Senate Council
August 16, 2010

The Senate Council met in regular session at 3 pm on Monday, August 16, 2010 in 103 Main Building. Below is a record of what transpired. All votes were taken via a show of hands unless indicated otherwise.

Chair Hollie I. Swanson called the Senate Council (SC) meeting at 3:30 pm. The meeting began when quorum was attained.

1. <u>Minutes from July 14, 2010 and Announcements</u>
The Chair said that Grossman, Kirk and Steiner would be absent, and Kelly would be late. She then turned to the issue of committee nominees. SC members discussed the various committee vacancies (Academic Computing Committee, University Information Technology Coordinating Committee, Ethics Committee, University Committee on Academic Planning and Priorities (UCAPP), Health Care Colleges Area Advisory Committee, Social Sciences Area Advisory Committee, Coordinating Committee on Learning Management Systems/Academic Technologies, and the Commission on Excellence, Diversity and Inclusion) at length.

SC members decided to send forward the names presented and those discussed for the Academic Computing Committee, University Information Technology Coordinating Committee, Ethics Committee, Health Care Colleges Area Advisory Committee, and Social Sciences Area Advisory Committee, as well as any additional names that SC members sent in prior to Wednesday. SC members decided to defer decisions on the Coordinating Committee on Learning Management Systems/Academic Technologies, Commission on Excellence, Diversity and Inclusion and UCAPP until the following meeting (**AI**).

The Chair offered the announcements below:

- The Institutional Effectiveness Group and the Learning Outcomes Assessment Coordinators have been combined into the University Assessment Council (UAC). The UAC has been established by the Office of the Provost as a representative group of faculty and staff who support student learning assessment and continuous improvement in the colleges, programs, and units in the Provost Area. Day-to-day administrative support and leadership will be provided by the Director of Assessment; however, the UAC will operate as an independent "arm" of the Office of Assessment, representing the aims and preferences of faculty and staff.

- The Teaching and Academic Support Center has been reorganized into three units: Center for the Enhancement of Learning and Teaching (CELT, which reports to the Associate Provost for Academic Administration), Distance Learning Programs (which also reports to the Associate Provost for Academic Administration), and the UK Information Technology Group (reports to the Chief Information Officer).

- The Counseling and Testing Center's name has been changed to "UK Counseling Center: Consultation and Psychological Services," or UKCC.

- Upon consideration of the SC's request that the SC Chair attend the Dean's Meetings, the Provost agreed to share the minutes of each meeting with the Chair.

- Forty-one responses have been received from the email solicitations to senators and faculty councils regarding President Todd's 2009 – 2010 evaluation.

There was general discussion regarding the President's evaluation, particularly the timing. Currently, the SC is asked to have evaluation data to the Board of Trustees Chair by the end of August; nine-month faculty only return to campus on August 16, so it is difficult to solicit meaningful input in such a short time frame. SC members noted that complaints had been made that the President's Managerial Review, while informative, was difficult to use since there was no other information to compare it against.

After additional discussion, Chappell **moved** that the faculty's participation in the President's evaluation process begin April 1 and end by April 30. Nokes **seconded**. Chappell clarified that his motion did not address the actual timeframe in which input would be accepted, but rather an overall start and finish to the entire process.

There being no further discussion, a **vote** was taken and the motion **passed** with none opposed (**AI**).

McCorvey **moved** to approve the SC minutes from July 14, 2010, and Peek **seconded**. There being no dissent, the minutes were **approved**.

2. Old Business – Action Items
The Chair went over the completed items as presented. SC members discussed Action Item number 12 ("Expansion of EEP to allow transfer to be used for graduate coursework"). The Chair reported that she was referred to Associate Provost for Academic Affairs Jeannine Blackwell, who stated that there was absolutely no possibility of any expansion of the Employee Education Program (EEP) to allow an employee's transferred credits apply toward graduate education. SC members discussed moving forward.

McCorvey **moved** that the Chair request Provost Subbaswamy allow six hours of the transferred Employee Education Program credits apply toward graduate credit, and Jensen **seconded**. After very brief discussion, a **vote** was taken and the motion **passed** with none opposed.

3. Gen Ed Discussion
The Chair invited Bill Rayens (Assistant Provost for Undergraduate Education) to explain the activities of the General Education Oversight Committee (GEOC). Guest Rayens explained that GEOC was primarily comprised of 10 faculty members (a representative for each Learning Outcome/Course Template) with a few ex officios; the only voting ex officio member is the SC Chair. Each of the faculty GEOC members were asked to return to their respective area's Course Template and create a checklist for faculty to follow when submitting courses for inclusion in the proposed Gen Ed. The resulting checklists were then sent back to the committees that created the Course Templates, to ensure that the language used by GEOC is consistent with what the Senate approved. Great effort was taken to ensure that the checklists do not change any of the language of the Senate-approved course templates. He said that the checklists would be sent again to the course template committees for review with some of the previous suggestions incorporated.

Rayens went on to explain that there were 25 course proposals that had not been vetted, which he hoped would be reviewed via the proposed interim process. Once the process is reviewed by the Senate, he hoped to start vetting courses as soon as the following day. In response to McCorvey, he explained that the courses were to be effective for fall 2011, not spring 2011.

Chappell expressed some concern regarding the use of checklists, which initiated a lively and extensive discussion. After some time, Anderson **moved** to allow the 25 course proposals in the queue, as well as any forthcoming, be processed via the proposed interim process, for one year. McCorvey **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

6. <u>Motion to Authorize Parallel Review of Web Transmittals</u>
The Chair explained that the suggested motion was similar to one that the SC approved the previous year. Chappell **moved** that the Senate Council sustain parallel 10-day reviews of web transmittals for the 2010-2011 academic year. McCorvey **seconded**. A **vote** was taken and the motion **passed** with none opposed.

7. <u>Motion to Authorize Provisional Approval of Courses</u>
Mrs. Brothers explained that there was a subtle nuance to the recommended motion. The Chair read the following from Davy Jones, Chair of the Senate's Rules and Elections Committee, regarding how the motion should be understood:

> When an action is needed that normally requires Senate action (e.g., an academic council approval followed by a 10-day posting for passive Senate approval of a new course), but extraordinary circumstances compel that the action is needed to be completed before the normal Senate approval process will be able to finish, then the SC is authorized to act for the Senate to (1) vote to waive the rule requiring prior academic council action and (2) vote to waive the 10-day posting rule, and (3) vote to directly approve the new course, and so inform the Senate. In turn, actions that the SC by circumstance has asserted its authority to perform can, by the vote of the SC, be delegated to the SC Chair, who when performing those actions shall inform the SC (and Senate).

Chappell **moved** that if a course approval situation is so urgent that it cannot await approval by an academic council and/or the 10-day web transmittal posting, but it has received all necessary department and/or college faculty approvals, then the SC Chair may provisionally approve the course for a single initial semester, and report that action at the next SC and University Senate meetings; the faculty member has a one-time allowance to seek final approval within the next year. Jensen **seconded**. There being no discussion, a **vote** was taken and the motion **passed** with none opposed.

The meeting was adjourned shortly after 5 pm.

	Action Item	Responsibility
2.	Include link to UK's budget when sending out the September 13 Senate agenda. (7/14/10)	Mrs. Brothers
4.	Establish ad hoc committee to identify a faculty member with legal expertise who can advise the SC on various matters. (7/14/10)	SC
5.	SC subset to examine and revise the description of the administrative coordinator's job duties with a view towards increasing compensation. (7/14/10)	Grossman, Jensen, Chair
6.	Develop charge for Senate's Committee on Committees. Include in the charge that it explore need/establishment of committee for "grievances," as well as "graduate student education and related issues." (7/14/10)	SC

7.	Contact "air quality" faculty member with possible areas of assistance. (7/14/10)	Chair
9.	Send each senator a list of his/her college's senators and associated unit affiliation and email address. (7/14/10)	Mrs. Brothers
11.	Establish list of goals for Senate to deliberate upon. (7/14/10)	SC
12.	Discuss expansion of EEP with Associate Provost for Faculty Affairs to allow transfer to be used for graduate coursework. (7/14/10) Discuss expansion of EEP with Provost Subbaswamy (6 credits per semester). (8/16/10)	Chair
13.	Add chair of Senate's Admissions and Academic Standards Committee to COSFL listserv. (7/14/10)	Mrs. Brothers / Chair
14.	Identify faculty representative for Coordinating Committee on Learning Management Systems/Academic Technologies by August 23. (8/16/10)	SC
15.	Identify faculty representative for Commission on Excellence, Diversity and Inclusion by August 23. (8/16/10)	SC
16.	Identify faculty representative for University Committee on Academic Planning and Priorities (UCAPP) by August 23. (8/16/10)	SC
17.	Create web-based mechanism for faculty to offer input into the President's annual evaluation; evaluation process will occur during April. (8/16/10)	SC

Respectfully submitted by Hollie I. Swanson,
SC Chair

SC members present: Anderson, Chappell, Jensen, Kelly, McCorvey, Nokes, Peek, Randall, Swanson and Thelin.

Guest present: Bill Rayens.

Prepared by Sheila Brothers on Tuesday, August 17, 2010.