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24 February 1999

TO: Members, University Senate

FROM: University Senate Council

RE: **AGENDA ITEM:** University Senate Meeting, Monday, 8 March 1999 at 3:00 p.m. in the W.T. Young Library Auditorium, 1st floor. Proposal to amend University Senate Rules, Section VI 6.4.2.4 Academic Offenses in Independent Study Courses

Background and Rationale:

The Rules and Elections Committee met on January 26, 1999, to consider a problem raised by the Dean of University Extension regarding jurisdiction over academic offenses. Students enrolled in Independent Study Program (ISP) courses are, in many cases, not admitted to or otherwise enrolled in the University. When academic offenses (Rules 6.3.1 through 6.3.3) occur, Rule 6.4.2 specifies certain duties of “the Dean of the College where the Offense Occurred or of the Dean of the Graduate School, as appropriate.”

In the case of students admitted to the University and enrolled in an ISP course, the Committee agreed (and the Dean of University Extension concurred) that jurisdiction over the offense should first be offered to “the Dean of the College where the Offense Occurred” as provided by the existing rule. In the case of students **not** admitted to the University, the course instructor and the ISP staff are the student’s only contact with the University. It is the current practice of the ISP staff to act as academic officer, registrar, and so forth for these students. The Committee agreed that this was a sensible practice. However, since all ISP courses are offered under the auspices of a College of the University, that is, with standard course numbers and designations, we agreed (and the Dean of University Extension concurred) that the College offering the course should be notified of the offense and the proceeding.

The following new rule was proposed by the Rules Committee and amended and approved by the University Senate Council

Proposal:

Section VI 6.4.2.4 Offenses Occurring in Independent Study Courses

If the offense occurs in a course offered through the Independent Study Program, the responsible Dean for purposes of Rules 6.4.2.1 through 6.4.2.3 shall be determined according to this rule.

- A In the case of students not enrolled in the University, the responsible Dean shall be the Dean of University Extension. The Dean of University Extension shall, however, notify the dean of the College where the offense occurred of the proceeding and the nature of the offense.
- B In the case of students enrolled in the University, the responsible Dean shall be the Dean of University Extension if the Dean of the College where the offense occurred or the Dean of the Graduate School, upon notification, declines responsibility for the case.
- C. Students in Independent Study courses not regularly enrolled in the University shall be entitled to the same rights involving academic offenses as those of students who are enrolled in the University.

Implementation Date: Upon passage