

SIGNATURE ROUTING LOG

General Information:

Proposal Type: Course Program Other

Proposal Name¹ (course prefix & number, pgm major & degree, etc.): Master of Education, School Technology Leadership

Proposal Contact Person Name: Beth Rous Phone: 257-6389 Email: brous@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
EDL	8/23/10	Lars Bjork / 257-2450 / lbjor1@uky.edu	
C & C	9/22/11	Doug Smith / 7-1824 / dcsmit1@uky.edu	
College of Education	10/10/11	Robert Shapiro / 7-97975 / rshap01@uky.edu	
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ²
Undergraduate Council			
Graduate Council		Dr. Brian A. Jackson <small>Digitally signed by Dr. Brian A. Jackson DN: cn=Dr. Brian A. Jackson, o=University of Kentucky, ou=Graduate School, email, c=US Date: 2011.12.15 15:51:34 -05'00'</small>	
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

¹ Proposal name used here must match name entered on corresponding course or program form.

² Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

REQUEST FOR CHANGE IN MASTERS DEGREE PROGRAM

1. GENERAL INFORMATION

College:	Education	Department:	Educational Leadership Studies
Current Major Name:	Educational Leadership Studies	Proposed Major Name:	
Current Degree Title:	Master of Education (MEd)	Proposed Degree Title:	
Formal Option(s):	School Administration Teacher Leadership	Proposed Formal Option(s):	<i>School Technology Leadership [NOTE: This request is to add School Technology Leadership as another MEd option; School Administration and Teacher Leadership are to remain as options]</i>
Specialty Fields w/in Formal Option:		Proposed Specialty Fields w/in Formal Options:	
Date of Contact with Associate Provost for Academic Administration ¹ :	10/20/10		
Bulletin (yr & pgs):	CIP Code ¹ :	13.0401	Today's Date: 8/30/11
Accrediting Agency (if applicable):	NCATE/EPSB		
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.		OR <input type="checkbox"/> Specific Date ² :
Dept. Contact Person:	Beth Rous	Phone:	257-6389
		Email:	brous@uky.edu

2. CHANGE(S) IN PROGRAM REQUIREMENTS

		<u>Current</u>	<u>Proposed</u>
1.	Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work)	9	9
2.	Residence requirement (if applicable)	n/a	n/a
3.	Language(s) and/or skill(s) required	none	none
4.	Termination criteria	GPA below 2.5	<i>Success as determined by annual review of faculty</i>
5.	Plan A Degree Plan requirements ³ (thesis)	n/a	n/a
6.	Plan B Degree Plan requirements ³ (non-thesis)	X	<i>Oral defense of capstone project</i>
7.	Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.)		<i>70% graduate level courses (600+ level)</i>

¹ Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

² Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

³ If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

REQUEST FOR CHANGE IN MASTERS DEGREE PROGRAM

8.	Required courses (if applicable)		<i>Four courses in School Technology Leadership option: EDL 661, EDL 662, EDL 664, EDL 665</i>
9.	Required distribution of courses within program (if applicable)		<i>33 credit hours that include (a) 18 credits in the School Administration program (EDL 601, EDL 610, EDL 611, EDL 612, EDL 646, EDL 650, EDL 669, and two electives that address candidates' unique professional development needs (note: one elective must be from a preapproved list of courses outside the department) and (b) 12 credits in four new courses focused on school technology leadership (EDL 661, EDL 662,, EDL 664, EDL 665) .</i>
10.	Final examination requirements		<i>Oral examination conducted by three-member committee of UK Graduate Faculty (of which at least two are from EDL; third may be from another UK department, if appropriate]</i>
11.	Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u>		
	One of the electives must be from a preapproved list of courses related to technology leadership from outside of the Department of Educational Leadership Studies. The other elective in the program may be from the preapproved list or may be another course related to the student's interests.		
12.	List any other requirements not covered above?		
	MEd in School Technology Leadership requires candidate access to specific information technology equipment that supports distance learning activities (e.g., synchronous virtual class sessions, asynchronous group work, discussion boards) as well as access to educational settings to complete required field-based assignments and three-semester practicum.		
13.	Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements.		
	The proposed School Technology Leadership option in EDL's existing Master of Education (MEd) in Educational Leadership Studies is part of the statewide effort to improve leadership in Kentucky's P20 educational settings. This program also aligns with the work of and his largely directed by the University Council for Educational Administration, Center for the Advanced Study of Technology Leadership in Education (CASTLE), housed at the University of Kentucky. This work is related to the P20 Innovation Lab supported by the University of Kentucky, Council of Postsecondary Education, Kentucky Department of Education, and Kentucky Education Professional Standards Board.		

Master of Education / Specialist in Education in School Technology Leadership

Rationale: The Master of Education / Specialist in Education in School Technology Leadership consists of 33 credit hours. The program is designed for existing or aspiring school leaders, state leaders, and policy makers. The Program Major Emphasis consists of 4 courses: the proposed courses EDL 661, EDL 662, EDL 664, and EDL 665. An additional five existing EDL courses make up the core leadership component of the degree (EDL 601, EDL 650, EDL 669; EDL 646; and EDL 610-612 which are one hour practica courses. The program is strengthened by providing for two 3-credit elective courses outside of the department. Students must take one of six preferred electives offered through the Departments of: Curriculum and Instruction; Special Education and Rehabilitation Counseling; and Educational, School, and Counseling Psychology. The second 3-credit elective course can come from the list of preferred electives or they can take another elective based on their individual needs and in consultation with their advisor. The list of preferred elective courses includes those in which faculty across other departments have agreed to offer/alter that complement school leaders' needs with regards to technology leadership.

Assessment: Ongoing assessment is conducted via electronic portfolio. Each student is assessed at the start, midpoint and end of the program based on two sets of national standards: the Interstate School Leaders Licensure Consortium (ISLLC) and National Educational Technology Standards for Administrators (NETS-A).

Sequence: The course sequence includes:

Semester 1	EDL 661, EDL 601
Semester 2	EDL 662, EDL 669
Semester 3	EDL 650, EDL 646, EDL 610
Semester 4	EDL 664, EDL 611, Elective
Semester 5	EDL 665, EDL 612, Elective

Electives: Preferred electives include:

- EDC 543: Digital Game-Based Learning and Instruction (3 HRS)
- EDC 549: Knowledge Management and Technology (3 HRS)
- EDC 548: Instructional Technology Leadership (3 HRS)
- EDC 607: Instructional Design (3 HRS)
- EDS 648: Coordinating Assistive Technology Education Programs (3 HRS)
- EDP 614: Motivation and Learning (3 HRS)

University of Kentucky, Department of Educational Leadership Studies
Master of Education (MEd) / Specialist in Education (EdS) option in School Technology Leadership

The Department of Educational Leadership Studies (EDL) proposes to offer the School Technology Leadership option within the existing Master of Education (MEd) program as well as a Graduate Certificate in School Technology Leadership. The proposed option was approved by the UK Associate Provost for Academic Administration on October 20, 2010. The program is framed by two sets of national professional standards for P12 educational administrators: (a) *Educational Leadership Policy Standards: ISLLC 2008* and (b) *National Educational Technology Standards for Administrators*. The School Technology Leadership option emphasizes four themes within the national standards:

- VALUING RESEARCH AND THE USE OF DATA
- FOSTERING EDUCATIONAL IMPROVEMENT
- FOCUSING ON LEADERSHIP DEVELOPMENT
- ADDRESSING TECHNOLOGICAL NEEDS OF STUDENTS, TEACHERS, AND ADMINISTRATORS

The School Technology Leadership option in EDL's existing MEd program is part of the statewide effort to improve leadership in Kentucky's P20 educational settings. Candidates in this program will also work with directors of the Center for the Advanced Study of Technology Leadership in Education (CASTLE) sponsored by the University Council for Educational Administration and located at Iowa State University and the University of Kentucky.

Note that EdS students must do an independent study within their program and defend that study through an oral exam.

The program of study for this option has two essential elements: (1) core curriculum focused on school administration and (2) program major emphasis area focused on school technology leadership.

CORE CURRICULUM21 HOURS

All students admitted to the MEd / EdS option in School Technology Leadership must take the Department's core curriculum of the MEd program regardless of previous educational preparation, professional experience, or future career plans. This core curriculum includes the following courses:

- EDL 601: Introduction to School Leadership and Administration (3 HRS)
- EDL 610, EDL 611, EDL 612: School Leadership Practicum I, II, III (3 HRS)
- EDL 646: Leadership for Schools–Community Relations (3 HRS)
- EDL 650: Leadership for School Program Improvement (3 HRS)
- EDL 669: Leadership for School Problem Solving (3 HRS)
- 2 elective where one must be one of the following courses (6 HRS)
 - EDC 543: Digital Game-Based Learning and Instruction (3 HRS)
 - EDC 549: Knowledge Management and Technology (3 HRS)
 - EDC 548: Instructional Technology Leadership (3 HRS)
 - EDC 607: Instructional Design (3 HRS)
 - EDS 648: Coordinating Assistive Technology Education Programs (3 HRS)
 - EDP 614: Motivation and Learning (3 HRS)

PROGRAM MAJOR EMPHASIS.....12 HOURS

All students must take all five courses (listed below) that constitute the program major emphasis in the proposed MEd / EdS option in School Technology option. These five courses are required for individuals seeking the Graduate Certificate in School Technology Leadership.

- EDL 661: School Technology Leadership (3 HRS)
- EDL 662: Digital Age Learning and Technology Leadership (3 HRS)
- EDL 664: Technology Leadership for School Improvement (3 HRS)
- EDL 665: School Technology Leadership for Digital Citizenship (3 HRS)

MINIMUM TOTAL HOURS.....33 HOURS

Core Curriculum21 Hours
Program Major Emphasis12 Hours

For more information about this program, individuals should contact:

Director of Graduate Studies
Department of Educational Leadership Studies
111 Dickey Hall, University of Kentucky
Lexington, KY 40506-0017
(859) 257-8921 (Department Office Telephone)
(859) 257-1015 (Department Office Fax)

REQUEST TO CLASSIFY PROPOSED PROGRAM

Section I (REQUIRED)

1.	The proposed new degree program will be (please check one): <input type="checkbox"/> Undergraduate* <input checked="" type="checkbox"/> Masters* <input type="checkbox"/> Doctoral* <input type="checkbox"/> Professional*		
2.	Have you contacted the Associate Provost for Academic Administration (APAA)?		
	YES <input checked="" type="checkbox"/>	Date of contact: 10/20/10	
	NO <input type="checkbox"/>	(Contact the APAA prior to filling out the remainder of this form.)	
3.	Degree Title:	Master of Education (MEd)	
4.	Major Title:	Educational Leadership Studies	
5.	Option:	School Technology Leadership	
6.	Primary College:	College	
7.	Primary Department:	Educational Leadership Studies	
8.	CIP Code (supplied by APAA)	13.0401	
9.	Accrediting Agency (if applicable):	NCATE/EPBSB	
10.	Who should be contacted for further information about the proposed new degree program:		
	Name: Tricia Browne-Ferrigno	Email: tricia.ferrigno@uky.edu	Phone: 859-257-5504
11.	Has the APAA determined that the proposed new degree program is outside UK's band?		
	<input type="checkbox"/> YES (Continue with the Section II* on a separate sheet.)		
	<input checked="" type="checkbox"/> NO (This form is complete. Print PAGE ONE & submit with appropriate form for new program.)		

Section II (Attach separate pages.)

I.	Submit a one- to two- page abstract narrative of the program proposal summarizing: how this program will prepare Kentuckians for life and work; any plans for collaboration with other institutions; and any plans for participation in the Kentucky Virtual University.
II.	Provide a comprehensive program description and complete curriculum. For undergraduate programs include: courses/hours; college-required courses; University Studies Program; pre-major courses; major courses; option courses; electives; any other requirement. Include how program will be evaluated and how student success will be measured. Evaluative items may include, but are not limited to retention in the major from semester to semester; success rate of completion for core courses; and academic performance in suggested program electives.
III.	Explain resources (finances, facilities, faculty, etc.) that are needed and available for program implementation and support.

* After filling out this form, you must also submit a form for New Undergraduate Program, New Master's Program, or New Doctoral Program. There is no form for new professional programs.