

1.3.3.3 Composition

The GC will examine its composition annually at its last meeting of the academic year. There shall be eighteen voting members of the Graduate Faculty, plus the chair. [US: 4/12/2004]

1.3.3.3.1 Chair

The dean of the Graduate School serves as the chair.

1.3.3.3.2 Voting Elected Faculty Members

~~The GC shall consist of eighteen voting faculty members elected from the Graduate Faculty.~~

~~The composition of the elected membership of the GC is as follows:~~

The composition of voting elected faculty members of the GC shall be allotted in 4 steps.

Step 1:

For each eligible college, make the following calculation:

$$2 \times (\text{doctoral enrollment}) + (\text{master's enrollment}) + (\# \text{ of graduate faculty}) = \text{college total}$$

For the purpose of the above calculation:

- “enrollment” means the number of full-time doctoral or master’s students enrolled in a Senate-number course.
- the enrollment data will be a **three year** rolling average of those data drawn annually each fall by the University for reporting to the Council on Postsecondary Education.
- students enrolled as ‘*en passant*’ master’s students within a doctoral program are counted only as doctoral students.
- students on official leave of absence and not enrolled in a course are not counted.
- “full-time” includes enrollment in 0.0 credit hour courses that confer full-time enrollment (e.g., master’s students enrolled in XXX 748).
- “doctoral” program does not include the current six professional practice doctorates at the University (see SR XXX).
- “eligible colleges are those with at least one doctoral or master’s degree,*
- the “Specialist” degree (College of Education) counts as a master’s degree.

Step 2:

Sum all college totals to yield an “overall total”

Step 3:

For each college, determine the college total as **percentage** of the overall total

Step 4:

Using each college’s “percentage” as calculated above, apportion membership positions to the colleges as follows:

- up to 7.5%, the college receives 1 GC position, except that a college with 0.0% does not receive a GC position
- 7.6% - 12.5%, the college receives 2 GC positions
- 12.6% - 17.5%, the college receives 3 GC positions

- 17.6% - 22.5%, the college receives 4 GC positions
- 22.6% and up, the college receives 5 GC positions

If, after these calculations, a college will receive fewer seats than in the previous year, a current graduate council member will not be unseated during their term. However, if a graduate council seat from that college is vacated during that term, that seat will not be refilled.

*Currently, the eligible colleges are: CAFÉ, A&S, B&E, C&I, DEN, DES, EDU, ENG, FA, GS, HS, MED, PHA, PH, SW.

Note to Graduate Council: Strikethrough the above list, because membership is operationally defined elsewhere in the rule.

~~GC shall consist of eighteen voting faculty members elected from the Graduate Faculty. The composition of the elected membership of the GC is as follows:~~

- ~~• Two members from the College of Agriculture, Food and Environment;~~
- ~~• Three members from the College of Arts and Sciences;~~
- ~~• One member from the Gatten College of Business and Economics;~~
- ~~• One member from: the College of Communication and Information, the College of Social Work, the Patterson School of Diplomacy and International Commerce and the Martin School of Public Policy and Administration;~~
- ~~• One member from the College of Education;~~
- ~~• One member from the College of Engineering;~~
- ~~• One member from the College of Design and the College of Fine Arts;~~
- ~~• Two members from the College of Medicine;~~
- ~~• One member from the College of Pharmacy and the College of Dentistry; and~~
- One member from the College of Health Sciences, the College of Nursing, and the College of Public Health

~~Members representing a college or a combination of colleges are elected by the Graduate Faculty whose primary appointment to the Graduate Faculty is in the respective college(s). [US: 3/21/83]~~

~~1.3.3.3 Voting Appointed Members~~

~~There shall be two voting members appointed from the Graduate Faculty by the Dean,~~

1.3.3.3.4 Voting Student Members

There shall be two voting graduate student members ~~recommended by the Student Government Association,~~ appointed by Dean of the Graduate School after consultation with Directors of Graduate Studies, Graduate Council, Student Government Association, Graduate Student Congress and Graduate School leadership.

1.3.3.3.5 Ex Officio Voting Members

The GC shall also have liaisons from the other two academic councils and the Senate Council, who will serve as ex officio voting members.

- The GC chair shall contact the Undergraduate Council (UC) and request the UC identify a member of that council to serve as an ex officio voting member of the GC
- The GC chair shall contact the Health Care Colleges Council (HCCC) and request the HCCC identify a member of that council to serve as an ex officio voting member of the GC.
- The GC chair shall contact the Senate Council and request the SC identify an individual to serve as the liaison from the Senate Council, an ex officio voting member. The liaison from the Senate Council is not necessarily from within the Senate Council's membership.

1.3.3.3.6 Ex Officio Nonvoting Members

Graduate School associate deans are ex officio nonvoting members of the GC.

1.3.3.4 Election

Only regular ("full") members of the Graduate Faculty shall be eligible to serve on the GC and to vote in the GC election. Graduate Faculty members with administrative titles above that of department chair or who do not possess an employment status of a full-time faculty member are not eligible. (see SR 1.3.2.2) In addition, members of the Graduate Faculty from departments which have representatives with unexpired terms on the GC shall not be eligible. [US: 11/11/85] 697

~~The office of the Graduate School Dean~~ Each college will be responsible for administering the election procedure but the Senate Rules and Elections Committee (SREC) will certify all aspects of the election, including voting procedures, number of open seats, and eligible membership. ~~The Graduate School Dean's Office~~ The Dean's Office of each college will prepare the lists of faculty members eligible to vote and those eligible to serve. For each college ~~or collection of colleges~~ where there is an election to be held, the Graduate School college Dean's office will send a list of those eligible to be elected to each person eligible to vote, who will be invited to nominate an eligible person for the GC by a letter. In addition, in each department (or college) that has a graduate program, the chair (or dean) and the director of graduate studies will each be urged to submit a nomination by letter. The Graduate School college Dean's office shall check on the willingness of persons to serve and will get a very brief biographical statement from each person nominated. If fewer than three persons are nominated and are willing to serve from any college ~~or collection of colleges~~, the Graduate School college Dean's office shall call a brief meeting of the directors of graduate study from the unit(s) programs for the purpose of nominating additional persons to make a total of three. (In the event that more than one person was to be elected from the unit, this group would meet if necessary to pick nominees equal to three times the number to be elected.) [US: 1/18/88]

Once the nomination process has been completed, ballots will be sent out containing the names of all those nominated. Each person must vote for as many candidates as there are vacancies to be filled or their ballot will be disqualified. The person or persons receiving the largest number of votes will be elected. [US: 1/18/88]

If the election process above does not secure the election of a member to a position, that seat will be declared vacant by the college dean and handled as per SR XXX on filling vacant seats.