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Approved by Graduate Curriculum Committee  
Sept 17, 2008



College of Agriculture  
Office of Academic Programs  
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North Lexington, KY 40546-0091

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September 28, 2008

MEMO

TO: Dr. Jeannine Blackwell  
Dean of the Graduate School

FROM: Dr. Mike Mullen  
Associate Dean

A handwritten signature in black ink, appearing to read "Mike Mullen".

RE: Change in Career, Technical and Leadership Education MS Program

Please find attached a proposal to change the major in the CTLE MS degree program from Vocational Education to Career, Technical and Leadership Education. This proposal has been approved by the faculty of the Department of Community and Leadership Development and of the College.

We look forward to the approval of this request.

see blue.

**UNIVERSITY OF KENTUCKY  
REQUEST FOR CHANGE IN MASTERS DEGREE PROGRAM**

Program: MS in Career, Technical and Leadership Education

Department/Division: Community and Leadership Development

College: Agriculture Bulletin pp \_\_\_\_\_

Degree Title (Old): MS in Career, Tech and Leadership Ed Major (New): Career, Technical and Leadership Education

CIP Code: 13.139903 HEGIS Code: \_\_\_\_\_

Accrediting Agency (if applicable): \_\_\_\_\_

**I. CHANGE(S) IN PROGRAM REQUIREMENTS**  
**THERE ARE NO CHANGES TO ANY PROGRAM REQUIREMENTS. THIS IS SIMPLY A REQUEST TO CHANGE THE MAJOR FROM VOCATIONAL EDUCATION TO CAREER, TECHNICAL AND LEADERSHIP EDUCATION. See rationale in Section II.**

	<u>Current</u>	<u>Proposed</u>
1. Number of transfer credits allowed (Graduate School limit: 9 hours or 25% of coursework)		
	NO CHANGES IN COURSES OR REQUIREMENTS	
2. Residence requirement (if applicable)		
3. Language(s) and/or skill(s) required		
4. Termination criteria		
5. Plan A requirements*		
6. Plan B requirements*		
7. Distribution of course levels required (At least one half must be at 600+ level & two thirds must be in organized courses)		
8. Required courses (if applicable)		
9. Required distribution of courses within program (if applicable)		
10. Final examination requirements		

\* If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

NOTE: To the extent that proposed changes in 5, 6 or 8 above involve the addition of courses in other programs, please submit correspondence from the other program(s) pertaining to the availability of such courses to your students.

11. Any other requirements not covered above

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**II. RATIONALE FOR CHANGE(S)**

If the rationale involves accreditation requirements, please include specific references to those requirements.  
 The MS in Vocational Education was changed to the MS in Career, Technical and Leadership Education in 2004. It was assumed at that time that changing the degree would also change the major. We are asking that the major be changed to reflect the degree. See attached documentation on the approval of the original degree program.

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**Signatures of Approval:**

*4/2/08*  
 Date of Approval by Department Faculty

*Sept 19, 2008*  
 Date of Approval by College Faculty  
*9/17/08 MPM*

*[Signature]*  
 Reported by Department Chair

*[Signature]*  
 Reported by College Dean

\*Date of Approval by Undergraduate Council

Reported by Undergraduate Council Chair

\*Date of Approval by Graduate Council

Reported by Graduate Council Chair

\*Date of Approval by Health Care Colleges Council (HCCC)

Reported by HCCC Chair

\*Date of Approval by Senate Council

Reported by Senate Council Office

\*Date of Approval by University Senate

Reported by Senate Council Office

\*If applicable, as provided by the Rules of the University Senate

ACTION OTHER THAN APPROVAL

UNIVERSITY SENATE ROUTING LOG

<b>Proposal Title:</b>	Change in Major Name in the Career, Technical and Leadership Education MS Degree			
Name/Email/Phone for proposal contact:	Dr. Gary Hansen, <a href="mailto:ghansen@email.uky.edu">ghansen@email.uky.edu</a> , 257-7586			
Reviewed by: (Faculty, Chairs, Directors, Faculty Councils, etc...)	Contact Person Name/email/phone:	Consequences of Review: (approved, deferred, etc...)	Date of Proposal Review:	Review Summary Attached? (yes or no)
CLD Faculty	Dr. Gary Hansen	Approved	April 2, 2008	NO
College of Agric Faculty	Dr. Mike Mullen	Approved	Sept 17, 2008	YES

College of Agriculture  
Undergraduate Curriculum Committee  
Minutes – Sept 17, 2008

Members Present: Chuck Dougherty, Barry Fitzgerald, David Harmon, Ron Werner-Wilson, Art Hunt, Kim Spillman, Lisa Vaillancourt, David Wagner, Ken Yeargan, Nancy Cox, Mike Mullen.

Absent: None

The first item of business was introductions of members in the committee.

Yeargan asked about the proposal for the MS change in NFS. Mullen and Cox discussed that the administrative group wanted a chance to discuss this with the School before moving forward.

The new course, AEC 622, was discussed. It was pointed out that the syllabus needs student learning outcomes and removal of the grade of D. Harmon moved to pass the proposal with the changes discussed. Vaillancourt seconded. The motion passed unanimously.

Mullen discussed the minor change in the Career, Technical and Leadership Education MS. The CLD Department is requesting that the major in the degree be changed to Career, Technical and Leadership Education from the current Vocational Education. Werner-Wilson moved that the committee accept this change. Spillman seconded. The motion passed unanimously.

Werner-Wilson discussed the issues surrounding the dropping of IEC 659. He indicated that the Early Childhood specialty in the department was vacated after the split of IEC faculty to the College of Education. The Family Studies department is not rebuilding that as an area of focus in the department, and therefore, those classes in the area of Child Development will now be handled by Education. After dropping FAM 659, Education will develop a new course, IEC 659, for their program. Vaillancourt indicated that the proposal probably should more directly address the reasons for changes in FAM as related to the loss of program faculty and the child development focus. Werner-Wilson agreed and will re-write the accompanying memo to ensure that it is clear. Yeargan moved that the FAM 659 course be dropped, Vaillancourt seconded. The motion passed unanimously.

Mullen then brought up the topic of Curriculum Committee structure. He explained that our system has two separate committees, which sometimes are considering the same proposals (400G and 500 level courses). Mullen laid out a tentative proposal that would go before the Ag Faculty Council if supported by UG and GR curriculum committees. The primary point of the proposal is to form a single Curriculum and Education Policy Committee that will consider ALL curriculum proposals in the College as a unified body. This will reduce the bureaucracy of the current system somewhat by removing redundancy in effort across committees. Mullen also made the point that curriculum is a faculty responsibility. The current structure has the Associate Dean for Academic Programs as the chair of the committee. Mullen indicated that the committee should be chaired by a faculty member on the committee, with a faculty secretary. Dougherty suggested that as an *ex officio* member, the Associate Dean for Academic Programs should remain chair of the committee. Mullen also described two options for committee structure, one with 23 or more members representing all degree programs, and a smaller one representing a subset.

Several suggestions were made regarding this proposal. Vaillancourt was concerned about not having representation from all units, and also whether this would mean that DGS from units with primarily graduate programs, like Plant Pathology, would in effect, see their workload increase since they don't see much in the way of UG programming now. Dougherty indicated that if the committee did not have DGS, then the committee would not know regulations of University. Mullen indicated that the Associate Deans, as *ex officio* members would bring that to the table. Werner-Wilson suggested an Executive Committee that was smaller to do most of the vetting, with subsequent review and approval by the larger committee. Several indicated that a smaller committee was preferable, especially if representation from departments was requested at the meetings when curricula from the department was being presented. Yeargan expressed support. Cox suggested we appoint members by sector (e.g., Natural Sciences, Social Sciences, Economic Sciences, etc...). This concept seemed to resonate.

No strong recommendation was made regarding the committee structure, although the committee generally supported moving forward. Mullen asked for additional input from committee members if they had other ideas.

Meeting adjourned.