

Senate Council
August 23, 2010

The Senate Council met in regular session at 3 pm on Monday, August 23, 2010 in 103 Main Building. Below is a record of what transpired. All votes were taken via a show of hands unless indicated otherwise.

Chair Hollie I. Swanson called the Senate Council (SC) meeting to order at 3:10 pm.

1. Minutes from August 23, 2010 and Announcements

Steiner **moved** to approve the minutes from August 23, 2010 and Nokes **seconded**. They were **approved** by consent. The Chair offered a variety of announcements. The Chair added that she picked up a few ideas from the Staff Senate meeting she attended.

- Copies of Robert's Rules of Order Newly Revised In Brief were ordered for all University Senate (Senate) committee chairs to help assist in reinvigorating the Senate's committees.
- The Chair will look into having parliamentary tips regularly offered at Senate meetings.
- Peek is willing to offer an update during Senate meetings regarding faculty trustee activities.
- The Chair said that Randall was going to take responsibility for organizing faculty forums to solicit input from faculty, as part of the proposed charge to the Senate's Academic Facilities Committee.
- The Chair asked Anderson and Jensen about a report regarding how faculty could be encouraged to submit grades in a timely manner. They made the following suggestions:
 - A gentle reminder could be given to faculty at the end of the semester.
 - Information about timely submission of grades could be included in the email sent out by the Ombud.
 - The Chair could ask Associate Provost for Faculty Affairs Heidi Anderson about including the "within 72 hours of the examination" rule for submission of grades during new faculty orientation **[AI]**.
- Since Anderson is heading up the search for an effective curricular document handling system, she will also investigate using a web-based system for the faculty portion of the President's annual evaluation **[AI]**.
- The Chair contacted the faculty member concerned with air quality around the physical plant buildings and referred him to a colleague of hers at the Environmental Protection Agency. Additionally, UK's student sustainability group is hosting an event on that issue in the near future, and the faculty member was put in contact with someone from that group.
- New student induction ceremonies occurred Saturday afternoon. After some discussion, SC members noted that the invitation that was sent out distinctly did not include faculty members.

The Chair was asked to inquire about being seated on the dais with other University representatives at future inductions **[AI]**.

- As a result of a meeting with Vice President for Institutional Research, Planning and Effectiveness, the Chair explained that the University Senate (Senate) needed to have a few types of substantive change (as defined by the Southern Association for the Accreditation of Colleges and Schools, or SACS) policies worked out and subsequently codified. The Senate's Academic Programs Committee will also be charged with creating processes for substantive change issues (teach-out, contractual/consortium process, off-campus sites, how to reopen a suspended program) **[AI]**.

The Chair asked that SC members turn to the page in the handout that outlined possible SC and Senate goals for the 2010-2011 academic year. After some discussion, it was determined that the goals for the year are: to successfully implement a revised General Education; take ownership of the faculty responsibilities to the University, in part through charging Senate committees with relevant goals (and ensuring follow through); and plan for an inaugural "State of Affairs from the Faculty" address for the spring semester **[AI]**.

2. Old Business – Action Items

The Chair asked SC members about action item number four ("ad hoc committee to identify a faculty member with legal expertise..."). Kelly volunteered for the committee, and the Chair agreed to ask another SC member about serving **[AI]**.

The Chair said that efforts regarding action item number five ("subset to examine and revise the description of the administrative coordinator's job duties...") would begin shortly.

Regarding action item number 15 ("Identify faculty representative for Commission on Excellence, Diversity and Inclusion..."), Nokes volunteered to serve. After brief discussion regarding nominees for University Committee on Academic Planning and Priorities (UCAPP), Mrs. Brothers agreed to resend information about current composition and proposed nominees to SC members, so that a decision could be made during the SC meeting on the 30th **[AI]**.

3. More Than Two Bachelor's Degrees (*Senate Rules 5.4.1.3*)

Associate Provost for Undergraduate Education Mike Mullen explained the proposal to allow more than two bachelor's degrees to be earned from UK. There were a few questions from SC members, which Guest Mullen answered satisfactorily.

Steiner **moved** to approved the proposed changed language to *Senate Rules 5.4.1.3* and send it to the Senate with a positive recommendation, effective immediately. Nokes **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

4. August 2010 Degree List

The Chair referred SC members to the August 2010 Degree list and summary, as well as the August 2010 (June and August) Summary.

Steiner **moved** that the elected faculty senators approve UK's August 2010 list of candidates for credentials, for submission to the Senate and then through the President to the Board of Trustees, as

the recommended degrees to be conferred by the Board. and Anderson **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

5. President Todd's 2009-2010 Evaluation

SC members engaged in lengthy discussion regarding input into the Board of Trustees' evaluation of President Todd. During that time, Mrs. Brothers offered to send SC members the goals from past years' evaluations of the president. SC members agreed on the matters below.

- The Chair will look into what published material is available from the Association for Governing Boards regarding the evaluation of a president **[AI]**.
- The SC will submit the average of the responses received from SC members.
- Scores from 2008-2009 will be sent along with the 2009-2010 scores.
- Narrative information regarding the scores offered by faculty at large will be submitted with the SC's scores.
- Jensen will do some qualitative analysis of a number of qualitative comments submitted by faculty, and send that information to the Office of the Senate Council for inclusion in the final report **[AI]**.
- The narrative comments offered by the SC will be gleaned from the solicited faculty comments.

Kelly **moved** that the letter to the Board of Trustees Chair also include the information that because the faculty voice continues to not be heard, the SC will initiate a "State of Affairs from the Faculty" address. Nokes **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

6. Solicitation of Additional, Possible Cost-Saving and Revenue-Generating Ideas

SC members discussed Provost Subbaswamy's solicitation of cost-saving and revenue-generating ideas. Along with those included with the agenda, SC members offered the suggestions below.

- Create a long-term plan, including facilities, to increase the number of undergraduate students, who can bring in tuition monies, which are the primary source for the salary raise pool.
- Determine if the timelines/duration and amount of UK's development campaigns are similar in amount/length to those of other universities.
- There are very few federal work-study students on campus, and those numbers should be increased. Those students are paid with federal monies, not UK dollars. It stands to reason that a student with a job on campus is more likely to stay in school, improving UK's retention rates.
- There are a number of unclaimed scholarships, unoffered due to constraints of the scholarship. The court system has looked favorably on freeing up certain kinds of constraints on scholarship funds if a university makes a reasonable effort toward abiding by the guidelines of those scholarships.

- Look into existing departments offering courses in technical fields.
- Allocate the Wethington Awards to faculty who develop enhanced income from tuition.
- Offer incentives for faculty service activities in undergraduate education.

The Chair said she would let SC members know deadline for submission of ideas to the Provost [AI].

There being no business left to discuss, the meeting was adjourned at 4:50 pm.

#	√	Item	Responsibility	Completed
2.		Include link to UK's budget when sending out the September 13 Senate agenda. (7/14/10)	Mrs. Brothers	
4.		Establish ad hoc committee to identify a faculty member with legal expertise who can advise the SC on various matters. (7/14/10)	Kelly & Grossman?	
5.		SC subset to examine and revise the description of the administrative coordinator's job duties with a view towards increasing compensation. (7/14/10)	Grossman, Jensen, Chair	
6.		Develop charge for Senate's Committee on Committees. Include in the charge that it explore need/establishment of committee for "grievances," as well as "graduate student education and related issues." (7/14/10)	SC	
9.		Send each senator a list of his/her college's senators and associated unit affiliation and email address. (7/14/10)	Mrs. Brothers	
12.	√	Discuss expansion of EEP with Associate Provost for Faculty Affairs to allow transfer to be used for graduate coursework. (7/14/10) Discuss expansion of EEP with Provost Subbaswamy (6 credits per semester). (8/16/10)	Chair Chair	8/2010
13.		Add chair of Senate's Admissions and Academic Standards Committee to COSFL listserv. (7/14/10)	Mrs. Brothers / Chair	
14.		Identify faculty representative for Coordinating Committee on Learning Management Systems/Academic Technologies by August 23. (8/16/10)	SC	
15.	√	Identify faculty representative for Commission on Excellence, Diversity and Inclusion by August 23. (8/16/10)	SC	08/2010
16.		Identify faculty representative for University Committee on Academic Planning and Priorities (UCAPP) by August 23. (8/16/10)	SC	
17.		Create web-based mechanism for faculty to offer input into the President's annual evaluation; evaluation process will occur during April. (8/16/10)	SC Anderson	
18.		Ask Associate Provost for Faculty Affairs to mention during new faculty orientation the requirement that final exam grades be submitted within 72 hour of administering the exam. (8/24/10)	Chair	
19.		Contact Administration to request that the Chair sit on the dais for future new student inductions.	Chair	
20.		Charge Senate's Academic Programs Committee with creating processes for substantive change issues (teach-out, contractual/consortium process, off-campus sites, how to reopen a suspended program). 8/23/10	SC	

21.	Review published materials on how to evaluate a president.	Chair	
22.	Conduct qualitative analysis of qualitative comments received as a part of the President's evaluation. 8/23/10.	Jensen	
23.	Check on later deadline for cost-saving/revenue-generating ideas. (8/24/10)	Chair	

Respectfully submitted by Hollie I. Swanson,
Senate Council Chair

SC members present: Anderson, Jensen, Kelly, Nokes, Peek, Randall, Steiner, Thelin and Swanson.

Guest present: Mike Mullen.

Prepared by Sheila Brothers on Tuesday, August 26, 2010.