

MINUTES
SENATE COUNCIL
April 28, 2003

The Senate Council met at 3:00 p.m. in the Gallery of W. T. Young Library and took the following actions.

1. Announcements

The Chair indicated to the Senate Council that Bill Pfeifle and two other members from the Committee for the Design of an Academic Support and Technology Center would join the meeting at 3:30 to discuss the proposal that the committee was planning on recommending to the Provost. The Chair indicated that since the proposal will affect academics in some ways, the Senate Council should provide input. The Chair invited the Council to ask questions of the committee members, but noted that the committee members would be unable to respond to certain questions pertaining to personnel issues. In response to a question from Enid Waldhart, the Chair indicated that the meeting with the committee members would most likely be the last opportunity for the Council to ask questions.

2. Introductions

The Chair introduced Rebecca Scott, the new Administrative Coordinator in the Senate Council Office. The Chair then introduced the members who were present to Ms. Scott.

3. Proposal for name change for Ophthalmology

The Academic Organization and Structure Committee forwarded this proposal with a positive recommendation. Kate Chard indicated that since the Medical Council had seen and approved the item, but that the College of Medicine had not, the proposal was approved with a note to that affect. Input was sought from the College, according to Chard, but no complaints about the proposal were encountered. Peggy Saunier moved, and Waldhart seconded, to send the proposal to the Senate floor with a positive recommendation. The motion passed unanimously. The proposal will appear before the Senate at the May 5, 2003 meeting.

4. Routing Sheet for Proposed Changes in Academic Organization and Structure

The Academic Organization and Structure Committee forwarded this proposal with a positive recommendation. Chard called the Council's attention to the example form in the hand-out. Chard asked for the Council's approval of the form, and suggested that other programs institute forms of their own to track faculty and student input. Elizabeth

Debski asked that some of the form be filled in with example information. Chard agreed to do so. Cibull asked when the form would be effective. Chard indicated that the form would go into effect this coming fall semester. Tagavi moved to approve the form, with the addition that it be effective immediately. Waldhart seconded the motion. The motion passed unanimously.

5. Guideline for Discontinuation of Programs

Chard presented guidelines from the Special Committee for Creation of Guidelines for Discontinuation of Programs. The guidelines were sent to the Senate Council with the approval of the Committee. The subject of program discontinuation prompted questions from the Council regarding the reorganization of Human Environmental Sciences. Chard indicated that the proposals from Provost Nietzel had not been received. Saunier questioned whether or not Provost Nietzel was aware that this item was on the agenda of the next University Senate meeting. Cibull noted that such proposal at this date would not meet the minimum time criteria for the review of proposals. Debski wondered if it would be better to waive the 10-day rule or not. After extensive discussion, it was decided that the item would be left on the agenda for discussion in case the proposal is received in time, and that the faculty from the College of Education, College of Agriculture and College of Human Environmental Sciences should all be invited in the event that the item will be discussed.

The Council turned its attention back to the proposal at hand. Jones suggested that the word “procedures” be used instead of “guidelines”. Other members of the council suggested other editorial changes, including the following:

- a. Saunier suggested that a line be added to include how the program changes get forwarded to Senate Council.
- b. Saunier asked from what point in time the 120-day time limit became active. Chard responded that the count started after Senate Council received the item.
- c. Chard said that the wording could be changed in I. to include “programs or units” and in II. to include the example of centers and institutes.

Cibull suggested that the Senate Council should send their comments on the document to the Chair, who will forward editorial changes to Chard. Dembo indicated that once the document was ready the Council will vote on the proposal via e-mail. Waldhart suggested that this item should be included on the University Senate agenda as an announcement for the May 5th meeting.

6. Committee for the Design of an Academic Support and Technology Center

The Chair introduced Bill Pfeifle, Chair of the Committee. Pfeifle introduced Chris Havice and Tad Pedigo, the two committee members

who were present. Pfeifle went on to say that the proposal that was going forth from the Committee to the Provost recommended the combination of all technology and instruction services into one office. Pfeifle reported that the office did not yet have a name, but that the new office would meet two goals:

- a. To increase the access of faculty to certain technical assistance and other support services. Access is currently not consistent between departments. Access to such services is currently largely dependent on departmental/unit resources.
- b. To have “one-stop-shopping” for faculty support services.

The Chair asked the two committee members who were present if they had anything to add. Havice commented that the aim of the Committee was to examine the functionality of the new office/center, which was difficult to do in light of cost-effectiveness issues, personnel and personalities. Pedigo added that many perspectives had been heard by the Committee, but that ultimately the recommendation came down to issues of synergy and efficiency. Cibull expressed concern that the high service to which some faculty had become accustomed would suffer as a result of the proposed reorganization. Pfeifle said that quality control should remain unchanged, and that some work may be outsourced. Waldhart asked if faculty would have to pay for the services offered. Pfeifle responded that some charges may apply. Waldhart asked where the proposed center would be located. Pfeifle replied that Bowman Hall was one possible location. Waldhart expressed concern that not enough time had been spent in preparing this recommendation. Pfeifle said that the fact that the new fiscal year is approaching necessitated the short amount of time spent. Pedigo pointed out that employment issues were at stake and that employees had already been uncertain of their futures for too long. Debski expressed concern that services that she currently uses will no longer be offered while services that she doesn't need will be available instead. She added concern that the employment issues involved were just an excuse to cause the rush in implementing the new center. Pfeifle indicated that if nothing was done then the budget next year would be even worse. Cibull expressed concern that this hasn't been addressed before, especially since it was evident that faculty use had been declining over years. Pfeifle indicated his agreement. Jones indicated his agreement with Debski's comments. The Chair thanked the Committee and they left.

7. Graduation Contract Follow-Up

Tony Stoeppel said that the Graduation Contract Committee met the Monday following the last University Senate meeting. Waldhart said that her question about resources is still unanswered. Cibull expressed concerns about the computer programming requirements and the expense. He added that he thought the curricular map was a good idea

and hoped that the half-time person mentioned by Provost Nietzel could help with the map. Saunier doubted whether the maps could be in place by Fall 2003, but thought that maybe six months was more realistic. Waldhart agreed, noting that publications such as the Schedule of Classes are printed well in advance of the semester in which they are used. Bailey said that he didn't think one person would be enough to oversee the implementation and use of maps. He added that perhaps each college needed a person do this within the college. After further discussion the Chair called for a request to go forth to the Senate floor. Bailey moved for the creation of a pilot program to be implemented for Fall 2003. Second by Debski "to pilot programs with a representative cross-section of the University for a four year period. All departments should begin work on curricular maps this coming Fall semester". The motion passed unanimously.

The meeting adjourned at 5:15.

Respectfully submitted by Jeffrey Dembo
Chair, Senate Council

Members present: Jeffrey Dembo, Enid Waldhart, Peggy Saunier, Elizabeth Debski, Lee Edgerton, Ernie Bailey, Mike Cibull, Davy Jones, Kaveh Tagavi. Guests: Kate Chard, Tony Stoeppel, Bill Pfeifle, Chris Havice and Tad Pedigo.