

CHANGE MASTERS DEGREE PROGRAM FORM

1. GENERAL INFORMATION

College:	Engineering	Department:	Mechanical Engineering
Current Major Name:	Manufacturing Systems Eng.	Proposed Major Name:	Manufacturing Systems Eng.
Current Degree Title:	Manufacturing Systems Eng. MSMSYE	Proposed Degree Title:	Manufacturing Systems Eng. MSMSYE
Formal Option(s):		Proposed Formal Option(s):	
Specialty Fields w/in Formal Option:		Proposed Specialty Fields w/in Formal Options:	
Date of <u>Contact with Institutional Effectives</u> ¹ :	10/01/2019		
Bulletin (yr & pgs):	CIP Code ¹ :	14.3601	Today's Date:
09/26/2019			
Accrediting Agency (if applicable):			
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.		OR <input type="checkbox"/> Specific Date ² :
Dept. Contact Person:	Fazleena Badurdeen	Phone:	3-3252
Email:	badurdeen@uky.edu		

2. CHANGE(S) IN PROGRAM REQUIREMENTS

		<u>Current</u>	<u>Proposed</u>
1.	Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work)		<i>No change</i>
2.	Residence requirement (if applicable)	N/A	N/A
3.	Language(s) and/or skill(s) required	N/A	N/A
4.	Termination criteria		<i>No change</i>
5.	Plan A Degree Plan requirements ³ (thesis)	24 credit hours of coursework and successful defense of MS Thesis (equivalent to 6 credit hours)	<i>30 credit hours of coursework and successful defense of MS Thesis</i>
6.	Plan B Degree Plan requirements ³ (non-thesis)		<i>No change</i>
7.	Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.)		<i>No change</i>
8.	Required courses (if applicable)		<i>No change</i>
9.	Required distribution of courses within program (if applicable)		<i>No change</i>

¹ Prior to completing out this form, you MUST contact Institutional Effectiveness, which can provide you with the CIP (OSPIE@l.uky.edu or 257-1962).

² Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

³ If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

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10.	Final examination requirements	<i>No change</i>
11.	Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u>	
	N/A	
12.	List any other requirements not covered above?	
13.	Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements.	
	The change will make it explicit that 30 credit hours are required for a MS degree under the Plan A option. Students will be allowed to take MFS 768 or any other courses to earn the additional 6 credit hours necessary.	

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Signature Routing Log

General Information:

Proposal Name: Change of requirements for MS in Manufacturing Systems Engineering Option A (thesis)

Proposal Contact Person Name: Fazleena Badurdeen Phone: 3-3252 Email: badurdeen@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Faculty of the Mechanical Engineering Department	10/2/19	Michael Renfro / 8-0643 / michael.renfro@uky.edu	<i>Michael W. Renfro</i>
College of Engineering	11/18/2019	Kimberly Anderson /7-1864 /kimberly.anderson@uky.edu	<i>Kimberly W Anderson</i>
		/ /	
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ⁴
Undergraduate Council			
Graduate Council	12/19/19	Roshan Nikou	
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

⁴ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

Substantive Change Decision

noreply@qualtrics-survey.com

Tue 10/1/2019 10:52 AM

To: Badurdeen, F F. <badurdeen@uky.edu>

Dear Fazleena Badurdeen,

Thank you for submitting your proposed program change(s) to **Manufacturing Systems Engineering, Master's (14.3601)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the documentation provided and the Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

- Change of Plan A option to include 30 credit hours. The program currently requires only 24 credit hours plus a thesis for Plan A.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate to contact our office.

Office of Strategic Planning & Institutional Effectiveness

University of Kentucky

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