New Course Report

1. General Information

1a. Submitted by the College of: EDUCATION

Date Submitted: 5/3/2013

1b. Department/Division: Early Childhood, Spec Ed, Rehab Counsel

1c. Contact Person

Name: Sonja Feist-Price

Email: smfeis@email.uky/.edu

Phone: 859-257-4270

Responsible Faculty ID (if different from Contact)

Name: 10796

Email: smfeis@email.uky.edu

Phone: 859-257-4270

1d. Requested Effective Date: Specific Term/Year [1] Summer I 2013

1e. Should this course be a UK Core Course? No

2. Designation and Description of Proposed Course

2a. Will this course also be offered through Distance Learning?: Yes [4]

2b. Prefix and Number: RC 680

2c. Full Title: Mental Health Diagnosis and Treatment Planning for Counselors

2d. Transcript Title: MENTAL HLTH DIAG &TREATMNT PLAN FOR COUN

2e. Cross-listing:

2f. Meeting Patterns

LECTURE: 3

2g. Grading System: Letter (A, B, C, etc.)

2h. Number of credit hours: 3

2i. Is this course repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester?

2j. Course Description for Bulletin: This course is designed to provide students with a broad spectrum of psychological disorders that are encountered by rehabilitation counselors and other mental health professionals in various treatment settings. Specific attention is given to the etiology, prevalence, symptoms, and treatment of these disorders. Students will develop a better understanding of the multi-axial diagnostic system of the DSM-IV and the International Classification of Functioning. This course incorporates both national and global perspectives of psychological disorders.

2k. Prerequisites, if any: A knowledge-base of theories and techniquies of counseling is preferred by not required,

2l. Supplementary Teaching Component:

3. Will this course taught off campus?   No

　　If YES, enter the off campus address:

4. Frequency of Course Offering: Summer,

　　Will the course be offered every year?:   Yes

　　If No, explain:

5. Are facilities and personnel necessary for the proposed new course available?:   Yes

　　If No, explain:

6. What enrollment (per section per semester) may reasonably be expected?: 25

7. Anticipated Student Demand

　　Will this course serve students primarily within the degree program?:   Yes

　　Will it be of interest to a significant number of students outside the degree pgm?:   Yes

　　If Yes, explain: [var7InterestExplain]

8. Check the category most applicable to this course: Traditional – Offered in Corresponding Departments at Universities Elsewhere,

　　If No, explain:

9. Course Relationship to Program(s).

　　a. Is this course part of a proposed new program?:   No

　　If YES, name the proposed new program:

　　b. Will this course be a new requirement for ANY program?:   No

　　If YES, list affected programs:

10. Information to be Placed on Syllabus.

　　a. Is the course 400G or 500?:   No

　　b. The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from **10.a** above) are attached: No

Distance Learning Form

Instructor Name: Sonja Feist-Price

Instructor Email: smfeis@uky.edu

Internet/Web-based: Yes

Interactive Video: No

Hybrid: No

1.How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations? Open communication is available to students via e-mail and telephone. Students will also participate in a number of interactive dialogues via the discussion board format.

2.How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc. This course has been carefully developed to ensure that students meet requisite skills needed in this content area. Additionally, I have carefully selected a course textbook and supplemental material to expand the knowledge base of students. This is also reflected in the goals and objectives of the course, as well as their graded assignments.

3.How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc. With the assistance of TASC, I have developed course assignments that can only be accessed by me or a designated teaching assistant. Access to papers, discussion boards and exams can only be obtained with appropriate passwords.

4.Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above? No. Offering this course via DL will not result in at least 25% or at least 50%* of the Rehabilitation Counseling degree.

If yes, which percentage, and which program(s)? Rehabilitation Counseling Program

5.How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting? Information about student services are communicated in the syllabus. Also, information is provided to students in an an introductory video about the course.

6.How do course requirements ensure that students make appropriate use of learning resources? Information is communicated in the syllabus abaout the appropriate use of learning resources, and contact information is provided about all library services, including those available through the College of Education.

7.Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program. Laboratories, facilities, and equipment are not a part of this distance learning course.

8.How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)? Yes. The syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/

9.Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? YES

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology. Yes, students enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components? YES

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.

    Instructor Name: Sonja Feist-Price

    SIGNATURE|BCOLL01|Belva J Collins|Dept approval for ZCOURSE_NEW RC 680|20130201

    SIGNATURE|MYRT|Martha L Geoghegan|College approval for ZCOURSE_NEW RC 680|20130201

    SIGNATURE|ZNNIKO0|Roshan N Nikou|Graduate Council approval for ZCOURSE_NEW RC 680|20130403

    SIGNATURE|MYRT|Martha L Geoghegan|Approval resent to college for ZCOURSE_NEW RC 680|20130411

    SIGNATURE|ZNNIKO0|Roshan N Nikou|Graduate Council approval for ZCOURSE_NEW RC 680|20130412

    SIGNATURE|JEL224|Janie S Ellis|Senate Council approval for ZCOURSE_NEW RC 680|20130418

    SIGNATURE|WF-BATCH|Batch User|Subworkflow for college notifications|20130424

    SIGNATURE|MYRT|Martha L Geoghegan|Approval resent to approvers for ZCOURSE_NEW RC 680|20130424

    SIGNATURE|WF-BATCH|Batch User|Subworkflow for college notifications|20130501

    SIGNATURE|BCOLL01|Belva J Collins|RC 680 NEW Dept Review|20130412

    SIGNATURE|MYRT|Martha L Geoghegan|RC 680 NEW College Review|20130412

e

Courses	Request Tracking

New Course Form

Open in full window to print or save

Generate F

Attachments:

[Browse...] Upload File

	ID	Attachment
Delete	1704	RC 680 Mental Health Diagnosis and Treatment Couse

First 1 Last

Select saved project to retrieve...   [ ]   Get   New

('denotes required fields)

1. **General Information**

    a. * Submitted by the College of: EDUCATION   Today's Date: 5/3/2013

    b. * Department/Division: Early Childhood, Spec Ed, Rehab Counsel

    c.
       * Contact Person Name: Sonja Feist-Price   Email: smfeis@email.uky/.edu   Phone: 859-257-4270
       * Responsible Faculty ID (if different from Contact) 10796   Email: smfeis@email.uky.edu   Phone: 859-257-4270

    d. * Requested Effective Date: ○ Semester following approval OR ⊙ Specific Term/Year ⊥ Summer I 2013

    e.
       Should this course be a UK Core Course?   ○ Yes ⊙ No

       If YES, check the areas that apply:

       ☐ Inquiry - Arts & Creativity   ☐ Composition & Communications - II

       ☐ Inquiry - Humanities   ☐ Quantitative Foundations

       ☐ Inquiry - Nat/Math/Phys Sci   ☐ Statistical Inferential Reasoning

       ☐ Inquiry - Social Sciences   ☐ U.S. Citizenship, Community, Diversity

       ☐ Composition & Communications - I   ☐ Global Dynamics

2. **Designation and Description of Proposed Course.**

    a. * Will this course also be offered through Distance Learning?   ⊙ Yes ⊥ ○ No

    b. * Prefix and Number: RC 680

    c. * Full Title: Mental Health Diagnosis and Treatment Planning for Counselors

    d. Transcript Title (if full title is more than 40 characters): MENTAL HLTH DIAG & TREATMNT PLAN FOR (

    e. To be Cross-Listed [2] with (Prefix and Number):

    f. * Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours[3] for each meeting pattern type.

3	Lecture		Laboratory[1]		Recitation		Discussion
	Indep. Study		Clinical		Colloquium		Practicum
	Research		Residency		Seminar		Studio
	Other		If Other, Please explain:				

    g. * Identify a grading system: ⊙ Letter (A, B, C, etc.) ○ Pass/Fail

    h. * Number of credits: 3

    i. * Is this course repeatable for additional credit?   ○ Yes ⊙ No
       If YES: Maximum number of credit hours:
       If YES: Will this course allow multiple registrations during the same semester? ○ Yes ○ No

j. * Course Description for Bulletin:

This course is designed to provide students with a broad spectrum of psychological disorders that are encountered by rehabilitation counselors and other mental health professionals in various treatment settings. Specific attention is given to the etiology, prevalence, symptoms, and treatment of these disorders. Students will develop a better understanding of the multi-axial diagnostic system of the DSM-IV and the International Classification of Functioning. This course incorporates both national and global perspectives of psychological disorders.

k. Prerequisites, if any:

A knowledge-base of theories and techniques of counseling is preferred by not required,

l. Supplementary teaching component, if any: ◯ Community-Based Experience ◯ Service Learning ◯ Both

3. * Will this course be taught off campus? ◯ Yes ⦿ No

If YES, enter the off campus address:

4. Frequency of Course Offering.

    a. * Course will be offered (check all that apply): ☐ Fall ☐ Spring ☑ Summer ☐ Winter

    b. * Will the course be offered every year? ⦿ Yes ◯ No

        If No, explain:

5. * Are facilities and personnel necessary for the proposed new course available? ⦿ Yes ◯ No

If No, explain:

6. * What enrollment (per section per semester) may reasonably be expected? 25

7. Anticipated Student Demand.

    a. * Will this course serve students primarily within the degree program? ⦿ Yes ◯ No

    b. * Will it be of interest to a significant number of students outside the degree pgm? ⦿ Yes ◯ No

        If YES, explain:

        Students in any human service programs may be interested in learning about this subject matter.

8. * Check the category most applicable to this course:

☑ Traditional – Offered in Corresponding Departments at Universities Elsewhere
☐ Relatively New – Now Being Widely Established
☐ Not Yet Found in Many (or Any) Other Universities

9. Course Relationship to Program(s).

    a. * Is this course part of a proposed new program? ◯ Yes ⦿ No

        If YES, name the proposed new program:

    b. * Will this course be a new requirement [1] for ANY program? ◯ Yes ⦿ No

        If YES [1], list affected programs::

10. Information to be Placed on Syllabus.

    a. * Is the course 400G or 500? ◯ Yes ⦿ No

        If YES, the *differentiation for undergraduate and graduate students must be included* in the information required in **10.b.** You must include: (i) identification of add assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR 3.1.4.)

    b. ☐ * The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from **10** attached.

Distance Learning Form

This form must accompany *every* submission of a new/change course form that requests distance learning delivery. This form may be required when changing a course already approved for DL
fields are required!

Introduction/Definition: For the purposes of the Commission on Colleges Southern Association of Colleges and Schools accreditation review, *distance learning* is defined as a fo educational process in which the majority of the instruction (interaction between students and instructors and among students) in a course occurs when students and instructors the same place. Instruction may be synchronous or asynchronous. A distance learning (DL) course may employ correspondence study, or audio, video, or computer technologies

A number of specific requirements are listed for DL courses. **The *department* proposing the change in delivery method is responsible for ensuring that the requireme are satisfied at the individual course level.** It is the responsibility of the instructor to have read and understood the university-level assurances regarding an equivalent expe students utilizing DL (available at http://www.uky.edu/USC/New/forms.htm).

Course Number and Prefix:	RC 680	Date:	1/15/2013
Instructor Name:	Sonja Feist-Price	Instructor Email:	smfeis@uky.edu

Check the method below that best reflects how the majority of the course content will be delivered.

Internet/Web-based ☑   Interactive Video ☐   Hybrid ☐

Curriculum and Instruction

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University S Syllabus Guidelines, specifically the Distance Learning Considerations?
   Open communication is available to students via e-mail and telephone. Students will also participate in a number of interactive dialogues via the discussion board format.

2. How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, a: student learning outcomes, etc.
   This course has been carefully developed to ensure that students meet requisite skills needed in this content area. Additionally, I have carefully selected a course textbook and supplemental material to expand the knowledge base of

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic policy; etc.
   With the assistance of TASC, I have developed course assignments that can only be accessed by me or a designated teaching assistant. Access to papers, discussion boards and exams can only be obtained with appropriate passwords.

4. Will offering this course via DL result in at least 25% or at least 50%* (based on total credit hours required for completion) of a degree program being offered via any fo defined above?
   No. Offering this course via DL will not result in at least 25% or at least 50%* of the Rehabilitation Counseling degree.
   If yes, which percentage, and which program(s)?
   Rehabilitation Counseling Program

   *As a general rule, if approval of a course for DL delivery results in 50% or more of a program being delivered through DL, the effective date of the course's DL delivery \ months from the date of approval.

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?
   Information about student services are communicated in the syllabus. Also, information is provided to students in an an introductory video about the course.

Library and Learning Resources

6. How do course requirements ensure that students make appropriate use of learning resources?
   Information is communicated in the syllabus abaout the appropriate use of learning resources, and contact information is provided about all library services, including those available through the College of Education.

7. Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.
   Laboratories, facilities, and equipment are not a part of this distance learning course.

Student Services

8. How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or re course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?
   Yes. The syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)?
   ◉ Yes
   ○ No

   If no, explain how students enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technol
   Yes, students enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.

10. Does the syllabus contain all the required components, below? ☑ Yes

    - Instructor's *virtual* office hours, if any.
    - The technological requirements for the course.
    - Contact information for Distance Learning programs (http://www.uky.edu/DistanceLearning) and Information Technology Customer Service Center (http://www.uky.edu/UKIT/Help/; 859-218-HELP).
    - Procedure for resolving technical complaints.
    - Preferred method for reaching instructor, e.g. email, phone, text message.
    - Maximum timeframe for responding to student communications.
    - Language pertaining academic accommodations:
      - "If you have a documented disability that requires academic accommodations in this course, please make your request to the University Disability Resource Center will require current disability documentation. When accommodations are approved, the Center will provide me with a Letter of Accommodation whic: recommended accommodations. Contact the Disability Resource Center, Jake Karnes, Director at 859-257-2754 or jkarnes@email.uky.edu."

- Specific dates of face-to-face or synchronous class meetings, if any.
- Information on Distance Learning Library Services (http://www.uky.edu/Libraries/DLLS)
  - Carla Cantagallo, DL Librarian
  - Local phone number: 859 257-0500, ext. 2171; long-distance phone number: (800) 828-0439 (option #6)
  - Email: dllservice@email.uky.edu
  - DL Interlibrary Loan Service: http://www.uky.edu/Libraries/libpage.php?lweb_id=253&llib_id=16

11. I, the instructor of record, have read and understood all of the university-level statements regarding DL.
Instructor Name: Sonja Feist-Price

Abbreviations: DLP = Distance Learning Programs ATG = Academic Technology Group Customer Service Center = 859-218-HELP (http://www.uky.edu/UKIT/Help)

Revised 8/09

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[1] Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

[2] The chair of the cross-listing department must sign off on the Signature Routing Log.

[3] In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. La meeting, generally, represents at least two hours per week for a semester for one credit hour. (from SR 5.2.1)

[4] You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.

[5] In order to change a program, a program change form must also be submitted.

Rev 8/09

Submit as New Proposal   Save Current Changes   Delete Form Data and Attachments