

SIGNATURE ROUTING LOG

General Information:

Proposal Type: Course Program Other

Proposal Name¹ (course prefix & number, pgm major & degree, etc.): PSY 100, Psychology (add DL)

Proposal Contact Person Name: Tamara L. Brown Phone: 7-9612 Email: tbrow2@gmail.com

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Psychology Curriculum Comittee	10/04/10	Ron Taylor / 7-4132 / psyront@uky.edu	<i>Ronald D. Taylor</i>
Psychology Chair	10/04/10	Robert Lorch / 7-9640 / rlorch@email.uky.edu	<i>Robert Lorch</i>
		/ /	
		/ /	
A&S Ed. Policy Cmte.	<i>11/29/10</i>	Joanna Badagliacco, Soc. Sci. / 7-4335 / jmb@uky.edu	<i>J Badagliacco</i>
A&S Dean	<i>11/29/10</i>	Anna Bosch, Associate Dean / 7-6689 / bosch@uky.edu	<i>Anna Bosch</i>

rev'd 11/23/10

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ²
Undergraduate Council	2/1/2011		
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

UCC 12/10/10

Comments:

¹ Proposal name used here must match name entered on corresponding course or program form.

² Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

APPLICATION FOR COURSE CHANGE (MAJOR AND MINOR)

Complete 1a – 1f & 2a – 2c. Fill out the remainder of the form as applicable for items being changed.

1. General Information.					
a. Submitted by the College of: <u>Arts and Sciences</u>		Today's Date: <u>9 November 2010</u>			
b. Department/Division: <u>Psychology</u>					
c. Is there a change in "ownership" of the course?					YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
If YES, what college/department will offer the course instead? _____					
d. What type of change is being proposed? <input checked="" type="checkbox"/> Major <input type="checkbox"/> Minor ¹ (place cursor here for minor change definition)					
e. Contact Person Name: <u>Tamara L Brown</u>		Email: <u>tbrow2@gmail.com</u>		Phone: <u>7-9612</u>	
f. Requested Effective Date: <input type="checkbox"/> Semester Following Approval OR <input checked="" type="checkbox"/> Specific Term ² : <u>Summer 4-week</u>					
2. Designation and Description of Proposed Course.					
a. Current Prefix and Number: <u>PSY 100</u>		Proposed Prefix & Number: <u>PSY 100</u>			
b. Full Title: <u>Introduction to Psychology</u>		Proposed Title: <u>Introduction to Psychology</u>			
c. Current Transcript Title (if full title is more than 40 characters): <u>Introduction to Psychology</u>					
c. Proposed Transcript Title (if full title is more than 40 characters): <u>Introduction to Psychology</u>					
d. Current Cross-listing: <input checked="" type="checkbox"/> N/A OR		Currently ³ Cross-listed with (Prefix & Number): _____			
Proposed – <input type="checkbox"/> ADD ³ Cross-listing (Prefix & Number): _____					
Proposed – <input type="checkbox"/> REMOVE ^{3,4} Cross-listing (Prefix & Number): _____					
e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours ⁵ for each meeting pattern type.					
Current:	<u>yes</u> Lecture	<u>yes</u> Laboratory ⁵	_____ Recitation	_____ Discussion	_____ Indep. Study
	_____ Clinical	_____ Colloquium	_____ Practicum	_____ Research	_____ Residency
	_____ Seminar	_____ Studio	_____ Other – Please explain: _____		
Proposed:	<u>yes</u> Lecture	<u>yes</u> Laboratory	_____ Recitation	_____ Discussion	_____ Indep. Study
	_____ Clinical	_____ Colloquium	_____ Practicum	_____ Research	_____ Residency
	_____ Seminar	_____ Studio	_____ Other – Please explain: _____		
f. Current Grading System: <input checked="" type="checkbox"/> Letter (A, B, C, etc.) <input type="checkbox"/> Pass/Fail					

Comment: Excerpt from SR 3.3.0.G.2 Definition. A request may be considered a minor change if it meets one of the following criteria:
a. change in number within the same hundred series*;
b. editorial change in the course title or description which does not imply change in content or emphasis;
c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s); d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
e. correction of typographical errors.
*...for the specific purposes of the minor exception rule, the 600-799 courses are the same "hundred series," as long as the other minor change requirements are complied with. [RC 1/15/09]

¹ See comment description regarding minor course change. *Minor changes are sent directly from dean's office to Senate Council Chair. If Chair deems the change as "not minor," the form will be sent to appropriate academic Council for normal processing and contact person is informed.*
² Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.
³ Signature of the chair of the cross-listing department is required on the Signature Routing Log.
⁴ Removing a cross-listing does not drop the other course – it merely unlinks the two courses.
⁵ Generally, undergrad courses are developed such that one semester hr of credit represents 1 hr of classroom meeting per wk for a semester, exclusive of any lab meeting. Lab meeting generally represents at least two hrs per wk for a semester for 1 credit hour. (See SR 5.2.1.)

APPLICATION FOR COURSE CHANGE (MAJOR AND MINOR)

Proposed Grading System:	<input checked="" type="checkbox"/> Letter (A, B, C, etc.)	<input type="checkbox"/> Pass/Fail
g. Current number of credit hours:	4	Proposed number of credit hours: 4
h. Currently, is this course repeatable for additional credit?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Proposed to be repeatable for additional credit?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES: Maximum number of credit hours:	_____	
If YES: Will this course allow multiple registrations during the same semester?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
i. Current Course Description for Bulletin:	<u>An introduction to the study of behavior, converging theories, methods and findings of research in major areas of psychology. Topics covered will include the biological foundations of behavior, learning, perception, motivation, personality, developmental, abnormal, and social behavior, and methods of assessment. This course is a prerequisite to a significant number of courses in this and related areas of study. Lecture, three hours; laboratory/discussion, two hours.</u>	
Proposed Course Description for Bulletin:	<u>An introduction to the study of behavior, converging theories, methods and findings of research in major areas of psychology. Topics covered will include the biological foundations of behavior, learning, perception, motivation, personality, developmental, abnormal, and social behavior, and methods of assessment. This course is a prerequisite to a significant number of courses in this and related areas of study. Lecture, three hours; laboratory/discussion, two hours.</u>	
j. Current Prerequisites, if any:	NONE	
Proposed Prerequisites, if any:	NONE	
k. Current Distance Learning (DL) Status:	<input type="checkbox"/> N/A <input type="checkbox"/> Already approved for DL* <input checked="" type="checkbox"/> Please Add ⁶ <input type="checkbox"/> Please Drop	
*If already approved for DL, the Distance Learning Form must also be submitted <u>unless</u> the department affirms (by checking this box <input type="checkbox"/>) that the proposed changes do not affect DL delivery.		
l. Current Supplementary Teaching Component, if any:	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both	
Proposed Supplementary Teaching Component:	<input type="checkbox"/> Community-Based Experience <input type="checkbox"/> Service Learning <input type="checkbox"/> Both	
3. Currently, is this course taught off campus?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Proposed to be taught off campus?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
4. Are significant changes in content/teaching objectives of the course being proposed?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES, explain and offer brief rationale: _____ _____		
5. Course Relationship to Program(s).		
a. Are there other depts and/or pgms that could be affected by the proposed change?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES, identify the depts. and/or pgms: _____		
b. Will modifying this course result in a new requirement⁷ for ANY program?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

⁶ You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

APPLICATION FOR COURSE CHANGE (MAJOR AND MINOR)

If YES⁷, list the program(s) here: _____

6. Information to be Placed on Syllabus.

- a. Check box if changed to 400G or 500. If changed to 400G- or 500-level course you must send in a syllabus and *you must include the differentiation* between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

⁷ In order to change a program, a program change form must also be submitted.

Distance Learning Form

This form must accompany every submission of a new/change course form that requests distance learning delivery. This form may be required when changing a course already approved for DL delivery. **All fields are required!**

Introduction/Definition: For the purposes of the Commission on Colleges Southern Association of Colleges and Schools accreditation review, *distance learning* is defined as a formal educational process in which the majority of the instruction (interaction between students and instructors and among students) in a course occurs when students and instructors are not in the same place. Instruction may be synchronous or asynchronous. A distance learning (DL) course may employ correspondence study, or audio, video, or computer technologies.

A number of specific requirements are listed for DL courses. **The department proposing the change in delivery method is responsible for ensuring that the requirements below are satisfied at the individual course level.** It is the responsibility of the instructor to have read and understood the university-level assurances regarding an equivalent experience for students utilizing DL (available at <http://www.uky.edu/USC/New/forms.htm>).

Distance Learning Form PSY 314.docx

Course Number and Prefix: PSY 100	Date: November 5, 2010
Instructor Name: Tamara L Brown	Instructor Email: tbrow2@gmail.com
Check the method below that best reflects how the majority of course of the course content will be delivered.	
Internet/Web-based <input checked="" type="checkbox"/>	Interactive Video <input type="checkbox"/>
Hybrid <input type="checkbox"/>	

Curriculum and Instruction	
1.	<p>How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations?</p> <p>This course will be taught online, with pre-recorded lectures, online quizzes, online laboratory exercises, and exams. The instructor will offer regular office hours for online chat, or telephone contact if needed, as well as open email access. The syllabus will conform with the University Senate Guidelines</p>
2.	<p>How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc.</p> <p>The course plan is very similar to the in-class experience, which consists mainly of lecture presentations, online homework, laboratory exercises and in-class exams. Additionally, the same textbook is being used as is used in the classroom-based course and the students will work with the textbook in essentially the same way as the in-class student.</p>
3.	<p>How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc.</p> <p>The course will be offered through Blackboard or other similar online classroom management software, ensuring that each student has individual protected access to the course materials. Online assignments are open book and exams will be individually unique, time limited and one-time access.</p>
4.	<p>Will offering this course via DL result in at least 25% or at least 50%* (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above?</p> <p>No.</p> <p>If yes, which percentage, and which program(s)?</p> <p><small>*As a general rule, if approval of a course for DL delivery results in 50% or more of a program being delivered through DL, the effective date of the course's DL delivery will be six months from the date of approval.</small></p>

Abbreviations: TASC = Teaching and Academic Support Center DL = distance learning DLP = Distance Learning Programs

Distance Learning Form

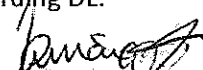
This form must accompany every submission of a new/change course form that requests distance learning delivery. This form may be required when changing a course already approved for DL delivery. **All fields are required!**

5.	<p>How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting?</p> <p>As registered students at UK, they will have access to the full range of student services as outlined on the UK Student Affairs website (http://www.uky.edu/StudentAffairs/). Students will also be provided an electronic copy of the attached "UK Student Academic Services" document.</p>
<i>Library and Learning Resources</i>	
6.	<p>How do course requirements ensure that students make appropriate use of learning resources?</p> <p>Successful completion of course requirements will require that the students make appropriate use of the textbook and required internet sites, and access to library resources are available on the library website for distance learning (http://www.uky.edu/Libraries/lib.php?lib_id=16).</p>
7.	<p>Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program.</p> <p>This course will not require physical access to any particular facility or equipment. All exercises, simulations, and demonstrations typically done in the classroom will be adapted for delivery online so that students get the same experiences without have to report to a specific physical location.</p>
<i>Student Services</i>	
8.	<p>How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Teaching and Academic Support Center (http://www.uky.edu/TASC/index.php) and the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)?</p> <p>The syllabus lists technical support services available and students will be provided with a list of available University resources.</p>
9.	<p>Will the course be delivered via services available through the Teaching and Academic Support Center?</p> <p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>If no, explain how students enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology.</p>

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This form must accompany every submission of a new/change course form that requests distance learning delivery. This form may be required when changing a course already approved for DL delivery. **All fields are required!**

10.	<p>Does the syllabus contain all the required components, below? <input checked="" type="checkbox"/> Yes</p> <p>Instructor's <i>virtual</i> office hours, if any.</p> <p>The technological requirements for the course.</p> <p>Contact information for TASC (http://www.uky.edu/TASC/; 859-257-8272) and Information Technology Customer Service Center (http://www.uky.edu/UKIT/; 859-257-1300).</p> <p>Procedure for resolving technical complaints.</p> <p>Preferred method for reaching instructor, e.g. email, phone, text message.</p> <p>Maximum timeframe for responding to student communications.</p> <p>Language pertaining academic accommodations:</p> <ul style="list-style-type: none"> o "If you have a documented disability that requires academic accommodations in this course, please make your request to the University Disability Resource Center. The Center will require current disability documentation. When accommodations are approved, the Center will provide me with a Letter of Accommodation which details the recommended accommodations. Contact the Disability Resource Center, Jake Karnes, Director at 859-257-2754 or jkarnes@email.uky.edu." <p>Information on Distance Learning Library Services (http://www.uky.edu/Libraries/DLLS)</p> <ul style="list-style-type: none"> o Carla Cantagallo, DL Librarian o Local phone number: 859 257-0500, ext. 2171; long-distance phone number: (800) 828-0439 (option #6) o Email: dllservice@email.uky.edu o DL Interlibrary Loan Service: http://www.uky.edu/Libraries/libpage.php?lweb_id=253&llib_id=16
11.	<p>I, the instructor of record, have read and understood all of the university-level statements regarding DL.</p> <p>Instructor Name: Tamara L Brown</p> <p style="text-align: right;">Instructor Signature: </p>

Abbreviations: TASC = Teaching and Academic Support Center DL = distance learning DLP = Distance Learning Programs

University Senate Syllabi Guidelines

PS4 100
adobe DL

General Course Information

- ✓ Full and accurate title of the course.
- ✓ Departmental and college prefix.
- ✓ Course prefix, number and section number.
- ✓ Scheduled meeting day(s), time and place.

Instructor Contact Information (if specific details are unknown, "TBA" is acceptable for one or more fields)

- ✓ Instructor name.
- ~~NA~~ Contact information for teaching/graduate assistant, etc.
 - ✓ Preferred method for reaching instructor.
 - ✓ Office phone number.
 - ✓ Office address.
 - ✓ UK email address.
 - ✓ Times of regularly scheduled office hours and if prior appointment is required.

Course Description

- ✓ Reasonably detailed overview of the course.
 - Student learning outcomes.
- ✓ Course goals/objectives.
- ✓ Required materials (textbook, lab materials, etc.).
 - Outline of the content, which must conform to the Bulletin description.
- ✓ Summary description of the components that contribute to the determination of course grade:
- Tentative course schedule that clarifies topics, specifies assignment due dates, examination date(s).
- Final examination information: date, time, duration and location. *needs indicated by null; TBD*
- For 100-, 200-, 300-, 400-, 400G- and 500-level courses, numerical grading scale and relationship to letter grades for *undergraduate* students. *provided - gives + - , not Senate policy*
- ~~NA~~ For 400G-, 500-, 600- and 700-level courses, numerical grading scale and relationship to letter grades for *graduate* students. (Graduate students cannot receive a "D" grade.)
- Relative value given to each activity in the calculation of course grades (Midterm=30%; Term Project=20%, etc.).
- Note that undergraduate students will be provided with a Midterm Evaluation (by the midterm date) of course performance based on criteria in syllabus.
- ✓ Policy on academic accommodations due to disability. Standard language is below:

If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address jkarnes@email.uky.edu) for coordination of campus disability services available to students with disabilities.

Course Policies

- ✓ Attendance.
- ✓ Excused absences.
- ? Make-up opportunities.
- ? Verification of absences.
- ✓ Submission of assignments.
- ✓ Classroom behavior, decorum and civility.
- ~~NA~~ Professional preparations.
- ~~NA~~ Group work & student collaboration.
- ✓ Academic integrity, cheating & plagiarism.

John
Roper
11/2/10

PSY 100: Introduction to Psychology (4-Week Online Version)

Course Syllabus for Summer 2011

Instructor: Dr. Tamara L Brown

COURSE MEETING and CONTACT INFORMATION

<u>Classroom</u> Online	<u>Class Meets</u> Online
<u>Instructor's Office</u> 207-Q Kastle Hall	<u>Instructor's Virtual Office Hours</u> TTh 9:00 a.m.-10:00 a.m. or by appointment. I will use Skype. Go to www.skype.com to download this free program. My username is: "tamara.brown"
<u>Instructor's Phone</u> (859) 257-9612	<u>Instructor's Email*</u> tbrow2@gmail.com
<u>Psychology Department Main Office</u> Kastle Hall 106-B	<u>Psychology Department Phone</u> 257-9640

***preferred method of contact**

Maximum timeframe for responding to student communications:

Students should expect a response from the instructor within 24 hours of submitting communication on weekdays (i.e., Monday-Friday) and within 36 hours of submitting communication on the weekend (i.e., Saturday-Sunday).

Minimum Technology Requirements:

In order to participate in this course, you will need access to a computer with the minimum hardware, software and internet configuration described at this site :

<http://wiki.uky.edu/blackboard/Wiki%20Pages/Bb9%20Hardware%20and%20Software%20Requirements.aspx>

Note: the use of Internet Explorer is NOT recommended for use with Blackboard. Firefox is the recommended Internet browser for the course. You can download Mozilla Firefox (free) at this site: <http://www.mozilla.com/en-US/firefox/upgrade.html>

You will need to install a number of plugins on your computer. The links to the specific plugins required for this course can be also be found your course. If using a UK computer these plugins should be already installed.

To check if your browser has Flash, Adobe Acrobat Reader and QuickTime movie player, click this link: <http://wiki.uky.edu/blackboard/Wiki%20Pages/Browser%20Check.aspx>. If you do not have these, you can download them from this site.

To download Windows Media Player, click this link:

<http://www.microsoft.com/windows/windowsmedia/player/10/default.aspx>

Students and faculty can download Microsoft Office Suite (including Word and PowerPoint) from this site: <https://download.uky.edu/>.

If you experience technical difficulties with accessing course materials, the Customer Service Center may be able to assist you. You may reach them at 859-218-HELP (4357) or by e-mail at helpdesk@uky.edu. Please also inform the course instructor when you are having technical difficulties.

The **Teaching and Academic Support Center (TASC)** website (<http://www.uky.edu/TASC/>) offers additional information and resources that can promote a successful "online course" learning experience. They may also be reached at 859-257-8272.

Distance Learning Library Services

As a Distance Learning student you have access to the Distance Learning Library services at <http://www.uky.edu/Libraries/DLLS>. This service can provide you access to UK's circulating collections and can deliver to you manuscripts or books from UK's library or other libraries. The DLLS Librarian may be reached at 859-257-0500, ext 2171, or 800-828-0439 (option #6) or by mail at dlservice@email.uky.edu. For an interlibrary loan visit: http://www.uky.edu/Libraries/linpage.php?lweb_id=253&llib_id=16

Texts and resources

1. King, L. A. (2010). *The Science of Psychology: An Appreciative View* McGraw-Hill Publishers.
2. Course Laboratory Manual
3. Course Web Site: Blackboard
4. The "Connect Psychology" supplement to the text by going to <http://connect.mcgraw-hill.com>. You will pay \$20 online for registration. If you encounter problems while registering or using the online system, you can contact McGraw-Hill's CARE team at 1-800-331-5094 or at <http://www.mhhe.com/support>

Course Objectives

Psychology is a broad, constantly changing, and exciting discipline of science! Since time does not permit me to provide an exhaustive coverage of all topics in psychology, my intention for this course is to give you a general introduction to several major themes in psychology such as research methods, biological bases of behavior, human development, learning, memory, intelligence, motivation, perception, personality, social, psychological disorders, and therapy.

Student Learning Objectives

This course have three objectives:

1. Increase your knowledge of psychology and psychological approaches to studying behavior and mental processes
2. Develop your scientific values and critical thinking skills. The course will stimulate your intellectual curiosity about behavior and mental processes, and impress upon you the importance of the scientific method, the possibility of biases in research, and the importance of having a critical attitude
3. Help you appreciate the role that psychology can play in everyday life. There is no area of life that psychology does not relate to. Thus, I hope you will leave this course with a greater understanding of, and curiosity about, yourself and others (e.g., who you are, how you got that way, why people do the things they do, etc.)

The course will be conducted in an online format. Each class period, you'll watch me give **online lectures**. These lectures will be designed to synthesize the material you'll be reading in your book and extending it to material outside of the textbook. You will access these lectures through the Blackboard Course Wiki (<http://wiki.uky.edu/blackboard/Wiki%20Pages/Home.aspx>), where you will find a link to the lectures. In addition to watching the video lectures, you are expected to read your textbook and take notes on you reading.

There are four components to the course:

1. **Quizzes:** The quizzes will be done in LearnSmart (which can be found on the McGraw-Hill's Connect Psychology website). After reading your textbook and studying your notes from lecture, you'll take online quizzes in LearnSmart that assess your mastery of what you are studying. Quizzes will be due each week on Monday at 11:59 pm (eastern US time). The purpose is to help you master the material in your textbook so you can keep working answering questions as much as you live until you attain the level of proficiency you are satisfied with. At 11:59 pm on the due date, your access to the quizzes will be closed and grades will be calculated based on degree of proficiency you obtained on that week's assignments.
2. **Laboratory Exercises:** The goal of laboratory exercises is to provide you with readings, exercises, demonstrations, and simulations related to the materials we cover in the course. Unlike lecture, these exercises give you an opportunity to "interact" with the material, to see how psychologists do research, etc. At the end of each laboratory exercises, there will be a few questions that assess your understanding of the exercise. These questions will be graded based on accuracy.
3. **Exams:** Each week, on Tuesday at 5:00 pm (eastern US time), you will take an exam that covers that week's material. There will be four exams, each consisting of predominately multiple-choice questions (50 points each). The fourth exam will be the final exam. Exam questions will be based on the lecture and textbook. Exams ARE NOT cumulative. In other words, week one material will only be on week one's test, week two's test will only cover material from week two, and so on. Exams will be taken completely online. You will log in to the Blackboard course at <http://elearning.uky.edu> where you will find a link to the exam. After beginning the exam, **you will be given no more than 1 hour to complete each exam**. Exams are NOT open book/note exams. Thus, you are not permitted to use any class materials while taking the exams.

Make-up exams will be available, but will only be permitted if the exam was missed **due to some kind of family or medical emergency or you were on a necessary University-sponsored event. To schedule a make-up, please e-mail the instructor to schedule a time.** You **MUST** send Dr. Brown documentation of your excused absence by scanning the documentation to Dr. Brown's email address.

4. Weekly Discussion Sessions: Each week there will be an opportunity for real-time discussion of the material you are learning. I will be online at designated times for "chatting." The purpose of the online discussions is to provide a group context where students can ask questions about things that are confusing, make sure they understand the material they are studying, and to learn from other students in the course. Your participation in the online discussions is optional. In other words, you will not be graded on it; but it is considered an important part of the learning experience.

This document

This course description and syllabus describe the theme of the course as well as your responsibilities for the four-week summer term and how you will be evaluated. You should consider this document to be a contract between us – you the student and me the professor. As with all contracts, you should examine this document carefully to be sure that you find it fair and reasonable. Your registration in this class beyond the drop deadline is your implied agreement to be held to the requirements stated in this document.

Attendance: It is unlikely that you will pass this course if you do not watch the online lectures or take part in the online laboratory exercises and quizzes. Therefore, regular online attendance is essential.

Etiquette: I place a premium on respect in the virtual classroom. This takes the form of coming to your online discussions prepared (well-rested, having read the assigned work) and respecting others' thoughts and opinions. Distracting behaviors should be minimized.

Participation: Participation in this class is extremely important, and includes taking part in online discussions, talking with me during virtual office hours, or asking questions or making comments via e-mail. **Participation also includes checking the course web site regularly for announcements, course materials, grades, and resources.**

Extra Credit: There will also be 3 opportunities to earn extra credit (**5 points each**). **Each of the assignments will be due at the beginning of class on the day it is due. NO EXCEPTIONS. You must email copies of your paper to the teaching assistant.** Writing assignments should contain **500 words of text** (equivalent to two pages, double-spaced). The goal of each writing assignment is to relate the material that we have covered to your own life or a current event in the world. Grading for the papers will be as follows:

3 points: Applies course material to own life or current world event (0=not at all, 1=somewhat, 2=an average amount, 3=an outstanding application)

2 points: Creativity (0= not at all creative, 1= somewhat creative, 2=very creative)

2 points: Proofread and spell-checked (0= 10 mistakes or more, 1= 5-9 mistakes, 2= less than 3 mistakes; ***extra point on each paper for 0 mistakes***)

2 point: Relevant to lecture/discussion= (0= not at all relevant, 1=somewhat relevant, 2=very relevant)

Midterm Grades: Midterm grades will be reported at the end of the two-week plus two days point in the term. Midterm grades will reflect exam grades and laboratory grades to that point.
Final Grades: The grades you earn on the exams, quizzes, laboratory exercises, and extra credit assignments will determine your final grade in this course. All grades are weighted equally. Therefore, at the end of the semester, in order to determine your grade, add up the points you earned from each item and divide your point total by the total possible points. That will give you a percentage. That percentage determines your final grade—see below.

Grading

Exams	(4 @ 50 points each)	200 points OR 58.8% of final grade
Quizzes	(4 @ 10 points each)	40 points OR 11.8% of final grade
Laboratory Exercises	(10 @ 10 points each)	100 points OR 29.4% of final grade
Total points		340 points

Grading Scale:

- A: 90-100%
- B: 80-89.9%
- C: 70-79.9%
- D: 60-69.9%
- E: <59.9%

Cheating and Plagiarism: The academic honor code holds each student responsible for 1) upholding the highest standards of academic integrity in the student's own work, 2) refusing to tolerate violations of academic integrity in the University community, and 3) fostering a high sense of integrity and social responsibility. All assignments, projects, and exercises completed by students for this class should be the product of the personal efforts of the individual(s) whose name(s) appear on the corresponding assignment. Having other students do your work for you and/or misrepresenting others' work as one's own in the form of cheating or plagiarism is unethical and will lead to those penalties outlined in the University Senate Rules (6.3.1 & 6.3.2). The Ombud site also has information on plagiarism.

Americans with Disabilities Act (ADA): The ADA requires that all qualified persons should have equal opportunity and access to education regardless of the presence of any disabling conditions. If you have a documented disability that requires academic accommodations, please notify the instructor as soon as possible. In order to receive accommodations in this course, you must provide the instructor with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 859-257-2754, email at jkarnes@email.uky.edu) for coordination of campus disability services available to students with disabilities.

COURSE SCHEDULE

<u>Date</u>	<u>Topic</u>	<u>Chapters Covered</u>
5/10	Course Overview & Introduction to Psychology	1
	Psychology's Scientific Method	2
5/11	Psychology's Scientific Method	2

	Biological Foundations of Behavior	3
5/12	Biological Foundations of Behavior	3
	Human Development	4
5/16	Human Development	4
5/17	Exam 1	
	Sensation and Perception	5
5/18	Sensation and Perception	5
	States of Consciousness	6
5/19	Learning	7
5/23	Memory	8
5/24	Exam 2	
	Intelligence	9
5/25	Intelligence	9
	Sexuality	10
5/26	Personality	11
5/30	Personality	11
5/31	Exam 3	
	Social Psychology	12
6/1	Social Psychology	12
6/2	Psychological Disorders	13
6/6	Therapy	14
6/7	Exam 4	

****I reserve the right to make minor changes to this syllabus. All changes will be announced on the Blackboard course website.****