1. General Information

1a. Submitted by the College of: FINE ARTS

Date Submitted: 9/12/2013

1b. Department/Division: Fine Arts - Music

1c. Contact Person

Name: Olivia Yinger

Email: olivia.yinger@uky.edu

Phone: 859-218-0997

Responsible Faculty ID (if different from Contact)

Name:

Email:

Phone:

1d. Requested Effective Date: Semester following approval

1e. Should this course be a UK Core Course? No

2. Designation and Description of Proposed Course

2a. Will this course also be offered through Distance Learning?: Yes 4

2b. Prefix and Number: MUS 435G

2c. Full Title: Anatomy for Music Therapy Practice

2d. Transcript Title:

2e. Cross-listing:

2f. Meeting Patterns

LECTURE: 1

RECITATION: 1

DISCUSSION: 1

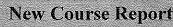
2g. Grading System: Letter (A, B, C, etc.)

2h. Number of credit hours: 3

2i. Is this course repeatable for additional credit? No

If Yes: Maximum number of credit hours:

If Yes: Will this course allow multiple registrations during the same semester?





- 2j. Course Description for Bulletin: This course is an introduction to basic terminology related to human anatomy with an added emphasis on applications of this information to multiple aspects of the practice of music therapy. Students will learn to identify important physical components of anatomical systems and relate knowledge of human systems to personal health and wellness, needs of client populations, music performance, music therapy research, and human physiology.
- 2k. Prerequisites, if any: Music therapy major or permission of instructor.
- 21. Supplementary Teaching Component:
- 3. Will this course taught off campus? No

If YES, enter the off campus address:

4. Frequency of Course Offering: Summer,

Will the course be offered every year?: Yes

If No, explain:

5. Are facilities and personnel necessary for the proposed new course available?: Yes

If No, explain:

- 6. What enrollment (per section per semester) may reasonably be expected?: 6-8 students
- 7. Anticipated Student Demand

Will this course serve students primarily within the degree program?: Yes

Will it be of interest to a significant number of students outside the degree pgm?: No

If Yes, explain: [var7InterestExplain]

8. Check the category most applicable to this course: Not Yet Found in Many (or Any) Other Universities,

If No, explain:

- 9. Course Relationship to Program(s).
 - a. Is this course part of a proposed new program?: No

If YES, name the proposed new program:

b. Will this course be a new requirement for ANY program?: No

If YES, list affected programs:

- 10. Information to be Placed on Syllabus.
 - a. Is the course 400G or 500?: Yes
- b. The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from **10.a** above) are attached: Yes

Distance Learning Form

Instructor Name: Olivia Yinger



New Course Report

Instructor Email: olivia.yinger@uky.edu

Internet/Web-based: No

Interactive Video: No

Hybrid: Yes

1. How does this course provide for timely and appropriate interaction between students and faculty and among students? Does the course syllabus conform to University Senate Syllabus Guidelines, specifically the Distance Learning Considerations? This course will be a hybrid model which will ensure appropriate student and faculty/student interactions. Use of synchronous class sessions will also enhance student and student/faculty interactions for the DL components. The course syllabus clearly outlines the learning components and conforms to University and Distance Learning guidelines.

2.How do you ensure that the experience for a DL student is comparable to that of a classroom-based student's experience? Aspects to explore: textbooks, course goals, assessment of student learning outcomes, etc. The course goals and assessment of student learning outcomes will be the same as that used in a classroom-based version of this course taught by this instructor at another university. Synchronous and face-to-face meetings will facilitate discussion similar to that in a traditional classroom-based course.

3. How is the integrity of student work ensured? Please speak to aspects such as password-protected course portals, proctors for exams at interactive video sites; academic offense policy; etc. Much of the course content will be presented via Blackboard and Adobe Connect, both of which are secure course portals. Many of the assignments will require students to present or discuss their materials, either in the face-to-face or synchronous components, ensuring that the work is in fact the students' own. University-wide academic offense policies are clearly stated on the syllabus to further ensure integrity.

4. Will offering this course via DL result in at least 25% or at least 50% (based on total credit hours required for completion) of a degree program being offered via any form of DL, as defined above? No

If yes, which percentage, and which program(s)? N/A

5. How are students taking the course via DL assured of equivalent access to student services, similar to that of a student taking the class in a traditional classroom setting? Students in the DL course will receive the same instructional materials (delivery method may vary) and be subject to the same access policies as traditional students. Information on University wide services will be presented to students in the same manner as presented in traditional settings (i.e., via the syllabus).

6.How do course requirements ensure that students make appropriate use of learning resources? Course requirements/assignments are directly connected to learning resources (course text and web resources) ensuring that students take advantage of the resources.

7.Please explain specifically how access is provided to laboratories, facilities, and equipment appropriate to the course or program. Because the course is based on a hybrid model, students will have access to facilities, laboratories, and equipment available on campus during face-to-face meetings.

New Course Report

8.How are students informed of procedures for resolving technical complaints? Does the syllabus list the entities available to offer technical help with the delivery and/or receipt of the course, such as the Information Technology Customer Service Center (http://www.uky.edu/UKIT/)? The syllabus contains the necessary information to handle technology-related issues. Information will also be discussed verbally with students, and the syllabus will be posted on course portals to ensure ongoing access to the information.

9. Will the course be delivered via services available through the Distance Learning Program (DLP) and the Academic Technology Group (ATL)? YES

If no, explain how student enrolled in DL courses are able to use the technology employed, as well as how students will be provided with assistance in using said technology. N/A

10.Does the syllabus contain all the required components? YES

11.I, the instructor of record, have read and understood all of the university-level statements regarding DL.

Instructor Name: Olivia Yinger

SIGNATURE|ZNNIKO0|Roshan N Nikou|Graduate Council approval for ZCOURSE_NEW MUS 435G|20131010

SIGNATURE|GMASC1|Geraldine Maschio|College approval for ZCOURSE_NEW MUS 435G|20130507

SIGNATURE|CPTHUR0|Christopher P Thuringer|Undergrad Council approval for ZCOURSE_NEW MUS 435G|20140129

SIGNATURE|SKIPGRAY|Harold R Gray Jr|Dept approval for ZCOURSE_NEW MUS 435G|20130416

		J.	New Course Fo	rm				
https://m	iyuk.uky.edu/sap/bc/soap	/rfc?services=						
	Open in full window to p	rint or save					Gen	erate
Δ.	ttachments:							
	(Browse	Upload File					
Г	ID	Attachment				,		
- 1-	elete 2198 MUS 435G Ana elete 2204 MUS 435G Rati		llabus v.2.docx				•	
1	elete 2205 MT rationale co							
	Fir	st 1 Last		7				
Sel	ect saved project to retris			Get N	ew			
			(*denot	es required fields)				
1	l. General Information	OH SEINE AS	DTC		0406		}	
	b. * Department/D	the College of: FINE A			ion Date: 9/12/	2013	i	
	с.	MAISIGH: THE MITS - H	MUSIC	x				
	* Contact Perso	on Name:	Olivia Yinger	Email: Olivia.yi	nger@uky.edu	Phone: 859-218-09	97	
	* Dornoncible F	aculty ID (if different fr	om Contact):	Email:	j	Phone:		
	Kesponsible (, Emans				
	d. * Requested Effe	ective Date: ® Seme	ster following approval OR ① Speci					
	d. * Requested Effe	ective Date: ® Seme	ister following approval OR ${\mathbb O}$ Speci					
	d. * Requested Effe e. Should this cour		ster following approval OR 🖰 Speci					
	d. * Requested Effi e. Should this cour If YES, check t	se be a UK Core Course	ster following approval OR 🖰 Speci	ific Term/Year ¹	!			
	d. * Requested Effi e. Should this cour If YES, check t	se be a UK Core Course: the areas that apply: rts & Creativity	sster following approval OR [©] Speci	ific Term/Year ¹	!			
	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A	se be a UK Core Course: the areas that apply: rts & Creativity	ester following approval OR © Species? O Yes ® No Composition & Communication	ific Term/Year ¹ .				
	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci	ester following approval OR [™] Special OR [™] Special OR [™] Yes [®] No [™] Composition & Communication [™] Quantitative Foundations	ific Term/Year ¹ .				
	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A Inquiry - H Inquiry - N	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci	Ster following approval OR Special OR Specia	ific Term/Year ¹ .				
	d. * Requested Effe. Should this cour If YES, check t Inquiry - A Inquiry - H Inquiry - N Composition	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci locial Sciences on & Communications -	Steer following approval OR Special OR Speci	ific Term/Year ¹ .				
2	d. * Requested Effe e. Should this cour If YES, check to Inquiry - A Inquiry - N Inquiry - S Composition	se be a UK Core Course the areas that apply: rts & Creativity lumanities at/Math/Phys Sci ocial Sciences on & Communications - cription of Proposed C	Steer following approval OR Special Section Se	ific Term/Year ¹				
2	d. * Requested Effe e. Should this cour If YES, check to Inquiry - A Inquiry - N Inquiry - S Composition	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci ocial Sciences on & Communications - cription of Proposed C e also be offered throug	Steer following approval OR Special Section Se	ific Term/Year ¹				
2	d. * Requested Effe. e. Should this cour If YES, check t Inquiry - A Inquiry - H Inquiry - S Composition a. * Will this cours. b. * Prefix and Nese.	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci ocial Sciences on & Communications - cription of Proposed C e also be offered throug	Ster following approval OR Special OR Specia	ific Term/Year ¹				
2	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A Inquiry - N Inquiry - S Composition a. * Will this course b. * Prefix and Near c. * Full Title:	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci locial Sciences on & Communications - cription of Proposed Co e also be offered throug mber: MUS 435G	Ster following approval OR Special OR Specia	ific Term/Year ¹				
2	d. * Requested Efference. Should this course. If YES, check to Inquiry - A Inquiry - A Inquiry - N Inquiry - S I	se be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci locial Sciences on & Communications - cription of Proposed Ce e also be offered throug mber: MUS 435G	Ster following approval OR Special OR Special OR ON	ific Term/Year ¹				
2	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A Inquiry - H Inquiry - S Composition and Desc a. * Will this cours b. * Prefix and Nur c. * Full Title: d. Transcript Title (e. To be Cross-List	se be a UK Core Course the areas that apply: the & Creativity lumanities lat/Math/Phys Sci locial Sciences on & Communications - cription of Proposed Co e also be offered throug mber: MUS 435G material full title is more than led ² with (Prefix and Nu	Ster following approval OR Special OR Special OR ON	ific Term/Year 1 Ins - II Diversity			pattern type.	
2	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A Inquiry - H Inquiry - N Inquiry - S Composition a. * Will this cours b. * Prefix and Nur c. * Full Title: A. Transcript Title (e. To be Cross-List f. * Courses must 1 Lecture	rse be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci ocial Sciences on & Communications - cription of Proposed Coording and Communications - multiple and Communications - cription of Proposed Coordinates and Communications - cription of Proposed Coordinates and Coordina	Steer following approval OR Special Steep Special Steep Special Steep Special Special Steep Special Steep Special Spec	ific Term/Year 1. Ins - II Diversity Include number of	actual contact hour		Discussion	
2	d. * Requested Effe e. Should this cour If YES, check t Inquiry - A Inquiry - H Inquiry - S Composition a. * Will this cours b. * Prefix and Nur c. * Full Title: d. Transcript Title (e. To be Cross-List f. * Courses must	rse be a UK Core Course the areas that apply: rts & Creativity lumanities lat/Math/Phys Sci ocial Sciences on & Communications - cription of Proposed C e also be offered throug mber: MUS 435G matomy for Music Ther (if full title is more than ed ² with (Prefix and Nu be described by at least	Ster following approval OR Special Step Special S	ific Term/Year 1. Ins - II Diversity Include number of	actual contact hour			

If YES; Will this course allow multiple registrations during the same semester? $\ensuremath{\mathbb{O}}$ Yes $\ensuremath{\mathbb{O}}$ No

h. * Number of credits: 3

i. * Is this course repeatable for additional credit?

If YES: Maximum number of credit hours:

	j. *Course Description for Bulletin: This course is an introduction to basic terminology related to human anatomy with an added emphasis on applications of this information to multiple aspects of the practice of music therapy. Students will learn to identify important physical components of anatomical systems and relate knowledge of human systems to personal health and wellness, needs of client populations, music performance, music therapy research, and human physiology.
	k. Prerequisites, if any: Music therapy major or permission of instructor.
	and to the tapy and joy of permission of historical,
	I. Supplementary teaching component, if any: ○ Community-Based Experience ○ Service Learning ○ Both
	* Will this course be taught off campus? ① Yes ⑨ No f YES, enter the off campus address:
٠.	requency of Course Offering. a. * Course will be offered (check all that apply): Fall Spring Summer Swinter
	a. • Course will be offered (check all that apply): □ Fall □ Spring □ Summer □ Winter b. • Will the course be offered every year? ⑨ Yes ♡ No
	D. * Will the course be offered every year? ** Yes ** No If No, explain:
E	Are facilities and personnel necessary for the proposed new course available?
5.	What enrollment (per section per semester) may reasonably be expected?
, ,	inticipated Student Demand.
	a. * Will this course serve students primarily within the degree program?
	b. * Will it be of interest to a significant number of students outside the degree pgm? ① Yes ⑩ No If YES, explain:
3. ·	Check the category most applicable to this course:
	ITraditional Offered in Corresponding Departments at Universities Elsewhere IRelatively New Now Being Widely Established INot Yet Found In Many (or Any) Other Universities
	course Relationship to Program(s).
	a. * Is this course part of a proposed new program? ① Yes ⑨ No
	If YES, name the proposed new program:
	b. * Will this course be a new requirement ^{se} for ANY program?
	offormation to be Placed on Syllabus,
	a. * Is the course 400G or 500? Yes No If YES, the differentiation for undergraduate and graduate students must be included in the information required in 10.b. You must include: (i) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (i) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (ii) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (ii) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (ii) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (ii) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (iii) identification of additional contents and graduate students must be included in the information required in 10.b. You must include: (iii) identification of additional contents and graduate students must be included in the information required in 10.b. You must include the included in the information required in 10.b. You must be included in the information required in 10.b. You must be included in the information required in 10.b. You must be included in the information required in 10.b. You must be included in the information required in 10.b. You must be included in 10.b. You mu
	assignments by the graduate students; and/or (ii) establishment of different grading criteria in the course for graduate students. (See SR 3.1.4.) b. ②* The syllabus, including course description, student learning outcomes, and grading policies (and 400G-/500-level grading differentiation if applicable, from 10 attached.
	Distance Learning Form
ie fe	rm must accompany every submission of a new/change course form that requests distance fearning delivery. This form may be required when changing a course already approved for D

Introduction/Definition: For the purposes of the Commission on Colleges Southern Association of Colleges and Schools accreditation review, distance learning is defined as a for educational process in which the majority of the instruction (interaction between students and instructors and among students) in a course occurs when students and instructors the same place. Instruction may be synchronous or asynchronous. A distance learning (DL) course may employ correspondence study, or audio, video, or computer technologies

A number of specific requirements are listed for DL courses. The department proposing the change in delivery method is responsible for ensuring that the requiremer are satisfied at the Individual course level. It is the responsibility of the instructor to have read and understood the university-level assurances regarding an equivalent expestudents utilizing DL (available at http://www.ukv.edu/USC/New/forms.htm).

		1	5	
Course Number and Prefix:	MUS 435G	Date:	3/4/2013	
Instructor Name:	Olivia Yinger	Instructor Email	: olivia.yinger@uky.edu	
Check the method below that	best reflects how the majority of the	course content will be delivered.		
	Internet/Web	o-based Theractive Video T	Hybrid ☑	
Curriculum and Instruction	•			
1. How does this course prov	ride for timely and appropriate interact	ion between students and faculty and a	mong students? Does the course syllab	us conform to University
Syllabus Guidelines, speci	fically the Distance Learning Considera	tions?		
		l ensure appropriate student student and student/faculty		
		arable to that of a classroom-based stud	dent's experience? Aspects to explore:	textbooks, course goals,
of student learning outcom	P-1/			
		earning outcomes will be the ctor at another university.		
How is the integrity of stu policy; etc.	dent work ensured? Please speak to as	spects such as password-protected cours	se portals, proctors for exams at interac	ctive video sites; academ
Much of the course		via Blackboard and Adobe Co e students to present or dis		
4. Will offering this course vi	a DL result in at least 25% or at least :	50%* (based on total credit hours requi	red for completion) of a degree progra	m being offered via any
as defined above?				
No				
Which percentage, and wh	nich program(s)?			
*As a general rule, if appr months from the date of a		in 50% or more of a program being del	ivered through DL, the effective date o	f the course's DL deliver
Students in the DL	course will receive the sa	access to student services, similar to the sme instructional materials cudents. Information on Unive	(delivery method may vary)	and be subject
ibrary and Learning Resou	urces			
6. How do course requirement	nts ensure that students make appropr	late use of learning resources?		
		connected to learning resour	rces (course text and web re	esources)
ensuring that stud	ents take advantage of the	resources.		
Because the course	CEC. C. C	facilities, and equipment appropriate to L, students will have access ings.		s, and equipment
Student Services				
8. How are students informed	d of procedures for resolving technical	complaints? Does the syllabus list the er	itities available to offer technical help v	with the delivery and/or i
		e Center (http://www.uky.edu/UKIT/)?		
		on to handle technology-relations will be posted on countries.		
	d via services available through the Di	stance Learning Program (DLP) and the	Academic Technology Group (ATL)?	
	s enrolled in DL courses are able to use	e the technology employed, as well as h	ow students will be provided with assist	tance in using said techn
N/A			•	
10. Does the syllabus contain	all the required components, below? $ar{ar{y}}$	Yes		
 Instructor's virtual 	office hours, if any.			

- - · The technological requirements for the course,
 - Contact information for Distance Learning programs (http://www.uky.edu/DistanceLearning) and Information Technology Customer Service Center (http://www.ukv.edu/UKIT/Help/; 859-218-HELP).
 - · Procedure for resolving technical complaints.
 - · Preferred method for reaching instructor, e.g. email, phone, text message.
 - · Maximum timeframe for responding to student communications.

- · Language pertaining academic accommodations:
 - "If you have a documented disability that requires academic accommodations in this course, please make your request to the University Disability Resource. The Center will require current disability documentation. When accommodations are approved, the Center will provide me with a Letter of Accommodation details the recommended accommodations. Contact the Disability Resource Center, Jake Karnes, Director at 859-257-2754 or ikky.edu."
- · Specific dates of face-to-face or synchronous class meetings, if any.
- Information on Distance Learning Library Services (http://www.ukv.edu/Libraries/DLLS)
 - Carla Cantagallo, DL Librarian
 - Local phone number: 859 257-0500, ext. 2171; long-distance phone number: (800) 828-0439 (option #6)
 - Email: <u>dliservice@email.uky.edu</u>
 - DL Interlibrary Loan Service: http://www.ukv.edu/Libraries/8bpage.php?lweb_id=253&llib_id=16
- 11. I, the instructor of record, have read and understood all of the university-level statements regarding DL. Instructor Name:

Instructor Name	1						
Olivia Yinger				 	 ,	 	
terre i							

Abbreviations: DLP = Distance Learning Programs ATG = Academic Technology Group Customer Service Center = 859-218-HELP (http://www.ukv.edu/UKIT/Help)

4460	Heart	4-177	vv

Rev 8/09

Submit as New Proposal Save Current Changes

LL Courses are typically made effective for the semester following approval. No course will be made effective until all approvals are received.

 $^{^{\}mbox{\scriptsize LM}}$ The chair of the cross-listing department must sign off on the Signature Routing Log.

¹²² In general, undergraduate courses are developed on the principle that one semester hour of credit represents one hour of classroom meeting per week for a semester, exclusive of any laboratory meeting. La meeting, generally, represents at least two hours per week for a semester for one credit hour. (from SR 5.2.1)

⁽a) You must also submit the Distance Learning Form in order for the proposed course to be considered for DL delivery.

 $^{^{\}mathrm{L}\mathrm{L}\mathrm{L}}$ In order to change a program, a program change form must also be submitted.

Instructor: Olivia Swedberg Yinger, PhD, MT-BC Format: Online

E-mail: olivia.yinger@uky.edu Phone: 859-218-0997

Office: UK Chandler Hospital, H106 Office hours: By appointment

*I will attempt to respond to e-mails within 24 hours during the workweek.

Course description: This course is an introduction to basic terminology related to human anatomy with an added emphasis on transfers to multiple aspects of the practice of music therapy.

Prerequisites: Music therapy major or permission of instructor.

Student learning outcomes: Students will: a.) identify important physical components of the skeletal, muscular, respiratory, cardiovascular, and neurological systems; and b.) relate knowledge of human systems to personal health and wellness, needs of client populations, music performance, music therapy research, and human physiology.

Required materials: Wilhelm, P.B., Rhees, R.W., & Van de Graaff, K.M. (2001). Human anatomy and physiology: Based on Schaum's outline of theory and problems of human anatomy and physiology. McGraw-Hill. ISBN: 9780071369763 (e-book available).

Assignments and evaluation: Students will complete six timed, online quizzes; submit five short written assignments; and complete a final project. Graduate students will also give a presentation.

Undergraduate Assignments and Grading Scales

Assignment	Points			
Participation (discussion forum)	24 (12 x 2 points each)			
Quizzes	35 (7 x 5 points each)			
Written assignments	20 (4 x 5 points each)			
Midterm exam	10 points			
Final exam	11 points			
Total	100			

Course Grade	Points	
A	90 to 100	
В	80 to 89	
С	70 to 79	
D	66 to 69	
E	65 and below	
I	Incomplete	

Graduate Assignments and Grading Scales

Assignment	Points	
Participation (discussion forum)	14 (7 x 2 points each)	
Quizzes	35 (7 x 5 points each)	
Written assignments	20 (4 x 5 points each)	
Midterm exam	10 points	
Final exam	11 points	
Final Project	10 points	
Total	100	

Course Grade	Points	
A	90 to 100	
В	80 to 89	
C	70 to 79	
E	69 and below	
I	Incomplete	

Grading policies:

- Incompletes (I) will be given at the discretion of the instructor for non-academic emergencies and unsatisfactory clinical progress.
- There is no final exam in this course.
- For undergraduate students, mid-term grades will be posted in myUK by the deadline established in the Academic Calendar (http://www.uky.edu/Registrar/AcademicCalendar.htm).

Assignment submissions: Students should submit assignments via e-mail. Quizzes will be taken online at set meeting times, which will be scheduled during the first week of class. All assignments are due on the date listed on the syllabus. Exceptions will be made in the case of an excused absence; however, students must contact the professor prior to the class meeting following the absence to make arrangements. Late assignments without approved exceptions will result in a reduced grade (1 point per each day late).

Attendance policy: Consistent class attendance and participation is consequential for learning. Attendance and participation will be recorded through the use of the weekly discussion forum and through virtual class meetings for synchronous online quizzes. Attendance is expected at all virtual and face-to-face class meetings except in the case of University approved excused absences. (See S. R. 5.2.4.2 for a list of acceptable reasons for excused absences.) Students may be asked to verify absences. For more info see S. R. 5.2.4.2 at http://www.uky.edu/StudentAffairs/Code/Section%20V.pdf. Students are also expected to actively participate in all class meetings as assigned. Please respect the rights of others by minimizing distractions during virtual and face-to-face meetings.

Academic integrity: Per university policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university may be imposed. Plagiarism and cheating are serious breaches of academic conduct. Complete information can be found at the following website: http://www.uky.edu/Ombud. Additional info can also be found at http://www.uky.edu/StudentAffairs/Code/part2.html).

Accommodations due to disability: If you have a documented disability that requires academic accommodations, please see me as soon as possible during scheduled office hours. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (Room 2, Alumni Gym, 257-2754, email address: jkarnes@email.uky.edu) for coordination of campus disability services available to students with disabilities.

Course technology requirements: Students are required to have the following:

Hardware	 1 GB RAM Headset with a microphone Webcam
Software	 The latest version of Java (<u>Available Here</u>) The latest version of Adobe Flash (<u>Available Here</u>) The latest version of Adobe Acrobat Reader (<u>Available Here</u>) Microsoft Office (Available free to students through http://download.uky.edu)
Internet Connection	1 MBPS Broadband Connection

Distance Learning Program: http://www.uky.edu/DistanceLearning

Resolving technical complaints: Please contact the IT Customer Service Center to resolve technical complaints. The course instructor does not have the capabilities to address technical issues; please notify the instructor only when technical issues will interfere with a student's ability to participate in a scheduled class meeting.

Learner Support: For technology assistance, contact: UK's Information Technology Customer Service Center http://www.uky.edu/UKIT/Help/859-218-HELP

Distance Learning Library Services Carla Cantagallo, DL Librarian

(859) 257-0500, ext. 2171 or (800) 828-0439 (option #6)

Email: <u>dllservice@email.uky.edu</u>

DL Interlibrary Loan Service: http://libraries.uky.edu/page.php?lweb_id=253

Professional preparation: Students are expected to demonstrate professionalism and ethical behavior in accordance with the American Music Therapy Association Code of Ethics (http://www.musictherapy.org/about/ethics) and Standards of Practice (http://www.musictherapy.org/about/standards).

Course Calendar

Written assignments and discussion forum posts/responses are due by 11:59 pm on the date listed on the calendar. Assignments may be submitted early. Virtual class meetings will be synchronous and are highlighted below. Virtual class meeting times are TBA and will be discussed during the first week of class. This course calendar is subject to change with advance notice.

Week	Topics	Day 1	Day 2	Day 3
1	History of anatomy, Intro to the human body, Integumentary system	Virtual meeting (Orientation)	Discussion Forum (DF) 1 post	DF 1 response
2	Skeletal system	DF 2 post	Virtual meeting (Quizzes 1 & 2)	DF 2 response
3	Muscular system	DF 3 post	Virtual meeting (Quiz 3)	DF 3 response
4	Central and peripheral nervous systems	DF 4 post	Virtual meeting (Quiz 4)	DF 4 response Written Assignment 1
5	Sensory organs, Endocrine system	Virtual meeting (Midterm)	NO CLASS (Independer	nce Day holiday)
6	Cardiovascular system: Heart, vessels, and circulation	DF 5 post	Virtual meeting (Quiz 5)	DF 5 response Written assignment 2
7	Lymphatic system, Respiratory system	DF 6 post	Virtual meeting (Quiz 6)	DF 6 response Written assignment 3
8	Digestive system, Urinary system	DF 7 post Final project due	Virtual meeting (Quiz 7)	DF 7 response Written assignment 4
9	Reproductive system	Virtual meeting (Exam review)	Virtual meeting (Final Exam)	NO CLASS- end of summer 2 semester

MUS 435G-220 Anatomy for Music Therapy Practice

Rationale: MUS 435G is designed for students entering music therapy at the graduate level who have not met the required professional-level (i.e., undergraduate level) competencies to be eligible for music therapy board certification. This course does not count toward the master's degree itself and is considered a prerequisite to the graduate degree. This course would allow students to acquire required competencies in the area of anatomy and physiology if not previously acquired at the undergraduate level. Successful attainment of these competencies is necessary for students to move into and through the graduate degree in music therapy itself.

Issue: MUS 435G is not currently offered at UK. The American Music Therapy Association requires that music therapy students take coursework in human anatomy and physiology, yet no course on anatomy and physiology for music therapy practice is offered at UK. Anatomy and physiology courses offered in other areas are designed for other healthcare professionals and are not always appropriate for music therapy students, as they do not cover the effects of music listening and performance on human systems.

Proposal: The music therapy program is proposing the creation of MUS 435G as a new online course.

Rationale: Recent imaging research is illuminating the ways in which music listening and musical performance affect various human systems. Because of this, there are applications of anatomy and physiology for music therapy practice that are specific to the profession of music therapy, which are not covered in courses that are currently offered. There is increased interest in distance learning courses from both students and UK administration. There is a need for flexibility for students, and there has been interest expressed by potential students in on line course possibilities. We believe the creation of MUS 435G as a new online course will allow us to continue to attract non-traditional and second career students, as well as more traditional students.

Credits: This course is a three-credit course. Given the amount of content needed to meet the AMTA competency in anatomy and physiology, a three credit course is warranted.

Course Structure: This course would be a hybrid model, with a minimum of 50% of the course offered in the on line format.

Course Number/Section: MUS 435G, Section: 220 (summer offering)

Lori Gooding, PhD, MT-BC Director of Music Therapy Lori.gooding@uky.edu

September 11, 2013

David Olster Graduate Council

Dear Dr. Olster and Members of the Graduate Council:

Thank you for your phone call this afternoon. I appreciate your time.

As promised, my colleague Dr. Yinger and I have updated the rationale statements for *MUS 423G*, 434G, and 435G. Attached you will find the updated versions. In regard to the courses, please note the following:

- MUS 423G, 434G, and 435G are all part of the music therapy curricula at the University of Kentucky (UK) and should not be viewed independently but as part of a larger curricular structure.
- All three courses are designed to help students acquire professional level competencies not met during undergraduate training. Therefore, *MUS 423G*, 434G, and 435G should be considered prerequisites for the actual master's degree in music therapy.
- MUS 423G, 434G, and 435G must be completed by UK music therapy students if
 the competency areas covered in each course were not completed during
 undergraduate training. Students cannot progress in the master's degree program
 without successful completion of all needed music therapy-related 400G level
 courses, including MUS 423G, 434G, and 435G.

If you need any additional information do not hesitate to let me know. Thank you again for your time and assistance with this matter.

Sincerely,

Lori Gooding