

Senate Council  
August 20, 2010

The Senate Council met in regular session at 3 pm on Monday, August 30, 2010 in 103 Main Building. Below is a record of what transpired. All votes were taken via a show of hands unless indicated

Chair Hollie I. Swanson called the Senate Council (SC) meeting to order at 3:10, when quorum was achieved.

1. Minutes from August 23, 2010

The Chair recognized University Senate Parliamentarian Kate Seago and reminded SC members that Seago will be attending the SC meetings when University Senate (Senate) agendas are set, in part to help ensure agendas are set in accordance with Robert's Rules of Order Newly Revised (RONR). She asked Seago to offer information about the type of information she'll be sharing with the Senate during meetings. Seago said that she would begin with a brief discussion of the purpose for using RONR, as well as the purpose for making motions. She'll also share a link to a website with shortened explanations for RONR activities.

The Chair then turned to approval of the minutes, which initiated a discussion regarding whether or not (and if so, how) SC minutes should reflect absences announced in advance of meetings. It was ultimately determined that SC minutes would no longer specifically mention absences, with the list of attendees at the end of the minutes as the record of attendance.

Anderson **moved** to approve the minutes from August 30, 2010, with the sentence regarding absence stricken. Jensen **seconded**. A **vote** was taken and the motion **passed** with none opposed. The Chair moved to announcements.

- Please review SC meeting agenda documentation prior to meetings.
- Provost Subbaswamy emailed his list of "agenda items" for the academic year with the Chair, and she in turn passed out copies of the email. The Chair noted that a variety of the Provost's items dovetailed nicely with some of the SC's goals for the year.
- Senate absences are to be recorded this year, in accordance with *Senate Rules (SR)*. SC members discussed the attendance policy, and there was some concern that the policy was too strict. The issue will be placed on the September 20 SC agenda **[AI]**.

2. Old Business

*Action Items:* the Chair reported that Provost Subbaswamy is happy to receive cost-savings/revenue-generating ideas at any time during the year, but the ideas received thus far will be sent on September 7.

*President's Evaluation:* SC members engaged in additional discussion regarding the evaluation, as well as whether or not it was permissible to distribute the SC's evaluation of President Todd, or merely make it available as a hard copy if a faculty member wanted to come to the Office of the Senate Council to read it. Grossman **moved** to include an additional sentence with the evaluation, to make it clear that the evaluation is that of the SC, not of the faculty as a whole, although the SC made solicited comments from faculty at large and attempted to represent the faculty's opinion as well as possible. Nokes

**seconded**. There being no additional discussion, a **vote** was taken and the motion **passed** with none opposed.

### 3. Senate Committee Preferences

SC members spent a lot of time reviewing the proposed committee compositions, to ensure appropriate diversity (disciplinary field, gender, etc.). SC members made a few changes, and the compositions were accepted by consensus. Once the process was largely complete, Anderson offered a motion.

Anderson **moved** that the email to each committee include the charge, a list of members, and have the first item of business be the election of a committee chair. Jensen **seconded**. After very little discussion, a **vote** was taken and the motion **passed** with none opposed. **[AI]**

Peek mentioned the need for a grievance committee of some sort. Jensen suggested that the Senate's Committee on Committees be responsible for reviewing that issue **[AI]**.

### 4. Proposed Changes to Governing Regulations VII

The Chair invited Provost's Liaison Richard Greissman to review the proposed changes to *Governing Regulations VII*, and he also offered a list of the major changes. His primary purpose for the day was to solicit input from the SC regarding how best to vet the proposed changes with faculty.

There was extensive discussion among a few individuals about whether or not the proposed changes were primarily administrative or educational. It was ultimately decided that the chair of the Senate's Rules and Elections Committee, Davy Jones, would be invited to attend the next SC meeting to help facilitate the discussion.

### 5. Tentative Senate Agenda for September 13, 2010

SC members discussed the proposed agenda, and decided to include a report from a faculty trustee. Grossman **moved** that the SC approve the tentative Senate agenda for September 13 as an ordered list, with the inclusion of the trustee report, with the understanding that items may be rearranged to accommodate guests' schedules. Anderson **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

### 6. Request for Waiver of Administrative Regulations 2:1-1.VII.B.5 for College of Pharmacy (Endorsement Only)

Greissman explained the requested waiver of *Administrative Regulations 2:1-1.VII.B.5* for College of Pharmacy. Essentially, the regulation contains a requirement that colleges with two or more subunits shall have a college advisory committee. In the College of Pharmacy (PH), however, there are just two units, and half of the advisory committee recuses itself for every case, since the case was already discussed in one of the two departments.

Greissman confirmed for Grossman that the faculty in PH requested the waiver. In response to Anderson, Greissman said that the waiver would be for one year. After a few more comments, Grossman **moved** to endorse the waiver of *Administrative Regulations 2:1-1.VII.B.5* for the College of Pharmacy until such time as *Administrative Regulations 2:1* is reconsidered. Anderson **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

The meeting was adjourned at 5 pm.

#	✓	Item	Responsibility	Completed
4.		Establish ad hoc committee to identify a faculty member with legal expertise who can advise the SC on various matters. (7/14/10)	Kelly & Grossman	
5.		SC subset to examine and revise the description of the administrative coordinator's job duties with a view towards increasing compensation. (7/14/10)	Grossman, Jensen, Chair	
6.		Develop charge for Senate's Committee on Committees. Include in the charge that it explore need/establishment of committee for "grievances," as well as "graduate student education and related issues." (7/14/10; 8/30/10)	SC	
9.		Send each senator a list of his/her college's senators and associated unit affiliation and email address. (7/14/10)	Mrs. Brothers	
12.	✓	Discuss expansion of EEP with Associate Provost for Faculty Affairs to allow transfer to be used for graduate coursework. (7/14/10) Discuss expansion of EEP with Provost Subbaswamy (6 credits per semester). (8/16/10)	Chair Chair	8/2010
13.		Add chair of Senate's Admissions and Academic Standards Committee to COSFL listserv. (7/14/10)	Mrs. Brothers / Chair	
14.		Identify faculty representative for Coordinating Committee on Learning Management Systems/Academic Technologies by August 23. (8/16/10)	SC	
16.		Identify faculty representative for University Committee on Academic Planning and Priorities (UCAPP) by August 23. (8/16/10)	SC	
17.		Create web-based mechanism for faculty to offer input into the President's annual evaluation; evaluation process will occur during April. (8/16/10)	SE Anderson	
18.		Ask Associate Provost for Faculty Affairs to mention during new faculty orientation the requirement that final exam grades be submitted within 72 hour of administering the exam. (8/24/10)	Chair	
19.		Contact Administration to request that the Chair sit on the dais for future new student inductions.	Chair	
20.		Charge Senate's Academic Programs Committee with creating processes for substantive change issues (teach-out, contractual/consortium process, off-campus sites, how to reopen a suspended program). 8/23/10	SC	
24.		Review Senate meeting attendance policies. (8/30/10)	SC	
25.		Convene Senate committees, charge them, and facilitate identification and election of a chair.	Mrs. Brothers / Chair	

Respectfully submitted by Hollie I. Swanson,  
Senate Council Chair

SC members present: Anderson, Grossman, Jensen, Kirk, McCorvey, Nokes, Peek, Steiner, Swanson, and Thelin.

Senate Parliamentarian present: Catherine Seago.

Provost's Liaison present: Greissman.

Prepared by Sheila Brothers on Friday, September 17, 2010.