justice processes are studied and evaluated. Factors influencing criminality are examined, as well as consequences and costs to offenders and to society of current policies to control and prevent crime. Traditional and innovative community and institutional programs for adult and juvenile offenders are emphasized to prepare those wanting to work with this population.

h. Prerequisites (if any)  
JUNIOR STANDING OR CONSENT OF INSTRUCTOR

i. May be repeated to a maximum of \_\_\_\_\_ (if applicable)

4. To be cross-listed as \_\_\_\_\_  
Prefix and Number \_\_\_\_\_ Signature, Chairman, cross-listing department \_\_\_\_\_

5. Effective Date Fall, 2007 (semester and year)

6. Course to be offered  Fall  Spring  Summer

7. Will the course be offered each year?  Yes  No  
(Explain if not annually)

Course will be offered once per year -- usually in the Spring. SW512 is an elective course.

8. Why is this course needed?  
The course provides important content for Social Work students interested in social work in the criminal and/or juvenile justice system.

9. a. By whom will the course be taught? Glenn Abraham, MSW, ACSW

b. Are facilities for teaching the course now available?  Yes  No  
If not, what plans have been made for providing them?

APPLICATION FOR NEW COURSE

20 - 25

10. What enrollment may be reasonably anticipated? \_\_\_\_\_
11. Will this course serve students in the Department primarily?  Yes  No
- Will it be of service to a significant number of students outside the Department?  Yes  No  
If so, explain.

Will the course serve as a University Studies Program course?  Yes  No

If yes, under what Area? \_\_\_\_\_

12. Check the category most applicable to this course
- traditional; offered in corresponding departments elsewhere;
  - relatively new, now being widely established
  - not yet to be found in many (or any) other universities

13. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky?  Yes  No
14. Is this course part of a proposed new program:  Yes  No  
If yes, which?

15. Will adding this course change the degree requirements in one or more programs?  Yes  No  
If yes, explain the change(s) below (NOTE - If "yes," a program change form must also be submitted.)

16. Attach a list of the major teaching objectives of the proposed course and outline and/or reference list to be used.
18. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales.  Check here if 400G-500.
19. Within the Department, who should be contacted for further information about the proposed course?

Name Dr. Melanie Otis, Curriculum Chair Phone Extension 7-1574

# APPLICATION FOR NEW COURSE

## Signatures of Approval:

Date of Approval by Department Faculty

*Dec 4, 2006*

Date of Approval by College Faculty

*April 24, 2007*

Date of Approval by Graduate Council

*Jeanine Blackwell*

Digitally signed by Jeanine Blackwell  
DN: cn=Jeanine Blackwell, o=US, ou=University of Kentucky,  
ou=Graduate School, email=jeanine.blackwell@uky.edu  
Date: 2007.04.02 14:29:24 -0400

\*Date of Approval by Graduate Council

\*Date of Approval by Health Care Colleges Council (HCCC)

\*Date of Approval by Senate Council

\*Date of Approval by University Senate

\*If applicable, as provided by the Rules of the University Senate

*Kay Hoff*  
Reported by Department Chair

*Sharon Dief*  
Reported by College Dean  
Reported by Undergraduate Council Chair

Reported by Graduate Council Chair

Reported by HCCC Chair

Reported by Senate Council Office

Reported by Senate Council Office

**UNIVERSITY OF KENTUCKY  
COLLEGE OF SOCIAL WORK  
FALL SEMESTER, 2006**

**SW 512 – SOCIAL WORK IN THE CRIMINAL JUSTICE SYSTEM**

Instructor: Glenn J. Abraham, M.S.W., A.C.S.W.  
Office: Room 605, Patterson Office Tower  
Telephone: College of Social Work (859) 257-6650

E-mail: gjalisw@att.net

Office Hours: Thursday, 3:15 P.M. to 4:15 P.M.  
Other hours by appointment

Class Meets: Thursday, 12:30 P.M. to 3:15 P.M.  
Room 645, Patterson Office Tower

**Course Description**

Criminal justice processes are studied and evaluated. Factors influencing criminality are examined, as well as consequences and costs to offenders and society of current policies to control and prevent crime. Traditional and innovative community and institutional programs for adult and juvenile offenders will be emphasized to prepare those wanting to work with this population.

**Course Objectives**

The following are major objectives of this course:

1. To identify and examine the three major components of the criminal justice system: law enforcement, the court system, and corrections and to develop understanding of the goals and challenges of each
2. To examine how the goals of any one component of the criminal justice system are not necessarily always compatible with those of the other two
3. To identify and examine the variety of roles performed by social workers in the criminal justice system
4. To examine and analyze the reasons why many social workers have believed that the criminal justice system is not an appropriate setting for the practice of social work
5. To examine why the goals of social workers practicing in the criminal justice system are sometimes in conflict with those of other persons employed in that system and/or of the agency or organization where that individual is employed
6. To examine and assess arguments, both in favor of and opposed to, practices that compel or coerce offenders to attend intervention programs (often referred to in the literature as "treatment" programs or "mandatory treatment" programs) focused on such assessed problem

- areas as alcohol and other drug abuse, violent behavior, errors in thinking, behavior related to sex offenses, etc.
7. To examine the history of the juvenile justice system in the United States and to determine if the system in its present form best meets the needs of the population served and of society as a whole
  8. To examine the methods used by social workers in the criminal justice system to help meet the unique needs of persons from diverse groups, including those identified by gender, age, sexual orientation, and ethnic and or cultural background, particularly as these factors impact the manner in which such persons may be subject to disparate treatment
  9. To examine recent initiatives focused on providing rehabilitation services to offenders, most significantly those related to "offender reentry", drug courts, and programs that utilize the involvement of offenders' families and significant others in program efforts
  10. To examine and assess issues related to privatization of various elements of the criminal justice system, particularly those that relate to rehabilitation efforts
  11. To examine issues of restorative justice and develop knowledge of programs and services that target the needs of victims of crime
  12. To identify and examine ethical issues of importance in the practice of social work in the criminal justice system

### **Learning Outcomes**

Upon successful completion of this course, the student should demonstrate the ability to:

1. Identify the three major components of the criminal justice system and describe the major goals of each and the challenges regularly faced by each system component
2. Identify and describe specific examples of how the goals of any one component of the criminal justice system, if fully attained, could result in difficulties in either or both of the other components
3. Identify and describe common roles performed by social workers in the criminal justice system
4. Articulate the philosophical issues that have led to some practitioners believing that the criminal justice system is not a suitable setting for social work practice and describe the beliefs of those who assert that while imperfect, the criminal justice system is a setting in which significant assistance can be provided to a client population in great need of services
5. Identify common goals of social workers practicing in the criminal justice system and demonstrate awareness of how those goals are not necessarily shared by other persons employed in that system, most frequently those who perform functions related to maintaining custody or control of the offender population
6. Objectively describe the philosophical perspectives that argue for or against the use of mandatory or coerced forms of intervention and describe the results of empirical research that indicates that mandated intervention may be equally as effective as voluntary participation in certain areas of practice
7. Describe the history of the juvenile justice system in the United States and of how landmark judicial decisions and changes in public perception of crime committed by juveniles has led to significant, and not always ideal, change in that system
8. Identify both general areas of concern and specific examples where social workers employ case and class advocacy skills to provide assistance to persons from diverse groups, including

- those identified by gender, age, sexual orientation, and ethnic and or cultural background as a means of reducing the possibility that those populations will experience disparate treatment
9. Describe the goals and purposes of “offender reentry” programs, drug courts, and other programs that utilize the involvement of offenders’ families and significant others
  10. Describe the concept of privatization and describe the range of opinions that are associated with efforts to have private organizations provide services historically provided by governmental agencies
  11. Define the concept of restorative justice and describe programs and services that target the needs of victims of crime, including those based on restitution by the offender and establishment of structured opportunity for dialogue between offender and victim
  12. Identify common ethical dilemmas encountered by social workers practicing in the criminal justice system and describe a decision making process that may be used when an ethical dilemma exists

### **Required Textbook**

Roberts, A.R. (Ed.). (1997). *Social work in juvenile and criminal justice settings* (2nd ed.). Springfield, IL: Charles C. Thomas.

Readings from other relevant sources may also be assigned.

### **Course Requirements**

1. Attendance will be taken at each class session. Students who, for legitimate reason, are expecting to miss a class session should notify the instructor of such in advance and, if asked to do so, are expected to provide appropriate documentation of the reason for being absent.
2. Students who fail to return to class after a scheduled break period shall be considered to have been absent for the entire class session. Students who have a legitimate reason to leave class early should make the instructor aware of such in advance and, if asked to do so, are expected to provide appropriate documentation of the reason for being absent.
3. Students who miss a scheduled examination will be required to provide documentation of the reasons for their absence if such absence was for legitimate reasons.
4. Cellular telephones, pagers, and other electronic devices are to be turned off or placed on silent mode during class. “Text messaging” activities are also not permitted.
5. All written assignments are to be submitted on plain white paper by the due date and time indicated in the “Course Outline for Fall Semester, 2006” section of the syllabus.

### **Course Assignments for All Undergraduate and Graduate Students**

#### **Assignment 1 – Journal Article Review**

A written analysis and review of a journal article focused on some element of the practice of social work in the criminal and/or juvenile justice system will be due on October 12, 2006. The article must be from a recognized professional social work journal. This assignment, which

should be three to four pages in length, involves an analysis of the content of the article and an assessment of the utility of the information presented for application in social work practice.

### **Assignment 2 – Class Presentation and Paper on Selected Topic**

Each student is required to research a selected topic of significance to the practice of social work in the criminal justice system. Based on the knowledge gained from that research, a class presentation will be given and a written report of five to seven pages in length will be prepared. Only one person may address any particular topic. In addition to the following possible topics, students may request approval from the instructor to focus on some other relevant issue or problem area.

#### **Possible Topics**

- Alcohol and drug abuse related criminal behavior among Native American and Alaskan Native populations and the Tribal Healing to Wellness Court
- Critical Incident Stress Management services to law enforcement and other criminal justice system personnel
- Social workers as “Mitigation Specialists” in the sentencing phase of capital offenses
- The contributions of Jane Addams and other social workers in the development of the first juvenile court: would they recognize it today?
- Domestic violence in gay/lesbian/bi-sexual/trans-gendered (GLBT) relationships
- Suicide in jails and other short-term detention facilities
- Privately contracted pre-sentence investigation reports
- Advantages and disadvantages of the privatization of mental health services in the jail and prison setting
- Advantages and disadvantages of the privatization of alcohol and other drug abuse programs in jail and prison settings
- The involvement of social workers in prison childbirth preparation and nursery programs
- The involvement of social workers in “victim-offender dialogue” programs
- Working with those who will never get out: social work practice with clients serving sentences of “life without parole”.
- Sentencing children to adult prison: a social work perspective on juvenile justice

#### **Criteria for Grading Assignment #1 and the Written Portion of Assignment #2**

- All written assignments must be in American Psychological Association, 5th edition format. This includes all citations, punctuation, and reference listings.
- Organization of assignment and clarity of information presented
- Freedom from grammatical, spelling, and punctuation errors
- Relevance of sources used
- Appropriateness and relevance of conclusions
- While it is recognized that excellent sources of information may be found on the internet, there is also much that is of a questionable nature. Use of internet sources should be done with care.

- Late papers will result in a 10% penalty unless there are extenuating circumstances, the instructor is notified in advance, and permission is given for the assignment to be submitted late.

### **Criteria for Grading the Class Presentation Component of Assignment #2**

- Organization of presentation, flowing from introduction through to conclusions in a rational progression
- Concise description of relevant information
- Interesting to the audience
- Appropriate use of any other media to present information
- Students may choose to utilize other methods such as overhead transparencies or PowerPoint as an element of their class presentations, but use of these alternatives should not constitute the full content of the presentation, nor should students simply read their presentation from a prepared script.

### **Additional Course Assignment for Graduate Students -- Scholarly Paper**

Each student taking this course for graduate credit will be required to complete a scholarly paper of from 7 to 10 pages in length. The paper may be on any relevant topic of the student's choosing, subject to the specific approval of the instructor. It should contain references to a minimum of 10 scholarly articles published in refereed journals and should be written from an objective perspective. In the profession of social work and in the field of criminal justice, there are frequently issues and problems for which no single answer is available. Through the objective examination of a particular policy, problem, interventive method, or unmet human need, it is entirely possible that more than one conclusion or perspective may be identified.

### **Criteria for Grading Scholarly Paper**

- The scholarly paper must be in American Psychological Association, 5th edition format. This includes all citations, punctuation, and reference listings.
- Organization of assignment and clarity of information presented
- Freedom from grammatical, spelling, and punctuation errors
- Relevance of sources used
- Ability to address alternative ideas and opinions
- Appropriateness and relevance of conclusions
- Late papers will result in a 10% penalty unless there are extenuating circumstances, the instructor is notified in advance, and permission is given for the assignment to be submitted late.

### **Grading System for Undergraduate Students**

Examination #1	22.5% of Final Grade
Examination #2	22.5% of Final Grade
Final Examination	22.5% of Final Grade
Assignment #1	5.0% of Final Grade



### Assignment #2

- Written portion 17.5% of Final Grade
- Class presentation 5.0% of Final Grade

### Attendance and Participation 5.0% of Final Grade

- 50% of this grading element will be based on attendance and will be determined by a simple calculation of total class sessions attended (or for which documentation of a legitimate reason for being absent is provided) divided by the total number of class sessions held.
- 50% of this grading element will be based on class participation. This will be based on evaluation by the instructor of various elements, including frequency of participation, relevance of participation, attentiveness, and the display of appropriate respect and courtesy to others during class discussion. This is not intended to suggest that it is inappropriate to disagree with the opinions presented by the instructor or by other students.

## Grading System for Graduate Students

Examination #1	20.0% of Final Grade
Examination #2	20.0% of Final Grade
Final Examination	20.0% of Final Grade
Assignment #1	
▪ Written portion	15.0% of Final Grade
▪ Class presentation	5.0% of Final Grade
Scholarly Paper	20.0% of Final Grade

- Students enrolled in this course for graduate credit are expected to attend class regularly and serve as positive examples in their involvement in class discussion.
- Students enrolled in this course for graduate credit will have a 2.5% reduction in their final grades for each unexcused absence in excess of one. Students who are able to provide documentation of a legitimate reason for being absent will not be penalized.

## Grading Scale

### Undergraduate

91 --100%	A
81 -- 90%	B
71 -- 80%	C
61 -- 70%	D
0 -- 60%	E

### Graduate

91 --100%	A
81 -- 90%	B
71 -- 80%	C
70% and Below	E

**Course Outline for Fall Semester, 2006 (Subject to revision as becomes necessary)**

Week 1

8-24-06      Distribution of syllabus  
Discussion of course requirements  
Introduction

Week 2

8-31-06      Chapter 1: Introduction and Overview

Week 3

9-7-06      Chapter 2: Social Work in the Justice System: An Overview  
Chapter 3: Juvenile Justice Policy

Week 4

9-14-06      Chapter 4: Correctional Policies: Evolving Trends  
Chapter 5: Rural and Urban Criminal Justice

Week 5

9-21-06      **Examination #1**

Week 6

9-28-06      Chapter 8: Police Social Work: Bridging the Past to the Present  
**Student Presentations**

Week 7

10-5-06      Chapter 14: Conflicting Philosophies of Juvenile Justice  
Chapter 15: Social Work and Probation with Juvenile Offenders  
**Written Assignment #1 Due by 10:00 P.M.**

Week 8

10-12-06      Chapter 16: Social Work in Community-Based Group Care Facilities  
**Student Presentations**

Week 9

10-16-06      **Mid-Term of Fall Semester, 2006**

10-19-06      **Guest Speaker**

Week 10

10-26-06      Social Work Practice with Jail Inmates

Week 11

11-2-06      **Examination #2**  
Drug Courts  
Diversion Programs

Week 12

11-9-06

Chapter 19: Preparing Social Workers for Practice in Correctional Institutions  
Chapter 21: Social Work within a Maximum Security Setting  
Ethical Practice in the Criminal Justice System: Establishing and Maintaining Appropriate Professional Boundaries

Week 13

11-16-06

Chapter 20: Female Offenders in the Criminal Justice System:  
Policy and Program Development

**Student Presentations**

**Scholarly Paper for Graduate Students due by 10:00 P.M.**

Week 14

11-23-06

**Thanksgiving Holiday**

Week 15

11-30-06

Offender Reentry

Chapter 23: Strengthening Families as Natural Support Systems for Offenders

**Written Component of Assignment #2 Due by 10:00 P.M.**

Week 16

12-7-06

Chapter 10: The Role of Social Workers in Victim/Witness Assistance Programs

Chapter 25: Social Work's Role with Domestic Violence

**Student Presentations**

Week 17

12-14-06

**Final Examination**

**Important Dates for Fall Semester, 2006**

- |          |  |
|----------|--|
| 8-29-06  | Last day to officially withdraw or reduce course load and receive an 80 percent refund |
| 9-13-06  | Last day to drop a course without it appearing on the student's transcript             |
| 9-20-06  | Last day to withdraw or drop a course and receive any refund                           |
| 10-20-06 | Last day to withdraw from the University or reduce course load                         |

## Academic Dishonesty

It is expected that all students will conduct themselves in an ethical manner during all elements of this course.

Academic dishonesty includes, but is not limited to the following:

- Plagiarism, which involve submission of an assignment purporting to be the student's original work which is wholly or in part the work of another person.
- dishonest conduct during an examination (including possession of tests or notes not authorized by the instructor or of any device, whether written [or in electronic format] or prepared specifically for the purposes of cheating; communication with another person other than the instructor by any means unless with the specific permission of the instructor; looking at another person's paper; violation of procedures prescribed to protect the integrity of an examination;
- cooperation with another person in academic dishonesty

The following descriptions of plagiarism and cheating are found in the University of Kentucky University Senate Rules (March 2006):

### 6.3.1 PLAGIARISM

All academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about a question of plagiarism involving their work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording or anything else from another source without appropriate acknowledgment of the fact, the students are guilty of plagiarism.

Plagiarism includes reproducing someone else's work, whether it be published article, chapter of a book, a paper from a friend or some file, or whatever. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be. Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone.

When a student's assignment involves research in outside sources or information, the student must carefully acknowledge exactly what, where and how he/she has employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these *Rules* shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain.

### 6.3.2 CHEATING

Cheating is defined by its general usage. It includes, but is not limited to, the wrongfully giving, taking, or presenting any information or material by a student with the intent of aiding himself/herself or another on any academic work which is considered in any way in the

determination of the final grade. Any question of definition shall be referred to the University Appeals Board.

Academic Dishonesty Policy for Social Work 580-001

- Any student found to be guilty of academic dishonesty on any examination or written assignment will be given a grade of "0" for that assignment.
- Any student found to be guilty of a second violation will be given a grade of "F" for this course.
- A plea of ignorance is not acceptable as a defense against a charge of academic dishonesty.

JAN 26 2007

OFFICE OF THE  
SENATE COUNCIL

College of Social Work  
619 Patterson Office Tower  
Lexington, KY 40506-0027  
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[www.uky.edu/SocialWork/](http://www.uky.edu/SocialWork/)

DATE: January 26, 2007

TO: Dr. Kaveh Tagavi  
Chair, University Senate

FROM: Dr. Melanie D. Otis  
College of Social Work  
Chair, Curriculum Committee

SUBJECT: New Course Applications: SW511 and SW512 (Upper-division electives)

Dear Dr. Tagavi,

Attached you will find proposals for the approval of two upper-division (500-level) elective courses. Each of the courses has been previously taught under the 580 – Special Topics designation. Given the relevance of the material for a number of our MSW students, the College of Social Work faculty has approved the courses to be offered electives on a regular basis. The enclosed proposals seek to formalize that decision.

If you have any questions about the enclosed proposals, please feel free to contact me either by phone or email.

Thank you.

Sincerely,



Melanie D. Otis, Chair  
College of Social Work Curriculum Committee  
Email: [Melanie.Otis@uky.edu](mailto:Melanie.Otis@uky.edu) (preferred contact)  
Phone: 257-1574

**UNIVERSITY SENATE ROUTING LOG**

**Proposal Title:**

**Name/email/phone for proposal contact:**

**Instruction:** To facilitate the processing of this proposal please identify the groups or individuals reviewing the proposal, identify a contact person for each entry, provide the consequences of the review (specifically, approval, rejection, no decision and vote outcome, if any) and please attach a copy of any report or memorandum developed with comments on this proposal.

<b>Reviewed by: (Chairs, Directors, Faculty Groups, Faculty Councils, Committees, etc)</b>	<b>Contact person Name (phone/email)</b>	<b>Consequences of Review:</b>	<b>Date of Proposal Review</b>	<b>Review Summary Attached? (yes or no)</b>
College of Social Work Curriculum Committee	Dr. Melanie Otis (7-1574/Melanie.Otis@uky.edu)	Approved	10-16-2006	Yes
College of Social Work Faculty	Dr. Janet Ford (7-6660/jpford01@uky.edu)	Approved	12-04-2006	No

**Curriculum Committee  
Minutes  
October 16, 2006**

Members Present: Karen Badger, Patty Cook, Carl Craig, Janet Ford (ex-officio),  
Melanie Otis, David Royse, Ginny Sprang

**I. Course syllabi for review:**

1. **Computer Literacy for Human Services** - The committee voted against formalizing the course as a 500-level elective. As an alternative to offering the course again, a number of suggestions for possible workshops in content-areas covered by the course were identified.
2. **Social Work in the Criminal Justice System** - The committee voted to submit a request to change the course currently listed in the University bulletin (SW606) to SW512. The change would allow both undergraduates and graduate students to take the course. Additional content would also be added to the course to support the change from 2 to 3 credit hours. A version of the course is currently being taught under SW580. The course description will be finalized and submitted for faculty approval at the December faculty meeting.
3. **Genocide: Intervention with Survivors and Global Prevention** - The committee approved the course to be submitted as a regular 500-level elective. Dr. Carl Craig will finalize the course description. The new course (SW511) will be submitted for faculty approval at the December faculty meeting.
4. **Credit For Learning Courses** - The committee voted against submitting the CFL courses for approval as regular CSW course offers. Frequent changes in demands and requirements for CFL courses were the primary concern of the committee members.

**II. BASW Program Changes**

1. **Ethics Course** - The committee approved the new BASW ethics course developed by Dr. Badger (SW435). The course will be submitted for faculty approval at the October faculty meeting.



2. Research Lab - The committee approved the addition of a lab component to SW450. The course will be submitted for faculty approval at the October faculty meeting.
3. HBSE II - Melanie Otis will develop a revised SW420 syllabus and a new SW 421 syllabus for a two-semester sequence of HBSE courses.

Next Meeting scheduled : November 13, 2006

Adjournment