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24 March 1997

MEMORANDUM

TO: Members University Senate

FROM: University Senate Council

RE: AGENDA ITEM: University Senate Meeting, Monday, April 14, 1997.  
3:00 PM Proposal to amend University Senate Rules, Section I - 1.3.3.2,  
Composition, Undergraduate Council.

**Proposal**

That an ex-officio, non-voting position representative from the Registrar's Office and selected by the Registrar be added permanently to the Undergraduate Council.

**Background and Rationale**

Some years ago, then Registrar Randall Dahl asked the Undergraduate Council to allow a representative from the Registrar's staff to sit in on meetings of the Undergraduate Council to serve as a resource to that group. The person provides Council members with valuable information regarding the course inventory file, CHE policies regarding new and continuing courses, and pinpoints potential problems or discrepancies from an historical perspective. The proposal before the Senate is to make the position permanent.

The proposal was initiated by the Registrar and has the approval of the Senate Council.

Note: If approved, the proposal will be codified by the Rules Committee.

US Agenda Item: USR, Section I - 1.3.3.2 Undergraduate Council