

Nikou, Roshan

From: Graduate.Council.Web.Site@www.uky.edu
Sent: Tuesday, December 02, 2008 10:08 PM
To: Nikou, Roshan
Cc: Price, Cleo
Subject: Investigator Report

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OFFICE OF THE
SENATE COUNCIL

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Client Address: 75.90.150.105

College/Department/Unit: = PhD in Political Science

Category:_ = Change

Date_for_Council_Review: = 12/4/08

Recommendation_is:_ = Approve

Investigator: = Bill Smith

E-mail_Address = bsmith@enr.uky.edu

1__Modifications: = None

2__Considerations: = N/A

3__Contacts: =

4__Additional_Information: = Changes were needed to document the actual practices for the PhD program in Political Science. In addition, it defines a process of monitoring progress of students in the program.

Minor point: there is a typo at the bottom of p. 4 of the application. \"disciple\" should be \"discipline\".

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**UNIVERSITY OF KENTUCKY
REQUEST FOR CHANGE IN DOCTORAL DEGREE PROGRAM**

OFFICE OF THE
SENATE COUNCIL

Program: PhD			
Department/Division:	Political Science		
College:	Arts and Science	Bulletin pp.:	
Degree title(Old):	Doctor of Philosophy	Degree Title (New):	Doctor of Philosophy
CIP Code:			
Accrediting agency (if applicable):			

I. PROPOSED CHANGE(S) IN PROGRAM REQUIREMENTS		
	<u>Current</u>	<u>Proposed</u>
1. Number of transfer credits allowed	9 hours	No Change
2. Residence requirement	A minimum of three full years of graduate work is required for the Ph.D.	No Change
(minimum of one year before and after Qualifying Exams)	Students must complete two semesters of residence after qualifying exams are passed.	No Change
3. Language(s) and/or skill(s) required	All PhD students must demonstrate a reading knowledge of one foreign language or demonstrate proficiency in a research competence in Political Science.	See Attachment - part VII Fulfillments of the skills requirement will require a letter from the chair of the advisory committee justifying the relevance of the skill, and that letter must be approved by the DGS, unless the student has taken and passed Ps 772.
4. Provisions for monitoring progress	Each doctoral student is entitled to a comprehensive review of his/her progress each year. At the end of their first year of courses, students are evaluated by a committee of political science faculty who have instructed first year graduate students during the year plus the Director of Graduate Studies.	See attachment – parts VIII, IX, X, XI, XII, XIII All graduate students are required to submit a writing sample to the DGS by the end of their first year of enrollment for subsequent evaluation. At the end of their first year of residence, all graduate students must be reviewed by the graduate program committee with invited participation by all faculty who have taught graduate students during the academic year. One of three actions must be taken for each student being evaluated: 1. Conclude that the student has completed satisfactorily their first year in the program and recommend the student for continuance as a PhD candidate; 2. Conclude that while there have been

		<p>positive aspects to the student's performance, serious doubts remain over the student's ability to complete the PhD program. In this case, the student will be afforded the opportunity to complete an M.A. degree. The Graduate Program Committee will consider the student's re-application to the PhD program upon completion of the MA degree;</p> <p>3. Conclude that the student's work is clearly unsatisfactory in which case the student is dismissed from the PhD program.</p> <p>All students are required to create formally an advisory committee by their third semester of enrollment.</p> <p>All students are required to complete a program of study by the end of their third semester of enrollment.</p> <p>All students are required to meet with their advisory committee at least once a year during their second, third, and fourth years in the program. The chair of the committee is required to send a letter to the DGS, to be placed in the student's file, that reports on the results of each meeting.</p> <p>Any student who receives two or more "C's" in their first 18 hours of study will be dismissed from the PhD program.</p>
and termination criteria	In the yearly evaluation of doctoral students the political science faculty plus the Director of Graduate Studies may conclude that the student's work in the first year is clearly unsatisfactory, in which case the student is dropped from the PhD program in the Department.	Any student who receives Two or more C's in the first 18 hours of study will be dropped from the PhD program.
5. Total credit hours required (if applicable)		No Change
6. Required courses (if applicable)	Ps 671; Ps672; Ps796 plus four substantive pro-seminars.	<p>See attachment – parts III, IV, V</p> <p>All PhD students must complete three of the following substantive pro-seminars: Ps 620 -- Comparative Politics: Theory and Methods. Ps 674 – Pro-seminar in theories of international politics. Ps 680 – Pro-seminar in political institutions and processes. Ps 681 – American political behavior. Ps 684 – Pro-seminar in policy studies. Ps 685 – Pro-seminar in public administration and policy.</p>

		<p>Ps 690 – pro-seminar in contemporary political theory. At least one pro-seminar must be either Ps 680 or Ps 681 and at least one pro-seminar must be either Ps 620 or Ps 674.</p> <p>All Ph.D. students must complete Ps 572, Ps 671, and Ps 672.</p> <p>COMPREHENSIVE EXAMS: A. The chair of a student’s PhD committee must ask all faculty in a student’s major and minor fields to submit questions for the comprehensive exam.</p> <p>B. A reading list to prepare students is NOT mandatory for any field.</p> <p>C. The written component of the comprehensive exam shall consist of take-home exams in the major and minor field. The major and minor fields shall be administered at the same time. Students will have two weeks to complete the written exam.</p> <p>D. At least one question on the take-home portion of the comprehensive exam must be related to the student’s dissertation prospectus.</p> <p>E. After an evaluation of the written exams, there will be an oral defense for each student.</p>
7. Required distribution of courses within program (if applicable)		Not applicable
8. Minor area or courses outside program required (if applicable)	The Political Science Department does not require nor prohibit students from taking courses outside of the Department	No change
9. Distribution of courses levels required (400G-500/600-700)		Not applicable
10. Qualifying examination requirements	The University requires that all PhD students pass a qualifying examination	See attachment – parts V, VI COMPREHENSIVE EXAMS:

	<p>before they can be admitted to candidacy for the degree. Only after this examination has been passed may formal work on the dissertation begin. In the department of Political Science, this requirement is met by passing a written and oral examination on two substantive fields defined in the student's approved graduate program.</p>	<p>A. The chair of a student's PhD committee must ask all faculty in a student's major and minor fields to submit questions for the comprehensive exam.</p> <p>B. A reading list to prepare students is NOT mandatory for any field.</p> <p>C. The written component of the comprehensive exam shall consist of take-home exams in the major and minor field. The major and minor fields shall be administered at the same time. Students will have two weeks to complete the written exam.</p> <p>D. At least one question on the take-home portion of the comprehensive exam must be related to the student's dissertation prospectus.</p> <p>E. After an evaluation of the written exams, there will be an oral defense for each student.</p> <p>PS796 - PS796 will be re-named "Dissertation Prospectus." PS796 must be completed before the semester in which students take their comprehensive exams. As such, students will defend their prospectus before they take comprehensive exams.</p>
<p>NOTE: To the extent that changes in 6. or 8. above involve additional courses in other programs, please include documentation from the program(s) pertaining to the availability of such courses.</p>		

**UNIVERSITY OF KENTUCKY
REQUEST FOR CHANGE IN DOCTORAL DEGREE PROGRAM**

11. Other requirements not covered above
 See attachment – part I (Under the current program Transnational Politics represented a combination of International Relations and Comparative Politics. The proposed changes abandons Transnational Politics and treats International Relations and Comparative Politics as separate sub-fields and accurately reflects the disciplinary trends of political science.

II. RATIONALE FOR CHANGE(S)
 If the rationale involves accreditation requirements, please include specific references to those requirements.
 The rationale for the proposed changes in the doctoral degree program are three fold:

1. Changes in the doctoral program are need so that the written guidelines of the doctoral program conform closely to the actual practices in the Department of Political science.
2. Changes in the doctoral program are needed to provide greater focus to ensure that students would complete the program in a timely manner. The proposed changes should alleviate the problem of long time lags between the completion of comprehensive exams and the completion of the dissertation prospectus.
3. Changes in the doctoral program are needed to better reflect changes in the faculty and changes in the disciplo that place an increasing emphasis on advanced methodological training of graduate students in Political Science.

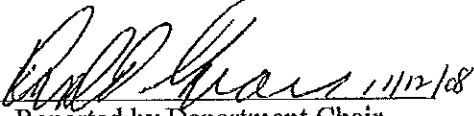
Signatures of Approval:



ETC
REVISE
5/20/08

9/06

Date of Approval by Department Faculty

 11/12/08

Reported by Department Chair

9/17/08

Date of Approval by College Faculty

 11/12/08

Reported by College Dean

*Date of Approval by Undergraduate Council

Reported by Undergraduate Council
Chair

12/07/08

*Date of Approval by Graduate Council


Reported by Graduate Council Chair

*Date of Approval by Health Care Colleges Council (HCCC)

Reported by HCCC Chair

*Date of Approval by Senate Council

Reported by Senate Council Office

*Date of Approval by University Senate

Reported by Senate Council Office

*If applicable, as provided by the Rules of the University Senate

GRADUATE PROGRAM CHANGES

- I. SUBFIELDS - Change to a set of six subfields –
 1. American Political Institutions;
 2. American Political Behavior;
 3. International Relations;
 4. Comparative Politics;
 5. Public Policy;
 6. Political Methodology.

- II. All PhD students must major in one subfield and minor in a second, and different, subfield. Students make take political methodology only as a minor field.

- III. All PhD students must complete three of the following substantive pro-seminars:
 - Ps 620 – Comparative Politics: Theory and Methods.
 - Ps 674 – Pro-seminar in theories of international politics.
 - Ps 680 – Pro-seminar in political institutions and processes.
 - Ps 681 – American political behavior.
 - Ps 684 – Pro-seminar in policy studies.
 - Ps 685 – Pro-seminar in public administration and policy.
 - Ps 690 – pro-seminar in contemporary political theory.

At least one pro-seminar must be either Ps 680 or Ps 681 and at least one pro-seminar must be either Ps 620 or Ps 674.

- IV. All Ph.D. students must complete Ps 572, Ps 671, and Ps 672.

- V. COMPREHENSIVE EXAMS:
 - A. The chair of a student's PhD committee must ask all faculty in a student's major and minor fields to submit questions for the comprehensive exam.

 - B. A reading list to prepare students is NOT mandatory for any field.

 - C. The written component of the comprehensive exam shall consist of take-home exams in the major and minor field. The major and minor fields shall be administered at the same time. Students will have two weeks to complete the written exam.

 - D. At least one question on the take-home portion of the comprehensive exam must be related to the student's dissertation prospectus.

 - E. After an evaluation of the written exams, there will be an oral defense for each student.

- VI. PS796 - PS796 will be re-named "Dissertation Prospectus." PS796 must be completed before the semester in which students take their comprehensive exams. As such, students will defend their prospectus before they take

comprehensive exams.

- VII. Fulfillments of the skills requirement will require a letter from the chair of the advisory committee justifying the relevance of the skill, and that letter must be approved by the DGS, unless the student has taken and passed Ps 772.
- VIII. All graduate students are required to submit a writing sample to the DGS by the end of their first year of enrollment for subsequent evaluation.
- IX. At the end of their first year of residence, all graduate students must be reviewed by the graduate program committee with invited participation by all faculty who have taught graduate students during the academic year. One of three actions must be taken for each student being evaluated:
 - 1. Conclude that the student has completed satisfactorily their first year in the program and recommend the student for continuance as a PhD candidate;
 - 2. Conclude that while there have been positive aspects to the student's performance, serious doubts remain over the student's ability to complete the PhD program. In this case, the student will be afforded the opportunity to complete an M.A. degree. The Graduate Program Committee will consider the student's re-application to the PhD program upon completion of the MA degree;
 - 3. Conclude that the student's work is clearly unsatisfactory in which case the student is dismissed from the PhD program.
- X. All students are required to create formally an advisory committee by their third semester of enrollment.
- XI. All students are required to complete a program of study by the end of their third semester of enrollment.
- XII. All students are required to meet with their advisory committee at least once a year during their second, third, and fourth years in the program. The chair of the committee is required to send a letter to the DGS, to be placed in the student's file, that reports on the results of each meeting.
- XIII. Any student who receives two or more "C's" in their first 18 hours of study will be dismissed from the PhD program.



MAY 12 2008

UNIVERSITY OF KENTUCKY

D r e a m • C h a l l e n g e • S u c c e e d

COLLEGE OF ARTS AND SCIENCES

Dear Steve L. Hoch, Dean, College of Arts and Sciences,

I have been advised by Jeannine Blackwell, Dean of the Graduate School, to submit this letter as part of the department of Political Science's request for changes in its doctoral degree program. The department's rationale for the proposed changes in its doctoral degree program are three fold:

1. Changes are need so that the written guidelines of the doctoral program conform closely to the actual practices in the Department of Political science.
2. Changes in the program are needed to provide greater focus to ensure that students would complete the program in a timely manner. The proposed changes should alleviate the problem of long time lags between the completion of comprehensive exams and the completion of the dissertation prospectus.
3. Changes in the program are needed to better reflect changes in the faculty and changes in the wider discipline that place an increasing emphasis on advanced methodological training of graduate students in Political Science.

Should you have any questions or concerns about the proposed changes in our doctoral program, I am ready to discuss them with you.

Respectfully,

A handwritten signature in cursive script that reads 'Horace Bartilow'.

Horace Bartilow
Associate Professor
Director of Graduate Studies
Department of Political Science



UNIVERSITY OF KENTUCKY

**Martin School of Public Policy
& Administration**

*415 Patterson Office Tower
Lexington, KY 40506-0027*

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April 18, 2008

Don Gross, Chair
Department of Political Science
CAMPUS 0027

Dear Don,

I have reviewed the proposed changes to the Political Science Ph.D. program. They look appropriate to me and raise no concerns for the Martin School. I expect that a limited number of our Ph.D. students will continue to want to take classes that you offer in public policy, American institutions, and methods.

If you need anything else, let me know.

A handwritten signature in black ink, appearing to be 'E. Jennings, Jr.'.

Edward T. Jennings, Jr.
Director and Professor



An Equal Opportunity University

ARTS AND SCIENCES
EDUCATIONAL POLICY COMMITTEE
INVESTIGATOR REPORT

<http://www.as.uky.edu/working/collegiate-governance/education-policy-committee/proposals/default.aspx>

INVESTIGATING AREA: Social Sciences

COURSE, MAJOR, DEGREE or PROGRAM: PS PHD

DATE FOR EPC REVIEW: 9/17/08

CATEGORY: NEW, CHANGE, DROP

INSTRUCTIONS: This completed form will accompany the course application to the Graduate/Undergraduate Council(s) in order to avoid needless repetition of investigation. The following questions are included as an outline only. Be as specific and as brief as possible. If the investigation was routine, please indicate this. The term "course" is used to indicate one course, a series of courses or a program, whichever is in order. Return the form to Leonidas Bachas Associate Dean, 275 Patterson Office Tower for forwarding to the Council(s). ATTACH SUPPLEMENT IF NEEDED.

1. List any modifications made in the course proposal as submitted originally and why.
2. If no modifications were made, review considerations that arose during the investigation and the resolutions.
3. List contacts with program units on the proposal and the considerations discussed therein.

4. Additional information as needed.

see attached correspondence

5. A&S Area Coordinator Recommendation:

APPROVE, APPROVE WITH RESERVATION, OR DISAPPROVE

6. A&S Education Policy Committee Recommendation:

APPROVE, APPROVE WITH RESERVATION, OR DISAPPROVE

7.

Tad Mutersbaugh
A&S Educational Policy Committee, Social Sciences Area Coordinator
Tad Mutersbaugh tmute2@uky.edu 257-1316

Date: 11/5/08