



College of Nursing  
Office of Student Services  
UK Medical Center  
315 College of Nursing Bldg.  
Lexington, KY 40536-0232

859 323-5108  
fax 859 323-1057

October 11, 2016

TO: Katherine McCormick, Chair  
University Senate Council

FROM: Patricia B. Howard, Executive Vice Dean  
for Academic Affairs

Darlene Welsh, Assistant Dean  
Undergraduate Program

The College of Nursing is creating an option for veterans interested in the nursing profession who were medics in the military. The option will be designated as MedVet and students who enroll will meet all requirements for a degree. The conduit is parallel to the second degree option of the BSN and the pre-major requirements/pre-requisites are the same as for the traditional and second degree options. We request the addition of one course – the section of UK 101 that is designated for veterans. The rationale for the addition is that UK 101 offers great support to encourage a successful transition from military life to academia. Thank you for considering our request,



TO: Katherine McCormick  
Chair, University Senate  
Lexington, KY 40506-0033

Veterans Resource Center  
124 W.D. Funkhouser Building  
Lexington, KY 40506-0054  
859 257-1148  
fax 859 257-3823  
www.uky.edu

FROM: Anthony G. Dotson  
Director, Veterans Resource Center  
2 Erikson Hall

SUBJECT: Support for College of Nursing, MedVet Initiative

DATE: September 22, 2016

The Veterans Resource Center fully supports the implementation of the MedVet initiative within the College of Nursing. My office will support and bring to bear all applicable resources both internal and external to the campus that may be of value. Specifically, I teach a special section of UK 101 especially designed for student veterans. The proven success of this course will lend itself to the overall retention and persistence of the MedVet to BSN students.

I am honored to be a part of this exciting initiative and am committed to its success. My office stands ready to support not only the students enrolled in this program but also the faculty and staff who oversee it. This may be accomplished via the many resources available to the center, or through staff development events focused on increasing awareness of military culture and the many challenges facing our veterans on campus.

I am excited to see this initiative and very much look forward to working with the College of Nursing to ensure its success.

Sincerely,

A handwritten signature in black ink that reads 'Anthony G. Dotson'. The signature is fluid and cursive, with the first name 'Anthony' being the most prominent part.

Anthony G. Dotson  
Director, Veterans Resource Center



Chellgren Center for  
Undergraduate Excellence

224 Funkhouser Bldg  
Lexington KY 40506-0054

[www.uky.edu/ChellgrenCenter](http://www.uky.edu/ChellgrenCenter)

**September 22, 2016**

**TO:** Patricia B. Howard, Executive Dean for Academic Affairs  
College of Nursing

**FROM:** Philipp J. Kraemer, Interim Assistant Provost Academic Enrichment,  
Student and Academic Life

As the Interim Assistant Provost with curricular responsibility for UK 101, I am pleased to support the College of Nursing's MedVet proposal to include the veteran's section of UK 101 as a requirement for the program. Helping veterans who served as medics transition into a nursing career is a very positive idea. Knowing the challenges veterans face in succeeding in higher education and the ways in which UK's Veterans UK 101 can facilitate academic success, I regard this specific curricular proposal as especially valuable for the MedVet program. The University's renewed commitment to student success ensures that UK 101 for veterans will be offered regularly for the foreseeable future.

A handwritten signature in blue ink that reads "P. J. Kraemer".

Philipp J. Kraemer, Chellgren Endowed Chair for Undergraduate Excellence,  
Professor of Psychology, Interim Assistant Provost for Academic Enrichment

**see blue.**

*An Equal Opportunity University*

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness ([institutionaleffectiveness@uky.edu](mailto:institutionaleffectiveness@uky.edu)) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

**SUMMARY OF CHANGES**

**Check all that apply.**

<input checked="" type="checkbox"/> Courses	<input type="checkbox"/> Program name	<input type="checkbox"/> Total required credit hours	<input type="checkbox"/> Student learning outcomes
<input type="checkbox"/> Criteria for admissions/progression/termination		<input type="checkbox"/> Certificate assessment	<input checked="" type="checkbox"/> Other

**1. General Information**

1a	Date of contact with Institutional Effectiveness (IE) <sup>1</sup> :			
	<input type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.			
1b	College <sup>2</sup> :	Nursing	Department <sup>2</sup> :	Nursing
1c	CIP code <sup>3</sup> :	51.3801	Today's Date:	9/20/16
1d	Current major name: (Biology, Design, etc.)	Nursing	Proposed major name:	Nursing
1e	Current Degree (BA, BFA, etc.):	BSN	Proposed degree:	BSN
1f	Will there be any changes regarding a track(s) for the program?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1g	Accrediting agency, if applicable:	AACN		
1h	Date of most recent periodic program review for this degree:	2010		
1i	Requested effective date:	<input type="checkbox"/> Fall semester following approval.	OR	<input checked="" type="checkbox"/> Specific Date <sup>4</sup> : Fall 2017

<sup>1</sup> Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or [institutionaleffectiveness@uky.edu](mailto:institutionaleffectiveness@uky.edu)).

<sup>2</sup> It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

<sup>3</sup> The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

<sup>4</sup> No program change(s) will be effective until all approvals are received.

CHANGE UNDERGRADUATE DEGREE PROGRAM

1j	Contact person name:	Darlene Welsh	Phone / Email:	3-6620 / jdwels00@uky.edu
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**2. Overview of Changes**

2a Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)

We are adding an option to the BSN to accommodate veterans who are medics and wish to pursue a degree in Nursing. They will take the same classes as the students in the second degree option with one additional requirement. They will also complete the UK Core if they do not have a prior bachelor's degree.

2b Use the fields below, as applicable, to identify the areas in which changes will be made.

		Current	Proposed
i.	Credit Hours of Premajor Courses:	23	23
ii.	Credit Hours of Preprofessional Courses:	0	0
iii.	Credit Hours of Major Core Course Requirements	68	69
iv.	Minimum Credit Hours of Guided Electives:	0	0
v.	Minimum Credit Hours of Free Electives:	3	3
vi.	Credit Hours for Track 1 (name): MedVet	0	69
vii.	Credit Hours for Track 2 (name):		
viii.	Credit Hours for Track 3 (name):		
ix.	Credit Hours for Track 4 (name):		
x.	Credit Hours for Track 5 (name):		
xi.	Credit Hours for Required Minor:		
xii.	Total Credit Hours Required by Level:		
	100-level:	0	1
	200-level:	17	17
	300-level:	22	22
	400-level:	26	26
	500-level:	3	3

TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:	<u>120</u>	<u>120</u>
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xv. If the total hours required for graduation have changed, explain below. (150 word limit)

2c Will the requested change(s) result in the use of courses from another educational unit? Yes  No

If "Yes," describe generally the courses and how they will be used.

If "Yes," two pieces of supporting documentation are required.

Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director<sup>5</sup> of each unit from which individual courses will be used.

<sup>5</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

	<input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		
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2d	Will the proposed change(s) affect an associated minor?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," the department must also submit a change form to change the minor.			

**3. Course Sharing**

3a.	Will the requested changes result in the use of courses from another unit?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes," describe generally the courses and how they will used.			
The section of UK 101 designated for veterans will be required of all medics admitted to the BSN.			
If "Yes," two pieces of supporting documentation are required.			
<input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director <sup>6</sup> from which individual courses will be used.			
<input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.			

**3. UK Core Courses**

3a	Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," note the specific changes in the grid below.			

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
<b>I. Intellectual Inquiry</b>				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
<b>II. Composition and Communication</b>				
Composition and Communication I	CIS/WRD 110	3	<i>CIS/WRD 110</i>	3
Composition and Communication II	CIS/WRD 111	3	<i>CIS/WRD 111</i>	3
<b>III. Quantitative Reasoning</b>				
Quantitative Foundations				
Statistical Inferential Reasoning				
<b>IV. Citizenship (one course in each area)</b>				
Community, Culture & Citizenship in USA				
Global Dynamics				
<b>Total UK Core Hours</b>		=====		=====

3b	Provide the Bulletin language about UK Core.
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<sup>6</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

**Incoming MedVets who do not have a prior bachelor's degree will complete the UK Core.**

**4. Graduation Composition and Communication Requirement**

4a Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.) Yes  No

If "Yes," note the specific changes below, including changes to credit hours.  
 If the course(s) used are from outside the home unit, one piece of supporting documentation is required.  
 Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director<sup>7</sup> from which individual courses will be used.

	Current	Proposed
i.	<input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>
ii.	<input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>
iii.	<input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>
iv.	<input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>
v.	<input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside &amp; outside home unit.</i>

4b Provide the Bulletin language about GCCR below.

**5. Other Course Changes**

5a Will the college-level requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5c.) Yes  No

	Current	Proposed
	<input type="checkbox"/> Standard college requirement	<input type="checkbox"/> <i>Standard college requirement</i>
	<input type="checkbox"/> Specific course	<input type="checkbox"/> <i>Specific course</i>

Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>8</sup>
						Select one....
						Select one....
						Select one....

5b Will the existing language in the Bulletin about college-level requirements change? Yes  No

If "Yes," provide the new language below.

5c Will the pre-major or pre-professional course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5e.) Yes  No

	Current	Proposed				
Prefix &	Credit	Title	Prefix &	Credit	Title	Course Status <sup>9</sup>

<sup>7</sup> A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

<sup>8</sup> Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

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Nmbr	Hrs		<i>Nmbr</i>	<i>Hrs</i>		Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5d	Provide the Bulletin language about pre-major or pre-professional courses below.

5e	Will the major’s core course requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5g.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If “Yes,” note the specific changes in the grid below.		

<i>Current</i>			<i>Proposed</i>			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>10</sup>
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5f	Provide the Bulletin language for major core course requirements.

5g	Will the guided electives change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5i.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
<i>Current</i>			<i>Proposed</i>			
Prefix &	Credit	Title	Prefix &	Credit	Title	Course Status <sup>11</sup>

<sup>9</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.  
<sup>10</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.



CHANGE UNDERGRADUATE DEGREE PROGRAM

Nmbr	Hrs		Nmbr	Hrs		Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.

5i Will the free electives change? (If “Yes,” indicate and note the specific changes in the space below. If “No,” indicate and proceed to question 5j.) Yes  No

5j Does the proposed change affect any track(s)? (If “Yes,” note the specific changes using the grid below. If “No,” proceed to question 6.) Yes  No   
 If more than one track is affected, click [HERE](#) for a template. Append a PDF for each affected track to the end of this form.

Track Name:		MedVet Option	<input checked="" type="checkbox"/> New Track		<input type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track
Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status <sup>12</sup>
			UK	101	ACADEMIC ORIENTATION (VETERANS SECTION)	No Change
						No Change
						No Change
						No Change
						No Change
						No Change

5k Provide the Bulletin language for the track.  
 MedVets are admitted after completion of the military course for combat/field medics. Those who do not have a prior degree complete the UK Core either before admission to the nursing major, or concurrently with nursing courses.

**6. Semester by Semester Program**

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

<b>YEAR 1 – FALL:</b> (e.g. “BIO 103; 3 credits”)	UK 101 - 1 cr (veterans section)	<b>YEAR 1 – SPRING:</b>	NUR 300 - 3 cr NUR 301 - 6 cr
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<sup>11</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

<sup>12</sup> Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

**CHANGE UNDERGRADUATE DEGREE PROGRAM**

	DHN 212 - 3 cr NUR 210 - 3 cr NUR 221 - 3 cr		<i>NUR 540 - 3 cr</i>
<b>YEAR 2 - FALL :</b>	NUR 310 - 3 cr NUR 311 - 5 cr NUR 313 - 5 cr	<b>YEAR 2 – SPRING:</b>	<i>NUR 410 - 2 cr NUR 400 - 3 cr NUR 401 - 5 cr NUR 403 - 5 cr</i>
<b>YEAR 3 - FALL:</b>	NUR 410 - 2 cr NUR 411 - 5 cr NUR 413 - 6 cr	<b>YEAR 3 - SPRING:</b>	<i>No Classes - Student graduates at end of year 3 fall</i>
<b>YEAR 4 - FALL:</b>	No Classes - Student graduates at end of year 3 fall	<b>YEAR 4 - SPRING:</b>	<i>No Classes - Student graduates at end of year 3 fall</i>

**7. Approvals/Reviews**

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

*In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.*

	<b>Reviewing Group Name</b>	<b>Date Approved</b>	<b>Contact Person Name/Phone/Email</b>
7a	(Within College)		
	<b>Undergraduate Faculty</b>	<b>2/15/16</b>	<b>Darlene Welsh / 3-6620 / jdwels00@uky.edu</b>
	<b>Academic Dean</b>	<b>2/16/16</b>	<b>Patricia B. Howard / 3-3304 / pbhowa00@uky.edu</b>
			/ /
			/ /
7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /
7c	(Senate Academic Council)		<b>Date Approved</b>
	Health Care Colleges Council (if applicable)		<b>Contact Person Name</b>
		11/15/16	Carl Mattacola
	Undergraduate Council		
		12/13/16	Joanie Ett-Mims

**From:** [Alexander-Snow, Mia](#)  
**To:** [Davis, Joanne](#)  
**Subject:** RE: Program Change--BS in Nursing (51.3801)-- Office of Institutional Effectiveness Response  
**Date:** Thursday, October 06, 2016 3:51:54 PM

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Dear Joanne,

Thank you for the additional information requested regarding the proposed changes for the **BS in Nursing (51.3801)**

My email will serve 2 purposes: 1.) Verification and notification that you have contacted PIE—a Senate requirement for proposal approval; and 2.) Next steps for SACSCOC.

1. **Verification that PIE has reviewed the proposal:** The proposed program change(s) (refer to list below) may move forward in accordance with college and university-level approval processes.

List of Proposed Program Change(s):

- Adding a “track” to accommodate veterans who are medics and who wish to pursue a degree in Nursing.
2. **Next steps for SACSCOC:** Non required-- Based on the proposal documentation presented, the proposed program changes are not substantive changes as defined by SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Planning & Institutional Effectiveness at this time.

**Mia Alexander-Snow, PhD**

Director, Planning and Institutional Effectiveness

Phone: 859-257-2873

Fax: 859-323-3999

Visit the Institutional Effectiveness Website: <http://www.uky.edu/ie>

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**From:** Alexander-Snow, Mia  
**Sent:** Thursday, October 06, 2016 9:39 AM  
**To:** Davis, Joanne <jdavis1@email.uky.edu>  
**Subject:** RE: Program Change

Hello Joanne,  
Here is the SACSCOC Form.

**Mia Alexander-Snow, PhD**

Director, Planning and Institutional Effectiveness

Phone: 859-257-2873

Fax: 859-323-3999

Visit the Institutional Effectiveness Website: <http://www.uky.edu/ie>

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**From:** Davis, Joanne

**Sent:** Wednesday, September 28, 2016 7:51 AM

**To:** Alexander-Snow, Mia <[mia.alexander-snow@uky.edu](mailto:mia.alexander-snow@uky.edu)>

**Subject:** FW: Program Change

**Dr. Alexander-Snow – do I need to provide you with additional information regarding this program change? A response from you is the last document I need to send forward this proposal. I’ve included the cover letter for your review.**

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**From:** Davis, Joanne

**Sent:** Friday, September 23, 2016 12:27 PM

**To:** Alexander-Snow, Mia

**Subject:** Program Change

**Good afternoon – I am completing a program change form to add an option to our BSN degree to accommodate veterans who are trained as combat/field medics. The curriculum will parallel the second degree option, with the addition of UK 101 in a veteran specific section. We are not creating a new program or degree, just another option.**

*Joanne Davis*

*Assistant Dean for*

*Student and Academic Services*

*UK College of Nursing*

*315 CON Bldg.*

*Lex, KY 40536-0232*

*Phone 859-323-6135*

*FAX 859- 323-1057*