



S Represents the final grade in courses carrying no academic credit or in courses used for residency credit or dissertation/thesis credit in graduate residence courses, or as an interim grade in specific types of courses listed in Section 5.1.3.3. for which a student has done satisfactory work or has completed a reasonable amount of work. It is valued at zero (0) grade points and zero (0) credit hours. It is valued at 0 grade points.
~~hours.~~ (US: 10/11/93; US: 1/14/02)

SI Represents an interim grade in credit-bearing seminars, independent work courses, or research courses if these courses extend beyond the normal limits of a semester or summer term. All SI grades must be replaced by a regular final letter grade prior to the Qualifying or Final Examination for doctoral students or prior to graduation in all other cases (See Section 5.1.3.3). As a temporary mark, “SI” carries no credit hours or grade points.

UN Represents the final grade in courses carrying no academic credit, in graduate residence courses, or as an interim grade in specific types of courses listed in Section 5.1.3.4. for which a student has done unsatisfactory work or has failed to do a reasonable amount of work It is valued at zero (0) grade points and zero (0) credit hours. [US: 1/14/02]

5.1.3.3 Grade SI: A grade of SI an interim grade in credit-bearing seminars, independent work courses, or research courses if these courses extend beyond the normal limits of a semester or summer term. All SI grades must be replaced by a regular final letter grade prior to the Qualifying or Final Examination for doctoral students or prior to graduation in all other cases. ~~If an SI grade has not been replaced within the allowable period, the Registrar shall change the SI grade to a grade of E on the student’s permanent academic record and adjust the student’s grade point standing accordingly, unless otherwise approved because of exceptional circumstances by the Dean of the Graduate School on recommendation of the Director of Graduate Studies in the student’s program.~~

5.1.3.4 Grade UN: A grade of UN may be recorded in credit-bearing seminars, independent work courses, or research courses if these courses extend beyond the normal

[GS1]

5.0 Section V Rules Relating To Attending the University

5.1.0 GRADES AND MARKING SYSTEMS

5.1.0.1 By the last day of class before the midterm withdrawal date, all teachers must inform the undergraduate students in their courses of their current progress based on the criteria in the syllabus. (US: 2/14/94; US 4/10/00)

5.1.1 THE MARKING SYSTEM

The marking system (except for Colleges of Law, Medicine, Dentistry, and courses numbered 800 or higher in the College of Architecture and the Landscape Architecture Program in the College of Agriculture). Results of work will be recorded in the University Registrar's Office as follows: (US: 3/18/96 and 4/8/96; US: 3/10/97; US 4/13/98)

- A Represents an exceptionally high achievement as a result of aptitude, effort and intellectual initiative. It is valued at four (4) grade points for each credit hour in courses other than developmental or remedial courses. [US: 9/10/01]
- B Represents a high achievement as a result of ability and effort. It is valued at three (3) grade points for each credit hour in courses other than developmental or remedial courses. [US: 9/10/01].
- C Represents satisfactory achievement for undergraduates; represents unsatisfactory achievement for graduate students and is the minimum passing grade for which credit is given. It is valued at two (2) grade points for each credit hour. [US: 9/10/01;US: 4/8/02].
- D Represents unsatisfactory achievement and is the minimum grade for which credit is given; the grade is not to be used for graduate students,. It is valued at one (1) grade point for each credit hour. [US: 9/10/01; US: 4/8/02].
- E Represents unsatisfactory performance and indicates failure in the course. It is valued at zero (0) grade points and zero (0) credit hours in courses other than developmental or remedial courses. [US: 9/10/01].
- F Represents failure in a course taken on a Pass-Fail basis. It is valued at zero (0) grade points and zero (0) credit hours. (US: 9/20/93)
- AU Represents a completion of a course attended on an audit basis. It is valued at zero (0) grade points and zero (0) credit hours. (US: 9/20/93)

- CR CR(Credit) designator for AP or CLEP or bypass work to reflect that credit is granted for a course (US: 3/10/97)
- I Incomplete--See this Section, 5.1.3, *Explanation of Certain Grades*
- IP Represents satisfactory work in progress in courses carrying no academic credit. It is valued at zero (0) grade points and zero credit hours. [US: 10/11/93]
- N Represents a temporary grade to be submitted for students who have been entered by the University University Registrar into official class rolls, but have never attended class and who have not officially withdrawn. The University Registrar shall remove their names from the official class roll and the student's enrollment in the class shall not be recorded in the student's official academic record. (As a temporary mark, "N" carries no credit hours or grade points.) (US: 9/20/93)
- P Represents a passing grade in a course taken on a Pass-Fail basis. It may also be assigned by the University Appeals Board in cases involving a violation of student academic rights. Credit hours successfully completed under this grade will count towards graduation but will not be used in calculating grade point averages. (US: 9/20/93) (See Section V, 5.1.4 and Section VI, 6.5.1)
- W Denotes withdrawal from class. It may also be assigned by the University Appeals Board in cases involving a violation of student academic rights. It is valued at zero (0) grade points and zero (0) credit hours. (US:9/10/79; US: 10/11/93)
- S Represents the final grade in courses carrying no academic credit in graduate residence courses, or as an interim grade in specific types of courses listed in Section 5.1.3.3. for which a student has done satisfactory work or has completed a reasonable amount of work. It is valued at zero (0) grade points and zero (0) credit hours. (US: 10/11/93; US: 1/14/02)
- SI Represents an interim grade in credit-bearing seminars, independent work courses, or research courses if these courses extend beyond the normal limits of a semester or summer term. All SI grades must be replaced by a regular final letter grade prior to the Qualifying or Final Examination for doctoral students or prior to graduation in all other cases (See Section 5.1.3.3).
- UN Represents the final grade in courses carrying no academic credit, in graduate residence courses, or as an interim grade in specific types of courses listed in Section 5.1.3.4. for which a student has done unsatisfactory work or has failed to do a reasonable amount of work It is valued at zero (0) grade points and zero (0) credit hours. [US: 1/14/02]
- Z Reenrollment recommended (development courses only). It has no value in computing grade point average. (US 4/10/00)

5.1.3 EXPLANATION OF CERTAIN GRADES

5.1.3.1 Grade E: The grade E means that the student can obtain credit in the course only by repeating the entire work of the course in class, or by special examination in accordance with procedures outlined in Section V., 5.2.1.2. In rare cases in which undue hardship is involved in repeating the work in class, the dean of the college in which the student is enrolled may approve repeating the work by correspondence.

5.1.3.2 Grade I [US: 9/14/87; US: 10/11/93; US: 12/8/97]: The grade I means that part of the regularly assigned work of the course remains undone. It shall be given only when there is a reasonable possibility that the student can complete the work within the allowable period of time for removal of an I grade and that a passing grade will result from completion of the work. Except under exceptional circumstances, the student will initiate the request for the I grade. An I grade shall not be given when the student's reason for incompleteness is unsatisfactory to the instructor. A grade of I must be replaced by a regular final letter grade not later than 12 months from the end of the academic term in which the I grade was awarded or prior to the student's graduation, whichever occurs first. The University University Registrar's Office shall provide notification to the faculty member at least two months prior to expiration of the allowable period. The instructor can extend the contract period for up to an additional 12 months by completing a grade assignment form. If the instructor is not available, the department chair or dean of the college in which the course is offered may complete a grade assignment form to extend the contract period for up to 12 months. In the event the grade of I is not replaced by a regular final letter grade within the allowable period, the University University Registrar shall change the I grade to a grade of E on the student's permanent academic record and adjust the student's grade point standing accordingly. In the event that an I becomes an E, the instructor may submit a grade assignment form to replace the E within 12 months from the time the E was assigned. A graduate who had an I grade on his or her academic record at the time of graduation (and which grade was subsequently changed to an E by the University Registrar) may be allowed a maximum of 12 months following the end of the term in which the course was taken to satisfactorily complete the course and receive a grade change.

For each I grade assigned, the instructor shall complete an appropriate file record on a standard form provided by the University University Registrar, which shall include the following:

- A the name of the student;
- B the course number and hours of credit;
- C semester and year of enrollment;
- D signature of the instructor;
- E a brief statement of the reason(s) for recording the incomplete; and

- F specific instructions on how alternate grades on the work to be completed will affect the final grade;
- G the specific time requirement (not to exceed 12 months) set by the instructor for removal of the I grade and consequences of not removing the I grade; and
- H signature of the student, if feasible.

The instructor shall provide a complete copy of this record to the student and the department chair at the time the I grade is reported. The term "student" in this context excludes only students in the Graduate School and the Colleges of Medicine and Dentistry. (US: 9/14/87; US: 2/11/91)

I (Incomplete Grades) for Graduate Students [US: 3/10/97]

A grade of I (Incomplete) may be assigned to a graduate student if a part of the work of a course remains undone and there is a reasonable possibility that a passing grade will result from completion of the work. All Incompletes (I grades) must be replaced by a regular final letter grade within 12 months of the end of the academic term in which the I grade was awarded or prior to the student's graduation, whichever occurs first. If an I grade has not been replaced within the allowable period, the University Registrar shall change the I grade to a grade of E on the student's permanent academic record and adjust the student's grade-point standing accordingly, unless otherwise approved because of exceptional circumstances by the Dean of the Graduate School on recommendation of the Director of Graduate Studies in the student's program.

Instructors who assign an I grade should file with the student's Director of Graduate Studies information which includes 1) the name of the student, 2) the course number and hours of credit, 3) the semester and year of enrollment, 4) specific information on the work to be completed before a final grade can be assigned, and 5) the time frame in which the specific requirements are to be met (not to exceed 12 months). Graduate students should consult with their Director of Graduate Studies concerning procedures relative to the awarding of "I" grades and the conditions under which they may be removed in that particular program.

~~**5.1.3.3 Grade S:** A grade of S may be recorded in credit bearing seminars, independent work courses, or research courses if these courses extend beyond the normal limits of a semester or summer term. This grade may not be given to a student who has done unsatisfactory work or to one who has failed to do a reasonable amount of work. All S grades must be replaced by a regular final letter grade prior to the Qualifying or Final Examination for doctoral students or prior to graduation in all other cases, except for those given for graduate residence credit or in courses that carry no credit. Grade S may be recorded as a permanent mark only in courses carrying no academic credit or in graduate residence courses. [US: 1/14/02]~~

5.1.3.3 Grade SI: A grade of SI an interim grade in credit-bearing seminars, independent work courses, or research courses if these courses extend beyond the normal limits of a semester or summer term. All SI grades must be replaced by a regular final letter grade prior to the Qualifying or Final Examination for doctoral students or prior to graduation in all other cases. If an SI grade has not been replaced within the allowable period, the Registrar shall change the SI grade to a grade of E on the student's permanent academic record and adjust the student's grade-point standing accordingly, unless otherwise approved because of exceptional circumstances by the Dean of the Graduate School on recommendation of the Director of Graduate Studies in the student's program.

~~5.1.3.4 Grade UN: A grade of UN may be recorded in credit bearing seminars, independent work courses, or research courses if these courses extend beyond the normal limits of a semester or summer term. This grade is given to a student who has done unsatisfactory work or to one who has failed to do a reasonable amount of work. All UN grades must be replaced by a regular final letter grade prior to graduation for an undergraduate student or before a candidate for a graduate degree is permitted to sit for a Qualifying or Final Examination. Grade UN may be recorded as a permanent mark only in courses carrying no academic credit or graduate residence courses. [US:1/14/02]~~

5.1.3.54 Grade IP: The grade IP may be recorded for students in zero-credit courses of research, independent work, or seminar-type, if at the end of a semester the student, because of the nature or size of the project, has been unable to complete the course. The project must be substantially continuous in its progress. When the work is completed, a final grade will be substituted for the IP. This grade may not be given to a student who has done unsatisfactory work or to one who has failed to do a reasonable amount of work. (US: 10/11/93)

5.1.3.65 Grade W: The grade W shall be given to students who officially withdraw from a class or classes under conditions described in Section V., 5.1.8.2 through 5.1.8.4. The University Appeals Board may also assign it. See also Section VI., 6.5.1.2 (b). (US:10/8/79; US 10/11/93; US: 1/14/02)

5.1.3.76 Grade Z: The grade Z means that the student has made significant progress but needs and deserves more time to achieve a passing level. The student should re-enroll in the course in order to continue advancement to a level of competence set for the course. Re-enroll grades may be assigned only for development courses numbered 000-099. (US 4/10/00)

5.1.3.87 Missing Grades: *** appears in a grade report when a grade has not been recorded for the class. The University Registrar's Office shall notify all unit or program heads at the end of each semester, regarding all missing (***) grades in all graduate, undergraduate and professional courses offered by that unit. The unit head shall have six weeks to assign a grade in the course in consultation with the course instructor, if possible. The University Registrar will notify the student when his or her grade has been changed. Any appeals under this rule shall be taken to the Academic Ombud. [US 3/6/00; US: 1/14/02]