

Item “C”

Background and Rationale:

The limits in the late registration rules are currently being waived for good cause at the college level (in most colleges) without express authority in the Senate Rules. Codifying the existing practice makes sense, since special circumstances might warrant waiver and waiver is most efficiently done at the college level. It also makes sense to require such waivers, and the reasons therefore, to be documented in the student’s academic record.

Late in the Fall semester, the proposal was considered and withdrawn, reworded, and brought back. It was approved by Senate’s Admissions and Academic Standards Committee on January 24, 2001. The Senate Council recommends approval.

Current Rule:

4.3.1 LATE REGISTRATION

After the sixth day of classes in either semester or the fourth day of that term of the summer session in which the student is enrolled, no student may register for an organized class. On recommendation of the dean concerned, the Registrar may set a later date for final registration in classes that do not start on the first day of a semester or a summer session, or for the registration of a group of students who were not present at the regular registration time.

Proposed Rule:

4.3.1 LATE REGISTRATION

After the sixth day of classes for a 15-week semester term or a proportionate number of days for shorter terms as determined and published by the Registrar, no student may register for an organized class without written permission for the student’s academic dean (or dean’s designee) and the course instructor. The college in which the course is listed may require additional approval. The waiver and the rationale for the waiver must be documented in the student’s record in the college.

The Registrar may set a later date for final registration in classes that do not start on the first day of a semester or a summer session, or for the registration of a group of students who were not present at the regular registration time.

Implementation Date: Summer, 2001

Note: If approved, the proposal will be forwarded to the Rules Committee for codification.