

## 1 Section 4. Rules Relating to Admission to the University

### 3 4.1. APPLICATION FOR ADMISSION AND READMISSION

4 All applicants meeting the appropriate academic requirements shall be considered  
 5 equally for admission to the University or to any college or academic program  
 6 regardless of race, color, national origin, ~~eth~~ethnic origin, religion, creed, age, physical or  
 7 mental disability, veteran status, uniformed service, political belief, sex, sexual  
 8 orientation, gender identity, gender expression, pregnancy, marital status, genetic  
 9 information, social or economic status, or whether the person is a smoker or  
 10 nonsmoker, as long as the person complies with the University policy concerning  
 11 smoking. [US: 2/14/77] All applicants for admission to the University, and all University  
 12 students who have not been enrolled for one or more semesters (except for students  
 13 described in the next paragraph), must submit to the ~~Admissions Office~~ responsible for  
 14 undergraduate admissions an official application for admission and supporting  
 15 documents as described below. [US: 5/3/2021] The Senate Rules are the source of any  
 16 and all policies and rules that may be replicated in the Bulletin. The University adheres  
 17 to admissions policies promulgated by the Council on Postsecondary Education (CPE).

18  
 19 Eligibility for admission is housed within the individual colleges. In compliance with the  
 20 Senate Rules, the implementation of admissions policies established by individual  
 21 colleges is managed by the University offices responsible for admissions.

22  
 23 Degree seeking students who have not been enrolled for up to two semesters  
 24 (excluding summer) and have not earned college credits since the last enrollment at UK  
 25 have the option of completing a condensed readmission application. [US: 5/3/2021]

- 26  
 27 1. Applications for admission and supporting documents must be submitted by the  
 28 deadlines published in the University Calendar. However, this requirement shall  
 29 not apply to University students taking summer work elsewhere who are  
 30 enrolled in the University for the preceding spring and following fall semesters,  
 31 except that these students must submit to the University Registrar's Office  
 32 official transcripts of such summer work; [US: 4/10/2000]
- 33  
 34 2. The ~~professional colleges~~ colleges with professional programs, with the approval  
 35 of the Director of Admissions, may set deadlines earlier than those set generally  
 36 for the University.
- 37  
 38 3. Applications for admission or readmission must be supported by official  
 39 transcripts of all college work attempted elsewhere.
- 40  
 41 4. Every student whose native-first language is other than English and who is not a  
 42 citizen of the United States [RC/transmittal: 12/9/87] is required to take the Test  
 43 of English as a Foreign Language (TOEFL) prior to approval for admission. This  
 44 test may be waived for such students who can present an official transcript of  
 45 satisfactory work taken at an accredited American college, or a college in  
 46 another country where English is the native-first language.
- 47  
 48 5. All students who present one or more units in a foreign language for entrance to  
 49 the University are required to take a placement test to determine the course

50 level at which they should begin their study of the language in the University. A  
 51 student who has credit for three units of a foreign language in high school may  
 52 not receive degree credit for the first year of that language in the University.  
 53 Further, a student who has credit for two units of a foreign language in high  
 54 school may not receive degree credit for the first semester of that language in  
 55 the University.

## 56 4.2. ADMISSION REQUIREMENTS

### 57 4.2.1 UNDERGRADUATE PROGRAMS

58 Students who satisfy the basic admission requirements may register in any  
 59 undergraduate program at the University except as additional entrance requirements  
 60 are hereinafter stated.  
 61

62 The University prefers that applicants for admission shall have taken the ACT  
 63 examination. Applicants may be considered for admission, however, on the basis of  
 64 Scholastic Aptitude Test (SAT) scores. The Director, Undergraduate Admissions and  
 65 University Registrar shall establish annually an appropriate equivalency table of total  
 66 SAT and ACT composite scores to be used with the established lower division selective  
 67 admissions criteria. After approval by the Admissions Advisory Committee, this table  
 68 shall be used by the Admissions Office in judging the acceptability of otherwise qualified  
 69 applicants. [US: 4/8/85; 4/14/97]  
 70

71 All new freshman and transfer students are required to attend an Advising Conference  
 72 as assigned at the time of admission unless excused by permission of the Director,  
 73 Undergraduate Admissions and University Registrar in special circumstances and  
 74 emergencies. [US: 2/10/86]  
 75

76 The Senate's Admissions Advisory Committee shall review the undergraduate  
 77 admissions policy and all associated academic standards each academic year.  
 78

79 \* The status of a student being 'undeclared major' or 'non-degree-seeking' in  
 80 a college is a Provost-level administrative matter and does not require the  
 81 approval of the Senate, except insofar as a college may have adopted  
 82 additional admissions criteria. [SREC: 1/5/2016]  
 83

84 Some undergraduate programs have adopted more rigorous admissions policies.  
 85 These policies can be found in SR **10.4**.  
 86

87 Pursuant to 13 KAR 2:020, applicants to public institutions must meet the established  
 88 college admission or academic readiness indicators established by the Council on  
 89 Postsecondary Education (CPE). Students who do not meet the established CPE-  
 90 related thresholds in the area(s) of reading, writing, or math are placed in the Academic  
 91 Preparedness and Placement Program (APP).  
 92

#### 93 **4.2.1.1 Annual Reporting**

94 The chief enrollment officer shall provide an annual update to the Senate at the end of  
 95 each admissions cycle, as well as preview the upcoming enrollment cycle.  
 96

#### 97 **4.2.1.1.4.2.1.2 Basic Lower Division Selective Admissions**

98

99 [US: 11/12/90; US: 4/14/97; 11/13/2017]

100  
101 **4.2.1.1.14.2.1.2.1 Admissions management Decisionssystem**

102 The Senate's Admissions Advisory Committee (SAAC), a standing committee of the  
103 University Senate (SR 1.4.3.4), will recommend any changes to the admissions criteria  
104 for entry to the University, via the traditional Senate approval process will adopt an  
105 Admissions Management System.

106  
107 **4.2.1.1.1.14.2.1.2.1.1 Automatic admissions criteria**

108 The Admissions Management System will use the automatic admissions criteria  
109 established by the SAAC. The University will publish the range of ACT and SAT scores,  
110 and grade point averages, which secured admission in the previous year's freshman  
111 class.

112  
113 The automatic admissions criteria will include not only high school grade point average  
114 (HSGPA), SAT, and ACT composite score, but class rank, degree of difficulty of  
115 courses, and ACT subsection scores, or any other criteria or characteristics that provide  
116 insight into an applicant's potential for academic success at the University. However,  
117 students with either an ACT score below 18 or an HSGPA which is less than 2.0 will be  
118 automatically denied admission and may be admitted only through the exceptions  
119 procedures.

120  
121 Students who meet the established admissions criteria will be admitted.

122 ~~At least ninety percent (90%) of all freshman admissions will be made according to the~~  
123 ~~automatic acceptance criteria.~~

124  
125 **4.2.1.1.1.24.2.1.2.1.2 Exceptions procedures**

126 ~~Admissions criteria will contain exceptions procedures for two types of applicants. The~~  
127 ~~internal exceptions procedure is for those prospective students who have certain~~  
128 ~~diversity characteristics not present in the pool of students admitted by automatic~~  
129 ~~admissions criteria. The external exceptions procedure is for those students whose~~  
130 ~~applications for admission have been rejected under the automatic admissions criteria.~~  
131 Students who do not meet the automatic admissions criteria will be reviewed holistically  
132 and the results will provide a preliminary decision for the (non-selective) colleges  
133 identified by the student, to make final admissions decisions. The holistic review  
134 process is a review of materials provided by the admissions candidate, inclusive of high  
135 school performance as evidenced through the GPA, grade trends, strength of  
136 curriculum, test scores, involvement, leadership, and responses to any required essay.  
137 The applicant may identify up to three colleges that do not have selective admissions  
138 requirements that the applicant wishes to enroll in. The applicant's full admissions file,  
139 as well as the results of the holistic review, will be shared with these colleges. Those  
140 colleges will make the final decision on whether to admit or deny the applicant.

141  
142 **4.2.1.1.1.2.1 Internal exceptions procedure**

143 The SAAC will identify characteristics not adequately represented in the pool of  
144 students admitted under the automatic admissions criteria. The Assistant Provost for  
145 Enrollment Management will forward the files of candidates having those characteristics  
146 and a reasonable academic record to the SAAC for consideration before the candidate  
147 is notified of an admissions decision. If the SAAC determines that the candidate has a

148 ~~reasonable chance of success, admission will be granted unless the desired class size~~  
 149 ~~or other critical admissions objectives have been met.~~

150  
 151 ~~4.2.1.1.1.2.2 external exceptions procedure~~

152 ~~The SAAC will continue to function as the appeals board for all candidates whose~~  
 153 ~~applications were rejected. Applications considered under this External Exceptions~~  
 154 ~~Procedure will be handled in accordance with whether or not the candidate is a~~  
 155 ~~freshman applicant with a HSGPA of 2.0 or higher.~~

156  
 157 ~~The Assistant Provost for Enrollment Management will review the files of the candidates~~  
 158 ~~who do not meet the automatic admission criteria established by the AAC, but who offer~~  
 159 ~~HSGPA of 2.0 or higher. The Assistant Provost, within the exceptions parameters~~  
 160 ~~established by the AAC, may use discretion to offer admission to freshman applicants~~  
 161 ~~whose credentials indicate a reasonable potential for success at the University.~~

162  
 163 ~~A rejected applicant who is not a freshman applicant or whose HSGPA is not 2.0 or~~  
 164 ~~higher may petition to the AAC for admission due to, (a) significant nonacademic~~  
 165 ~~personal achievement; b) diversity; c) unusual situations affecting academic~~  
 166 ~~performance; or, (d) outstanding potential for contributing to or benefiting from an~~  
 167 ~~education at the University. The SAAC decision under this appeal stage constitutes the~~  
 168 ~~final University decision on the application.~~

169  
 170 ~~4.2.1.1.1.34.2.1.2.1.3~~ **Deadlines**

171 ~~The following admissions deadlines are established:~~

- 172 ~~\_\_\_\_\_ November 1, for Early Decision applications~~
- 173 ~~\_\_\_\_\_ February 15, for regular, full consideration applications~~
- 174 ~~\_\_\_\_\_ August 1, for the submission of all documents~~
- 175 ~~\_\_\_\_\_ (June 1, for participation in the summer advising conference)~~

176 ~~Admissions deadlines are established by the Senate and published online by the~~  
 177 ~~University office responsible for undergraduate admissions. The Senate Admissions~~  
 178 ~~Advisory Committee (SAAC) may recommend changes to deadlines to the Senate.~~

179  
 180 ~~Students who apply after the deadline for full consideration will be admitted only as~~  
 181 ~~enrollment goals permit. The Associate Provost for Enrollment Management will~~  
 182 ~~annually report to the Senate Council statistics on the incidence and number of~~  
 183 ~~students admitted who applied after February 15. [US: 11/13/2017]~~

184  
 185 ~~These deadlines apply to both transfers and entering students. Applications received~~  
 186 ~~after the deadline for full consideration ~~February 15~~ may be rejected even if they~~  
 187 ~~demonstrate better qualifications than some already admitted.~~

188  
 189 ~~An exemption from the August document submission deadline ~~1 deadline~~ may be~~  
 190 ~~granted to non-degree-seeking students who enroll for no more than eight (8) credits.~~  
 191 ~~These students may enroll through the Evening Weekend Program, at the registration~~  
 192 ~~conducted before the opening of classes.~~

193  
 194 ~~The SAAC may change these deadlines, based on future experience.~~

195  
 196 ~~4.2.1.1.24.2.1.2.2~~ **Precollege curriculum**

197 [US: 3/21/83; 11/10/86; 11/12/90; SC 10/15/2001]

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**4.2.1.1.2-14.2.1.2.2.1 Requirements**

To be admitted to the University ~~under the admission policy outlined above~~, an applicant must ~~have completed successfully the following high school courses as a minimum~~ meet Kentucky’s graduation requirements as laid out in 704 KAR 3:305.:

English/Language Arts – 4 credits required  
English I, II, III, IV (or AP English)

Science – 3 credits required  
Credits to include life science, physical science, and earth/space science (at least one lab course)

~~English/Language Arts – 4 credits required~~  
~~English I, II, III, IV (or AP English)~~

Mathematics – 3 credits required  
Algebra I, Algebra II, Geometry  
(see note below on substitutions)

Social Studies – 3 credits required  
From U.S. History, Economics, Government, World Geography and World Civilization

Health – ½ credit required

Physical Education – ½ credit required

History and Appreciation of Visual, Performing Arts – 1 credit required  
History and Appreciation of Visual and Performing Arts or another arts course that incorporates such content.

Electives – 7 credits required ~~(5 rigorous)~~  
~~Recommended strongly: 1 or more courses that develop computer literacy~~

Total credits: 22  
15 required credits; 7 elective credits ~~(2002)~~

A student may substitute an integrated, applied, interdisciplinary, or higher-level course within a program of study if the substituted course offers the same or greater academic rigor and the course covers or exceeds the minimum required content.

~~Rigorous electives should have academic content at least as challenging as that in courses required in the minimum high school graduation requirements. These electives also should be in social studies, science, math, English and language arts, arts and humanities, foreign language, and, above the introductory level, in agriculture, industrial technology, business, marketing, family and consumer sciences, health sciences, and technology education and career pathways. Electives in physical education and health are limited to one-half unit each.~~

248 ~~(In addition, the University Senate recommends that high school students complete at~~  
 249 ~~least two years of a foreign language.)~~

250  
 251 **4.2.1.1.2.2 Deficiencies**

252 ~~An applicant who is otherwise eligible for automatic admission under SR 4.2.1.1.1.1, but~~  
 253 ~~has no more than one course deficiency in no more than two (2) of the subject areas of~~  
 254 ~~the University's precollege curriculum requirement may be considered in compliance~~  
 255 ~~with the requirement and admitted automatically on the basis of a compensating score~~  
 256 ~~of 21 or higher on the ACT subtest corresponding to each subject area deficiency.~~

257  
 258 ~~An applicant who is otherwise eligible for admission to the University and has no more~~  
 259 ~~than one course deficiency in no more than two (2) of the subject areas of the~~  
 260 ~~University's precollege curriculum requirement but does not have a compensating score~~  
 261 ~~of 21 or higher on the ACT subtest corresponding to each subject area deficiency may~~  
 262 ~~be considered for admission through the existing provisions of SR 4.2.1.1.1.~~

263  
 264 ~~An applicant who has more than one course deficiency in any subject area or has~~  
 265 ~~course deficiencies in more than two (2) of the subject areas of the University's~~  
 266 ~~precollege curriculum requirement will be automatically rejected for admission.~~

267  
 268 **4.2.1.1.34.2.1.2.3 High school nongraduates**

269 ~~The University office responsible for undergraduate admissions Admissions Committee~~  
 270 ~~may also consider students who have not graduated from high school if they have had~~  
 271 ~~no previous college work and but can demonstrate through ACT scores, unweighted~~  
 272 ~~high school GPA, and other evidence that they are prepared to do the work required.~~

273  
 274 ~~These students are considered on a case-by-case basis. No student may continue to~~  
 275 ~~enroll as a non-degree-seeking student after earning 24 credit hours in this status~~  
 276 ~~without the special permission of the dean of the college in which the student is~~  
 277 ~~registered. (See SR 4.2.1.4.2)~~

278  
 279 ~~The condition of graduation from high school may be waived for superior students with~~  
 280 ~~appropriate recommendations from their high school counselors or teachers. The~~  
 281 ~~academic criteria for admission under these conditions shall be University office~~  
 282 ~~responsible for undergraduate admissions shall recommend academic criteria for~~  
 283 ~~admission under these conditions, which are subject to approval by the established by~~  
 284 ~~the Director, Undergraduate Admissions and University Registrar subject to approval of~~  
 285 ~~and revision by the Senate Council. Students who have not graduated from high school,~~  
 286 ~~or have not received a GED, will not be eligible for Title IV funds.~~

287  
 288 **4.2.1.1.44.2.1.2.4 Prospective student athletes receiving athletics-related aid**

289 ~~Student-athletes, as identified by a designee within the Department the Director of~~  
 290 ~~Athletics, who do not meet established standards for automatic acceptance but do meet~~  
 291 ~~Southeastern Athletic Conference (SEC) and National Collegiate Athletic Association~~  
 292 ~~(NCAA) academic requirements for freshman eligibility shall be eligible for admission.~~  
 293 ~~Such student athletes shall be admitted pursuant to policies established by the AAG.~~  
 294 ~~Student-athletes who do not meet SEC and NCAA academic requirements for freshman~~  
 295 ~~eligibility may be admitted only through the provisions of SR 4.2.1.1.14.2.1.2.1.2,~~  
 296 ~~above. [US: 3/21/83 & BoT: 5/3/83; US: 4/28/86; 11/12/90; 10/11/93]~~

297

298 **4.2.1.1.54.2.1.2.5 Transfer students**

299 Students at other colleges or universities will be permitted to transfer to the University if  
300 they meet one of the following criteria: [US: 4/10/2000]

301

302 Students who have completed 24 credit hours or more and achieved a higher education  
303 GPA of 2.00 or higher are admissible to the University. Admissibility to particular  
304 colleges and programs is dictated by SR 4.2.1

305 ~~Students who would have been automatically accepted at the time they entered the first~~  
306 ~~institution attended will be allowed to transfer at any time to UK provided they have a~~  
307 ~~cumulative GPA of 2.0 or better for all work attempted at the last institution attended, if~~  
308 ~~they have attempted at least twelve credit hours (or the equivalent thereof) at that~~  
309 ~~institution. [US: 3/11/85; SREG: 11/20/87]~~

310

311 ~~A student who would not have been automatically accepted but has completed 24~~  
312 ~~semester hours or more and achieved a cumulative GPA of 2.0 or better for all college~~  
313 ~~and university work attempted and has a cumulative GPA of 2.0 or better for all work~~  
314 ~~attempted at the last institution attended will be allowed to transfer to UK. [US: 3/11/85]~~  
315 Students who have completed 23 credit hours or fewer must meet both freshman and  
316 transfer admissibility requirements to gain admission to the University. The University  
317 office responsible for undergraduate admissions will review both final high school  
318 cumulative GPA and postsecondary GPA in order to make a decision about admission.  
319 Admissibility to particular colleges and programs is dictated by SR 4.2.1.

320

321 **4.2.1.1.64.2.1.2.6 International students**

322 Undergraduate international student applicants with a TOEFL score of at least 527  
323 (paper-based) or 71 (internet-based) may be admitted. Corresponding scores on IELTS  
324 or other approved measures of English proficiency shall also serve as evidence of  
325 English proficiency for admission purposes.

326

327 An applicant with an English TOEFL proficiency exam score below ~~these the~~  
328 acceptable levels may be admitted if other factors such as previous academic record,  
329 interviews and other English tests indicate that the applicant will be academically  
330 successful. Decisions concerning admission of applicants with scores below these  
331 levels shall be made by the Admissions Committee office responsible for undergraduate  
332 admissions. International students who are otherwise admissible, but who have not yet  
333 demonstrated English proficiency, may be conditionally admitted. They will be invited to  
334 enroll in the University's Center for English as a Second Language (CESL), for  
335 instruction and, upon demonstrating evidence of English proficiency as defined by  
336 CESL, they will be admitted as full-time degree-seeking students. In the absence of  
337 conditional admission, admission to the programs administered by CESL does not  
338 guarantee future admission to the University. [US: 3/21/83; BoT: 5/3/83; US: 2/10/2014]

339

340 Students enrolled in Level 5 or Level 6 of CESL coursework may, upon meeting criteria  
341 set forth by the CESL program, enroll for one semester as non-degree-seeking students  
342 in a pre-matriculation bridge program (half-time enrollment in non-credit CESL  
343 coursework and 6-8 hours of credit-bearing undergraduate coursework), constituting  
344 full-time enrollment in English preparation for immigration purposes. Completion of the  
345 bridge program with grades of A or B in all classes will constitute demonstration of  
346 English proficiency for full admission to the University; however, some UK academic

347 colleges and/or majors may require a TOEFL/IELTS score for admission to their  
348 programs. [US: 2/10/2014]

349

#### 350 **4.2.1.24.2.1.3 Admission to Advanced Standing**

351 [SREC: 6/8/2006]

352 Applicants for admission must present evidence that they are in good standing in every  
353 respect in the institution they last attended. At no time shall college or university records  
354 be disregarded to admit applicants solely on the basis of their high school records.

355 Credit hours for courses accepted from ~~a junior college, or other~~ two-year colleges ~~or~~  
356 ~~branches~~, shall be limited to a maximum of 67 semester hours, except for the programs  
357 listed below.

358

359 1. Students in the RN-BSN (Registered Nurse to Bachelor of Science in  
360 Nursing) program, for whom the limit shall be a maximum of 90 semester  
361 hours. Applicants must have maintained a grade point average (GPA) of 2.0 or  
362 an average of C in all previous course work. [US: 12/13/82; US: 5/7/2012]

363

364 2. Students in the MLT to MLS (medical laboratory technician to medical  
365 laboratory scientist) track, of the Medical Laboratory Science program, for  
366 whom the limit shall be a maximum of 80 semester hours. [US: 3/10/2014]

367

368 All collegiate level work taken at an accredited college or university is recognized credit  
369 hour for credit hour except that the dean of a college may require validation by  
370 appropriate means of course equivalencies or applicability toward degree requirements  
371 for more specialized courses. In order to be classified as accredited, a college or  
372 university must be a member of one of the six ~~regional accrediting associations,~~  
373 ~~accrediting associations formally classified as "regional": Middle State Commission on~~  
374 ~~Higher Education; Northwest Commission of Colleges and Universities ; Higher~~  
375 ~~Learning Commission; New England Commission of Higher Education; Southern~~  
376 ~~Association of Colleges and Schools; and Western Association of Schools and~~  
377 ~~Colleges, such as the Southern Association of Colleges and Schools.~~ Advanced  
378 standing from an unaccredited US college or university may be obtained by special  
379 subject examinations. [US: 12/13/82; US: 2/11/91]

380

#### 381 **4.2.1.34.2.1.4 Non-degree-seeking students**

382 [US: 10/11/93]

383 The goal of the University policy for non-degree-seeking students is to provide  
384 appropriate access to academic courses for students who would like to continue their  
385 education, but who do not wish to seek a degree. Although degree-seeking students  
386 should have top priority in terms of utilization of University resources, the University  
387 does wish to provide access to these resources on a space available basis for non-  
388 degree-seeking students. This policy will provide reasonable access to a broader range  
389 of students without unnecessarily limiting University resources for degree-seeking  
390 students.

391

392 Non-degree status affords an opportunity for individuals to pursue lifelong learning  
393 without the structure of degree-seeking status and is consistent with the educational  
394 mission of this University. [US: 10/11/93; US: 4/13/98]

395

396 Most non-degree-seeking students are considered "Lifelong Learners" and include the  
397 following groups: Donovan Scholars, students who have already earned degrees and  
398 non-traditional students who wish to begin their studies as non-degree-seeking students  
399 in order to be considered for degree-seeking status later. Other students eligible to  
400 enter the University in a non-degree status include visiting students from other colleges  
401 and universities, high school students seeking dual enrollment, and other students in  
402 special circumstances as determined by the Dean of Undergraduate Admission  
403 chief enrollment officer. [US: 10/11/93; 12/10/2018]  
404

405 **4.2.1.3.14.2.1.4.1 Rules governing admission of non-degree-seeking students**  
406 [US: 10/11/93]

407 To be admitted as a non-degree-seeking student, an applicant must meet the following  
408 criteria: the high school class of a non-degree applicant must have graduated at least  
409 two years prior to the applicant's anticipated semester of enrollment unless:

- 410
- 411 1. The applicant will be on active military duty during their tenure as a non-  
412 degree-seeking student or the applicant has been admitted by exception  
413 according to SR 4.2.1.2.1.24.2.1.1.1.2; [US: 10/11/93]  
414
  - 415 2. The applicant is a visiting student or;  
416
  - 417 3. The applicant is seeking high school dual enrollment or;  
418
  - 419 4. The applicant possesses a bachelor's degree; or  
420
  - 421 5. The applicant is enrolling in the University's Comprehensive Transition and  
422 Postsecondary (CTP) program. [US: 5/2/2022]  
423

424 Applicants who have been denied admission as degree-seeking students may **not** in  
425 turn be enrolled as non-degree-seeking students. [US: 10/11/93; US: 4/13/98]  
426

427 Former University of Kentucky degree-seeking students generally will not be enrolled as  
428 non-degree-seeking students without having earned an undergraduate degree. [US:  
429 10/11/93; 12/10/2018]  
430

431 University of Kentucky students under academic or disciplinary suspension at any  
432 higher education institution may not be enrolled as non-degree-seeking students. [US:  
433 10/11/93 4/13/98; 12/10/2018]  
434

435 Students currently under suspension at other institutions may not be enrolled as non-  
436 degree-seeking students at the University of Kentucky. Failure to disclose a current  
437 suspension may result in forfeiture of eligibility for future enrollment. [US: 10/11/93; US:  
438 4/13/98]  
439

440 Applicants are strongly encouraged to submit transcripts of prior colleges at the time of  
441 application in order to facilitate advising about appropriate coursework. [US: 10/11/93;  
442 4/13/98; 12/0/2018]  
443

444 International students applying as non-degree-seeking students whose primary physical  
445 residence will be UK, will apply using the same application process as those who are  
446 degree seeking. [US: 12/10/2018]

447

448 There are three types of non-degree students at the University. The first two types,  
449 visiting and high school dual enrollment students, are degree-seeking at other  
450 institutions. The third type is not seeking a degree from any institution at the time of  
451 enrollment. [US: 12/10/2018]

452

#### 453 **4.2.1.3.1.14.2.1.4.1.1 Visiting students**

454 A visiting student is a student that is currently enrolled at another institution of higher  
455 education who intends to earn credit at UK that will be applied to degree requirements  
456 at his or her home institution. Visiting students must meet the same admission  
457 requirements as regular transfer students. Applicants will be asked to self-certify that  
458 they are in good standing at their home institution and have a minimum 2.00 GPA at the  
459 time of application. [US: 12/10/2018]

460

#### 461 **4.2.1.3.1.24.2.1.4.1.2 High school students seeking dual enrollment**

462 Students currently enrolled in high school who desire to enroll in courses at UK must  
463 submit a high school transcript, ACT or SAT scores and provide a signature from a high  
464 school counselor or principal. Students must have a minimum 2.00 GPA and must meet  
465 the ~~Kentucky~~ Council on Post-~~S~~secondary Education's college readiness indicators.  
466 [US: 12/10/2018]

467

#### 468 **4.2.1.3.1.34.2.1.4.1.3 Other non-degree students**

469 These students are not currently enrolled in a degree program at a high school, college  
470 or university, but wish to take undergraduate coursework at the University without  
471 pursuing a formal degree. Applicants will be asked to self-certify that they have  
472 obtained a high school diploma, GED, meet the Kentucky Council on Post-Secondary  
473 Education college readiness indicators, or are applying to participate in the University of  
474 Kentucky Comprehensive Transition and Postsecondary program. Students wishing to  
475 change to degree-seeking status at the University after enrolling as a non-degree  
476 student must apply using the same application process as those who are degree  
477 seeking. [US: 12/10/2018; US: 5/2/2022]

478

#### 479 **4.2.1.3.24.2.1.4.2 Rules governing enrollment of non-degree-seeking students**

480 [US: 10/11/93]

481

482 Non-degree-seeking students must meet course prerequisites or obtain the consent of  
483 the instructor to enroll in a course.

484

485 Non-degree students (except Donovan Scholars) who complete nine credit hours or  
486 more with less than a 2.00 GPA will not be allowed to continue enrollment. [US:  
487 12/10/2018]

488

489 No student may continue to enroll as a non-degree-seeking student after earning 24  
490 semester hours in this status without the special permission of the dean of the college  
491 in which the student is registered.

492

493 Credit earned as a non-degree-seeking student will be evaluated for applicability toward  
 494 a degree by the dean of the college in which the student will be enrolled. Successful  
 495 completion of course work as a non-degree-seeking student does not ensure admission  
 496 as a degree-seeking student. No graduate or professional credit is awarded for courses  
 497 taken while a student is enrolled as an undergraduate non-degree-seeking student.  
 498 [US: 3/12/84; 10/11/93; 4/13/98; 11/13/2017]  
 499

500 **4.2.1.3-34.2.1.4.3 Changing Status from non-degree to degree-seeking**

501 [US: 10/11/93]  
 502

503 Applicants who have earned fewer than 24 semester credit hours at the University must  
 504 meet the University's standards for automatic ~~acceptance admission~~ as first-time  
 505 freshmen. Students who have earned 24 semester hours at UK may apply for degree-  
 506 seeking status and will be considered as transfer students for admission purposes. [US:  
 507 10/11/93; US: 4/13/98]  
 508

509 High school students who have enrolled continuously at the University and who have  
 510 earned more than 24 semester credit hours in total in the course of a ~~University of~~  
 511 ~~KentuckyUK~~ dual credit program (including credit for prior assessment) will be  
 512 considered as first-time freshmen when first changing their status from non-degree- to  
 513 degree-seeking. [US: 3/19/2012]  
 514

515 **4.2.1.44.2.1.5 Admission as an Auditor**

516 By payment of the required fees, any person may be admitted to a class or classes as  
 517 an auditor. An individual who is admitted to the University as an auditor may not change  
 518 from audit to credit. A student regularly enrolled in any college must apply to the dean  
 519 of the college in which the student is registered in order to be an auditor. ~~An individual~~  
 520 ~~not enrolled in any college must apply for admission to audit~~~~Other persons should apply~~  
 521 ~~to the Admissions Office.~~  
 522

523 **4.2.2 GRADUATE SCHOOL**

524

525 **4.2.2.1 Regular Graduate Student Admission**

526

527 **4.2.2.1.1 Admission requirements**

528 Students applying for regular admission to the University of Kentucky Graduate School  
 529 must meet all of the following requirements, except where otherwise provided under SR  
 530 4.2.2.2.

531

532 1. hold a baccalaureate degree from an accredited institution of higher learning.

533

534 2. an undergraduate grade point average (GPA) of at least 2.75,

535

536 3. a graduate grade point average (GPA) (if applicable) of at least 3.0 on a basis of  
 537 4.0, on all graduate work.

538

539 4. submission of scores on the verbal, quantitative and analytical portions of the  
 540 aptitude section of the Graduate Record Examination (GRE).

541  
542 5. has been accepted by the graduate program to which the individual has applied.

543  
544 [US: 4/21/52; 10/10/74; 2/12/79; 10/12/98]]

545

#### 546 **4.2.2.1.2 Transfer of course credit hours**

547 Upon request of the DGS, a total of 9 hours (or 25% of regular course degree  
548 requirements) may be transferred into a master's degree program. [US: 04/11/83]

549

#### 550 **4.2.2.2 Exceptions to regular graduate admission requirements**

551

##### 552 **4.2.2.2.1 International applicants**

553 International applicants are required to have (1) a completed  
554 ~~baccalaureate~~baccalaureate degree (see SR 4.2.2.2.2) and (2) the internet-based Test  
555 of English as a Foreign Language (TOEFL) for all applicants whose native-first  
556 language is not English. Applicants may also utilize the International English  
557 Language Testing System (IELTS) to satisfy the language requirement [US:  
558 4/41/52; 11/12/18; 4/6/20]

559

##### 560 **4.2.2.2.2 Cooperative education arrangements**

561 In the case of students applying for admission to the Graduate School under the  
562 auspices of an approved, in-force cooperative education agreement with a US or  
563 international partner institution, the requirement of having a completed baccalaureate  
564 degree may be temporarily waived for up to 12 months from the date of enrollment, or  
565 the number of months stated in the cooperative agreement; no graduate degree will be  
566 awarded until a bachelor's degree from an accredited institution of higher learning has  
567 been awarded. Such cooperative education agreements shall consider the following  
568 criteria regarding the potential benefit for UK and the US or international partner  
569 institution: congruence with the academic, research, service priorities, and plans of the  
570 University as well as the Department and College proposing the agreement;  
571 congruence with the University's mission; anticipated benefits to students, faculty  
572 members, the University, and university stakeholders; evidence of institutional quality  
573 including, for example, reputation, international/national ranking, and accreditation  
574 status. [US: 11/12/2018]

575

576 The Provost's Office shall ensure that approval procedures for cooperative education  
577 agreements, including approval by the faculty of the affected degree program(s), are  
578 created, maintained, and published in accordance with the considerations listed above.  
579 Biennially, a representative from the Provost's Office shall prepare a report to the  
580 Senate Admissions and Academic Standards Committee (SAASC) on new cooperative  
581 education agreements and how they are in compliance with the criteria identified in this  
582 section of the Senate Rules. [US: 11/12/2018]

583

##### 584 **4.2.2.2.3 Exceptions to GRE requirement**

585 1. Individual Exception to GRE Requirement. The requirement for submission of  
586 GRE scores may be waived in individual cases upon recommendation of the  
587 Director of Graduate Studies in the individual department or program. However, in  
588 cases where waivers are granted, the GRE scores must be submitted before the  
589 end of the first semester of graduate study. The advanced portion of the GRE may  
590 be required by individual programs. A student with a grade point average (GPA) of

591 less than 2.75, or a graduate of a non-accredited institution, may be admitted or  
592 provisionally admitted, only after the (GRE) and other evidence acceptable to the  
593 program and the Dean of the Graduate School is submitted indicating that the  
594 student is capable of doing satisfactory graduate work. Individual programs may  
595 establish higher requirements. [US: 10/12/98]  
596

597 2. Program Exception to GRE Requirement. A graduate program faculty may  
598 petition the Graduate Council to allow its applicants to substitute another  
599 standardized exam for the GRE. A graduate program faculty may also petition the  
600 Graduate Council to exempt all of its applicants from the requirement to submit  
601 GRE scores; for such a petition to be successful, the program must show that the  
602 GRE is not useful in its admissions process. Either type of petition must be  
603 transmitted by the Dean of the College in which the program resides to the  
604 Graduate Council. The Graduate School will continue to require GRE scores for all  
605 Graduate School fellowship applications. [US: 2/9/04]  
606

#### 607 **4.2.2.2.4 Conditional graduate student**

608 [US: 04/21/52; US: 02/12/79; US: 02/14/05]  
609

610 A student who wishes to pursue a higher degree, but who, for one or more of the  
611 reasons listed below, is temporarily ineligible for regular admission status may be  
612 recommended by the Director of Graduate Studies as a conditional student:  
613

614 A. Both domestic and international students may be admitted “conditionally” for:

- 615 1. Receipt of a final undergraduate transcript showing an awarded Bachelor’s  
616 degree.
- 617 2. Receipt of official GRE/GMAT scores (upon the recommendation of the Director  
618 of Graduate Studies).  
619  
620  
621

622 These requirements will be monitored by the Graduate School and must be met prior  
623 to the date set for priority registration during the first semester of enrollment. Students  
624 will not be allowed to priority register if these requirements are not met. (The specific  
625 registration dates for their semester of entry and the consequences of failure to meet  
626 these requirements will be *clearly* spelled out in their acceptance letter).  
627

628 B. Programs will have the option to recommend that both domestic and international  
629 students will be admitted “conditionally” for:  
630

- 631 1. Deficiencies determined by the programs, such as taking specific required  
632 undergraduate courses  
633
- 634 2. Review by the program upon completion of a specified number of hours of  
635 coursework.  
636

637 Approval to proceed with the doctoral qualifying examination or the master’s final  
638 examination will not be granted to students remaining in conditional status.  
639

640 C. Graduating Seniors/Part-time Graduate Students

641  
 642 Graduating University of Kentucky seniors lacking no more than six hours for  
 643 graduation, but who otherwise meet admission requirements, may be admitted into  
 644 the Graduate School in “conditional status.” In this case, the consent of the college  
 645 dean and the Dean of the Graduate School and the approval of the Director of  
 646 Graduate Studies are necessary. Such students may take no more than 12 credit  
 647 hours and must complete the undergraduate degree during the semester in which  
 648 they enroll in the conditional status. (See also SR [4.2.2.2.6](#))  
 649

#### 650 **4.2.2.2.5 Postbaccalaureate student**

651 Students who hold a baccalaureate degree and who wish to take graduate courses  
 652 without enrollment in a graduate degree program or graduate certificate program may  
 653 apply for admission as a postbaccalaureate student. [US: 5/4/2020]  
 654

655 A postbaccalaureate student may take an unlimited number of graduate-level courses.  
 656 If the student later decides to work toward a graduate degree, the courses and number  
 657 of UK graduate credit hours eligible for transfer will be determined by the Director of  
 658 Graduate Studies and subsequently approved by the Dean of the Graduate School.  
 659 Only courses assigned a grade of B or better can be transferred. Courses must have  
 660 been taken no more than 10 years (master’s/specialist) or 8 years (doctoral) prior to the  
 661 semester the transfer is requested. [US: 5/4/2020]  
 662

663 Permission to enter any graduate class as a postbaccalaureate student will be granted  
 664 only if the student meets the prerequisites and if space is available.  
 665

#### 666 **4.2.2.2.6 Combined bachelor’s/master’s or graduate doctoral degree program** 667 **(University Scholars Program)**

668 [US: 12/8/2008]  
 669

#### 670 **Admissions**

671  
 672 Applications to the University Scholars Program will follow current procedures and rules  
 673 for admission to the Graduate School with the following additions: [US: 4/14/97]  
 674

- 675 1. The program is open to undergraduates with senior standing who have  
 676 completed at least 90 hours of course work and should have satisfied all UK  
 677 Core requirements. Application to the program should be at the end of the  
 678 student's junior year.  
 679
- 680 2. The master's or doctoral program should be in the field of the undergraduate  
 681 major.  
 682
- 683 3. The undergraduate grade point average (GPA) (UGPA) should be greater than  
 684 or equal to 3.5 in the student's major and 3.2 overall.  
 685
- 686 4. Application to the program will follow the current procedures for application to  
 687 the Graduate School, subject to the above conditions. Admission decisions will  
 688 be made by the Graduate Dean or their appointee. (See SR [Error! Reference](#)  
 689 [source not found.5-5-1-5](#)) [US: 9/13/82; US: 4/14/97]  
 690

**691 Degree Requirements**

692 The total number of credit hours completed for the combined bachelor's/master's  
693 program may be twelve (12) fewer than the total required for both the bachelor's and  
694 master's degrees. Requirements for the bachelor's degree will be unaffected. [US:  
695 4/14/97]

696  
697 The total number of credit hours completed for the combined bachelor's/doctoral  
698 program may be up to 12 hours less than the total required for both the bachelor's and  
699 the prequalifying residency requirement of the doctoral degree. (The requirements for  
700 the bachelor's degree are unchanged.) [US: 12/8/2008]

**701**  
**702 4.2.2.2.7 Postdoctoral scholar or postdoctoral fellow**

703 University educational policies concerning postdoctoral scholars and postdoctoral  
704 fellows (SR [1.3.2.2.5](#)), who are enrolled in PD 099 (SR [3.2.1.3.12.1](#)), are supervised  
705 through the Dean of the Graduate School (SR [6.4.4.2](#)), including the handling of  
706 academic offenses in which case the Rules of the Graduate School shall apply (SR  
707 [6.4.2.3](#)).

**708 4.2.3 ADMISSION TO DUAL DEGREE PROGRAMS**

709 [US: 1/14/2002]

710  
711 Admission to dual degree programs (i.e. programs leading to more than one degree)  
712 requires separate admission to each program.

713  
714 Students who do not complete all requirements of the dual degree program are not  
715 entitled to the benefits of the dual degree program and must independently satisfy the  
716 requirements for the individual degrees.

717  
718 Application should ordinarily be made after the completion of **at least** 90 undergraduate  
719 hours in the case of dual degree programs in which one of the programs is in the  
720 Graduate School. Exceptions to the 90-hour **minimum** requirement, to be considered in  
721 rare cases, require the approval of the Director of Graduate Studies, and the Dean of  
722 the Graduate School. [SREC: 8/18/2006]

723

**724 4.2.4 ADMISSION TO UNDERGRADUATE CERTIFICATE PROGRAMS**

725 Undergraduate certificate programs are open to those who are enrolled as (a)  
726 undergraduates, or (b) postbaccalaureate (non-degree) students, or (c) graduate or  
727 professional students. Individual undergraduate certificate programs may set  
728 reasonable admissions requirements or restrictions. These requirements may  
729 include completion of an undergraduate degree from an accredited institution prior  
730 to admission into the program. [US: 2/14/2011; 4/22/2019; 5/4/2020]

**731 4.2.5 ADMISSION TO GRADUATE CERTIFICATE PROGRAMS**

732 Graduate certificate programs are open to those who are enrolled as postbaccalaureate  
733 (non-degree) students; graduate students; or professional students who have been  
734 enrolled in the Graduate School for the purpose of admission to a graduate certificate  
735 program. The requirements for admission to a certificate program may include prior  
736 completion of a master's or doctoral degree from an accredited institution, but in no

737 case will be less than the requirements for postbaccalaureate admission to the  
738 Graduate School. [US: 1/14/2002; 5/4/2020]

739

#### 740 **4.2.6 ADMISSION TO PROFESSIONAL CERTIFICATE PROGRAMS**

741 Admission criteria are ~~probably~~ typically different than that of the Graduate School, and  
742 are administered in relation to the particular administrative structure and housing of the  
743 program. [US: 3/19/18]

744

#### 745 **4.3. REGISTRATION AND ASSIGNMENT TO CLASSES**

746 A student shall use his or her full and proper name in registering and for all official  
747 purposes.

##### 748 **4.3.1 LATE REGISTRATION**

749 [US: 2/12/2001]

750

751 After the sixth day of classes for a 15-week semester or a proportionate number of days  
752 for shorter terms as determined and published by the Registrar, no student may register  
753 for an organized class without written permission from the student's academic dean (or  
754 dean's designee) and the course instructor. The college in which the course is listed  
755 may require additional approval. The waiver and the rationale for the waiver must be  
756 documented in the student's record in the college.

757

758 The Registrar may set a later date for final registration in classes that do not start on the  
759 first day of a semester or the summer session, or for the registration of a group of  
760 students who were not present at the regular registration time.

##### 761 **4.3.2 ASSIGNMENT TO CLASSES**

762 The dean of the college is responsible for the student's schedule. This schedule, when  
763 filed in the Registrar's Office, becomes authority for the first official class roll of the  
764 instructor. No student will be admitted to any class, nor will the student be dropped from  
765 any class, except by authority of the Registrar's Office.

766

767 At the end of the term, the instructor must report a final grade on all names appearing  
768 on the official class roll, except that students who have never attended class and who  
769 have not officially withdrawn shall be reported NOT IN CLASS. These names so  
770 designated will be deleted from the official roll by the Registrar. It is the responsibility of  
771 the instructor in each class to certify that the final roll is correct. (See Section 5)

##### 772 **4.3.3 REPEATED REGISTRATION IN A COURSE**

773 The Chair of a department may refuse to allow a student to register in a course a third  
774 time. If a student withdraws from course for an urgent non-academic reason, that  
775 course registration shall not count as a course registration under this provision. [US:  
776 3/18/96]

777

778 **4.3.4 CONCURRENT REGISTRATION IN COURSES BEARING THE SAME**  
779 **NUMBER**

780 A student may not register in a given academic term for more than one course bearing  
781 the same number except where the course description indicates the course may be  
782 repeated for a specified number of credit hours.