

Specially Called Senate Council Meeting

May 4, 2020

The Senate Council met in a specially called session on Monday, May 4, 2020 via video conference. Below is a record of what transpired. All votes were taken via a show of hands unless indicated otherwise.

Senate Council Chair Jennifer Bird-Pollan called the special Senate Council (SC) meeting to order at 2:00 pm. The Chair welcomed those present to the final meeting of the spring. The Chair informed everyone that the session was being recorded and asked everyone to use the chat box to sign in for attendance. The Chair provided guidance on how to participate in the discussion. She noted that because it was a special SC meeting, she would only be asking SC members to vote but she welcomed and encouraged senators to participate, ask questions, debate, etc. She explained that SC members had already considered the items on the day's agenda during a regular SC meeting as usual, but the SC wanted senators to have an opportunity to weigh in on proposals that would normally receive Senate review. She asked those present to mute themselves until called on to speak.

The Chair reminded those present for the meeting to share information with their constituents and let them know the Senate was still active.

The Chair welcomed President Eli Capilouto. President Capilouto thanked Bird-Pollan for her superb leadership. He invited everyone to listen in to the Board of Trustees meeting the following day for a virus response summary. He thanked everyone for their collective, coordinated, and comprehensive response to COVID-19 that has saved many lives. He expressed his deep appreciation for approving degrees. President Capilouto reported that although research is more difficult during this time, it is continuing. He emphasized the importance of Kentucky's research universities. Capilouto also shared various examples of how UK is working to put students first during this time. He explained that there is still work ahead and workstreams are finding ways to operationalize ideas for reopening.

President Capilouto ended by expressing his confidence in the future and the floor was opened for questions. The President addressed concerns about SC/faculty involvement and transparency on the workstreams and committees. He assured those present that there will be more consultation with and opportunities for feedback going forward.

The Chair thanked President Capilouto and welcomed Provost David Blackwell.

3. b. Provost Report

The Provost's report was moved earlier in the agenda due to time constraints.

Provost Blackwell thanked everyone for their work as faculty members and as senators. He expressed his appreciation for their thoughtful conversations about pass/fail grading and other accommodations for students. He reported that the transition of summer courses to online is progressing and that an expanded menu of UK Core courses is being offered over the summer.

Provost Blackwell gave an overview of the budget and where the budget numbers come from. He explained how they arrived at the decisions they did to reduce cost. He also shared information about the college productivity model, as well as Our Path Forward and net tuition revenue sharing.

Provost Blackwell went over the structure of the Emergency Operations Center (EOC), workstreams, and the three scenario planning teams. He explained that each scenario planning team is researching four possible scenarios that have been proposed for reopening in the fall. They will report their findings later

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in May to the campus community. Provost Blackwell emphasized that health and safety are the top priorities when considering reopening.

The floor was opened for questions. Provost Blackwell addressed the concerns below:

- Concerns about SC/faculty involvement in the three scenario planning teams.
- Safety of faculty and students in the classroom this fall.
- How budget reductions may or may not affect faculty and members of senior leadership.
- Dual reporting for advisors.
- Returning to research labs and classrooms.
- Summer employment for graduate students.

Provost Blackwell thanked Senate and SC for all the work they do.

1. Minutes from April 13, 2020 and Announcements

The Chair reported that some editorial changes to the minutes from the last regularly called Senate meeting were received. There being **no objections**, the minutes from April 13, 2020 were **approved** as amended **by unanimous consent**. The Chair offered a series of announcements to senators.

The Chair congratulated Hollie Swanson (ME/Pharmacology and Nutritional Sciences) as the newly elected faculty trustee. Her term begins on July 1, 2020 and will end on June 30, 2023. The Chair thanked the Senate Rules and Elections Committee (SREC), SREC Elections Subcommittee Chair Roger Brown (AG), and the candidates who ran for Faculty Trustee.

The Chair announced that the deadline has been extended for the evaluation of the President. The Vice-Chair DeShana Collett (HS) will give a more detailed update later in the agenda.

The Chair asked everyone to remind their colleagues of the curricular deadlines for proposals to receive approval in time for a fall 2021 effective date.

2. Consent Agenda for May 4, 2020

- MS Applied Behavior Analysis
- PhD Integrated Biomedical Sciences
- Doctor of Musical Arts (DMA)
- Proposed Changes to Premajor Requirements for Undergraduate Programs in Gatton College of Business and Economics (Add MA 137 as Premajor Option)
- Proposed Changes to Undergraduate Graduation Requirements in Gatton College of Business and Economics
- Proposed Changes to Required Hours Inside/Outside the Unit/Program for Undergraduate Programs in College of Communication and Information

The Chair asked SC if there were any objections to the consent agenda. There being **no objections**, the consent agenda was **approved** by SC on behalf of Senate, via unanimous consent.

3. Officer and Other Reports

a. Chair

The Chair thanked SC for staying late and for attending the emergency meetings in order to make sure

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everything was done. She also acknowledged SC staff Sheila Brothers and Stephanie Woolery for attending all the meetings and working behind the scenes.

The Chair reported that on April 14th SC met for a special session. Provost Blackwell asked SC to consider allowing optional pass/fail grading for all undergraduate students for spring 2020, due to concerns about student success. SC had previously voted to defer to program faculty about the decision to accept pass/fail grading for program requirements in March. SC approved that all undergraduate academic programs shall accept a P grade in a course taken in spring 2020 as satisfying graduation requirements.

The Chair gave a summary of the SC meeting on April 20th:

- Per the request of Interim Graduate School Dean Brian Jackson, SC discussed allowing international postbaccalaureate students to enroll in online courses. It was determined that although it was not traditionally done, there was no rule (SRs or Graduate School Bulletin) preventing it.
- The SC discussed allowing new certificate programs to be effective for the spring semester. SC members concurred that it would be feasible to offer spring effective dates for these types of proposals.
- SC endorsed Kaveh Tagavi (EN) for a second year-long term as the Academic Ombud.
- There was discussion about probation and suspension for the spring 2020 semester. SC on behalf of Senate voted to allow the dean or the dean's designee discretion for the spring 2020 semester regarding placing students on probation or suspension for all programs, both undergraduate and graduate, at UK.

The Chair explained that the SRs give SC authority to take some actions on behalf of Senate as long as they are reported to Senate. Those actions on April 27th included:

- Approval of a one-time change to the College of Dentistry calendar by adding an additional graduation date (June 26th). The additional date gives students who are planning to graduate the time to complete clinical requirements and still graduate before fall.
- Approval of a one-time change to Doctor of Physical Therapy (DPT) to decrease required credit hours from 139 to 130.
- Endorsement of a summer 2020 pilot program for badges.

b. Provost

The Provost spoke earlier in the agenda due to time constraints.

c. Vice Chair

Vice Chair DeShana Collett (HS) reported that the deadline for the evaluation of President Capilouto has been extended to May 8th. She also reported that the response rate is already higher than in the previous two years.

Vice Chair Collett thanked Chair Bird-Pollan for her service as Chair over the past two years. Collett identified the Chair's strong leadership qualities of trust, transparency, and tenacity.

d. Parliamentarian

No report.

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e. Trustee

Trustee Robert Grossman (AS) invited everyone to join in on the Board of Trustees (BOT) Zoom meeting the following day. He announced that it was his final Senate meeting as a faculty trustee, but he will be returning as an elected senator in the fall. He thanked everyone for their support over the years. The Chair thanked Grossman for his hard work on behalf of the faculty.

Trustee Lee X. Blonder clarified that the BOT meeting can be viewed on YouTube and the link can be found on the BOT Website. Blonder expressed her appreciation to Grossman.

4. Degree Recipients

a. May 2020 In Memoriam Degree Recipients

i. Request for Waiver of *Senate Rules 5.4.5.3.1* for College of Arts and Sciences Student SW-66 (“In Memoriam Degrees,” “Conditions for Conferral of In Memoriam Degrees,” “Eligibility”)

Associate Dean for Advising Ruth Beattie (AS) explained the circumstances regarding student SW-66. The Chair asked if there were any questions and there were none.

Andrade (ME) **moved** to waive, on behalf of Senate, *Senate Rule 5.4.5.3.1* (“in a UK degree-seeking status”) for College of Arts and Sciences Student SW-66. Vincent **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

ii. College of Arts and Sciences Student SW-66

Brion (EN) **moved** that the elected faculty members of SC approve, on behalf of Senate, College of Arts and Sciences Student SW-66 as the recipient of an In Memoriam honorary degree, for submission through the President to the Board of Trustees. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

iii. Gatton College of Business and Economics Student JB-83

Associate Dean for Undergraduate Affairs Jennifer Siebenthaler (BE) explained the circumstances regarding student JB-83.

Collett (HS) **moved** that the elected faculty members of SC approve, on behalf of Senate, Gatton College of Business and Economics Student JB-83 as the recipient of an In Memoriam honorary degree, for submission through the President to the Board of Trustees. Vincent **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

b. May 2020 Degree List

The Chair thanked Ms. Brothers and University Registrar Kim Taylor for making sure that all eligible students were added to the May 2020 degree list.

Vincent (BE) **moved** that the elected faculty members of SC approve, on behalf of Senate, UK’s May 2020 list of candidates for credentials, for submission through the President to the Board of Trustees. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

c. August 2020 Degree List

Soult (AS) **moved** that the elected faculty members of SC approve, on behalf of Senate, UK’s August 2020 list of candidates for credentials, for submission through the President to the Board of Trustees.

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Vincent (BE) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

d. Late Addition to May 2018 Degree List (per *Senate Rules 5.4.1.2.4* ("Late Addition to Degree List"))
i. College of Engineering Student WT-61

The Chair explained the circumstances regarding student WT-61. Brion (BE) **moved** that the elected faculty members of SC amend, on behalf of Senate, the May 2018 degree list by adding the BS Computer Science for student WT-61 and recommend through the President to the Board that the degree be awarded December 2019. Collett (HS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

5. Gatton College of Business and Economics Undergraduate Appeals and Probation Changes (Including Changes to *Senate Rules 4.2.2.9.2.5* ("Gatton College of Business and Economics," "Appeal Process") and *Senate Rules 5.3.3.6.2* ("Undergraduate Colleges Probation and Suspension Policies," "Gatton College of Business and Economics," "Other Programs"))

The Chair explained that the rule proposal would typically go through the Senate's Admissions and Academic Standards Committee (SAASC), but due to the volume of items on their agenda they were unable to review it in a timely manner.

Associate Dean for Undergraduate Affairs Jennifer Siebenthaler (BE) explained the proposal for Gatton College of Business and Economics to edit language in *SR 4.2.2.9.2.5* and *SR 5.3.3.6.2* for clarification purposes. Students may appeal to get into upper division classes if the GPA requirement is not met and there is language clarifying the limited number of appeals. There is also clarification that summer counts as a semester if the student is enrolled, which is in alignment with University rules.

Andrade (ME) **moved** to approve, on behalf of Senate, the proposed changes to *SR 4.2.2.9.2.5* and *SR 5.3.3.6.2*. Vincent (BE) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

6. Proposed Changes to *Senate Rules 5.3.1.1* ("Repeat Option") Regarding Pass/Fail Grading

The Chair explained that this proposal is an urgent matter and would certainly affect some students taking classes over the summer.

Associate Dean of Advising Ruth Beattie (AS) explained the proposal to add language to *SR 5.3.1.1* for the purpose of clarifying that students may use a repeat option when repeating a course for a letter grade if the course was originally taken pass/fail.

Cantrell (ED) **moved** to approve, on behalf of Senate, the proposed changes to *Senate Rules 5.3.1.1* ("Repeat Option"), effective immediately. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

7. Committee Reports

a. Senate's Academic Programs Committee (SAPC) – Aaron Cramer, Chair

i. Proposed Changes to BA/BS Geography

Cramer (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Brion (EN) **moved** to approve, on behalf of Senate, the significant change to the BA/BS: Geography, in Department of Geography within the College of Arts and Sciences. Andrade (ME) **seconded**. The Chair

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asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

ii. Proposed New University Scholars Program between the BSEE Electrical Engineering and MSEE Electrical Engineering

Vincent (BE) explained the proposal. The Chair solicited questions of fact and there were none.

Cantrell (ED) **moved** to approve, on behalf of Senate, the establishment of a new USP between the BSEE Electrical Engineering and MSEE Electrical Engineering, in the Department of Electrical and Computer Engineering within the College of Engineering. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed and one abstaining.

iii. Proposed New University Scholars Program between the BSME Mechanical Engineering and PhD Mechanical Engineering

Cramer (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Cantrell (ED) **moved** to approve, on behalf of Senate, the establishment of a new USP between the BSME Mechanical Engineering and PhD Mechanical Engineering, in the Department of Mechanical Engineering within the College of Engineering. Vincent (BE) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

iv. Proposed Changes to BSHPS Plant and Soil Science

Cramer (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Grossman (AS) **moved** to approve, on behalf of Senate, the significant change to the BSHPS Plant and Soil Science, in the Department of Horticulture within the College of Agriculture, Food and Environment. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

v. Proposed New Undergraduate Certificate in Filmmaking: Production and Dramatic Writing

Cramer (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Grossman (AS) **moved** to approve, on behalf of Senate, the establishment of a new Undergraduate Certificate in Filmmaking: Production and Dramatic Writing, in the Department of Theatre and Dance within the College of Fine Arts. Soult (AS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

vi. Proposed New PhD in Health Services Research

Cramer (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Grossman (AS) **moved** to approve, on behalf of Senate, for submission to the Board of Trustees, the establishment of a new PhD Health Services Research, in the Department of Health Management and Policy within the College of Public Health. Collett (HS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

vii. Proposed Changes to BSN

Cramer (EN) explained the proposal. The Chair solicited questions of fact and there were none.

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Grossman (AS) **moved** to approve, on behalf of Senate, the significant changes to the BSN, within the College of Nursing. Richardson (SGA) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

b. Ad Hoc Committee on Calendars - Jennifer Osterhage, Chair

i. Proposed Changes to Academic Calendars (Discussion Only)

Osterhage (AS) thanked SC Chair Bird-Pollan and Faculty Trustee Grossman for their service. She explained that the Ad Hoc Committee on Calendars was formed by SC in October 2019 and was charged to align the fall and spring academic calendars. She then went over the four recommendations from the committee which were:

1. Begin the Spring semester on a Monday.
2. Move the Fall Break from Monday and Tuesday of the NINTH to the Monday and Tuesday of the TENTH week of the Fall semester, to begin with the Fall 2021 semester.
3. Add two 'Reading Days' to both the fall and spring semesters to occur on Thursday and Friday of "Dead Week" (SR 5.2.4.6).
4. Adjust the final examination schedule from a 5-day schedule to a "4+1" final examination schedule. The Registrar will schedule all Final Examinations during the first four days (Monday through Thursday) of Final Exam week. The fifth day (Friday) would be reserved for scheduling of exams for students with conflicts.

The Chair asked those present for their feedback, which included:

- Thanks to Osterhage and the committee members for the excellent work they did on the proposal.
- Two problems solved as byproducts of the proposal are that the add/drop period will no longer be before the first meeting of a Monday only class and the final exam schedule will better align with the time the class met during the semester.
- There was concern for students who have three finals scheduled on the same day. It was noted that the proposal allows students in this situation to use Friday of exam week for rescheduling exams with conflicts.
- Support for the two reading days.

There was discussion about moving forward with approval of all or parts of the proposal, but the administration requested time to review and give feedback before SC/Senate votes. The proposal will be brought forward again in the fall.

c. Senate's Admissions and Academic Standards Committee (SAASC) – Bill Smith, Chair

i. Proposed Changes to PhD Sociology

Smith (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Andrade (ME) **moved** to approve, on behalf of Senate, the request to change the second year paper and oral defense requirements, and course requirements for the PhD program in Sociology. Vincent (BE) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

ii. Proposed Changes to Bachelor of Liberal Studies

Smith (EN) explained the proposal. The Chair solicited questions of fact and there were none.

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Cantrell (ED) **moved** to approve, on behalf of Senate, the request to: 1) change the Graduation Composition and Communication Requirement; 2) move the traditional Bachelor of Liberal studies program to a fully online degree; 3) remove the admissions requirement of 45 credit hours prior to declaring the major. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

iii. Proposed Change to Senate Rules 4.2.2.12 ("Admission Requirements," "Undergraduate Programs," "Admission to the College of Communication and Information Degree Programs")

Smith (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Brion (EN) **moved** to approve, on behalf of Senate, the College of Communication and Information's request to change SR 4.2.2.12, reflecting updated admission requirements, major requirements, advising, and removal of language regarding graduate admissions. Vincent (BE) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

iv. Proposed Policy to Limit Undergraduate Transfer Credit Hours for Undergraduate Degrees and Minors in Gatton College of Business and Economics

Smith (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Andrade (ME) **moved** to approve, on behalf of Senate, the approve the College of Business and Economics request to unify the policy for the College's undergraduate major and minor transfer credit limits. Soult (AS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

v. Proposed Changes to Graduate School Bulletin (pg. 29 of 2018-19 version) to Match SC-Approved Revisions to Senate Rules 4.2.5.2 ("Postbaccalaureate Student")

Smith (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Brion (EN) **moved** to approve, on behalf of Senate, the changes to SR 4.2.5.2 ("Postbaccalaureate Student"). Grossman (AS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

Grossman (AS) **moved** to approve, on behalf of Senate, the changes to the Graduate School Bulletin language related to changes to SR 4.2.5.2 ("Postbaccalaureate Student"). Brion (EN) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

vi. Proposed Changes to Senate Rules 4.2.8 ("Undergraduate Certificates") and Senate Rules 4.2.9 ("Graduate Certificates")

Smith (EN) explained the proposal. The Chair solicited questions of fact and there were none.

Vincent (BE) **moved** to approve, on behalf of Senate the proposed changes to Senate Rules 4.2.8 and 4.2.9. Grossman (AS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

The Chair thanked Smith for all his hard work over the course of the year.

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d. Senate's Academic Organization and Structure Committee (SAOSC) – Zack Bray, Chair
i. Proposed New Department of Product Design and Move of BS Product Design from the College of Design to the Department of Product Design within the College of Design
Bray (LA) explained the proposal. The Chair solicited questions of fact and there were none.

Brion (EN) **moved** to approve, on behalf of Senate, the proposed new Department of Product Design and move of BS Product Design from the College of Design to the Department of Product Design within the College of Design, based on academic merits. Andrade (ME) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

Brion (EN) **moved** to endorse, on behalf of Senate, the proposed new Department of Product Design and move of BS Product Design from the College of Design to the Department of Product Design within the College of Design, based on nonacademic merits. Grossman (AS) **seconded**. The Chair asked if there was any debate and there was none. A **vote** was taken and the motion **passed** with none opposed.

8. Items from the Floor

The Chair shared what a great honor and privilege it was to serve as SC Chair for the past two years and to work with everyone. She thanked SC Office staff, the two Vice-Chairs who served, and the dedicated work of the committee chairs and members. She extended a special thanks to Aaron Cramer who will be taking over as SC Chair.

Chair-elect Cramer thanked SC Chair Bird-Pollan for her leadership and preparing him to transition to SC Chair. He shared that he is in Electrical Engineering and has Chaired the Senate Academic Programs Committee (SAPC). He invited senators to reach out and he looks forward to working with them.

Grossman (AS) made a **motion** to adjourn. Andrade (ME) **seconded**. A **vote** was taken and the motion **passed** with none opposed. The meeting was adjourned at 5:09 pm.

Respectfully submitted by Jennifer Bird-Pollan,
Senate Council Chair

SC members present: Andrade, Bird-Pollan, Blonder, Brion, Cantrell, Charnigo, Collett, Cramer, Grossman, Hamilton, Richardson, Sault, and Vincent.

Guests present: Joshua Abboud, Ruth Beattie, Luke Bradley, Christian Brady, Sheila Brothers, Roger Brown, Janette Carver, Deborah Chung, Beth Connors-Manke, Anastasia Curwood, Alan Desantis, Marilyn Duncan, Rick Durham, Rebekah Epps, Abigail Firey, Jan Forren, Regina Fragneto, Rebecca Freeman, Michael Goodin, Jennifer Greer, Debra Harley, Janie Heath, Larry Holloway, Arthur Hunt, Davy Jones, Yuha Jung, Douglass Kalika, Anita Lee-Post, Charlotte Leedy, Angelam Martin, Gia Mudd, Shannon Oltmann, Jim Pauly, Kevin Pearson, Sean Peffer, Christopher Pool, Martha Riddell, Howard Roberts, Kevin Schuer, Leslie Scott, Jennifer Siebenthaler, Mel Stein, Joseph Stemple, Hollie Swanson, Monica Udvardy, Kristine Urschel, Ellen Usher, Martina Vasil, Shari Veil, Jami Warren, Eric Welch, Darlene Welsh, Allison White, Matthew Wilson, Melinda Wilson, and John Young.

Prepared by Stephanie Woolery on June 29, 2020.