

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (OSPIE@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES					
Check all that apply.					
<input checked="" type="checkbox"/> Courses	<input type="checkbox"/> Program name	<input type="checkbox"/> Total required credit hours	<input type="checkbox"/> Student learning outcomes		
<input type="checkbox"/> Criteria for admissions/progression/termination		<input type="checkbox"/> Certificate assessment	<input type="checkbox"/> Other		
1. General Information					
1a	Date of contact with Institutional Effectiveness (IE) ¹ :				
	<input type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness.				
1b	College ² :	A&S	Department ² :	MCLLC	
1c	CIP code ³ :	16.0199	Today's Date:	3.12.2019	
1d	Current major name: (Biology, Design, etc.)	Modern and Classical Language, Literatures and Cultures	Proposed major name:	NO CHANGE	
1e	Current Degree (BA, BFA, etc.):	BA / BS	Proposed degree:	NO CHANGE	
1f	Will there be any changes regarding a track(s) for the program?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
1g	Accrediting agency, if applicable:	n/a			
1h	Date of most recent periodic program review for this degree:	n/a			

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-1962 or OSPIE@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <https://www.uky.edu/universitysenate/forms> and look for the heading, "Forms Related to Academic Organizational Structure."

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

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1i	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR	<input type="checkbox"/> Specific Date ⁴ : <i>Fall 20</i>
1j	Contact person name:	Jeff Rogers / Julie Human (6/1/19)	Phone / Email:	7-4540 /
2. Overview of Changes				
2a	Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)			
	We simply wish to change two required courses for the AIS track of the major. AIS 301 & 302 are now the standard third year language courses taught in the AIS track. AIS 311 and AIS 312 were developed for the FLIE major and focus on media and professional language. Students will still be able to take AIS 311 and AIS 312 as electives (if they are offered), but AIS 301 & 302 are now the advanced Arabic courses that articulate with the AIS 101-202 sequence and will be taken by MCL/AIS majors. We have been giving exceptions for this for 2 years and need to formalize it.			
2b	Use the fields below, as applicable, to identify the areas in which changes will be made.			
		Current	<i>Proposed</i>	
i.	Credit Hours of Premajor Courses:			
ii.	Credit Hours of Preprofessional Courses:			
iii.	Credit Hours of Major Core Course Requirements	12	12	
iv.	Minimum Credit Hours of Guided Electives:			
v.	Minimum Credit Hours of Free Electives:			
vi.	Credit Hours for Track 1 (name): Seven tracks total all with the same number of credit hours	30	30	
vii.	Credit Hours for Track 2 (name):			
viii.	Credit Hours for Track 3 (name):			
ix.	Credit Hours for Track 4 (name):			
x.	Credit Hours for Track 5 (name):			
xi.	Credit Hours for Required Minor:			
xii.	Total Credit Hours Required by Level:			
		100-level:		
		200-level:		
		300-level:		
		400-level:		
		500-level:		
	TOTAL CREDIT HOURS REQUIRED FOR GRADUATION:	<u>120</u>	<u>120</u>	
xv.	If the total hours required for graduation have changed, explain below. (150 word limit)			
	n/a			
2c	Will the requested change(s) result in the use of courses from another educational unit?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

⁴ No program change(s) will be effective until all approvals are received.

	If “Yes,” describe generally the courses and how they will used.
	<p>If “Yes,” two pieces of supporting documentation are required.</p> <p><input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director⁵ of each unit from which individual courses will be used.</p> <p><input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.</p>

2d	Will the proposed change(s) affect an associated minor?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If “Yes,” the department must also submit a change form to change the minor.		

3. UK Core Courses

3a	Are there any proposed changes to the UK Core requirements for the program? (If “Yes,” indicate and proceed to next question. If “No,” indicate and proceed to 4a.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	If “Yes,” note the specific changes in the grid below.		

UK Core Area	Current Course	Current Credits	Proposed Course	Proposed Credits
I. Intellectual Inquiry				
Arts and Creativity				
Humanities				
Social Sciences				
Natural/Physical/Mathematical				
II. Composition and Communication				
Composition and Communication I	CIS/WRD 110	3	<i>CIS/WRD 110</i>	3
Composition and Communication II	CIS/WRD 111	3	<i>CIS/WRD 111</i>	3
III. Quantitative Reasoning				
Quantitative Foundations				
Statistical Inferential Reasoning				
IV. Citizenship (one course in each area)				
Community, Culture & Citizenship in USA				
Global Dynamics				
Total UK Core Hours		=====		=====

3b	Provide the Bulletin language about UK Core.

4. Graduation Composition and Communication Requirement

4a	Will the Graduation Composition and Communication requirement be changed? (If “Yes,” indicate and proceed to next question. If “No,” indicate and proceed to 5a.)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

If “Yes,” note the specific changes below, including changes to credit hours.

If the course(s) used are from outside the home unit, one piece of supporting documentation is required.

Check to confirm that appended to the end of this form is a letter of support from the other units’ chair/director⁶ from which individual courses will be used.

	Current	Proposed
i.	<input type="checkbox"/> Single course in home unit:	<input type="checkbox"/> <i>Single course in home unit:</i>
ii.	<input type="checkbox"/> Multiple courses in home unit.	<input type="checkbox"/> <i>Multiple courses in home unit.</i>
iii.	<input type="checkbox"/> Single course outside home unit.	<input type="checkbox"/> <i>Single course outside home unit.</i>
iv.	<input type="checkbox"/> Multiple courses outside home unit.	<input type="checkbox"/> <i>Multiple courses outside home unit.</i>
v.	<input type="checkbox"/> Course(s) inside & outside home unit.	<input type="checkbox"/> <i>Course(s) inside & outside home unit.</i>

4b Provide the Bulletin language about GCCR below.

5. Other Course Changes

5a Will the college-level requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5c.) Yes No

Current			Proposed			
<input type="checkbox"/> Standard college requirement			<input type="checkbox"/> <i>Standard college requirement</i>			
<input type="checkbox"/> Specific course			<input type="checkbox"/> <i>Specific course</i>			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁷
						Select one....
						Select one....
						Select one....

5b Will the existing language in the Bulletin about college-level requirements change? Yes No
 If “Yes,” provide the new language below.

5c Will the pre-major or pre-professional course requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5e.) Yes No

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁸
						Select one....
						Select one....

⁶ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

⁷ Use the drop-down list to indicate if the course is a new course (“new”), an existing course that will change (“change”), or if the course is an existing course that will not change (“no change”).

⁸ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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						Select one....
						Select one....
						Select one....
						Select one....

5h Provide the Bulletin language for guided electives.

5i Will the free electives change? (If “Yes,” indicate and note the specific changes in the space below. If “No,” indicate and proceed to question 5j.) Yes No

5j Does the proposed change affect any track(s)? (If “Yes,” note the specific changes using the grid below. If “No,” proceed to question 6.) Yes No
 If more than one track is affected, click [HERE](#) for a template. Append a PDF for each affected track to the end of this form.

Track Name:	MCL/Arabic and Islamic Studies	<input type="checkbox"/> New Track	<input checked="" type="checkbox"/> Changed Track	<input type="checkbox"/> Deleted Track		
Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ¹¹
		Please see attachment 5j for the MCL/Arabic and Islamic Studies curriculum				No Change
						No Change
						Select one....
						Select one....
						Select one....
						Select one....

5k Provide the Bulletin language for the track.
NO CHANGE

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track’s courses to the end of this form.

YEAR 1 – FALL: (e.g. “BIO 103; 3 credits”)		YEAR 1 – SPRING:	
YEAR 2 - FALL :		YEAR 2 – SPRING:	

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

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YEAR 3 - FALL:		YEAR 3 - SPRING:	
YEAR 4 - FALL:		YEAR 4 - SPRING:	

7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
7a	(Within College)		
	MCLLC	2/12/19	Jeff Rogers / /
	A&S EPC	4/9/19	Scott Hutson / / <i>Scott R. Hutson</i>
	A&S Associate Dean	4/9/19	Anna Bosch / / <i>Anna Bosch</i>
			/ /
7b	(Collaborating and/or Affected Units)		
			/ /
			/ /
			/ /
			/ /
			/ /
7c	(Senate Academic Council)		Date Approved
	Health Care Colleges Council (if applicable)		
	Undergraduate Council		4/30/19
			Joanie Ett-Mims

The logo consists of a white rectangular area with rounded corners, centered within a larger blue rounded rectangular border. The text "OSPIE Approval" is centered within the white area.

OSPIE Approval

From: noreply@qualtrics-survey.com
To: [Harmon, Camille](#)
Subject: Substantive Change Decision
Date: Monday, March 25, 2019 11:25:00 AM

Dear camille harmon,

Thank you for your email regarding the proposed program change(s) to **Modern and Classical Languages, Literatures and Cultures, Bachelor's (16.0101)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

· We simply wish to change two required courses for the AIS track of the major. AIS 301 & 302 are now the standard third year language courses taught in the AIS track. AIS 311 and AIS 312 were developed for the FLIE major and focus on media and professional language. Students will still be able to take AIS 311 and AIS 312 as electives (if they are offered), but AIS 301 & 302 are now the advanced Arabic courses that articulate with the AIS 101-202 sequence and will be taken by MCL/AIS majors. We have been giving exceptions for this for 2 years and need to formalize it.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting our office.

Office of Strategic Planning & Institutional Effectiveness

University of Kentucky

Visit the Institutional Effectiveness Website: <https://proxy.qualtrics.com/proxy/>

[url=http://3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D](http://3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D)

5j. Curriculum

Attachment 5J

MCL / Arabic and Islamic Studies- CURRENT

Track Requirements

AIS 228 Islamic Civilization	3
AIS 311 Arabic for Business and Media I	3
AIS 312 Arabic for Business and Media II	3
AIS 330 Islamic Civilization II	3
Track Requirement hours:.....	12

Track Electives

Students must choose an additional 18 hours from the list of elective courses approved for all tracks and/or those courses listed below.

AIS 300+ courses

ANT 222 Middle East Cultures	3
ANT 326 Contemporary African Lives	3
ANT 327 Culture and Societies of India and South Asia	3
GEO 328 Geography of the Middle East and North Africa	3
GEO 330 Geography of the Indian Subcontinent	3
GEO 336 Geography of Sub-Saharan Africa	3
PHI 504 Islamic and Jewish Philosophy and the Classical Tradition	3
*PS 410 Topics in Regional Politics (Subtitle required)	3

*If topic is appropriate.

Total Elective hours.....18

MCL / Arabic and Islamic Studies- PROPOSED

Track Requirements

AIS 228 Islamic Civilization	3
AIS 301 Advanced Modern Standard Arabic I.....	3
AIS 302 Advanced Modern Standard Arabic II	3
AIS 311 Arabic for Business and Media I	3
AIS 312 Arabic for Business and Media II	3
AIS 330 Islamic Civilization II	3
Track Requirement hours:.....	12

Track Electives

Students must choose an additional 18 hours from the list of elective courses approved for all tracks and/or those courses listed below.

AIS 300+ courses

ANT 222 Middle East Cultures	3
ANT 326 Contemporary African Lives	3
ANT 327 Culture and Societies of India and South Asia	3
GEO 328 Geography of the Middle East and North Africa	3
GEO 330 Geography of the Indian Subcontinent	3
GEO 336 Geography of Sub-Saharan Africa	3
PHI 504 Islamic and Jewish Philosophy and the Classical Tradition	3
*PS 410 Topics in Regional Politics (Subtitle required)	3

*If topic is appropriate.

Total Elective hours.....18

4-Year Plan

4-YEAR CURRICULAR MAP
Bachelor of Arts in MCLLC: Arabic & Islamic Studies

YEAR 1			
FALL		SPRING	
‡UK Core CC1	3	UK Core CC2	3
A&S language requirement (AIS 101)	4	A&S language requirement (AIS 102)	4
UK Core SSC/*MCL Cross Disciplinary requirement	3	UK CORE NPM	3
MCL 100	3	Elective	3
UK 101	1	UK Core QFO	3
Total Credits: 14		Total Credits: 16	
YEAR 2			
FALL		SPRING	
A&S language requirement (AIS 201)	4	A&S language requirement (AIS 202)	4
UK Core CCC	3	MCL 200	3
A&S NS	3	UK Core ACR	3
A&S Lab	1	UK Core GDY	3
UK CORE HUM: AIS 228	3	A&S NS	3
UK CORE SIR	3		
Total Credits: 17		Total Credits: 16	
YEAR 3			
FALL		SPRING	
AIS 301	3	AIS 302	3
AIS 330	3	*AIS track elective 300+ (A&S SS)	3
*AIS track elective 300+ (A&S SS)	3	*AIS track elective 300+	3
*AIS CORE 300+ Elective	3	300+ Elective	3
Elective	3		
Total Credits: 15		Total Credits: 12	
YEAR 4			
FALL		SPRING	
*AIS track elective 300+	3	*AIS track elective 300+	3
*AIS track elective 300+	3	MCL 495 (GCCR)	3
300+ Elective	3	300+ Elective	3
◇ Elective	3	300+Elective	3
◇ Elective	3	Elective	3
Total Credits: 15		Total Credits: 15	

‡ Incoming students are strongly encouraged to take WRD 112 to fulfill the CC1 and CC2 requirements if they have any of the following: an ACT English score of 32 or Higher, an SAT Verbal score of 720 or Higher, or an AP English Composition score of 4 or 5. If the student has been accepted into the University Honors Program, the student is required to take WRD 112 to fulfill CC1 and CC2.

* To be discussed with your academic advisor.

◇ 6 hours of 'free' electives - that do not count toward any other requirement - must be taken. Additional electives may be required to reach the required minimum of 120 hours. Consider pursuing a 2nd major or minor.

UK Core Abbreviations	CC1= Composition and Communication I
HUM =Intellectual Inquiry in the Humanities	CC2= Composition and Communication II
NPM=Intellectual Inquiry in the	QFO= Quantitative Foundations
Natural/Physical/Mathematical Science	SIR= Statistical Inferential Reasoning
SSC=Intellectual Inquiry in Social Sciences	CCC= Community, Culture and Citizenship in U.S.
ACR=Intellectual Inquiry in Arts & Creativity	GDY= Global Dynamics
GCCR = Graduation Composition and Communication	
College of Arts & Sciences Abbreviations SS: Social Sciences	NS: Natural Sciences
Experience Requirement	Lab: College Laboratory or Field Experience Requirement

4-YEAR CURRICULAR MAP

Bachelor of Science in MCL: Arabic and Islamic Studies



YEAR 1

FALL		SPRING	
A&S Language Req (AIS 101)	4	A&S Language Req (AIS 102)	4
MCL 100	3	UK Core CC2	3
‡UK Core CC1	3	^UK Core SIR (STA 296)	3
^ UK Core QFO	3	UK Core SSC/MCL Cross-Disciplinary	3
^UK Core NPM	3	^ A&S NS	3
UK 101	1	A&S NS Lab	1
Total Credits: 17		Total Credits: 17	

YEAR 2

FALL		SPRING	
A&S Language Req (AIS 201)	4	A&S Language Req (AIS 202)	
UK Core CCC	3	MCL 200	
UK Core GDY	3	UK Core ACR	
^Natural science course	3	^Natural science course	
^Natural science course	3	^Natural science course	
^Natural science course	3		
Total Credits: 19		Total Credits: 16	

YEAR 3

FALL		SPRING	
AIS 301	3	AIS 302	3
AIS Elective (A&S SS)	3	AIS 330	3
UK Core HUM (AIS 228)	3	AISElective	3
^ Natural science course	3	^Natural science course	3
^ Natural science course	3	^Natural science course	3
^ Natural science course	3	^Natural science course	3
Total Credits: 18		Total Credits: 18	

YEAR 4

FALL		SPRING	
AIS Elective	3	AIS Elective	3
AIS Elective	3	AIS Elective	3
^Natural science course	3	MCL 495 (GCCR)	3
^Natural science course	3	^Natural science course	3
Elective (Natural Science)	3	Elective (Natural Science)	3
Total Credits: 15		Total Credits: 15	

‡ Incoming students are strongly encouraged to take WRD 112 to fulfill the CC1 and CC2 requirements if they have any of the following: an ACT English score of 32 or Higher, an SAT Verbal score of 720 or Higher, or an AP English Composition score of 4 or 5. If the Student has been accepted into the University Honors Program, the Student is required to take WRD 112 to fulfill CC1 and CC2.

* To be discussed with your academic advisor.

^ Counted toward 60 credit hours in the physical, biological and/or mathematical sciences.

◇ 6 hours of 'free' electives - that do not count toward any other requirement - must be taken. Additional electives may be required to reach the required minimum of 120 hours. Consider pursuing a 2nd major or minor.

UK Core Abbreviations	
HUM =Intellectual Inquiry in the Humanities	CC1= Composition and Communication I
NPM=Intellectual Inquiry in the Natural/Physical/Mathematical Science	CC2= Composition and Communication II
SSC=Intellectual Inquiry in Social Sciences	QFO= Quantitative Foundations
ACR=Intellectual Inquiry in Arts & Creativity	SIR= Statistical Inferential Reasoning
	CCC= Community, Culture and Citizenship in U.S.
	GDY= Global Dynamics

College of Arts & Sciences Abbreviations			
SS: Social Sciences	NS: Natural Sciences	Lab: College Laboratory or Field Experience	HUM: Humanities



Letters



**Modern and Classical
Languages, Literatures
and Cultures**

*1055 Patterson Office Tower
Lexington, KY 40506-0027
(859) 257-4641
Fax: (859) 257-3743*

March 27, 2019

Camille Harmon
College of Arts Arts and Sciences
259 Patterson Office Tower

Dear Camille,

On 2/12/19 the faculty in the Department of Modern & Classical Languages, Literatures & Cultures voted to approve curricular changes for the minors in MCL/Folklore and Mythology (addition of MCL 135 to the Elective Requirements for this minor track) and MCL/Italian Studies (replacing ITA 202-202 with ITA 300-301, which makes it consistent with other minor tracks). The faculty also voted to approve a change in the major in MCL/Arabic and Islamic Studies (replacing AIS 311-312 with AIS 301-302 in the Track Requirements).

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeanmarie Rouhier-Willoughby'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

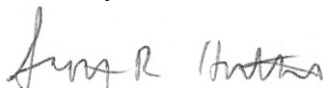
Jeanmarie Rouhier-Willoughby
Chair, MCLLC

April 9, 2019

Dear Undergraduate Council,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the changes to the BA and BS in Modern and Classical Languages, Literatures and Cultures Arabic and Islamic Studies track 9:0:0 on Tuesday, April 4, 2019.

Sincerely,



Scott Hutson
Chair, Education Policy Committee