



## APPLICATION FOR NEW COURSE

6. Course to be offered (please check all that apply):     Fall     Spring     Summer
7. Will the course be offered every year?     YES     NO  
If NO, please explain: \_\_\_\_\_
8. Why is this course needed?  
Proposed split with Interior Design at the graduate level.
9. a. By whom will the course be taught? Director of Graduate Studies  
b. Are facilities for teaching the course now available?     YES     NO  
If NO, what plans have been made for providing them?  
\_\_\_\_\_
10. What yearly enrollment may be reasonably anticipated?  
\_\_\_\_\_
11. a. Will this course serve students primarily within the department?     Yes     No  
b. Will it be of interest to a significant number of students outside the department?     YES     NO  
If YES, please explain.  
\_\_\_\_\_
12. Will the course serve as a University Studies Program course<sup>†</sup>?     YES     NO  
If YES, under what Area? \_\_\_\_\_
- <sup>†</sup>AS OF SPRING 2007, THERE IS A MORATORIUM ON APPROVAL OF NEW COURSES FOR USP.
13. Check the category most applicable to this course:  
 traditional – offered in corresponding departments at universities elsewhere  
 relatively new – now being widely established  
 not yet to be found in many (or any) other universities
14. Is this course applicable to the requirements for at least one degree or certificate at UK?     Yes     No
15. Is this course part of a proposed new program?     YES     NO  
If YES, please name: \_\_\_\_\_
16. Will adding this course change the degree requirements for ANY program on campus?     YES     NO  
If YES<sup>†</sup>, list below the programs that will require this course:  
\_\_\_\_\_

<sup>†</sup>In order to change the program(s), a program change form(s) must also be submitted.

## APPLICATION FOR NEW COURSE

17.  The major teaching objectives of the proposed course, syllabus and/or reference list to be used are attached.
18.  Check box if course is 400G- or 500-level, *you must include a syllabus showing differentiation* for undergraduate and graduate students by (i) requiring additional assignments by the graduate students; and/or (ii) the establishment of different grading criteria in the course for graduate students. (See *SR 3.1.4*)

19. Within the department, who should be contacted for further information about the proposed new course?

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

20. Signatures to report approvals:

DATE of Approval by Department Faculty	/	Reported by Department Chair
	printed name	signature
DATE of Approval by College Faculty	/	Reported by College Dean
	printed name	signature
* DATE of Approval by Undergraduate Council	/	Reported by Undergraduate Council Chair
	printed name	signature
* DATE of Approval by Graduate Council	/	Reported by Graduate Council Chair
	printed name	signature
* DATE of Approval by Health Care Colleges Council (HCCC)	/	Reported by Health Care Colleges Council Chair
	printed name	signature
* DATE of Approval by Senate Council	Reported by Office of the Senate Council	
* DATE of Approval by University Senate	Reported by Office of the Senate Council	

\*If applicable, as provided by the *University Senate Rules*

**UNIVERSITY OF KENTUCKY**  
**APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR**

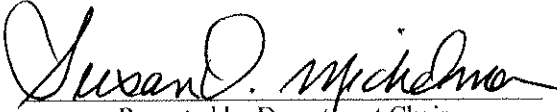

1. Submitted by College of Agriculture Date 9-20-07  
Department/Division offering course Merchandising, Apparel and Textiles
2. Changes proposed:  
(a) Present prefix & number DMT 748 Proposed prefix & number MAT 748  
(b) Present Title Master's Thesis Research  
New Title Same title  
(c) If course title is changed and exceeds 24 characters (including spaces), include a sensible title (not to exceed 24 characters) for use on transcripts:  
\_\_\_\_\_  
(d) Present credits: 0 Proposed credits: 0  
(e) Current lecture: laboratory ratio \_\_\_\_\_ Proposed: \_\_\_\_\_  
(f) Effective Date of Change: (Semester & Year) Fall, 2008
3. To be Cross-listed as: n/a \_\_\_\_\_  
Prefix and Number Signature: Department Chair
4. Proposed change in Bulletin description:  
(a) Present description (including prerequisite(s)):  
Half-time to full-time work on thesis. May be repeated to a maximum of six semesters. Prereq: All course work toward degree must be completed.  
\_\_\_\_\_  
\_\_\_\_\_  
(b) New description:  
Same  
\_\_\_\_\_  
\_\_\_\_\_  
(c) Prerequisite(s) for course as changed: Same: All course work toward degree must be completed.
5. What has prompted this proposal?  
Proposed split with Interior Design at graduate level  
\_\_\_\_\_
6. If there are to be significant changes in the content or teaching objectives of this course, indicate changes:  
None  
\_\_\_\_\_  
\_\_\_\_\_
7. What other departments could be affected by the proposed change?  
Interior Design/College of Design  
\_\_\_\_\_
8. Is this course applicable to the requirements for at least one degree or certificate at the University of Kentucky?  Yes  No
9. Will changing this course change the degree requirements in one or more programs?  Yes  No  
**If yes, please attach an explanation of the change. (NOTE – If “yes,” program change form must also be submitted.)**
10. Is this course currently included in the University Studies Program?  Yes  No  
**If yes, please attach correspondence indicating concurrence of the University Studies Committee.**

**UNIVERSITY OF KENTUCKY  
APPLICATION FOR CHANGE IN EXISTING COURSE: MAJOR & MINOR**

11. If the course is 400G or 500 level, include syllabi or course statement showing differentiation for undergraduate and graduate students in assignments, grading criteria, and grading scales.  Check here if 400G-500.
12. Is this a minor change?  Yes  No  
 (NOTE: See the description on this form of what constitutes a minor change. Minor changes are sent directly from the Dean of the College to the Chair of the Senate Council. If the latter deems the change not to be minor, it will be sent to the appropriate Council for normal processing.)
13. Within the Department, who should be consulted for further information on the proposed course change?

Name: Susan Michelman Phone Extension: 7-9132

**Signatures of Approval:**

August 29, 2007	
Date of Approval by Department Faculty	Reported by Department Chair
NOV 2, 2007	
Date of Approval by College Faculty	Reported by College Dean
*Date of Approval by Undergraduate Council	Reported by Undergraduate Council Chair
*Date of Approval by Graduate Council	Reported by Graduate Council Chair
*Date of Approval by Health Care Colleges Council (HCCC)	Reported by HCCC Chair
*Date of Approval by Senate Council	Reported by Senate Council Office
*Date of Approval by University Senate	Reported by Senate Council Office

\*If applicable, as provided by the Rules of the University Senate.

\*\*\*\*\*

The Minor Change route for courses is provided as a mechanism to make changes in existing courses and is limited to one or more of the following:

- a. change in number within the same hundred series;
- b. editorial change in description which does not imply change in content or emphasis;
- c. editorial change in title which does not imply change in content or emphasis;
- d. change in prerequisite which does not imply change in content or emphasis;
- e. cross-listing of courses under conditions set forth in item 3.0;
- f. correction of typographical errors. [University Senate Rules, Section III - 3.1]