

20 August 1999

TO: Members, University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday, 13 September 1999. Proposal to amend University Senate Rules, Section IV, Admission policy changes, Gatton College of Business & Economics

Proposal: [Note: Additions are shown in **bold**; deletions are crossed out.]

Section IV

4.2.2.9 **Gatton** College of Business and Economics(US:9/8/80; US:4/13/87; US:11/14/88)

Admission to the University is sufficient for **lower-division** admission to the **Gatton** College of Business and Economics for students with less than a junior standing. However, lower-division admission to the College or any admission to the University does not guarantee upper-division admission to one of the degree programs in the **Gatton** College of Business and Economics. In general, admission depends upon the qualifications and preparation of the applicants, as well as the availability of the resources for maintaining quality instruction.

**Upper-division admission into a degree program is necessary in order to be granted a baccalaureate degree from the Gatton College of Business and Economics. Students who have attained a 3.0 or higher cumulative grade-point average overall and in the English/premajor component required of all students in the Gatton College of Business and Economics and have completed 60 semester hours of college-level credit will be assured admission.**

~~Annually, the College of Business and Economics faculty will establish the minimum standards required for upper division admission to a degree program in the College. The standards will be established at least one year prior to their implementation. Any change in standards will be implemented at the beginning of the academic year (fall semester) and will be in effect for the entire academic year. If the standards are to be changed, the Dean of the College of Business and Economics will submit the proposed change by February 1 to the University Senate Council for approval, with prior circulation to the University deans and directors. The GPA will be no lower than 2.3. (US: 4/13/87)~~

~~Students who have attained a 3.0 cumulative grade point average or higher in the English and premajor component required of all students in the College of B&E and have completed 60 semester hours of college level credit will be assured admission. (US:4/13/87)~~

**Annually the Gatton College of Business and Economics will review the admission requirements and determine the cumulative grade-point average (Annual Admission GPA), if any, that would be acceptable below the 3.0 standard. The Annual Admission GPA (both overall and in the English/premajor component) will be no lower than 2.5 (see *Appeal Process* for special circumstances). This GPA will be made available in the Undergraduate Advising Office of the Gatton College of Business and Economics by October 15 of each year. This GPA will be effective the following May 1<sup>st</sup>. The GPA would be effective for any student applying for upper-division admission to the Gatton College of Business and Economics, regardless of the time of her/his enrollment in the University.**

To be considered for **upper-division** admission to any of the undergraduate degree programs offered by the **Gatton** College of Business and Economics, an applicant must fulfill the following requirements: (US 4/13/87)

- 1.A Enrollment in the University of Kentucky. (Students are considered for acceptance by the [c]College only after acceptance by the University of Kentucky.); (US 4/13/87)
- 2.B Completion of 60 semester hours with a minimum cumulative grade-point average of ~~2.3~~ **3.0 or the current Annual Admission GPA, whichever is lower**; (US:4/13/87)
- 3.C Completion of the English/premajor component required of all students within the **Gatton** College of Business and Economics with a minimum grade-point average of ~~2.3~~ **3.0 or the minimum current Annual Admission GPA, whichever is lower**. (The courses meeting these the **English/premajor** requirements are listed under *Graduation Requirements*.);

**4.D** ~~Submission of an application form which includes an official transcript and a list of courses planned indicating that the English and premajor courses will be completed prior to taking upper division work to the Gatton College of Business & Economics. The application is available in the college's Undergraduate Advising Center.~~

~~Applications for admission to the College of Business and Economics, whether for upper division or lower division status, must be received by the Advising Center of the College of Business and Economics no later than May 1 for summer sessions, August 1 for the fall semester, and December 1 for the spring semester. Normally students apply for upper division admission during the second semester of their sophomore year (the semester in which they will have completed the English and premajor components). (US: 4/10/95)~~

~~Those students seeking upper division admission who have not completed 60 semester hours or all of the English and premajor courses will be permitted to advance register for upper division courses if they satisfy the minimum grade point average standards at the time of application and they are concurrently enrolled in the courses necessary to complete the English and premajor requirements. Failure to meet all requirements for admission prior to beginning upper division work will result in denial of admission.~~

**Applications from students outside the University of Kentucky seeking admission to the Gatton College of Business and Economics, whether for upper-division or lower-division status, must be received by the University Admissions Office no later than April 15<sup>th</sup> (4-week intersession); May 15<sup>th</sup> (8-week summer session); August 1<sup>st</sup> (fall semester); and December 1<sup>st</sup> (spring semester).**

**Students enrolled in other UK colleges on campus should apply for admission prior to the priority registration period. (The appropriate deadlines are listed in the University calendar for approved times to change major.)**

**Lower-division students enrolled in the Gatton College of Business and Economics should apply for upper-division admission to the college during the semester they are completing the English/premajor coursework. The application for upper-division admission should be made before the priority registration period for the upcoming semester.**

**Lower-division students in the College who are missing no more than two English/premajor courses will be permitted to complete these courses simultaneously with enrollment in restricted coursework if they are otherwise eligible. Eligibility is determined by attainment of junior standing**

**and the minimum cumulative and English/premajor grade-point standings. This privilege will be granted for one semester only.**

Students not admitted to an upper-division program **in the Gatton College of Business and Economics** should be aware that others ~~who have been admitted will~~ **may** be given first preference for enrollment in the **unrestricted** upper-division courses offered by the **Gatton** College of Business and Economics.

Enrollment in **restricted** Business and Economics courses number 300 or above will be limited to:

- 1.A **Upper-division** Business and Economics students;
- 2.B **Lower-division** ~~Non-Business and Economics students who~~ **are missing no more than two English/premajor courses and are otherwise eligible for upper-division status (This privilege will be granted for one semester only.);** ~~registered for specific programs requiring B&E courses.~~
3. **Non-Business and Economics students who are registered for specific programs requiring Business and Economics courses;**
- 4.C Other students or categories of students with specific permission of the department offering the course ~~(department may choose to declare certain courses as open enrollment courses).~~ (US: 4/13/87)

~~In the admission considerations, when personal, academic, professional, or intellectual circumstances tend to discount low academic scores, admission may be granted if there is other persuasive evidence of both the capability and motivation to undertake successfully a B&E program.~~

**In the event of capacity limitations, enrollment preference would be made in the above order.**

~~In all admission categories,~~ An applicant from a non-English speaking country is required to take the Test of English as a Foreign Language (TOEFL) and must have a minimum score of 550 in order to be considered for admission. (An equivalent score from another English proficiency test similar to TOEFL may be allowed upon request.)

### **Appeal Process**

**Students with a GPA below the Annual Admission GPA may appeal for admission into the Gatton College of Business and Economics. If the Appeals Committee feels that there is persuasive evidence that personal, academic or professional circumstances have affected a student's grade and if the Appeals Committee feels that the student shows promise for successful completion of a degree in the Gatton College of Business and Economics, acceptance may be granted. Materials and information**

**necessary for the appeals process are available in the Undergraduate Advising Office. The deadline for the submission of the appeals is generally 45 days prior to the beginning of the semester; however, appeals materials are not accepted for the 4-week intersession.**

Background and Rationale:

The above admission policy changes have been approved by the Gatton College of Business and Economics Faculty, the Senate's Admissions and Academic Standards Committee and the University Senate Council.

The large increase in enrollments in the Gatton College of Business and Economics has severely jeopardized, if not diminished, the ability of the faculty to provide quality classroom instruction and teacher-student interactions. In the spirit that admission to upper division in the Gatton College depends upon the qualification and preparation of the applicants, this changed policy clarifies the intent of the existing admission policy that the minimum GPA for admission into the college can fluctuate annually between 2.5 and 3.0.

The admission policy aims to provide both the students with as much certainty as reasonably possible about admission requirements and the college a way to respond in a timely fashion to changes in enrollments. Students are assured that the required GPA (both overall and in the English/premajor component) will not exceed 3.0 or fall below 2.5. Additionally, the annual Admission GPA will be made available on October 15 of each year and will not be effective until the following May 1<sup>st</sup>. This timing gives the students the second half of the fall semester and all of the spring semester to improve their grades if necessary.

Implementation: Spring, 2000

Note: If approved, the proposal will be forwarded to the Rules Committee for codification.

US Agenda: B&E Admissions 9.13.99.doc